



**STILLWATER TOWNSHIP
RECREATION COMMISSION
MEETING MINUTES**

August 3, 2026

MEMBERS PRESENT: Mrs. Staudt, Mrs. Richardson, Mr. Carovillano, and Mrs. Tosti

LIAISON: Mr. Manser was in attendance

MEMBERS ABSENT: Mrs. Trotter and Mrs. Benning

Mrs. Tosti called the meeting to order at 7:01 p.m. with the statement that this meeting follows the Open Public Meetings Act. Regular meetings are held on the first Monday of the month at 7:00 p.m., at the Stillwater Township Municipal Building located in Middleville, New Jersey. This meeting was held at the Stillwater Township Municipal Building. The flag was saluted and roll call taken.

Approval of Meeting Minutes:

Mrs. Tosti made a motion to approve the minutes of our July 20, 2026, meeting, seconded by Mr. Carovillano

Roll Call Vote: Mrs. Staudt, yes, Mrs. Richardson, yes, Mr. Carovillano, yes, Mrs. Tosti, yes

Payment of Bills:

Mrs. Tosti made a motion to approve the payment of the following bills totaling \$800.00, seconded by Mrs. Staudt

Roll Call Vote: Mrs. Staudt, yes, Mrs. Richardson, yes, Mr. Carovillano, yes, Mrs. Tosti, yes

Not My Fault Band (Stillwater Day Entertainment) - \$800.00

Amendments to the Agenda:

There were no amendments made to the agenda.

New Business – Field Hockey Proposal:

There was no new business to report.

Old Business:

There was no old business to report.

Correspondence:

There was no correspondence to report.

Open Public Session - Agenda Items Only:

The meeting was opened to the public at 7:04 p.m.

Kittatinny Soccer Club
Fall Soccer

Volunteer Field (this field is a backup as they usually utilize Kittatinny fields)
8/10-11/23 (games, if there are any, will be held on Sundays)
Schedule will be coordinated with Rebecca
Insured

Mrs. Tosti made a motion to approve the Kittatinny Soccer Club for use of Volunteer Field for the dates listed above, seconded by Mr. Carovillano.

Roll Call Vote: Mrs. Staudt, yes, Mrs. Richardson, yes, Mr. Carovillano, yes, Mrs. Tosti, yes

Milla Hornung is interested in hosting a movie night at Stillwater Park in conjunction with back to school since Summer Camp was unable to take place this year. It was mentioned that we still have the option to have the movie paid for by the Clean Communities grant if the movie choice follows the Clean Communities guidelines. However, if the movie chosen is not approved by Clean Communities, Recreation may be able to pay for the movie if our budget allows. Recreation will also supply the snacks (popcorn, hot dogs, etc.)

Mrs. Tosti made a motion to approve the purchase of the rights to a movie if the chosen movie does not fall under our Clean Community grant, seconded by Mrs. Staudt.

Roll Call Vote: Mrs. Staudt, yes, Mrs. Richardson, yes, Mr. Carovillano, yes, Mrs. Tosti, yes

The meeting was closed to the public at 7:16 p.m.

Sub-Committee Reports:

Clean Up Day - Mrs. Tosti 10/3/2026

All groups will register at Town Hall and report to the Recycling Center after completion of their routes. The shredder has been confirmed and will be at Town Hall. Four tires per family will be accepted.

Senior Ice Cream Social – Mrs. Richardson Community Center 8/15/2026

6:00-8:00 p.m.

Flyers have been distributed and posted on social media. There will be some new prizes.

Field Maintenance and Capital Report - Mr. Carovillano

Mr. Carovillano reported that our fields have not been utilized much, which means they are in fairly good condition. It has been noted that the mound at Stillwater Field is being utilized as a dirt bike jump. Please keep your eye out if you see any activity of this nature at the field so we can put a stop to it. Fertilizer and grub control is set for 8/4 at Stillwater Field and Veteran's Field. Mr. Carovillano mentioned at our last meeting that Swartswood Field is left in poor condition after the Adult Softball League leaves. However, they do not have access to our field maintenance tools. Mr. Carovillano suggested a lock box to allow them to access the shed. The

Commission approved a lock box to be purchased not to exceed \$100.00 for Swartswood Field to allow all teams access to field maintenance tools for proper care of our fields. The link is being sent to our CFO.

Oscar inquired about replacement of the small soccer nets at Volunteer Field. Replacement of these nets were discussed at previous meetings as well as directly with Rebecca. Mrs. Tosti received the net measurements from Rebecca, but will need her to resubmit these measurements as the email cannot be located. Once the measurements are sent, Mrs. Tosti will obtain quotes for new nets that can be voted on during our next meeting.

Mrs. Tosti made a motion to approve purchasing new soccer nets not to exceed \$400.00 for Volunteer Field, seconded by Mr. Carovillano.

Roll Call Vote: Mrs. Staudt, yes, Mrs. Richardson, yes, Mr. Carovillano, yes, Mrs. Tosti, yes

Field/Pavilion Application Approvals, Scheduling – Mrs. Tosti & Mr. Carovillano

Adult Softball – Sussex County Men's Fall League

Stillwater Field

9/13-11/29

8:30 a.m.-1:00 p.m.

Sunday Mornings only

Insured

**Fields are not maintained after 11/1*

Mrs. Tosti made a motion to approve the Adult Softball League to utilize Stillwater Field for the above requested months, days, and times of use, seconded by Mr. Carovillano.

Roll Call Vote: Mrs. Staudt, yes, Mrs. Richardson, yes, Mr. Carovillano, yes, Mrs. Tosti, yes

Stillwater Day – Recreation Board

6/6/2026

2:00 p.m.

There are no updates to report.

Sussex County Fair Display – Sixth grade students Stillwater School

The display came out wonderful thanks to all the sixth-grade students at Stillwater School. Mrs. Tosti let the children know what ideas she had for the display. They were able to ask questions – it was nice to get them involved in brainstorming. Students from all grades at Stillwater School made additional bookmarks to be handed out during Sussex County Day.

Sussex County Day Expo – Mrs. Staudt

9/20/2026

11:00 a.m.-4:00 p.m.

Volunteers have been secured.

Trunk or Treat – Mrs. Trotter

10/25/2026

2:00 p.m.

There are not updates to report.

Garage Sale Weekend – Mrs. Wunder

The Commission further discussed communal sale locations. During our 2026 Spring Garage Sale, we asked residents if they would be interested in a communal sale location for our 2027 Spring Garage Sale. There were 17 residents interested. The Community Center, our fields, and the upper parking lot at Veteran's were all suggested. The Commission favored the upper parking lot at Veteran's. It also allows field users to park below, plus it may help bring foot traffic to sellers. The location will be set at a later date.

Pop Up Vendor Fair – Mrs. Staudt

11/14 (tentative date)

11:00 a.m. – 3:00 p.m.

Community Center

Vendor fee to be charged in 2027 but cannot be charged for 2026 since it was not discussed and set at budget time.

Consent Agenda Items

All items with an asterisk (*) are considered to be routine and can be passed as one item on the agenda. All items will be handled by one (1) motion, (1) second, and a vote. There will be no separate discussion of any of these items unless a Commission member requests item(s) to be moved to discussion amending the Agenda. The item(s) will be moved from the Consent Agenda and discussed as the next sub committee item on the Agenda.

***Plant Exchange**

***Miss Stillwater 5/31/2027 @ 1:00 p.m. – Mrs. Staudt**

***Sheriff's Office - CERT**

***Holiday Decorating Contest – Need Chairperson**

***Tree Lighting December 2027 – Recreation Board**

***Egg Hunt – Mrs. Benning**

Mrs. Tosti made a motion to approve the consent agenda with no discussion needed on the listed items at this time, seconded by Mr. Carovillano.

A vote was taken and all were in favor.

Open Public Session:

The meeting was opened to the public at 7:35 p.m. No one wished to speak during open public session. The meeting was closed to the public at 7:36 p.m.

Liaison Report - Mr. Manser and Mrs. Delaney:

- Next Township Committee meeting will be held on 8/17.
- Mr. Manser commented on the success of Stillwater Day regardless of the weather.
- Mulching will be completed at both Stillwater Field and Veteran's Park playgrounds.
- Our DPW now has five full-time employees and two part time employees.

Committee Member Comments:

Mrs. Wunder mentioned that the Stillwater Park playground equipment still needs approval. Mrs. Tosti showed the Commission a fire truck she had previously found. The Commission decided that one larger piece of equipment will be okay to replace the two smaller pieces of equipment that have broken. It was agreed it may last longer as well. Mrs. Tosti will send the link to our CFO.

Mrs. Tosti made a motion to approve the purchase of the new piece of playground equipment for up to \$10,000 for Stillwater Park, seconded by Mr. Carovillano.

Roll Call Vote: Mrs. Staudt, yes, Mrs. Richardson, yes, Mr. Carovillano, yes, Mrs. Tosti, yes

Adjournment:

Mrs. Tosti made a motion to adjourn the meeting at 7:48 p.m., seconded by Mr. Carovillano. A vote was taken, and all were in favor.

Respectfully Submitted,
Danielle Wunder, Secretary