



**STILLWATER TOWNSHIP
RECREATION COMMISSION
MEETING MINUTES**

July 20, 2026

MEMBERS PRESENT: Mrs. Staudt, Mrs. Benning, Mrs. Richardson, Mr. Carovillano, and Mrs. Tosti

LIAISON: Mrs. Delaney was in attendance

MEMBERS ABSENT: Mrs. Trotter

Mrs. Tosti called the meeting to order at 7:04 p.m. with the statement that this meeting follows the Open Public Meetings Act. Regular meetings are held on the first Monday of the month at 7:00 p.m., at the Stillwater Township Municipal Building located in Middleville, New Jersey. This meeting was held at the Stillwater Township Municipal Building. The flag was saluted and roll call taken.

Approval of Meeting Minutes:

Mrs. Tosti made a motion to approve the minutes of our June 1, 2026, meeting, seconded by Mrs. Staudt.

Roll Call Vote: Mrs. Staudt, yes, Mrs. Benning, yes, Mrs. Richardson, yes, Mr. Carovillano, yes, Mrs. Tosti, yes

Payment of Bills:

Mrs. Tosti made a motion to approve the payment of the following bills totaling \$2,417.31, seconded by Mrs. Benning

Roll Call Vote: Mrs. Staudt, yes, Mrs. Benning, yes, Mrs. Richardson, yes, Mr. Carovillano, yes, Mrs. Tosti, yes

Septicare (June 2026 Porta John Rentals) - \$451.50

Septicare (July 2026 Porta John Rentals) - \$451.50

Junior Mister (Contest Winner) - \$50.00

Junior Miss (Contest Winner) - \$50.00

Little Mister (Contest Winner) - \$25.00

Little Miss (Contest Winner) - \$25.00

Miss Stillwater (Contest Winner) - \$200.00

Amazon (Stillwater Day Supplies) - \$392.20

Amazon (Stillwater Day Supplies) - \$75.97

Joanne Staudt (Reimbursement Miss Stillwater Supplies) - \$22.66

Shop Rite (Miss Stillwater Supplies) - \$505.77

Tractor Supply (FD Tent Boundary) - \$144.79

Weis (Stillwater Day) - \$22.92

Amendments to the Agenda:

There were no amendments made to the agenda.

New Business – Field Hockey Proposal:

There was no new business to report.

Old Business:

There was no old business to report.

Correspondence:

There was no correspondence to report.

Open Public Session - Agenda Items Only:

The meeting was opened to the public at 7:11 p.m. No one from the public wished to speak during Open Public Session. The meeting was closed to the public at 7:11 p.m.

Sub-Committee Reports:

Clean Up Day - Mrs. Tosti

10/3/2026

Mrs. Tosti spoke with our CFO regarding a fall clean up date. October 3rd has been secured as our fall date. Four tires per family may be accepted. Our CFO requested moving the morning registration to Town Hall. The Commission agreed it is a more central location for groups as well. All groups will register at Town Hall and report to the Recycling Center after completion of their routes. Paperwork will be updated as needed.

Mrs. Tosti made a motion to set our Fall Clean Up date to 10/3/2026 and move the morning registration from the Recycling Center to Town Hall, seconded by Mr. Carovillano.

Roll Call Vote: Mrs. Staudt, yes, Mrs. Benning, yes, Mrs. Richardson, yes, Mr. Carovillano, yes, Mrs. Tosti, yes

Senior Ice Cream Social – Mrs. Richardson

Community Center

8/15/2026

There are no updates currently.

Field Maintenance and Capital Report - Mr. Carovillano

Mr. Carovillano mentioned that Swartswood Field is left in poor condition after the Adult Softball League leaves. However, they do not have access to our field maintenance tools. Mr. Carovillano suggested a lock box to allow them to access the shed. If the field is still left in poor condition once they have access to field maintenance tools, we will need to revisit their field use approval moving forward.

Mrs. Tosti made a motion to purchase a lock box not to exceed \$100.00 for the Swartswood Field to allow all teams access to field maintenance tools for proper care of our fields, seconded by Mr. Carovillano.

Roll Call Vote: Mrs. Staudt, yes, Mrs. Benning, yes, Mrs. Richardson, yes, Mr. Carovillano, yes, Mrs. Tosti, yes

Mr. Carovillano noted that he is aware the DPW has been short staffed and it is understandable, but a better mowing schedule needs to be set for all fields.

Field/Pavilion Application Approvals, Scheduling – Mrs. Tosti & Mr. Carovillano

Summer Soccer Skills Clinic

Volunteer Field

July – August

Saturdays and Sundays

Mrs. Tosti made a motion to approve of the Summer Soccer Skills Clinic to utilize Volunteer Field for the above requested months and days of use, seconded by Mrs. Richardson.

Roll Call Vote: Mrs. Staudt, yes, Mrs. Benning, yes, Mrs. Richardson, yes, Mr. Carovillano, yes, Mrs. Tosti, yes

Travel Soccer

Extension to already approved field use no approval needed today – insurance still active

They were planning to host their soccer camp in Hampton, however, the fields are currently closed, so they asked to utilize our fields last minute.

Alicia Gardner

Pavillion at Veteran's Field

7/25/2026

11:00 a.m.-5:00 p.m.

Mrs. Tosti made a motion to approve Alicia Gardner's Pavillion use at Veteran's Field for the above requested date and time, seconded by Mrs. Benning.

Roll Call Vote: Mrs. Staudt, yes, Mrs. Benning, yes, Mrs. Richardson, yes, Mr. Carovillano, yes, Mrs. Tosti, yes

Stillwater Day – Recreation Board

6/6/2026

2:00 p.m.

It was reported that Stillwater Day went great. All members and volunteers worked well together, and it was organized. The entertainment and vendors were great as well.

Sussex County Fair Display – Sixth grade students Stillwater School

The display came out wonderful thanks to all the sixth-grade students at Stillwater School. Mrs. Tosti let the children know what ideas she had for the display. They were able to ask questions – it was nice to get them involved in brainstorming. Students from all grades at Stillwater School made additional bookmarks to be handed out during Sussex County Day.

Sussex County Day Expo

9/20/2026

11:00 a.m.-4:00 p.m.

Mrs. Staudt offered to chair this event. Mrs. Tosti requested that anyone who is willing and able sit with Joanne for an hour or so throughout the day. Mrs. Tosti told Mrs. Staudt to please let her know if she can think of anything that needs to be purchased for giveaways.

Garage Sale Weekend – Mrs. Wunder

The Commission further discussed communal sale locations. During our 2026 Spring Garage Sale, we asked residents if they would be interested in a communal sale location for our 2027 Spring Garage Sale. There were 17 residents interested. The Community Center, our fields, and the upper parking lot at Veteran's were all suggested. The Commission favored the upper parking lot at Veteran's. It also allows field users to park below, plus it may help bring foot traffic to sellers. The location will be set at a later date.

Consent Agenda Items

All items with an asterisk (*) are considered to be routine and can be passed as one item on the agenda. All items will be handled by one (1) motion, (1) second, and a vote. There will be no separate discussion of any of these items unless a Commission member requests item(s) to be moved to discussion amending the Agenda. The item(s) will be moved from the Consent Agenda and discussed as the next sub committee item on the Agenda.

***Plant Exchange**

***Miss Stillwater 5/31/2027 @ 1:00 p.m. – Mrs. Staudt**

***Pop Up Vendor Fair – Mrs. Staudt (Vendor fee to be charged, but must get approval from our CFO since this was not discussed during budget time)**

***Sheriff's Office - CERT**

***Trunk or Treat 10/25/2026 @ 2:00 p.m. – Mrs. Trotter**

***Holiday Decorating Contest – Need Chairperson**

***Tree Lighting December 2027 – Recreation Board**

***Egg Hunt – Mrs. Benning**

Mrs. Tosti made a motion to approve the consent agenda with no discussion needed on the listed items at this time, seconded by Mr. Carovillano.

A vote was taken and all were in favor.

Open Public Session:

The meeting was opened to the public at 7:45 p.m. No one wished to speak during open public session. The meeting was closed to the public at 7:45 p.m.

Liaison Report - Mr. Manser and Mrs. Delaney:

- Mrs. Delaney and Mayor Rumsey attended the Board of Education meeting held on 6/29 to discuss plans to stabilize the ground to keep Stillwater School from shifting. Sixteen residents in total were in attendance. Two engineers were present who are working on the proposal. The project would take between 4-6 weeks and would begin on 6/10/2027. It would be ready for the 2027 school year. Mr. Carovillano asked if there were any alternatives to their current plan. Mrs.

Delaney said no. Mrs. Delaney reported that residents asked if the building was still moving and the question could not be answered. This led to residents being frustrated as this project could cost between 1 million and 3.1 million dollars. For such an expensive project, more proof should be presented.

- The cannabis ordinance has been shot down for now. Two were in favor and three were opposed – the opposed were unhappy with how the revised ordinance was written.
- A gas franchise has been approved by Elizabeth Town Gas in designated areas. They are seeking interest and commitment from residents.
- There are no interest in data centers in Stillwater. The final adoption is set for 7/21.
- The DPW needs gas tanks as well as their own tools (\$75,000 with an additional \$24,000 has been designated for this).
- Keri Klammer's resignation has been accepted.
- Liquor license renewals are done.
- Meeting microphones are being worked on – one additional piece is still needed.
- As of the new year, zoom will only be for attendance purposes (listening to the meetings). If something needs to be said or discussed, the meeting must be attended in person.
- an ordinance is being drafted for short-term rentals in Stillwater. We want to make sure the rentals are inspected regularly, fees will increase, we will ensure that they remain short-term rentals, etc. Overall, we want a better idea of who our neighbors are.
- A new part-time receptionist has been appointed as well as a full time truck driver and laborer for the DPW. In addition, seasonal part time DPW workers have been hired. If all goes well and they are happy, they can re-apply for a winter part time seasonal position.

Committee Member Comments:

There were no committee member comments.

Adjournment:

Mrs. Tosti made a motion to adjourn the meeting at 8:13 p.m., seconded by Mr. Carovillano. A vote was taken, and all were in favor.

Respectfully Submitted,
Danielle Wunder, Secretary