



**STILLWATER TOWNSHIP
RECREATION COMMISSION
MEETING MINUTES**

June 1, 2026

MEMBERS PRESENT: Mrs. Staudt, Mrs. Trotter, Mrs. Richardson, Mrs. Benning, Mr. Carovillano, and Mrs. Tosti

LIAISON: Mrs. Delaney and Mr. Manser were in attendance

MEMBERS ABSENT: There were no members absent

Mrs. Tosti called the meeting to order at 7:06 p.m. with the statement that this meeting follows the Open Public Meetings Act. Regular meetings are held on the first Monday of the month at 7:00 p.m., at the Stillwater Township Municipal Building located in Middleville, New Jersey. This meeting was held at the Stillwater Township Municipal Building. The flag was saluted and roll call taken.

Approval of Meeting Minutes:

Mrs. Staudt made a motion to approve the minutes of our May 4, 2026, meeting, seconded by Mrs. Trotter.

Roll Call Vote: Mrs. Staudt, yes, Mrs. Trotter, yes, Mrs. Richardson, yes, Mrs. Benning, yes, Mr. Carovillano, yes, Mrs. Tosti, yes

Payment of Bills:

Mrs. Tosti made a motion to approve the payment of the following bills totaling \$3,369.94, seconded by Mr. Carovillano.

Roll Call Vote: Mrs. Staudt, yes, Mrs. Trotter, yes, Mrs. Richardson, yes, Mrs. Benning, yes, Mr. Carovillano, yes, Mrs. Tosti, yes

Septicare (May 2026 Porta John Rentals) - \$451.50

Amazon (Miss Stillwater Supplies) - \$38.77

Tri-State Rentals Inc. (Stillwater Day) - \$2,518.97

ShopRite (Senior 70's Dance Supplies) - \$281.97

Amazon (Lock for Shed at Veteran's) - \$25.70

Minisink Press (Garage Sale Maps) - \$135.00

Rick Nothstine (DJ Services for 70's Dance) - \$200.00

Amendments to the Agenda:

There were no amendments made to the agenda.

New Business – Field Hockey Proposal:

Field Hockey – Kelly Livingston

Kelly Livingston had previously proposed the idea of offering Recreation Field Hockey for the Kittatinny sending district including Hampton, Fredon, Stillwater, and Sandyston for children in second through sixth grades. If able, the program would run from 8/10 through the end of October to practice twice per week with games on Sundays. To support the program, they would need access to a field space for two age groups: grades 2-4 (approximately 25 yards x 50 yards) and grades 5-6 (approximately 40 yards by 60 yards). The idea was well received and proposed to the Township Committee. Recreation would need to decide which field, if available, could be utilized by field hockey. Stillwater School offered their fields as well if we were unable to accommodate their field use. If Stillwater School provides the fields, we would be unable to assist financially with equipment. Mrs. Tosti has contacted Mrs. Livingston with updates but is awaiting a response.

In addition, Mr. Carovillano mentioned an upcoming soccer clinic and is looking forward to receiving applications.

Old Business:

There was no old business to report.

Correspondence:

The Commission reviewed the Memo from the Finance Office regarding our Budget (approved on 05/05/2026).

Mrs. Wunder mentioned an email sent to her requesting usage of Volunteer Field's parking lot and dumpster for 30 crew members of a small independent movie which is being filmed in Hardwick, NJ. They were insured and willing to compensate for utilization of both the parking space and dumpster for their requested dates. Since the Commission is unable to make a decision regarding this request, the email was forwarded to our Clerk to seek approval or denial.

Open Public Session - Agenda Items Only:

The meeting was opened to the public at 7:18 p.m. No one from the public wished to speak during Open Public Session. The meeting was closed to the public at 7:18 p.m.

Sub-Committee Reports:

Clean Up Day - Mrs. Tosti 4/25/2026

There were 17 groups total with 18 groups being the limit. 980 lbs. of garbage, 420 lbs. of recycling, and 58 tires were collected.

Senior Ice Cream Social – Mrs. Richardson

**Community Center
8/15/2026**

A budget was requested from our CFO. This event typically costs between \$300-\$350. Safely, the Commission agreed not to exceed \$400.00.

Mrs. Tosti made a motion to approve the Senior Ice Cream Social event budget not to exceed \$400.00, seconded by Mrs. Trotter.

Roll Call Vote: Mrs. Staudt, yes, Mrs. Trotter, yes, Mrs. Richardson, yes, Mrs. Benning, yes, Mr. Carovillano, yes, Mrs. Tosti, yes

Field Maintenance and Capital Report - Mr. Carovillano

All fields are in good condition. Seasons are beginning to wind down. The DPW has been occupied with paving projects, therefore, the fields have been put on a mowing hierarchy for prioritization according to field use and scheduling. Mr. Carovillano noted that Swartswood Field has remained dry considering how much rain we have had. The lock will be installed at Veteran's Field.

Field/Pavilion Application Approvals, Scheduling – Mrs. Tosti & Mr. Carovillano

Mrs. Tosti will be in contact with the Adult Softball League to update them on the playoff schedule.

Stillwater Day – Recreation Board

6/6/2026

2:00 p.m.

Mrs. Tosti updated the Recreation Commission via email regarding the Stillwater Day schedule. Mrs. Benning confirmed the number of watermelons and their sizes needed for the contest. She will also purchase three cases of water from BJ's. All items needed for Stillwater Day will be moved into the trailer for transport on Friday. Anything that has been ordered and arriving this week will be moved into the trailer as well. Mrs. Tosti listed the games, activities, and prizes ordered. The Commission discussed the placement of the band to allow for a better flow than last year. A large tent is no longer needed. We will utilize the pavilion, and all vendors will be located near the pavilion as well. The DPW will put up the fencing needed for the Fire Departments beer tent. Mrs. Tosti will set up the pop-up tents halfway on Friday and finish on Saturday. CERT will be making snow cones and offering a game. The Fire Department will be providing food and beer. Bounce house signage is needed to ensure parents are responsible for watching their own children. Mrs. Richardson asked for liability purposes, if one of the members needs to oversee the bounce houses – it was confirmed we do not. Mrs. Delaney recommended calling Ed Caffrey to see if he has any signs with the appropriate verbiage. If not, Mrs. Delaney offered to print signage (2 signs per bounce house).

We received recent porta john complaints. There was no hand sanitizer or toilet paper. It was also noted that one was at capacity. Septicare has been contacted to provide one additional unit for Stillwater Day. Concerns for the above complaints were mentioned as well. Septicare currently cleans the units twice per week. Mrs. Tosti mentioned that maybe we should consider having our units serviced three times per week or add one additional unit for busy seasons.

Mr. Manser mentioned that this past weekend one unit located in Veteran's parking lot was vandalized. The security cameras were stolen as well.

Miss Stillwater, Little Miss and Mr. Stillwater – Mrs. Staudt

5/31/2026

There were 15 participants. A total of \$725 was spent. Mrs. Staudt noted that for better organization she will make a specific checklist for next year. Mrs. Staudt stated the winners. Mrs. Staudt will be emailing contestants about Stillwater Day and the Fair. The families of the contestants were praised for their willingness to help clean up after the event without being asked.

Garage Sale Weekend – Mrs. Wunder

5/16/2026-5/17-2026

We are awaiting payment from one resident. Mrs. Wunder will be in contact with them.

Consent Agenda Items

All items with an asterisk (*) are considered to be routine and can be passed as one item on the agenda. All items will be handled by one (1) motion, (1) second, and a vote. There will be no separate discussion of any of these items unless a Commission member requests item(s) to be moved to discussion amending the Agenda. The item(s) will be moved from the Consent Agenda and discussed as the next sub committee item on the Agenda.

***Plant Exchange**

***Sussex County Fair**

***Sussex County Day Expo**

***Pop Up Vendor Fair**

***Sheriff's Office - CERT**

***Trunk or Treat 10/25/2026 @ 2:00 p.m. – Mrs. Trotter**

***Holiday Decorating Contest – Ms. Klamerus**

***Tree Lighting December 2026 – Recreation Board**

Mrs. Tosti made a motion to approve the consent agenda with no discussion needed on the listed items at this time, seconded by Mr. Carovillano.

A vote was taken and all were in favor.

Open Public Session:

The meeting was opened to the public at 8:21 p.m. No one wished to speak during open public session. The meeting was closed to the public at 8:21 p.m.

Liaison Report - Mr. Manser and Mrs. Delaney:

Mr. Manser reported on our cannabis ordinance. A farmer in town who currently grows hemp expressed the interest in going full scale cannabis for medicinal purposes. It was requested that the town rewrite the ordinance. The planning board is currently in discussion regarding this which will then go back to the Township Committee. Sales will leave Stillwater and be sold to surrounding towns. He has no intention of resale. Mrs. Tosti asked if it was near any parks – it was confirmed it is not.

Committee Member Comments:

There were no committee member comments.

Adjournment:

Mrs. Tosti made a motion to adjourn the meeting at 8:28 p.m., seconded by Mr. Carovillano. A vote was taken, and all were in favor.

Respectfully Submitted,
Danielle Wunder, Secretary