



**STILLWATER TOWNSHIP
RECREATION COMMISSION
MEETING MINUTES**

May 4, 2026

MEMBERS PRESENT: Mrs. Staudt, Mrs. Trotter, Mrs. Richardson, Mr. Carovillano (via Zoom), and Mrs. Tosti

LIAISON: There were no Liaison's in attendance

MEMBERS ABSENT: Ms. Klamerus and Mrs. Benning

Mrs. Tosti called the meeting to order at 7:05 p.m. with the statement that this meeting follows the Open Public Meetings Act. Regular meetings are held on the first Monday of the month at 7:00 p.m., at the Stillwater Township Municipal Building located in Middleville, New Jersey. This meeting was held at the Stillwater Township Municipal Building. The flag was saluted and roll call taken.

Approval of Meeting Minutes:

Mrs. Tosti made a motion to approve the minutes of our April 6, 2026, meeting, seconded by Mrs. Trotter.

Roll Call Vote: Mrs. Staudt, yes, Mrs. Trotter, yes, Mrs. Richardson, yes, Mr. Carovillano, yes, Mrs. Tosti, yes

Payment of Bills:

Mrs. Trotter made a motion to approve the payment of the following bills totaling \$3,568.39, seconded by Mrs. Staudt.

Roll Call Vote: Mrs. Staudt, yes, Mrs. Trotter, yes, Mrs. Richardson, yes, Mr. Carovillano, yes, Mrs. Tosti, yes

Septicare (April 2026 Porta John Rentals) - \$430.00

Mill Street Designs (Blanket Order) - \$2,537.39

Amazon (Miss Stillwater Supplies) - \$156.08

ShopRite (Senior 70's Dance Supplies) - \$281.97

Straus News (Garage Sale Advertisement) - \$137.25

Amazon (Lock for Recreation Pod) - \$25.70

Amendments to the Agenda:

There were no amendments made to the agenda.

New Business – Field Hockey Proposal and Blanket Order:

Field Hockey – Kelly Livingston

Kelly Livingston had previously proposed the idea of offering Recreation Field Hockey for the Kittatinny sending district including Hampton, Fredon, Stillwater, and Sandyston for children in second through sixth grades. If able, the program would run from 8/10 through the end of October to practice twice per week with games on Sundays. To support the program, they would need access to a field space for two age groups: grades 2-4 (approximately 25 yards x 50 yards) and grades 5-6 (approximately 40 yards by 60 yards). The idea was well received and proposed to the Township Committee. Recreation would need to decide which field, if available, could be utilized by field hockey. Stillwater School offered their fields as well if we were unable to accommodate their field use. If Stillwater School provides the fields, we would be unable to assist financially with equipment. Mrs. Tosti will be in contact with Mrs. Livingston to discuss options and how she would like to move forward.

Old Business:

Blanket Order –

Blankets have been ordered and bill has been approved above.

Correspondence:

There was no correspondence to report.

Open Public Session - Agenda Items Only:

The meeting was opened to the public at 7:10 p.m.

A resident was in attendance to inquire about where our townwide garage sale has been advertised besides the newspaper. The Commission showed the resident the advertisement and application posted on our website as well as social media. Lawn signage is being updated after our meeting and will be posted in high traffic areas around Stillwater.

The meeting was closed to the public at 7:15 p.m.

Sub-Committee Reports:

Clean Up Day - Mrs. Tosti

4/25/2026

Clean up day was a success as always. There were 17 groups total with 18 groups being the limit. Mrs. Tosti will present the garbage totals at our next meeting.

Senior Events (Disco Night) – Mrs. Richardson

Community Center

4/11/2026

6:00-8:30 p.m.

There were about 60 people in attendance. This event was graciously sponsored by “Complete Care at Barn Hill.” They had reached out to our secretary expressing interest in sponsoring this

event as well as further involvement with our senior activities. Our secretary put them in contact with Mrs. Richardson. Barn Hill wrote a wonderful note regarding the events success.

The next senior event will be the Ice Cream Social on 8/15/2026.

Field Maintenance and Capital Report - Mr. Carovillano

Baseball is in full swing and all teams/schedules are coordinating nicely. Fields are in great shape even with the rainy weather. The Veteran's lock needs to be replaced. Mrs. Tosti responded that it should be replaced within the next day or two. There are no updates on pesticide scheduling.

Field/Pavilion Application Approvals, Scheduling – Mrs. Tosti & Mr. Carovillano

Kimberly Klimek has submitted a request for the use of Veteran's Pavillion on 6/20/2026. All necessary documents have been submitted. Mrs. Tosti will let all teams know that the pavilion is reserved and unusable that day.

Mrs. Tosti made a motion to accept Kimberly Klimek's pavilion use request for 6/20/2026, seconded by Mrs. Trotter.

Roll Call Vote: Mrs. Staudt, yes, Mrs. Trotter, yes, Mrs. Richardson, yes, Mr. Carovillano, yes, Mrs. Tosti, yes

Stillwater Day – Recreation Board

6/6/2026

2:00 p.m.

Mrs. Trotter and Mrs. Richardson have secured entertainment, a 9-hole miniature golf game and the band, Not My Fault, for live entertainment. Mrs. Richardson and Mrs. Trotter are also working on additional games and prizes. There will be an Earth Day Magic Show. We will be using Tri-State Rentals for our bounce houses. Mrs. Tosti reviewed the Tri-State equipment rental invoice totaling \$2,458.97. This does not need approval yet, however it was reviewed in case any Recreation members opposed any items and its expense. All Access has donated a stage as they have done so in the past. We had inquired about airbrush tattooing, but they are not available for our date. "North Jersey Gelly Ball" target booth contacted Mrs. Tosti. He proposed coming as entertainment where we pay a flat rate or he attends as a vendor and charges each person/player. Once the invoice arrives for the cost, Mrs. Tosti will present it to the Commission for discussion and/or approval. Sugar Shack is unavailable, but "Moo for You" is and has submitted their vendor application. The Fire Department will be serving hot dogs and hamburgers. Beer is an option – the Commission agreed that with the band, serving beer will be a nice addition. If anyone needs supplies or prizes, please send Mrs. Tosti the link so that she can submit them to our CFO asap. Mrs. Trotter mentioned she will be needing tattoos and face paint. She has also secured two volunteers.

Mrs. Tosti made a motion to approve the beer tent for Stillwater Day, seconded by Mr. Carovillano.

Roll Call Vote: Mrs. Staudt, yes, Mrs. Trotter, yes, Mrs. Richardson, yes, Mr. Carovillano, yes, Mrs. Tosti, yes

**Miss Stillwater, Little Miss and Mr. Stillwater – Mrs. Staudt
5/31/2026**

Four applications have been submitted thus far. Mrs. Staudt has sent an email to past participants. Flowers will be purchased the day of the event. Sashes and other supplies have been ordered. Prizes were reviewed. Securing judges is still a work in progress. Mrs. Trotter has two people interested in judging and Mrs. Staudt is waiting to hear back from one potential judge.

**Garage Sale Weekend – Mrs. Wunder
5/16/2026-5/17-2026**

A communal sale location was offered last year but only utilized by two sellers. Instead of securing a communal location that may not be needed, Mrs. Wunder added a note on the application to check the interest box *if* interested in a communal sale location for our Spring 2027 sale. There were 17 residents interested. We will further discuss this option and secure a location for our residents within the next few months. The list and map will be completed this evening and be delivered to Minisink Press on 5/5/26 for print. They will be available to the public the following Monday as scheduled.

Consent Agenda Items

All items with an asterisk (*) are considered to be routine and can be passed as one item on the agenda. All items will be handled by one (1) motion, (1) second, and a vote. There will be no separate discussion of any of these items unless a Commission member requests item(s) to be moved to discussion amending the Agenda. The item(s) will be moved from the Consent Agenda and discussed as the next sub committee item on the Agenda.

- *Plant Exchange**
- *Sussex County Fair**
- *Sussex County Day Expo**
- *Pop Up Vendor Fair**
- *Sheriff's Office - CERT**
- *Trunk or Treat 10/25/2026 @ 2:00 p.m. – Mrs. Trotter**
- *Holiday Decorating Contest – Ms. Klamerus**
- *Tree Lighting December 2026 – Recreation Board**

Mrs. Tosti made a motion to approve the consent agenda with no discussion needed on the listed items at this time, seconded by Mrs. Trotter.

A vote was taken and all were in favor.

Open Public Session:

The meeting was opened to the public at 8:01 p.m. No one wished to speak during open public session. The meeting was closed to the public at 8:01 p.m.

Liaison Report - Mr. Manser and Mrs. Delaney:

There was no liaison report.

Committee Member Comments:

There were no committee member comments.

Adjournment:

Mrs. Tosti made a motion to adjourn the meeting at 8:02 p.m., seconded by Mrs. Staudt. A vote was taken, and all were in favor.

Respectfully Submitted,
Danielle Wunder, Secretary