



**STILLWATER TOWNSHIP
RECREATION COMMISSION
MEETING MINUTES**

April 6, 2026

MEMBERS PRESENT: Mrs. Staudt, Mrs. Trotter, Mrs. Wunder, and Mrs. Tosti

LIASION: Mr. Manser was in attendance

MEMBERS ABSENT: Ms. Klamerus, Mrs. Benning, Mrs. Richardson, and Mr. Carovillano

Mrs. Tosti called the meeting to order at 7:07 p.m. with the statement that this meeting follows the Open Public Meetings Act. Regular meetings are held on the first Monday of the month at 7:00 p.m., at the Stillwater Township Municipal Building located in Middleville, New Jersey. This meeting was held at the Stillwater Township Municipal Building. The flag was saluted and roll call taken.

Approval of Meeting Minutes:

Mrs. Tosti made a motion to approve the minutes of our March 2, 2026, meeting, seconded by Mrs. Staudt.

Roll Call Vote: Mrs. Staudt, yes, Mrs. Trotter, abstain (absent from last meeting), Mrs. Wunder, yes, Mrs. Tosti, yes

Payment of Bills:

Mrs. Tosti made a motion to approve the payment of the following bills totaling \$1,436.00, seconded by Mrs. Trotter.

Roll Call Vote: Mrs. Staudt, yes, Mrs. Trotter, yes, Mrs. Wunder, yes, Mrs. Tosti, yes

Septicare (March 2026 Porta John Rentals) - \$430.00

Rolling Video Games of NJ (Stillwater Day Entertainment) - \$900.00

Home Depot (Field Maintenance/Improvement Supplies) - \$58.51

Amazon (Easter Egg Hunt Supplies) - \$47.49

Amendments to the Agenda:

There were no amendments made to the agenda.

New Business – Field Hockey Proposal and Blanket Order:

Field Hockey – Kelly Livingston

Kelly Livingston was in attendance via zoom to propose the idea of offering Recreation Field Hockey for the Kittatinny sending district including Hampton, Fredon, Stillwater, and Sandyston for children in grades second through sixth. If able, the program would run from 8/10 through the end of October practicing twice per week with games on Sundays. To support the program, they would need access to a field space for two age groups: grades 2-4 (approximately 25 yards x 50

yards) and grades 5-6 (approximately 40 yards by 60 yards). The proposal was well received especially since prior to 7th grade (when field hockey is introduced) our children have no opportunity for exposure. Mrs., Tosti inquired about the weight of the goals (movable or not). Mrs. Livingston said that there are two types of goals. While both are movable, one is much larger with wheels, but movement is limited as they are heavy. Mrs. Livingston will obtain quotes for goals. Mrs. Tosti will be bringing this information to the next Township Committee meeting to discuss whether one of our fields could be utilized for this program. Mrs. Livingston greatly appreciated the opportunity to discuss this program and any accommodations and/or recommendations that can be made to push the program in the right direction.

Blanket Order -

Due to shipping costs, we will need to budget for at least \$300-\$400 over the blanket cost amount to ensure we can cover the shipping costs and still leave enough funds in our account for a safety net. Blankets currently cost \$30.50, not including shipping cost. We currently sell the blankets for \$45.00. Mrs. Tosti noted that we also donate blankets and use them as give-away items. The Recreation Commission agreed to increase the selling price to \$50.00.

Mrs. Tosti made a motion to approve up to \$400.00 to cover the shipping costs/any other overages and increase the cost of the blankets from \$45.00 to \$50.00, seconded by Mrs. Staudt.

Roll Call Vote: Mrs. Staudt, yes, Mrs. Trotter, yes, Mrs. Wunder, yes, Mrs. Tosti, yes

Old Business:

There are no updates.

Correspondence:

Resolution 2026-055 – Mayor’s acceptance of the resignation of Heather Falotico as a member of the Recreation Commission with Committee concurrence.

Open Public Session - Agenda Items Only:

The meeting was opened to the public at 7:25 p.m. No one from the public wished to speak during open public session. The meeting was closed to the public at 7:25 p.m.

Sub-Committee Reports:

Clean Up Day - Mrs. Tosti

4/25/2026

Clean up day will begin around 9:00 a.m. and usually ends before 12:00 p.m. The shredder has been confirmed and will be at Town Hall from 1:00 – 4:00 p.m. Mrs. Tosti reported that she has 8 or 9 groups thus far. Eighteen groups are the limit.

Senior Events (Disco Night) – Mrs. Richardson

Community Center

4/11/2026

6:00-8:30 p.m.

Mrs. Richardson will be hosting a 70's themed Disco Party on 4/11/2026. There will be 70's themed trivia, word puzzles, free prizes, and simple finger foods. Food order has been finalized. Dessert and prizes are needed. An invoice is needed for our CFO from Rick Nothstine (DJ) and Swartswood Deli to receive payment.

Field Maintenance and Capital Report - Mr. Carovillano

Teams have been given the okay to begin playing on fields, however, if any damage occurs teams must stop playing until the fields are fixed.

Field/Pavilion Application Approvals, Scheduling – Mrs. Tosti & Mr. Carovillano

Rebecca and Oscar (soccer) have successfully coordinated schedules.

Adult softball requested an extension of their season to accommodate their playoff schedule.

Mrs. Tosti made a motion to approve the extension of field use for playoffs for the Adult Softball League pending the Little League schedule to ensure there are no conflicts (available in June), seconded by Mrs. Trotter.

Roll Call Vote: Mrs. Staudt, yes, Mrs. Trotter, yes, Mrs. Wunder, yes, Mrs. Tosti, yes

Stillwater Day – Recreation Board

6/6/2026

2:00 p.m.

The start time of Stillwater Day will begin at 2:00 p.m. Mrs. Trotter and Mrs. Richardson have secured entertainment, a 9-hole miniature golf game and the band, No Fault, for live entertainment. The band invoice will be sent to the CFO this week. The golf game requires a 20x30 set up area and weather factors are not an issue for set up. An attendant brings all equipment, sets up, stays for the entire event to monitor each game, and removes the entire set up upon event ending time. Mrs. Richardson and Mrs. Trotter are also working on additional games and prizes. This will be further discussed at our workshop meeting. There will also be an Earth Day Magic Show. We will be using Tri-State Rentals for our bounce houses – an invoice is still needed. All Access has donated a stage as they have done so in the past. Mrs. Staudt inquired about the vendor fee amount, which Mrs. Tosti confirmed is \$25.00.

Miss Stillwater, Little Miss and Mr. Stillwater – Mrs. Staudt

5/31/2026

The contest will be held one-week prior to Stillwater Day. Mrs. Staudt will be sending the application to Mrs. Tosti for posting as well as to the high school and middle school. Sashes and accessories were ordered from Amazon. Mrs. Staudt asked what past judge gifts were and the amount spent. Mrs. Tosti mentioned different types of gifts offered in the past ranging between \$5-\$10. Mrs. Tosti suggested using the Stillwater coffee mugs as gifts. Mrs. Staudt agreed saying we could fill them with assorted candy and wrap them. Mrs. Trotter confirmed that cookies, brownies, and lemonade will be offered afterwards. The Shop Rite card can be used for this purchase. No judges have been confirmed yet.

Egg Hunt – Miss Klamerus, & Mrs. Staudt

3/21/2026

Rain or Shine unless extreme weather occurs (Parking lot to be utilized if the ground still snow covered)

Veteran's Field

The event was very well attended. It was quick, efficient, and well organized. Offering no prizes was much better to keep the children focused on just having fun. The bunny did a wonderful job!

Garage Sale Weekend – Mrs. Wunder

5/16/2026-5/17-2026

The application and banner were sent to Mrs. Tosti and our Clerk/Deputy Clerk for public posting. A communal sale location was offered last year but only utilized by two sellers. Instead of securing a communal location that may not be needed, Mrs. Wunder added a note on the application to check the interest box *if* interested in a communal sale location for our Spring 2027 sale.

Minisink Press will be printing 300 maps for our town wide garage sale for \$135.00.

Mrs. Tosti made a motion to approve Minisink Press's print amount of \$135.00 for 300 maps, seconded by Mrs. Trotter.

Roll Call Vote: Mrs. Staudt, yes, Mrs. Trotter, yes, Mrs. Wunder, yes, Mrs. Tosti, yes

Straus News will be advertising our townwide garage sale for 3 weeks (4/30, 5/7, 5/14) in all 9 papers for \$137.25.

Mrs. Tosti made a motion to approve the advertisement amount of \$137.25 for our townwide garage sale, seconded by Mrs. Trotter.

Roll Call Vote: Mrs. Staudt, yes, Mrs. Trotter, yes, Mrs. Wunder, yes, Mrs. Tosti, yes

Consent Agenda Items

All items with an asterisk (*) are considered to be routine and can be passed as one item on the agenda. All items will be handled by one (1) motion, (1) second, and a vote. There will be no separate discussion of any of these items unless a Commission member requests item(s) to be moved to discussion amending the Agenda. The item(s) will be moved from the Consent Agenda and discussed as the next sub committee item on the Agenda.

***Plant Exchange**

***Sussex County Fair**

***Sussex County Day Expo**

***Pop Up Vendor Fair**

***Sheriff's Office - CERT**

***Trunk or Treat 10/25/2026 @2:00 p.m. – Mrs. Trotter**

***Holiday Decorating Contest – Ms. Klamerus**

***Tree Lighting December 2026 – Recreation Board**

Mrs. Tosti made a motion to approve the consent agenda with no discussion needed on the listed items at this time, seconded by Mrs. Trotter.

Roll Call Vote: Mrs. Staudt, yes, Mrs. Trotter, yes, Mrs. Wunder, yes, Mrs. Tosti, yes

Open Public Session:

The meeting was opened to the public at 7:59 p.m. No one wished to speak during open public session. The meeting was closed to the public at 7:59 p.m.

Liaison Report - Mr. Manser and Mrs. Delaney:

- Mr. Manser complimented the success of the egg hunt
- The budget is still being worked on – it will be introduced tomorrow evening at the Township Committee meeting
- There will be a small increase and most of that increase is justified by the large increase in health insurance on the town side. Unfortunately, there is nothing we can do about that
- The next two phases of paving will be completed on Mt Benevolence Road (from Hampton Road to Owassa Road). It will be resurfaced, milled, and some drainage work will be completed. Additional roads will be done in oil and stone.
- Two new trucks have been purchased for the DPW. There were several issues with our trucks over the winter as well as with personnel.
- Valerie is away this week – for any Clerk needs, please speak to Julie
- Dog rescue update – some dogs are already being adopted while others have medical issues that need to be addressed before adoption
- Mrs. Tosti asked if the fields are turned over by our DPW. A team that utilizes our fields inquired. Manser answered yes with a rake.

Committee Member Comments:

Ron the “Bird Man” will be doing a demonstration for Barefoot University at Veteran’s Park on 5/7 at 10:00 a.m.

Adjournment:

Mrs. Tosti made a motion to adjourn the meeting at 8:10 p.m., seconded by Mrs. Staudt. A vote was taken, and all were in favor.

Respectfully Submitted,
Danielle Wunder, Secretary