



**STILLWATER TOWNSHIP
RECREATION COMMISSION
WORKSHOP MEETING MINUTES**

April 20, 2026

MEMBERS PRESENT: Mrs. Richardson, Mrs. Trotter, Mrs. Benning, Mr. Carovillano, and Mrs. Tosti

LIASION: Mrs. Delaney and Mr. Manser were both in attendance

MEMBERS ABSENT: Ms. Klamerus and Mrs. Staudt (Zoom was not working otherwise members would have been in attendance)

Mrs. Tosti called the meeting to order at 7:03 p.m. with the statement that this meeting follows the Open Public Meetings Act. Regular meetings are held on the first Monday of the month at 7:00 p.m., at the Stillwater Township Municipal Building located in Middleville, New Jersey. This meeting was held at the Stillwater Township Municipal Building. The flag was saluted and roll call taken.

Payment of Bills:

Mrs. Tosti made a motion to approve the payment of the following bills totaling \$544.00, seconded by Mrs. Trotter.

Roll Call Vote: Mrs. Richardson, yes, Mrs. Trotter, yes, Mrs. Benning, yes, Mr. Carovillano, yes, Mrs. Tosti, yes

Swartswood Deli (Senior 70's Dance Refreshments) - \$544.00

Stillwater Day – Recreation Board

6/6/2026

2:00 p.m. to dusk

Tri-State – Bounce houses have been secured. The invoice will be available to the CFO.

All Access Stage – The donation of the stage has been confirmed. Mrs. Tosti will confirm with All Access which item needs to be set up first – the stage or Tri-State Rentals

Mini Golf – The invoice was voted on during our last meeting. They will set up, be in attendance for the entire length of event, and break down the set up. A 20 x 30 area is needed. Rain is okay for operation except for exceptionally heavy rain or lightning.

Band – “Not My Fault” is the 80’s band that has been secured in part of our entertainment. They are fun and encourage crowd participation.

Vendors – the deadline for non-food vendors is 5/30 and the deadline for food vendors is 5/15. Bill Hughes will be contacting Mrs. Tosti to update her on whether they will be in attendance to cook/serve food.

Rain Date – No rain date had been set. Although we would love to offer a rain date, the Recreation Commission agreed that it is too difficult to postpone due to the “Celebrate America” event at the Fairgrounds on 6/7, Father’s Day, and graduations. Vendors and entertainment should be notified regarding this update especially since they may hold us to payment.

Set Up – Mrs. Tosti said that she will be at Veteran’s Field all day Friday to set up with Tri-State Rentals, our DPW, etc. Mr. Carovillano will likely be there as well. The trailer will be loaded with supplies and brought to the field to make set up much easier. Vendors can bring their vehicles in, but they cannot go in and out once the event begins. They must either unload and remove their vehicle one hour prior to the start of the event or leave their vehicle parked until the event is over. Someone is needed to set up the Recreation tent and table. As mentioned, all supplies will be in the trailer so it should be fairly quick. Mr. Manser asked if light trailers are needed. Mr. Carovillano and Mrs. Tosti responded yes. A request will be put in for two light trailers and two information signs. Mrs. Tosti is currently working on the Stillwater Day flyer.

Committee Member Comments:

Mrs. Tosti made a motion to purchase a new lock for Veteran’s shed not to exceed \$50.00, seconded by Mrs. Benning.

Roll Call Vote: Mrs. Richardson, yes, Mrs. Trotter, yes, Mrs. Benning, yes, Mr. Carovillano, yes, Mrs. Tosti, yes

Adjournment:

Mrs. Tosti made a motion to adjourn the meeting at 7:50 p.m., seconded by Mr. Carovillano. A vote was taken, and all were in favor.

Respectfully Submitted,
Danielle Wunder, Secretary