

STILLWATER TOWNSHIP

FULL-TIME LABORER/TRUCK DRIVER DPW POSITION

JOB DESCRIPTION

Under direction, drives a truck with a tandem/dual rear axles, to transport materials, equipment or people; does other related work.

NOTE: The examples of work for this title are for illustrative purposes only. A particular position using this title may not perform all duties listed in this job specification. Conversely, all duties performed on the job may not be listed.

EXAMPLES OF WORK:

Loads, lifts, and moves supplies, furniture, and equipment.

Digs trenches and does manual grading.

Cleans incinerators.

Collects rubbish and other refuse.

Cuts grass.

Trims hedges.

Waters lawns and flower beds.

Loads and unloads trucks.

Shovels snow.

Whitewashes walls.

Shovels gravel and sand.

Mixes cement and mortar.

Places forms used in concrete work.

Performs cold patching.

Cleans up underbrush, foliage, vines, and weeds.

Cuts down trees.

Digs out stumps of trees, and digs out and destroys poisonous vines, weeds and undergrowth.

Learns to operate construction and/or maintenance equipment.

May learn to operate a pneumatic drill.

May learn to operate and make minor repairs to street, road, and related public works equipment.

May rake asphalt mixtures used in paving to proper thickness and grade.

May distribute asphalt mixtures to eliminate hollows and high spots in the surface under the construction or repair.

May patch joints and edges of pavement with asphalt cement.

May tamp and smooth asphalt pavement.

May operate and maintain asphalt heating kettle.

Cleans sludge beds.

Sweeps streets and sidewalks.

Pries and hammers apart sections of wall and roof.

Loads debris into truck for removal.

Sorts, piles, and cleans salvageable brick, stone, lumber, and metal work.

Under direction, may learn to make routine repairs to valves, fittings, pipe sections or other equipment used in the area of assignment.

Receives written and/or oral assignments and drives trucks of varied types including trucks used for road maintenance and construction work and road oiling, snow plowing, and ice control work.

Assists with the repair and installation of snowplows and spreaders.

Performs minor repairs and adjustments on truck.

Supplies trucks with gas, oil, and water; keeps garage clean and in order; keeps records of trips.

Checks, cleans, greases, washes, and performs the required adjustments to trucks and other auxiliary equipment.

Collects, loads, and unloads, with and without assistance, various types of equipment, and delivers same by truck to specified destinations.

Operates snow removal equipment to keep roads clear.

Maintains records of receipts, deliveries, fuel consumption, and mileage traveled.

Uses power take-off to give power to winch and uses controls to wind and unwind the winch cable for raising and lowering heavy materials on and off the truck.

Drives truck equipped with dump body to transport and dump loose materials such as sand, gravel, and bituminous paving material by pulling levers and turning crank to tilt body and dump contents.

May inspect truck prior to operating for proper amounts of fuel, oil, water, and to see that tires are inflated and that lights and brakes work properly.

May make minor emergency repairs to trucks such as changing tires or installing light bulbs, fuses, and tire chains.

When not engaged in driving a truck or other equipment, may perform other work such as road and landscape construction, building maintenance and repair work, groundskeeping, laboring, or other unskilled work.

Will be required to learn to utilize various types of electronic and/or manual recording and information systems used by the agency, office, or related units.

REQUIREMENTS:

EXPERIENCE:

One (1) year of experience in driving a truck with tandem/dual rear axles and auxiliary equipment such as snow plow, salt spreader, power take-off, winch, and lift body.

LICENSE:

Appointees must possess a valid Class B CDL with manual endorsement and airbrake or better.

KNOWLEDGE AND ABILITIES:

Knowledge of the methods used to operate trucks and auxiliary equipment.

Knowledge of the methods used to clean and lubricate trucks, and of the methods used to service batteries, tires and lights.

Knowledge of the minor repair procedures that can be performed outside of the repair shop.

Knowledge of the methods used to load, unload, and deliver various materials.

Ability to detect problems with the operation of the truck and auxiliary equipment.

Ability to operate trucks and auxiliary equipment such as snow plows, spreaders, and power take-off in a skilled, safe, and competent manner.

Ability to load and unload varied types of freight.

Ability to service, clean, and perform minor repairs to trucking equipment.

Ability to properly load and arrange cargo and determine proper clearances, turning radius, braking distances, and distance to maintain from a preceding vehicle.

Ability to use brakes and gearshift controls in a skilled and effective manner.

Ability to learn to utilize various types of electronic and/or manual recording and information systems used by the agency, office, or related units.

Ability to read, write, speak, understand, or communicate in English sufficiently to perform the duties of this position.

Candidates must reside in New Jersey or have a waiver from the Division of Local Government Services and must successfully pass a criminal background check and drug test.

Health, dental, and prescription benefits are available only for full-time only. Pay schedule as per the collective bargaining agreement. Applications are available at: Stillwater Townhall, 964 Stillwater Road, Newton, NJ, or www.stillwatertownshipnj.com. All applications must be received by Valerie Ingles, Municipal Clerk. The Township reserves the right to interview and hire a candidate before the closing date of this advertisement.