



**STILLWATER TOWNSHIP
TOWNSHIP COMMITTEE
MEETING AGENDA**

TUESDAY, March 17, 2026

**Executive Session: 6:00 P.M.
Regular Meeting: 7:00 P.M.**

Zoom Link: <https://us02web.zoom.us/j/87830809012>

OPENING STATEMENT: Adequate notice of this meeting has been provided according to the Open Public Meetings Act, Assembly Bill 1030. Notice of this meeting was included in the Annual Meeting Notice to the public and sent to the press on January 6, 2026, placed on the Official Bulletin Board at the Municipal Building, and posted electronically on the Stillwater Website.

ROLL CALL: Manser Delaney Chammings Scott Rumsey

EXECUTIVE SESSION:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Stillwater, County of Sussex, New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter-specified subject matter(s).
2. The general nature of the subject matter(s) to be discussed is as follows:
 ___ Personnel ___ Contract ___ Real Property X Litigation/Potential Litigation
 X Attorney Client ___ Public Safety
3. It is anticipated at this time that the above stated subject matter(s) will be made public at the conclusion of each individual specified subject matter.
4. This resolution shall take effect immediately. Time _____

Motion/2nd _____ / _____

ROLL CALL: Manser Delaney Chammings Scott Rumsey

RETURN TO OPEN SESSION Time _____ Motion/2nd _____ / _____

ROLL CALL: Manser Delaney Chammings Scott Rumsey

FLAG SALUTE:

AMENDMENTS TO AGENDA

OPEN PUBLIC SESSION (Agenda items only – 3 min time limit)

OLD BUSINESS: None

NEW BUSINESS:

1. Samantha Ruitenbergh- National Honor Society community service project called the Clear Vision Eyeglasses Drive

CONSENT AGENDA - All items with an Asterisk (*) are considered to be routine and non-controversial in nature. All such items will be handled by one (1) motion, one (1) second, and one (1) vote. There will be no separate discussion of any of these items unless a Committee member requests the same, in which case the item(s) will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

***MINUTES:** March 3, 2026 Regular & Executive Meeting Minutes

***CORRESPONDENCE**

1. Sussex County Division of Health January – February 2026 Public Health Nursing

***REPORTS:**

1. Community Center Receipt Report – February 2026
2. Recreation Commission Report – February 2026
3. Board of Health Receipts – February 2026
4. Vacant/Abandoned Property Registration Report – February 2026
5. Convenience Center Report – February 2026
6. Registrar Report – February 2026
7. Certified Copies Report – February 2026
8. ACO Report – February 2026
9. Landlord Registration Fees- February 2026
10. DPW Monthly Report- February 2026
11. Tax Collector's Report- February 2026
12. Office of Construction Official Report- February 2026
13. Food License Renewal Report- February 2026
14. Zoning Officer's Report- February 2026
15. Stillwater Township Zoning Board Annual Report 2025
16. Sussex County Health Department Inspection Report February 2026
17. Sussex County Monthly Rabies Data for February 2026

***RESOLUTIONS:**

RESOLUTION 2026-061 AUTHORIZING REFUND OF DRIVEWAY BOND

RESOLUTION 2026-062 MAYOR'S ACCEPTANCE OF THE RESIGNATION OF JEFF GARDNER AS DPW MECHANIC/TRUCK DRIVER

APPROVAL OF THE CONSENT AGENDA

Motion/2nd _____ / _____

ROLL CALL: Manser Delaney Chammings Scott Rumsey

DISCUSSION ITEMS:

1. Contiguous Owner Property Sale List
2. Animal Control Issue
3. Hampton Road Paving
4. Fireworks
5. Open Space Trails Grant

OPEN PUBLIC SESSION (any subject – 5-minute limit)

PUBLIC SESSION CLOSED

ATTORNEY’S REPORT

BILLS LIST #5 \$ 148,726.76

RESOLUTION 2026-063 Authorizing Payment of Bills

Motion/2nd _____ / _____

ROLL CALL: Manser Delaney Chammings Scott Rumsey

ADJOURNMENT

Time _____ Motion/2nd _____ / _____

ROLL CALL: Manser Delaney Chammings Scott Rumsey

**STILLWATER TOWNSHIP
SUSSEX COUNTY, NJ**

RESOLUTION 2026-061

AUTHORIZING REFUND OF DRIVEWAY BOND

WHEREAS, the Chief Financial Officer has certified the following property owner paid a bond for the installation of a driveway at Block 2301 Lot 14; and

WHEREAS, the driveway has been paved;

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of Stillwater Township that a refund be issued in the following amount:

<u>Name & Address</u>	<u>Funding</u>	<u>Amount</u>
Nothstine 966-968 Stillwater Road Newton, NJ 07860	Escrow Acct	\$200.00

CERTIFICATION

I hereby certify that the foregoing resolution is a true and certified copy of the resolution adopted by the Township Committee of the Township of Stillwater at the regularly scheduled meeting held on Tuesday, March 17, 2026, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, New Jersey.

Valerie Ingles, RMC, CMR
Municipal Clerk

**STILLWATER TOWNSHIP
SUSSEX COUNTY, NJ**

RESOLUTION 2026-062

**MAYOR'S ACCEPTANCE OF THE RESIGNATION OF JEFF GARDNER AS
DPW MECHANIC/TRUCK DRIVER**

THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Stillwater do hereby concur with the Mayor's acceptance of the resignation of Jeff Gardner as DPW Mechanic/Truck Driver effective March 27, 2026.

CERTIFICATION

I, Valerie Ingles, Township Clerk for the Township of Stillwater, hereby certify that the above Resolution was approved by the Township Committee of the Township of Stillwater at their regularly scheduled Township Committee Meeting of March 17, 2026.

Valerie Ingles, RMC, CMR
Township Clerk

**STILLWATER TOWNSHIP
SUSSEX COUNTY, NEW JERSEY**

RESOLUTION 2026-063

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF STILLWATER AUTHORIZING PAYMENT
OF BILLS**

WHEREAS, the Chief Finance Officer has certified that funds are available in the proper account; and

WHEREAS, the Chief Finance Officer has approved payment upon certification from the Township Department Heads that the goods and/or services have been rendered to the Township;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Stillwater that the current bill lists, dated March 17, 2026, and on file and available for public inspection in the Office of the Chief Financial Officer and approved by the Chief Financial Officer for payment, be paid.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Stillwater Township Committee at their regular meeting held on March 17, 2026, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, Sussex County, New Jersey.

Valerie Ingles, RMC
Township Clerk

**STILLWATER TOWNSHIP MANUAL/REGULAR BILL LIST
FOR MEETING DATED 3/17/26 - BILLS LIST #5**

Account	Date	Check #	Payee	Amount
Current				
	3/3/26	WIRE	STILLWATER TWP PAYROLL AGENCY	\$ 50,915.85
			<i>Subtotal of Fund</i>	\$ 50,915.85
Payroll Salary Agency				
	3/3/26	3362	NJ FAMILY SUPPORT PMT CENTER	\$ 392.31
	3/3/26	WIRE	STILLWATER TWP PAYROLL ACCT	\$ 33,173.88
	3/4/26	WIRE	IRS	\$ 11,199.89
	3/4/26	WIRE	STATE OF NJ - GIT	\$ 1,539.62
	3/4/26	WIRE	NATIONWIDE	\$ 112.00
	3/4/26	WIRE	EMPOWER (DCRP)	\$ 478.47
			<i>Subtotal of Fund</i>	\$ 46,896.17
Recycling Trust				
	3/3/26	WIRE	STILLWATER TWP PAYROLL AGENCY	\$ 82.12
			<i>Subtotal of Fund</i>	\$ 82.12
Escrow				
	3/5/26	WIRE	CLOSE GREEN TEAM ESCROW	\$ 20.44
			<i>Subtotal of Fund</i>	\$ 20.44
			<i>Grand Total All Manual Checks Issued:</i>	\$ 97,914.58
GRAND TOTAL OF BILLS				\$ 148,726.76

**List of Bills - (0110101000001) Cash - Current
CURRENT FUND**

Check#	Vendor	Description	Payment	Check Total
31561	34 - AIRGAS USA, LLC	PO 17147 INV# 5522891943 2/28/2026	51.70	51.70
31562	207 - ALLEGRA MARKETING, PRINT & MAIL	PO 17143 ORDER - BUILDING DEPARTMENT FORMS	250.00	250.00
31563	1035 - AMAZON CAPITAL SERVICES	PO 17045 ORDER# 114-5929706-3066631 - CERT SUPPLI	55.92	
		PO 17089 ORDER# 114-0748171-5854603,114-6613234-3	603.69	
		PO 17090 ORDER# 114-7914200-2158660 - CERT SUPPLI	335.08	
		PO 17109 ORDER# 114-2238640-74711412 - OFFICE SUP	26.87	
		PO 17126 INV# 1JLF-T9CM-HXQY - TH WATER COOLER	141.99	
		PO 17135 ORDER# 114-7476064-1492235 - TRASH BAGS	47.29	1,210.84
31564	517 - AMERICAN WEAR INC.	PO 17114 INV# 10412301,10414503,10416679,10418884	269.06	269.06
31565	1339 - BRITTANY ARMSTRONG	PO 17130 INV# 508 - CLEANING SERVICES - FEB 2026	938.52	938.52
31566	117 - CAMPBELL SUPPLY COMPANY OF SUSSEX COUNTY	PO 17124 INV# C005114682:01 - DPW VEHICLE MAINTEN	140.17	140.17
31567	1268 - CORNERSTONE TITLE & SETTLEMENT, LLC	PO 17123 INV# 2/18/2026 - IN-REMS	1,180.00	1,180.00
31568	1515 - CRYSTAL MOUNTAIN SPRINGS	PO 17150 INV# M5176 - SPRING WATER 3/9/2026	85.88	85.88
31569	1510 - DENNIS SHILANSKI	PO 17060 REIMBURSEMENT FOR MAILBOX AT TWP COST (H	38.43	38.43
31570	1333 - ERIC M BERNSTEIN LLC	PO 17127 INV# 9869,97741-97749 - LEGAL SERVICES -	8,528.00	8,528.00
31571	985 - FAIRCLOUGH FUEL INC.	PO 17154 TICKET# 44524 - DIESEL (DPW) 3/6/2026	3,152.10	3,152.10
31572	1161 - GANNETT NY-NJ LOCALiQ	PO 17121 INV# 7574602 - ADVERTISING - FEB 2026	97.41	97.41
31573	121 - GARDEN STATE LABORATORIES INC.	PO 17115 INV# 606892 - WATER TESTING 2/20/2026	190.00	190.00
31574	139 - GENERAL CODE	PO 17128 INV# GC00134368 - eCode360 ANNUAL MAINTEN	1,295.00	1,295.00
31575	128 - HOME DEPOT CREDIT SERVICES	PO 17122 INV# 9014894 - TOOLS	98.94	98.94
31576	154 - IPD	PO 17152 REGISTRATION - "EFFECTIVE AND EFFICIENT	50.00	50.00
31577	41 - JCP&L	PO 17136 INV# 2/25/2026 ACCT# 100137770515	282.91	
		PO 17149 INV# 95129971498 ACCT# 200000020731 3/2	1,134.70	1,417.61
31578	401 - NEW JERSEY HERALD	PO 17157 ACCT# QQ1454715 - SUBSCRIPTION	30.00	30.00
31579	455 - NISIVOCIA LLP	PO 17140 INV# 107904 - PROFESSIONAL FEES	23,000.00	23,000.00
31580	52 - NORTH EAST PARTS GROUP, LLC	PO 17125 INV# 352597 - DPW VEHICLE MAINTENANCE	99.99	99.99
31581	791 - OPTIMUM	PO 17137 ACCT# 07879-171894-01-1 - FEBRUARY 206	89.99	89.99
31582	327 - PITNEY BOWES	PO 17141 INV# 1029071056 - POSTAGE METER SUPPLIES	55.99	55.99
31583	1158 - PLANET NETWORKS, INC	PO 17139 INV# INV-2603-0356766- PHONES/INTERNET/E	1,370.40	1,370.40
31584	1517 - PRIMO BRANDS	PO 17151 INV# 0689500013028 - SPRING WATER (FINAL	10.00	10.00
31585	76 - R & L DATA CENTERS INCORPORATED	PO 17138 INV# 117262 - PAYROLL SERVICES - MAR 202	373.65	373.65
31586	79 - RONECO SUPERMARKETS (SHOPRITE)	PO 17086 RECEIPT 2/9/2026 - COMMUNITY SERVICE PRO	64.89	64.89
31587	282 - RR DONNELLEY	PO 16742 ORDER - (100) FORMS REG-42A	46.25	46.25
31588	90 - SCMUA-SUSSEX CTY MUNIC UTIL'S AUTH	PO 17133 INV# 10185 - SOLID WASTE DISP; COMINGLED	773.30	
		PO 17134 INV# 10206 - SOLID WASTE DISP; COMINGLED	515.90	1,289.20
31589	939 - SEPTICARE	PO 17077 INV# P020226-04 - PORTAJOHNS RENTALS - FE	430.00	430.00
31590	425 - STAPLES	PO 17062 ORDER# 7674868467 - OFFICE SUPPLIES	163.00	163.00
31591	152 - SUSSEX COUNTY LEAGUE OF MUNICIPALIT	PO 17032 RESERVATIONS - MARCH 18, 2026 MEETING	90.00	90.00
31592	1503 - TCTA OF SUSS & WARREN CTYS	PO 17153 REGISTRATION - SWTCTA QUARTERLY MEETING/	35.00	35.00
31593	11 - VERIZON WIRELESS	PO 17156 INV# 6137478642 ACCT# 842357065-00001	115.05	115.05
31594	568 - WB MASON CO., INC	PO 17110 ORDER# S160004162 - OFFICE SUPPLIES	105.88	105.88
TOTAL				46,362.95

**List of Bills - (0210101000001) CASH - GRANT
State and Federal Grants**

Check#	Vendor	Description	Payment	Check Total
1079	1035 - AMAZON CAPITAL SERVICES	PO 17117 ORDER# 114-8125190-3280211 - STORMWATER	209.00	
		PO 17131 INV# 1DMK-QN9J-QMPN - STORMWATER COMPUTE	102.85	311.85
1080	1471 - COUNTY OF SUSSEX, DIV OF ENGINEERING	PO 17129 INV# 13408 - SIGN FOR STORMWATER MGMT	26.17	26.17
1081	1058 - THE SHERWIN WILLIAMS COMPANY	PO 17132 INV# 2112-5 - STORMWATER MGMT BASIN MARK	113.18	113.18
TOTAL				451.20

**List of Bills - (1210101000001) CASH - Dog Trust
Dog Trust**

Check#	Vendor	Description	Payment	Check Total
756	66 - NJ STATE DEPT OF HEALTH & SR SERVIC	PO 17144 ANIMAL LICENSING REPORT - FEB 2026	171.00	171.00
	TOTAL			----- 171.00

**List of Bills - (2210101100000) COAH Developers Fee - Cash
COAH DEVELOPERS FEE**

Check#	Vendor	Description	Payment	Check Total
1039	1333 - ERIC M BERNSTEIN LLC	PO 17127 INV# 9869,97741-97749 - LEGAL SERVICES -	2,544.00	2,544.00
	TOTAL			----- 2,544.00

**List of Bills - (7510101000001) Recycling Trust - CASH
RECYCLING TRUST ACCOUNT**

Check#	Vendor	Description	Payment	Check Total
778	90 - SCMUA-SUSSEX CTY MUNIC UTIL'S AUTH	PO 17133 INV# 10185 - SOLID WASTE DISP; COMINGLED	131.30	
		PO 17134 INV# 10206 - SOLID WASTE DISP; COMINGLED	161.20	292.50
779	939 - SEPTICARE	PO 17119 INV# P030226-01 - PORTAJOHNS RENTAL - MA	65.00	65.00
	TOTAL			----- 357.50

**List of Bills - (7910101000001) ESCROW - CASH
ESCROW - SUBDIVISION ACCOUNT**

Check#	Vendor	Description	Payment	Check Total
10428	1035 - AMAZON CAPITAL SERVICES	PO 17085 ORDER# 114-8479655-9914613 - CERT CPR MA	519.95	
		PO 17090 ORDER# 114-7914200-2158660 - CERT SUPPLI	29.95	549.90
10429	1516 - BRANDON NOTHSTINE	PO 17113 DRIVEWAY ESCROW REFUND PER RESO 2026-	200.00	200.00
10430	1497 - KIM DECARLO	PO 17076 INV# 473 - CERT JACKETS	174.00	174.00
10431	79 - RNETCO SUPERMARKETS (SHOPRITE)	PO 17118 STMT 2/21/2026 - ACTIVITY CLUB CHARGES	1.63	1.63
	TOTAL			----- 925.53