

**STILLWATER TOWNSHIP
SUSSEX COUNTY, NJ**

RESOLUTION 2025-140

**RESOLUTION APPOINTING VALERIE INGLES TO COMPLETE
THE STILLWATER POLICE DEPARTMENT PURGING PROJECT**

WHEREAS, Stillwater Township has undertaken a purging project for the Stillwater Police Department records; and

WHEREAS, Sussex County Prosecutor's Office has assisted with over 100 overtime hours but has reached its budgeted limit; and

WHEREAS, the Township Committee desires to have Valerie Ingles, Municipal Clerk, Custodian of Records, provide the necessary services through completion of the project; and

WHEREAS, this is not a normal duty of the Clerk of municipal records as these are police department records; and

WHEREAS, the Township's Chief Financial Officer has certified that the funds are available for this purpose;

BE IT RESOLVED, the Township Committee of the Township of Stillwater will retain the services of Valerie Ingles to provide purging services of the Stillwater Police Department records at a rate of \$22.50 per hour, for up to four (4) hours per week for the remainder of the year 2025, not to exceed a total of \$1,500.00.

CERTIFICATION

I hereby certify that the foregoing resolution is a true and certified copy of the resolution adopted by the Township Committee of the Township of Stillwater at the regularly scheduled meeting held on Tuesday, October 7, 2025, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, New Jersey.

Valerie Ingles, RMC
Municipal Clerk