



STILLWATER TOWNSHIP  
TOWNSHIP COMMITTEE MEETING  
AGENDA

TUESDAY, October 7, 2025

Executive Session: 6:00 P.M.

Regular Meeting: 7:00 P.M.

Zoom Link: <https://us02web.zoom.us/j/87830809012>

**OPENING STATEMENT:** Adequate notice of this meeting has been provided according to the Open Public Meetings Act, Assembly Bill 1030. Notice of this meeting was included in the Annual Meeting Notice to the public and sent to the press on January 8, 2025, placed on the Official Bulletin Board at the Municipal Building, and posted electronically on the Stillwater Website.

**ROLL CALL:** Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

**EXECUTIVE SESSION:**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Stillwater, County of Sussex, New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter-specified subject matter(s).
2. The general nature of the subject matter(s) to be discussed is as follows:  
☒ Personnel ☒ Contract ☐ Real Property ☐ Litigation/Potential Litigation  
☒ Attorney Client ☐ Public Safety
3. It is anticipated at this time that the above stated subject matter(s) will be made public at the conclusion of each individual specified subject matter, subject to applicable law.
4. This resolution shall take effect immediately. Time \_\_\_\_\_ Motion/2nd \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

**RETURN TO OPEN SESSION** Time \_\_\_\_\_ Motion/2nd \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

**FLAG SALUTE:**

**PRESENTATION:** Firewise Program- CERT Coordinator Maureen Tsadilas

**COMMITTEE REPORTS:**

Committeeman David Manser

Committeewoman Dawn Delaney

Deputy Mayor Vera Rumsey

Committeeman George Scott

Mayor Lisa Chammings

**AMENDMENTS TO AGENDA**

**OPEN PUBLIC SESSION (Agenda items only – 3 min time limit)**

**OLD BUSINESS: none**

**NEW BUSINESS:**

1. Community Center Curator Job Description

**ORDINANCE FIRST READING AND INTRODUCTION**

**ORDINANCE 2025-02A** AN ORDINANCE FIXING SALARIES AND WAGES OF OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF STILLWATER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY, FOR THE YEAR 2025 [*Final Reading & Adoption October 21, 2025*]

Motion/2nd \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

**ORDINANCE 2025-15** CAPITAL ORDINANCE APPROPRIATING UP TO \$50,000.00 FOR THE PURCHASE OF A CREW CAB PICKUP TRUCK [*Final Reading & Adoption October 21, 2025*]

Motion/2nd \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

**ORDINANCE 2025-16** CAPITAL ORDINANCE APPROPRIATING UP TO \$30,000.00 FOR THE PURCHASE OF A TOW BEHIND MANLIFT [*Final Reading & Adoption October 21, 2025*]

Motion/2nd \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐**ORDINANCE 2025-17**

AN ORDINANCE FIXING SALARIES AND WAGES OF OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF STILLWATER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY, FOR THE YEAR 2026 [*Final Reading & Adoption October 21, 2025*]

Motion/2nd \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

**CONSENT AGENDA** - All items with an Asterisk (\*) are considered to be routine and non-controversial in nature. All such items will be handled by one (1) motion and one (1) second and one (1) vote. There will be no separate discussion of any of these items unless a Committee member requests same, in which case the item(s) will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

**\*MINUTES:** September 16, 2025 Meeting Minutes & Executive Session Minutes

**\*CORRESPONDENCE:**

1. Stillwater Township CERT September 24, 2025 Agenda; August 27, 2025 Meeting Minutes
2. Stillwater Township Planning Board- August 20, 2025 Meeting Minutes
3. Stillwater Township Zoning Board- August 25, 2025 Meeting Minutes; September 22, 2025 Agenda
4. Stillwater Township Environmental Commission- August 11, 2025 Meeting Minutes; September 8, 2025 Agenda
5. Department of Agriculture Letter regarding Gypsy Moth Egg Mass Survey
6. County of Sussex- Acceptance of Federal Funds for Entitlement Lands & Distribution of Federal Funds for Payment in Lieu of Taxes

**\*RESOLUTIONS:**

**RESOLUTION 2025-138**

RESOLUTION AUTHORIZING A DONATION TO THE STILLWATER SCHOOL 6TH GRADE GRADUATION COMMITTEE

**RESOLUTION 2025-139**

RESOLUTION AUTHORIZING THE PUBLIC SALE OF TOWNSHIP PROPERTY NO LONGER NEEDED FOR PUBLIC USE THROUGH MUNICIBID.COM PUBLIC AUCTION

**RESOLUTION 2025-140**

RESOLUTION APPOINTING VALERIE INGLES TO COMPLETE THE STILLWATER POLICE DEPARTMENT PURGING PROJECT

**APPROVAL OF THE CONSENT AGENDA**

Motion/2nd \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

**DISCUSSION ITEMS:**

1. Educational Benefit Request- J. Leatham
2. Best Practices Worksheet
3. Land Sale

**OPEN PUBLIC SESSION** (any subject – 3-minute limit)

**PUBLIC SESSION CLOSED**

**ATTORNEY’S REPORT**

**BILLS LIST #15**     \$ 3,101,776.63

**RESOLUTION 2025-141**                      **Authorizing Payment of Bills**

Motion/2nd \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:**                                      Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

**ADJOURNMENT**

Time \_\_\_\_\_ Motion/2nd \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:**     Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐



**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NEW JERSEY**

**ORDINANCE 2025-02A**

**AN ORDINANCE FIXING SALARIES AND WAGES OF OFFICERS AND  
EMPLOYEES OF THE TOWNSHIP OF STILLWATER, COUNTY OF  
SUSSEX AND STATE OF NEW JERSEY, FOR THE YEAR 2025**

**BE IT ORDAINED** by the Township Committee of the Township of Stillwater, in the County of Sussex, New Jersey, as follows;

Section 1. The Township of Stillwater shall pay its municipal officers and employees for services rendered as shown below. Figures shown represent annual salary, unless otherwise noted.

POSITION:

Comm Ctr Curator (Facility Mgr.) (Stipend)

SALARY RANGE:

\$100.00 per event

Section 2. Specific salaries or wages established by the Ordinance shall be made active as of the first payroll of 2025 unless otherwise noted.

Section 3. Nothing in this ordinance shall be construed as making mandatory the payment of annual salary increments to any officer or employee of the Township of Stillwater. Salary or wage increases shall be contingent upon availability of funds.

Section 4. All former ordinances or parts thereof conflicting or inconsistent with the provisions of this ordinance are hereby repealed.

Section 5. This ordinance shall take effect after publication and passage according to law.

**TOWNSHIP COMMITTEE, STILLWATER TOWNSHIP**

**ATTEST:**

\_\_\_\_\_  
Valerie Ingles, Township Clerk

\_\_\_\_\_  
Lisa Chamings, Mayor

Introduced: October 7, 2025

Adopted:

**TOWNSHIP OF STILLWATER  
SUSSEX COUNTY, NEW JERSEY**

**ORDINANCE 2025-15**

**CAPITAL ORDINANCE APPROPRIATING UP TO \$50,000.00 FOR  
THE PURCHASE OF A CREW CAB PICKUP TRUCK**

**BE IT ORDAINED** by the Township Committee of the Township of Stillwater, in the County of Sussex, New Jersey, AS FOLLOWS;

Section 1. The improvement(s) or purpose(s) described in Section 3 of this capital ordinance are hereby respectively authorized as general improvements to be made or acquired by the Township of Stillwater, New Jersey. For the said improvement(s) or purpose(s) stated in said Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriations made for said improvement(s) or purpose(s), said sums being inclusive of all appropriations heretofore made therefore and amounting in the aggregate to \$50,000.00.

Section 2. For the financing of said improvement(s) or purpose(s) and to meet the part of said \$50,000.00 appropriations, the Township will use \$50,000.00 from the Capital Improvement Fund, as described in Section 3.

Section 3. The purpose hereby authorized for the allocation of which said obligations are to be spent, the appropriation made for an estimated cost of each such purpose, and the estimated maximum amount of funds to be spent for such purpose, is respectively as follows:

<b>Crew Cab Pickup Truck</b>	<b>\$50,000.00</b>	<b>Capital Improvement Fund</b>
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The aforementioned improvement(s) or purpose(s) where applicable, are in accordance with specifications on file in the office of the Township Clerk, which specifications are hereby approved.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

- (a) The said purpose(s) described in Section 3 of this capital ordinance are capital expenses and are each a property or improvement which the Township may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specifically assessed on property specially benefited thereby.

- (b) The average period of usefulness of said purposes within the limitations of said Local bond Law and taking into consideration the respective amounts of the said obligations authorized for the several purposes, according to the reasonable life thereof computed by this capital ordinance, is a minimum of five (5) years.

Section 5. This capital ordinance shall take effect ten (10) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

**TOWNSHIP COMMITTEE, STILLWATER TOWNSHIP**

**ATTEST:**

\_\_\_\_\_  
Valerie Ingles, Township Clerk

\_\_\_\_\_  
Lisa Chammings, Mayor

Introduced: October 7, 2025

Adopted:

**TOWNSHIP OF STILLWATER  
SUSSEX COUNTY, NEW JERSEY**

**ORDINANCE 2025-16**

**CAPITAL ORDINANCE APPROPRIATING UP TO \$30,000.00 FOR  
THE PURCHASE OF A TOW BEHIND MANLIFT**

**BE IT ORDAINED** by the Township Committee of the Township of Stillwater, in the County of Sussex, New Jersey, AS FOLLOWS;

Section 1. The improvement(s) or purpose(s) described in Section 3 of this capital ordinance are hereby respectively authorized as general improvements to be made or acquired by the Township of Stillwater, New Jersey. For the said improvement(s) or purpose(s) stated in said Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriations made for said improvement(s) or purpose(s), said sums being inclusive of all appropriations heretofore made therefore and amounting in the aggregate to \$30,000.00.

Section 2. For the financing of said improvement(s) or purpose(s) and to meet the part of said \$30,000.00 appropriations, the Township will use \$30,000.00 from the Storm Emergency Trust Fund, as described in Section 3.

Section 3. The purpose hereby authorized for the allocation of which said obligations are to be spent, the appropriation made for an estimated cost of each such purpose, and the estimated maximum amount of funds to be spent for such purpose, is respectively as follows:

<b>Tow Behind Manlift</b>	<b>\$30,000.00</b>	<b>Storm Emergency Trust</b>
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The aforementioned improvement(s) or purpose(s) where applicable, are in accordance with specifications on file in the office of the Township Clerk, which specifications are hereby approved.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

- (a) The said purpose(s) described in Section 3 of this capital ordinance are capital expenses and are each a property or improvement which the Township may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specifically assessed on property specially benefited thereby.



- (b) The average period of usefulness of said purposes within the limitations of said Local bond Law and taking into consideration the respective amounts of the said obligations authorized for the several purposes, according to the reasonable life thereof computed by this capital ordinance, is a minimum of five (5) years.

Section 5. This capital ordinance shall take effect ten (10) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

**TOWNSHIP COMMITTEE, STILLWATER TOWNSHIP**

**ATTEST:**

\_\_\_\_\_  
Valerie Ingles, Township Clerk

\_\_\_\_\_  
Lisa Chammings, Mayor

Introduced: October 7, 2025

Adopted:

**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NEW JERSEY**

**ORDINANCE 2025-17**

**AN ORDINANCE FIXING SALARIES AND WAGES OF OFFICERS AND  
EMPLOYEES OF THE TOWNSHIP OF STILLWATER, COUNTY OF  
SUSSEX AND STATE OF NEW JERSEY, FOR THE YEAR 2026**

**BE IT ORDAINED** by the Township Committee of the Township of Stillwater, in the County of Sussex, New Jersey, as follows;

Section 1. The Township of Stillwater shall pay its municipal officers and employees for services rendered as shown below. Figures shown represent annual salary, unless otherwise noted.

ADMINISTRATION

	<u>SALARY RANGE:</u>
Township Committee Member	\$5,000.00 - \$7,500.00
*Township Clerk	\$40,000.00 - \$90,000.00
Deputy Clerk	\$18.00 - \$26.00 per hour
Municipal Registrar	\$6,000.00 - \$9,000.00
*Clerk 1	\$35,000.00 - \$60,000.00
Deputy Municipal Registrar	\$3,000.00 - \$5,000.00
Receptionist	\$16.00 - \$24.00 per hour
File Clerk	\$16.00 - \$24.00 per hour
Police Dept. Purging (Stipend)	\$20.00 - \$25.00 per hour
Municipal Housing Liaison (Stipend)	\$1,500.00 - \$2,500.00
*Chief Financial Officer	\$50,000.00 - \$95,000.00
Clean Communities Coordinator (Stipend)	\$1,000.00
Qualified Purchasing Agent (Stipend)	\$3,000.00
Tax Assessor	\$25,000.00 - \$45,000.00
Tax Collector	\$25,000.00 - \$45,000.00
Tax Collector-Extra Hours	\$25.00 - \$50.00 per hour
Tax Clerk	\$4,000 - \$10,000

DEPARTMENT OF PUBLIC WORKS

*DPW Supervisor (Provisional)	\$59,000.00 - \$75,000.00
*DPW Supervisor	\$65,000.00 - \$85,000.00
*DPW Supervisor (CPWM)	\$75,000.00 - \$100,000.00
*DPW Union Members	As Per Contract
DPW Non-Union Member, PT Employee	As Per Contract-Laborer Position
As Needed Snow Plow Drivers	\$25.00 - \$35.00 per hour
Recycling Coordinator	\$2,000.00 - \$4,000.00

Solid Waste Worker	\$16.00 - \$25.00 per hour
Solid Waste Cashier	\$16.00 - \$25.00 per hour
Recycling Supervisor	\$20.00 - \$30.00 per hour
Recycling Worker	\$16.00 - \$25.00 per hour
Comm Center Curator (Facility Mgr.) (Stipend)	\$100.00 per event

#### CONSTRUCTION DEPARTMENT

Zoning Officer	\$20,000.00 - \$45,000.00
Construction Code Official	\$10,000.00 - \$25,000.00
Plumbing Sub-Code Official	\$7,500.00 - \$15,000.00
Electrical Sub-Code Official	\$7,500.00 - \$15,000.00
Fire Sub-Code Official	\$5,000.00 - \$10,000.00
Building Department Secretary (TACO)	\$10,000.00 - \$25,000.00
Smoke Detector Certifications	\$30.00 per Certification
Smoke Detector Re-Certifications	\$25.00 per Certification
Smoke Detector Certifications (Emergency)	\$60.00 per Certification
Smoke Detector Re-Certifications (Emergency)	\$25.00 per Certification
Lead Paint Certifications	\$25.00 per Certification
Lead Paint Re-Certifications	\$20.00 per Certification
Lead Paint Certifications (Emergency)	\$50.00 per Certification
Lead Paint Re-Certifications (Emergency)	\$25.00 per Certification
Vacation/Leave Coverage	\$30.00 - \$50.00 per hour

#### PUBLIC SAFETY

Emergency Mgmt Coordinator	\$2,000.00 - \$5,000.00
Deputy Emergency Mgmt Coordinator	\$1,000.00 - \$3,000.00

#### POLICE:

Crossing Guard

#### SALARY RANGE:

\$16.00 - \$20.00 per hour

#### BOARDS AND COMMISSIONS:

Zoning Board Secretary	\$5,000.00 - \$9,000.00
Planning Board Secretary	\$5,000.00 - \$9,000.00
Environmental Commission Secretary	\$2,500.00 - \$5,000.00
Recreation Commission Secretary	\$2,500.00 - \$5,000.00

\*Salary based on a Full-Time position

Section 2. Specific salaries or wages established by the Ordinance shall be made active as of the first payroll of 2026 unless otherwise noted.

Section 3. Nothing in this ordinance shall be construed as making mandatory the payment of annual salary increments to any officer or employees of the Township of Stillwater. Salary or wage increases shall be contingent upon availability of funds.

Section 4. All former ordinances or parts thereof conflicting or inconsistent with the provisions of this ordinance are hereby repealed.

Section 5. This ordinance shall take effect after publication and passage according to law.

**TOWNSHIP COMMITTEE, STILLWATER TOWNSHIP**

**ATTEST:**

\_\_\_\_\_  
Valerie Ingles, Township Clerk

\_\_\_\_\_  
Lisa Chammings, Mayor

Introduced: October 7, 2025

Adopted:

**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NJ**

**RESOLUTION 2025-138**

**RESOLUTION AUTHORIZING A DONATION TO THE STILLWATER  
SCHOOL 6<sup>TH</sup> GRADE GRADUATION COMMITTEE**

**WHEREAS**, the Stillwater Township Committee received a request from Katie Schneider, Stillwater School 6<sup>th</sup> Grade Recognition Committee, seeking a donation toward the 6<sup>th</sup> grade graduation celebration for the Class of 2026; and

**WHEREAS**, the Township has received similar requests in prior years and the Township has made donations for the graduation events; and

**WHEREAS**, the Chief Financial Officer has certified sufficient funds are available for this expenditure;

**NOW, THEREFORE, BE IT RESOLVED** by the Stillwater Township Committee, County of Sussex, State of New Jersey that a donation in the amount of two hundred dollars (\$200.00) to the Stillwater School 6<sup>th</sup> Grade Recognition Committee is hereby approved.

**CERTIFICATION**

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held October 7, 2025 at the Stillwater Township Municipal Building, Stillwater, Sussex County, New Jersey.

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Valerie Ingles, RMC  
Township Clerk



**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NEW JERSEY  
RESOLUTION 2025-139**

**RESOLUTION AUTHORIZING THE PUBLIC SALE OF TOWNSHIP  
PROPERTY NO LONGER NEEDED FOR PUBLIC USE THROUGH  
MUNICIPAL.COM PUBLIC AUCTION**

**WHEREAS**, the Township of Stillwater is the owner of certain property that is no longer needed for public use, consisting of a 2002 Bucket Truck VIN #3GDKC 34G52 M1077 30, a 2003 Backhoe, and a 2008 Ford F-450 Ambulance VIN 1FDXF 47R68 EC364 59; and

**WHEREAS**, N.J.S.A. 40A:11-36 authorizes municipalities to sell public property that is no longer needed for public use at a public sale by an online auction to the highest bidder as surplus property; and

**WHEREAS**, N.J.A.C. 5:34-5.8 authorizes the sale of property through an online auction, and there is a New Jersey State Contract for Online Auction Services (19-GNSV1-00696) that was awarded to Municipal and is authorized for use by local governments; and

**WHEREAS**, the Township of Stillwater desires to sell such surplus property in “as is” condition without express or implied warranties.

**NOW, THEREFORE, BE IT RESOLVED**, the Township of Stillwater hereby authorizes the sale of Township property no longer needed for public use by an online auction to be conducted by Municipal; and

**BE IT FURTHER RESOLVED**, that the public auction shall be conducted beginning on October 16, 2025 and ending on November 7, 2025, through the Municipal.com public online auction, pursuant N.J.S.A. 40A:11-36, Local Finance Notice 2019-15 of the New Jersey Department of Community Affairs, Division of Local Government Services and New Jersey State Contract for Online Auction Services (19-GNSV1-00696); and

**BE IT FURTHER RESOLVED**, that the sale of surplus property to be sold in “as is” condition without expressed or implied warranties is as follows:

<u>ITEM</u>	<u>MINIMUM BID</u>
<b>2002 Bucket Truck</b> VIN #3GDKC 34G52 M1077 30	<b>\$5,000.00</b>
<b>2003 Backhoe</b>	<b>\$5,000.00</b>
<b>2008 Ford F-450 Ambulance</b> VIN #1FDXF 47R68 EC364 59	<b>\$4,000.00</b>

**BE IT FURTHER RESOLVED**, that the Township of Stillwater reserves the right to accept or reject any bid submitted; and

**BE IT FURTHER RESOLVED**, that the successful bidder(s) shall be required to pay the

full amount of the sale and shall be required to make arrangements for the pick-up of sold property from the Township of Stillwater within 10 business days of the auction; and

**BE IT FURTHER RESOLVED**, that all other Township officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

This resolution shall take effect immediately.

A copy of this Resolution shall be placed on file with the Clerk of the Township.

If any section, subsection, sentence, clause or phrase in this resolution is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this resolution.

#### **CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Township Committee of the Township of Stillwater at a meeting thereof duly called and held on October 7, 2025.

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Valerie Ingles, RMC,  
Township Clerk

**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NJ**

**RESOLUTION 2025-140**

**RESOLUTION APPOINTING VALERIE INGLES TO COMPLETE  
THE STILLWATER POLICE DEPARTMENT PURGING PROJECT**

**WHEREAS**, Stillwater Township has undertaken a purging project for the Stillwater Police Department records; and

**WHEREAS**, Sussex County Prosecutor's Office has assisted with over 100 overtime hours but has reached its budgeted limit; and

**WHEREAS**, the Township Committee desires to have Valerie Ingles, Municipal Clerk, Custodian of Records, provide the necessary services through completion of the project; and

**WHEREAS**, this is not a normal duty of the Clerk of municipal records as these are police department records; and

**WHEREAS**, the Township's Chief Financial Officer has certified that the funds are available for this purpose;

**BE IT RESOLVED**, the Township Committee of the Township of Stillwater will retain the services of Valerie Ingles to provide purging services of the Stillwater Police Department records at a rate of \$            per hour, for up to four (4) hours per week for the remainder of the year 2025, not to exceed a total of \$1,500.00.

**CERTIFICATION**

I hereby certify that the foregoing resolution is a true and certified copy of the resolution adopted by the Township Committee of the Township of Stillwater at the regularly scheduled meeting held on Tuesday, October 7, 2025, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, New Jersey.

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Valerie Ingles, RMC  
Municipal Clerk

**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NEW JERSEY**

**RESOLUTION 2025-141**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF STILLWATER AUTHORIZING PAYMENT  
OF BILLS**

**WHEREAS**, the Chief Finance Officer has certified that funds are available in the proper account; and

**WHEREAS**, the Chief Finance Officer has approved payment upon certification from the Township Department Heads that the goods and/or services have been rendered to the Township;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Committee of the Township of Stillwater that the current bill lists, dated October 7, 2025, and on file and available for public inspection in the Office of the Chief Financial Officer and approved by the Chief Financial Officer for payment, be paid.

**CERTIFICATION**

I hereby certify that the above Resolution was adopted by the Stillwater Township Committee at their regular meeting held on October 7, 2025, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, Sussex County, New Jersey.

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Valerie Ingles  
Township Clerk



STILLWATER TOWNSHIP MANUAL/REGULAR BILL LIST				
FOR MEETING DATED 10/7/25 - BILLS LIST #15				
Account	Date	Check #	Payee	Amount
<b>Current</b>				
	9/16/25	WIRE	SHBP (SEPT 2025)	\$ 33,763.92
	9/16/25	WIRE	STILLWATER TWP PAYROLL AGENCY	\$ 38,800.82
	9/23/25	31129	VSP INSURANCE (VISION)	\$ 203.67
	9/26/25	31130	TOWN OF NEWTON (ACO)	\$ 2,750.00
	9/3/25	31060	VOID CK - INCORRECT AMT - REISSUE	\$ (2,022.98)
	9/29/25	31131	REPLACEMENT CK - CORRECT AMT	\$ 1,379.58
	9/3/25	31060	VOID CK - INCORRECT AMT - REISSUE	\$ (608.75)
	9/29/25	31131	REPLACEMENT CK - CORRECT AMT	\$ 608.75
	9/30/25	WIRE	STILLWATER TWP PAYROLL AGENCY	\$ 33,666.36
	10/1/25	31132	KITTATINNY REGIONAL HS	\$ 464,533.20
	10/1/25	31133	STILLWATER TWP BOE	\$ 493,732.83
	10/8/25	WIRE	CHERY INDUSTRIAL (DPW CANOPY)	\$ 7,019.10
			<b>Subtotal of Fund</b>	<b>\$ 1,073,826.50</b>
<b>Grant Fund</b>				
	9/16/25	WIRE	STILLWATER TWP PAYROLL AGENCY	\$ 250.00
			<b>Subtotal of Fund</b>	<b>\$ 250.00</b>
<b>General Capital</b>				
	9/12/25	WIRE	JP MORGAN (PIPER SANDLER) - BAN PMT	\$ 1,854,156.09
			<b>Subtotal of Fund</b>	<b>\$ 1,854,156.09</b>
<b>Payroll Salary Agency</b>				
	9/16/25	3342	NJ FAMILY SUPPORT PMT CENTER	\$ 392.31
	9/16/25	3343	TEAMSTERS	\$ 280.00
	9/16/25	WIRE	STILLWATER TWP PAYROLL ACCT	\$ 25,173.64
	9/16/25	WIRE	CURRENT FUND (SHBP)	\$ 2,965.86
	9/17/25	WIRE	IRS	\$ 8,279.25
	9/17/25	WIRE	STATE OF NJ - GIT	\$ 1,240.25
	9/17/25	WIRE	NATIONWIDE	\$ 112.00
	9/16/25	WIRE	EMPOWER (DCRP)	\$ 403.78
	9/25/25	WIRE	STATE OF NJ - GIT (3RD QTR)	\$ 2,241.90
	9/25/25	WIRE	PERS (3RD QTR)	\$ 3,148.79
	9/30/25	3344	NJ FAMILY SUPPORT PMT CENTER	\$ 392.31
	9/30/25	WIRE	STILLWATER TWP PAYROLL ACCT	\$ 20,701.61
	10/1/25	WIRE	IRS	\$ 7,597.32
	10/1/25	WIRE	STATE OF NJ - GIT	\$ 1,073.50
	10/1/25	WIRE	NATIONWIDE	\$ 112.00
	10/1/25	WIRE	EMPOWER (DCRP)	\$ 406.82
			<b>Subtotal of Fund</b>	<b>\$ 74,521.34</b>
<b>Recycling Trust</b>				
	9/16/25	WIRE	STILLWATER TWP PAYROLL AGENCY	\$ 78.96
	9/30/25	WIRE	STILLWATER TWP PAYROLL AGENCY	\$ 78.96
			<b>Subtotal of Fund</b>	<b>\$ 157.92</b>
			<b>Grand Total All Manual Checks Issued:</b>	<b>\$ 3,002,911.85</b>

Total = 3,101,776.63



## List of Bills - (0110101000001) Cash - Current CURRENT FUND

Check#	Vendor	Description	Payment	Check Total
31134	33 - ABCODE SECURITY, INC.	PO 16597 INV# R46244 - ALARM MONITORING	240.00	240.00
31135	34 - AIRGAS USA, LLC	PO 16596 INV# 5518673728 8/31/2025	42.75	42.75
31136	1035 - AMAZON CAPITAL SERVICES	PO 16579 ORDER# 114-9587703-7507406,114-0061425-3	548.44	548.44
31137	70 - DOLAN AND DOLAN PA	PO 16605 STMT# 953733 - PB LEGAL SERVICES - GENER	175.00	
		PO 16607 STMT# 953735 - ZB LEGAL SERVICES - GENER	742.00	917.00
31138	61 - DOVER BRAKE & CLUTCH CO., INC	PO 16592 INV# 1INV233701 - VEHICLE MAINTENANCE	33.25	33.25
31139	121 - GARDEN STATE LABORATORIES INC.	PO 16634 INV# 597706 - WATER TESTING 9/23/2025	220.00	220.00
31140	1482 - IMPRINT LOGO LLC	PO 16569 QUOTE# 3ILA27871 - CERT SUPPLIES	83.74	83.74
31141	41 - JCP&L	PO 16643 INV# 9/26/2025 ACCT# 100137770515	300.39	300.39
31142	87 - MONTAGUE TOOL AND SUPPLY COMPANY	PO 16621 INV# 0290688-01 - TOOLS	172.06	172.06
31143	82 - NJ STATE LEAGUE OF MUNICIPALITIES	PO 16630 ORD# THCSPDTRFMNCPHLU000C - "ETHICS UPDA	75.00	75.00
31144	52 - NORTH EAST PARTS GROUP, LLC	PO 16601 QUOTE# 101 - DEPT SUPPLIES	659.99	
		PO 16626 INV# 338068 - VEHICLE MAINTENANCE	229.80	889.79
31145	62 - PITNEY BOWES GLOBAL FINANCIAL SVCS	PO 16629 INV# 3321340774 - 4TH QTR 2025 LEASE	448.86	448.86
31146	1158 - PLANET NETWORKS, INC	PO 16647 INV# INV-2510-0269267- PHONES/INTERNET/E	1,370.40	1,370.40
31147	1364 - SCHENCK PRICE SMITH & KING LLP	PO 16623 INV# 1284913 - IN REMS - JULY/AUGUST 202	1,430.10	
		PO 16624 INV# 1284912 - TAX APPEALS - JULY 2025	91.88	1,521.98
31148	90 - SCMUA-SUSSEX CTY MUNIC UTIL'S AUTH	PO 16610 INV# 9428 - SOLID WASTE DISP; COMINGLED	1,087.87	
		PO 16619 INV# 9462 - SOLID WASTE DISP; COMINGLED	866.70	1,954.57
31149	425 - STAPLES	PO 16618 ORDER# 7665206613 - OFFICE SUPPLIES	45.09	45.09
31150	201 - TAMMY LEONARD	PO 16648 3RD QTR 2025 MILEAGE REIMBURSEMENT - CFO	199.15	199.15
31151	156 - TRACTOR SUPPLY COMPANY	PO 16593 TICKET# 949100 - DEPT SUPPLIES	72.95	72.95
31152	1135 - TREASURER, STATE OF NJ	PO 16628 2025 FIRE REGISTRATION RENEWAL FEE - PRO	257.00	257.00
31153	286 - TRI-STATE RENTALS INC.	PO 16614 QUOTE# Q6190 - STFD VEHICLE MAINTENANCE	1,212.03	1,212.03
31154	568 - WB MASON CO., INC	PO 16620 ORDER# S156072171 - OFFICE SUPPLIES	106.76	106.76
TOTAL				10,711.21

## List of Bills - (0210101000001) CASH - GRANT State and Federal Grants

Check#	Vendor	Description	Payment	Check Total
1041	907 - 4IMPRINT	PO 16595 ORDER# 30167357 - CLEAN-UP DAY HI-VIZ (2	1,449.38	1,449.38
1042	33 - ABCODE SECURITY, INC.	PO 16522 QUOTE# Q000812 - MAGNETIC DOOR HOLDERS	279.89	279.89
1043	957 - MARSHALL MACHINERY, INC.	PO 16523 QUOTE# 73709 - BROOM FOR STREET SWEEPING	7,136.00	7,136.00
1044	1358 - SABRINA LEONARD	PO 16461 QUOTE# 0025 - ADULT COLORING BOOK (2025	360.00	360.00
TOTAL				9,225.27

## List of Bills - (0410101000001) Cash - General Capital General Capital

Check#	Vendor	Description	Payment	Check Total
740	33 - ABCODE SECURITY, INC.	PO 16522 QUOTE# Q000812 - MAGNETIC DOOR HOLDERS	810.11	810.11
741	1466 - INTERPORT MAINTENANCE CO, INC.	PO 16479 QUOTE# 37428 - CONTAINERS FOR DPW STORAG	5,330.00	5,330.00
742	945 - MORRIS ASPHALT CO, INC.	PO 16585 INV# 25090403 - OIL AND STONE PAVING (20	70,062.50	70,062.50
743	286 - TRI-STATE RENTALS INC.	PO 16586 QUOTE# Q6150 - MAN-LIFT (2025 CAP'L)	1,200.00	1,200.00
TOTAL				77,402.61

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### List of Bills - (7510101000001) Recycling Trust - CASH RECYCLING TRUST ACCOUNT

Check#	Vendor	Description	Payment	Check Total
754	90 - SCMUA-SUSSEX CTY MUNIC UTIL'S AUTH	PO 16610 INV# 9428 - SOLID WASTE DISP; COMINGLED	127.40	
		PO 16619 INV# 9462 - SOLID WASTE DISP; COMINGLED	142.35	269.75
755	939 - SEPTICARE	PO 16603 INV# P090925-06 - PORTAJOHNS RENTALS - SE	65.00	65.00
	TOTAL			334.75

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### List of Bills - (7610101000001) Recreation Trust - Cash RECREATION TRUST

Check#	Vendor	Description	Payment	Check Total
1812	1483 - PENS.COM	PO 16583 ORDER# ONMC6BZ-14W47-7W6 - BICENTENNIAL	460.94	460.94
	TOTAL			460.94

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### List of Bills - (7910101000001) ESCROW - CASH ESCROW - SUBDIVISION ACCOUNT

Check#	Vendor	Description	Payment	Check Total
10413	70 - DOLAN AND DOLAN PA	PO 16606 STMT# 953734 - PB LEGAL SERVICES - CARSO	227.50	
		PO 16608 STMT# 953737 - ZB LEGAL SERVICES - MISER	52.50	
		PO 16609 STMT# 953736 - ZB LEGAL SERVICES - ROME	350.00	630.00
10414	1482 - IMPRINT LOGO LLC	PO 16569 QUOTE# 3ILA27871 - CERT SUPPLIES	100.00	100.00
	TOTAL			730.00