



**STILLWATER TOWNSHIP
RECREATION COMMISSION
MEETING MINUTES**

August 4, 2025

MEMBERS PRESENT: Mrs. Falotico, Mrs. DiBattista (via zoom), Mrs. Trotter, Miss Klamerus, Mrs. Richardson, and Mrs. Tosti

LIASION: Mrs. Delaney was in attendance

MEMBERS ABSENT: Mr. Carovillano

Mrs. Tosti called the meeting to order at 7:01 p.m. with the statement that this meeting follows the Open Public Meetings Act. Regular meetings are held on the first Monday of the month at 7:00 p.m., at the Stillwater Township Municipal Building located in Middleville, New Jersey. This meeting was held at the Stillwater Township Municipal Building. The flag was saluted and roll call taken.

New Business – Introduction of New Member:

Our newest member, Keri Klamerus, introduced herself to the Recreation Commission and gave a brief bio. Welcome!

Approval of Meeting Minutes:

Mrs. Falotico made a motion to approve the minutes of the June 30, 2025, meeting (acted as our July meeting), seconded by Mrs. Richardson.

Roll Call Vote: Mrs. Falotico, yes, Mrs. DiBattista, yes, Mrs. Trotter, yes, Mrs. Klamerus, abstain, Mrs. Richardson, yes, Mrs. Tosti, yes

Payment of Bills:

Mrs. Tosti made a motion to approve the payment of the following bills totaling \$535.96, seconded by Mrs. Trotter.

Roll Call Vote: Mrs. Falotico, yes, Mrs. DiBattista, yes, Mrs. Trotter, yes, Mrs. Klamerus, abstain, Mrs. Richardson, yes, Mrs. Tosti, yes

Septicare (July 2025 Porta John Rentals) - \$430.00

Shop Rite (Ice Cream Social Supplies) - \$105.93

Correction:

During our last meeting, the Commission approved the following bills totaling \$242.80 as a reimbursement for Tara Tosti. The Commission did not consider there were not four voting members present once Mrs. Tosti abstained. The Commission agreed to reapprove and appropriately vote on the two bills as a correction.

Tara Tosti Reimbursement (Stillwater Day Supplies) - \$42.37

Tara Tosti Reimbursement (Games for Stillwater Day) - \$200.43

Mrs. Richardson made a motion to approve the payment of the bills listed above totaling \$242.80, seconded by Mrs. Trotter.

Roll Call Vote: Mrs. Falotico, yes, Mrs. DiBattista, yes, Mrs. Trotter, yes, Mrs. Klamerus, yes, Mrs. Richardson, yes, Mrs. Tosti, abstain

Correspondence:

Mrs. Richardson reported that we received our budget status from our CFO. Each member was sent a copy via email and there were no further questions regarding the information included in the report.

Open Public Session - Agenda Items Only:

The meeting was opened to the public at 7:10 p.m. No one from the public wished to speak during the open public session. The meeting was closed to the public at 7:10 p.m.

Amendments to the Agenda:

There were no amendments made to the agenda.

Old Business:

HSST Fall Fest

10/11/2025

Mrs. Tosti has submitted an application to act as a vendor during the Fall Fest. We will solely be responsible for our vendor table this year. Although the scarecrow contest is a success, it is very involved and leads to a lot of running around.

Sub-Committee Reports:

Clean Up Day - Mrs. Tosti

The tentative date has been set for Clean Up Day. 10/4 and 10/18 were discussed and the Commission was in agreement that 10/4 would be preferred as it does not interfere with Halloween festivities.

Miss Stillwater, Little Miss and Mr. Stillwater – Chairperson Needed

Lafayette won Queen of the Fair, but Miss Stillwater had a great time. A chairperson will be needed for our 2026 Miss Stillwater contest. Mrs. DiBattista inquired about chairing the event but questioned whether or not there would be a conflict of interest considering she has children of age who may partake in the contest. The Commission agreed this may result in a conflict of interest. Although Mrs. DiBattista cannot chair the event, all members agreed she would be able to assist in preparation and/or day of the event.

Stillwater Day

The tentative date for Stillwater Day is 6/6/2026. We will secure a date by our next meeting.

Garage Sale Weekend - Mrs. Wunder

There are no updates.

Summer Camp - Mrs. Tosti

8/11/2025-8/22/2025

There are an estimated 30 applications per week. All programs being offered were confirmed and reviewed - turtles' program (sponsored by the Clean Communities grant), Rizzo's Lizards program (sponsored by the Clean Communities grant), K-9 program, and a water safety program. There will also be a pickleball clinic offered for the first time. Another possible new activity that may be offered is a sewing guild. Our CFO has purchased flowerpots and seeds from Clean Communities. The children will be able to plant and grow these at home.

We will be holding a movie night on 8/22/2025, sponsored by Clean Communities. The movie chosen is WALL-E. Flyers are being taken care of by our CFO and she will also be available to volunteer for the event. The Commission agreed that 7:00 p.m. would allow more attendees since it is after dinner.

Sussex County Fair

8/1/2025-8/9/2025

Set up will take place one week prior to the start of the fair. The theme has been confirmed – *Round Up for Red White and Blue*. Everyone is welcome to join and any pictures that represent our town are encouraged to be submitted.

Sussex County Day Expo

9/14/2025

11:00-4:00 p.m.

The start time of the event has changed from 12:00 p.m. to 11:00 a.m. If anyone can volunteer an hour of their time to relieve Mrs. Tosti or Mrs. Richardson it would be much appreciated. Mrs. DiBattista confirmed she will be available to help, especially in the crafting department.

Senior Events – Mrs. Richardson

Ice Cream Social

Community Center

7/18/2025

6:00-8:00 p.m.

As always, this event was a success! There were a lot of new faces. The next senior event is to be decided.

Decorating Contests (Halloween & Holiday) – Chairperson Needed

Since a chairperson is needed to run this event, Miss Klamerus inquired and asked what the position entailed. The Commission said it was mainly updating/advertising the event flyer/application, set up a date to look at decorations, and ensure the winners are discussed and voted on during our November and January meetings. Instead of doing first, second, and third place, Miss Klamerus suggested the Commission decides on the first and second place winners, but include a “People’s Choice.” To maintain contestants’ privacy (name/address), photos of the decorations can be posted online/social media and residents can vote on their favorite.

Tree Lighting – Mrs. Tosti/Mrs. Richardson

12/5/2025

There are no updates.

Egg Hunt – Mrs. Falotico and Mrs. DiBattista

It was discussed having this event be rain or shine, as many other towns do as well.

Field/Pavilion Application Approvals, Scheduling – Mrs. Tosti

Sussex County Adult Men’s Softball League

Swartswood Park

9/7/2025-11/30/2025

No days/times were specified

Certificate of Insurance – yes

Mrs. Tosti made a motion to tentatively approve the Sussex County Adult Men’s Softball League for the requested location and dates pending the dates they wish to utilize the field, seconded by Mrs. Richardson.

Roll Call Vote: Mrs. Falotico, yes, Mrs. DiBattista, yes, Mrs. Trotter, yes, Mrs. Klamerus, yes, Mrs. Richardson, yes, Mrs. Tosti, yes

Roxanne Vassiliades

Veteran’s Field Pavillion

Saturday in October (Date TBD)

Field Use Form/Hold Harmless – both signed

When date is decided the Commission will approve. Mrs. Tosti will let sport department heads know the date that is reserved as well and that they cannot utilize the pavilion during that time.

Brett Maguerra, Head of Football, has moved and another member, Alex Durino has taken over his position. Mr. Durino has sent new insurance with his name on it. Their field use has already been approved, but Mrs. Tosti wanted to inform the Commission of the recent changes.

Field Maintenance - Mr. Carovillano

Grub control treatment has been applied. A notification was sent to Mr. Carovillano, Mrs. Tosti, and our Clerk. The notification was then sent to all sport departments. There is no poison, however, should any questions or concerns arise from residents, they can be directed to Town Hall where they can obtain more information.

Veteran's Event –

Since Mrs. Minervino is no longer a member of the Recreation Commission, another member will have to chair the event. Since the event is so soon, there is not enough time to properly plan the event for 2025. The Commission agreed to revisit hosting this event in 2026.

Emergency Services 9/11 Recognition Luncheon –

Since Mrs. Minervino is no longer a member of the Recreation Commission, another member will have to chair the event. Since the event is so soon, there is not enough time to properly plan this event for 2025. The Commission agreed to revisit hosting this event in 2026.

- Regarding both our Veteran's and our Emergency Service members, the Commission discussed making it a point to include and celebrate them at Stillwater Day. This will be further discussed in future meetings.

Sheriff's Office – Mrs. Minervino

1:00-2:00 p.m.

Community Center

All are welcome

August (during Summer Camp) K-9 Demonstration

9/16/25 911 Center

11/18/25 Car Theft Device

Trunk or Treat –Mrs. Trotter

10/26/2025

Veteran's Field

Our Clerk will be assisting during this event. The event will begin at either 1:00 p.m. or 2:00 p.m. The flyer is being updated. Once Summer Camp has ended, the Trunk or Treat will be advertised. Trucks can be from any town. There will be some games. Other activities will be discussed.

Pop Up Vendor Fair – Mrs. Tosti

11/22/2025 (tentative)

There are no updates.

Bus Trip 2025

Mrs. Tosti has contacted the bus company, however, there are no further updates at this time.

Open Public Session:

The meeting was opened to the public at 8:24 p.m. No one from the public wished to speak during the open public session. The open public session was closed at 8:24 p.m.

Committee Member Comments:

Mrs. Tosti is requesting a \$2.00 increase in pay for “Director of Summer Camp.” The increase will not affect the number of counselors we have/need.

Mrs. Richardson made a motion to approve the increase in the Director of Summer Camps hourly rate from \$20.00 per hour to \$22.00 per hour, seconded by Mrs. Trotter.

Roll Call Vote: Mrs. Falotico, yes, Mrs. DiBattista, yes, Mrs. Trotter, yes, Mrs. Klamerus, yes, Mrs. Richardson, yes, Mrs. Tosti, abstain

Liaison Report - Mr. Manser and Mrs. Delaney:

Mrs. Delaney reported:

- A one-hour executive session was held on 7/15/2025. Personal, real properties, litigation, attorney client review, and public safety were all discussed.
- Committee reports were all given.
- Public hearing for capital ordinance reading \$25,000 oil/stone paving on Cedar Ridge and Wall Street. The final adoption will be done on 8/13/2025 if interested.
- Resolution authorizing the acceptance of bids for sale of municipal properties – seven in total. These are now taxable properties and are no longer the responsibility of the town.
- Resolution appointing Nicholas Carrier as a full time DPW laborer and Jeffrey Gardener acting as DPW supervisor, mechanic, and recycling coordinator.
- A storage facility has been purchase to house equipment during the winter months at Volunteer Field.
- A dumpster has been purchased for the Community Center and is scheduled to be here the first week of September.
- The Community Center agreement has been updated. Changes have been approved to include revised fees. The agreement will need to be revised once the new dumpster is in place and accessible.

Adjournment:

Mrs. Tosti made a motion to adjourn the meeting at 8:55 p.m., seconded by Mrs. Richardson. A vote was taken, and all were in favor.

Respectfully Submitted,
Danielle Wunder, Secretary