

STILLWATER TOWNSHIP
Planning Board Meeting Minutes
June 18, 2025

The regular Meeting of the Stillwater Township Planning Board was held on the above date and was called to order by Chair Puccio at 7:02 pm.

Roll Call: Members Present:

Mrs. Puccio
Mayor Chamblings
Mrs. Delaney
Mr. Voris
Mr. Lippencott
Ms. Kavanagh
Mrs. McDonough

Members Absent: Mr. Pierce and Mrs. Fornari

Also Present: William Haggerty, Esq.

The Board stood for the flag salute, and it was announced that adequate notice of this meeting had been given to the public the press under the provisions of the "Open Public Meetings Act", N.J.S.A 10:4-1 et. seq.

MINUTES:

Mrs. Delaney made the motion to approve the May 2025 Minutes, seconded by Mr. Lippencott.

Roll Call: Mrs. Delaney – Yes, Mr. Lippencott – Yes, Mrs. Puccio – Yes, Mayor Chamblings – Yes, Mr. Voris – Yes, Ms. Kavanagh – Yes, Mrs. McDonough - Abstained.

MEMORIALIZING RESOLUTIONS: None

COMPLETENESS: None

HEARINGS: None

OPEN TO THE PUBLIC: The hearing was opened to the public at 7:04pm. With there being no public comment, the hearing was closed to the public.

BILLS:

Ms. Kavanagh made the motion to pay the following bills, seconded by Mrs. McDonough.

Dolan & Dolan – General	\$939.75
Dolan & Dolan – 923-927 Old Schoolhouse Road/2701/14, 14.01	\$122.50
VanCleaf Engineering – General	\$228.00
J. Caldwell – Master Plan	\$155.00

Roll Call: Ms. Kavanagh – Yes, Mrs. McDonough – Yes, Mrs. Puccio – Yes, Mayor Chamblings – Yes, Mrs. Delaney – Yes, Mr. Voris – Yes, Mr. Lippencott – Yes.

OLD/NEW BUSINESS:

An Essay contest was held by the Stillwater Township 5th Grade. The topic was the future of Stillwater. Mr. Voris brought in copies of essays for the board to review. The decision was made to scan them into a PDF file for distribution as well as place the printed versions in a binder should any member wish to read the hard copies.

Mr. Haggerty provided an overview of the June 17, 2025 Memo from the Zoning Officer, Tom Dixon regarding Bed and Breakfast Inns and Short-Term Rentals. This topic was tabled and may be discussed at the next hearing.

Discussion was held regarding joining the Sussex County Economic Development Program through the Chamber of Commerce. The cost is approximately \$400.00 per year.

Mr. Voris made a motion to approve joining the Sussex County Economic Development program, seconded by Mrs. McDonough.

Roll Call: Mr. Voris – Yes, Mrs. McDonough – Yes, Mrs. Puccio – Yes, Mayor Chammings – Yes, Mrs. Delaney – Yes, Mr. Lippencott – Yes, Ms. Kavanagh – Yes.

CORRESPONDENCE: NJPO

LIAISONS:

The Township Committee report was provided by Mrs. Delaney.

The Township Committee met on June 17, 2025.

The following Ordinances and Resolutions were adopted:

Ordinance #2025-12 – Community Center Fees

2025-094 – Shortfall of Funding for the Town's Affordable Housing Program

2025-095 – Adoption of the fourth round of Affordable Housing Spending Plan

2025-096 – Endorsing the 2025 Housing Element and Fair Share Plan

2025-097 – Affirmative Marking Plan

2025-098 - Appointment of Valerie Ingalls as Municipal Housing Liaison

2025-099 – Cancellation of Various Grants

2025-100 – Appointment of Jerry Leatham as Recycling Coordinator

2025-101 – Cancellation of General Capital Balances

2025-102 – Refund of a Solar Permit on Mt. Holly Road

2025-103 – Renewals of Retail Liquor Licenses

2025-104 – Endorsement of the 2025 Open Space and Recreation Plan

2025-105 – Increasing the change fund for the CFO from \$100.00 to \$150.00

2025-106 – Community Center Security Deposit refund

2025-107 – Appointment of Nicholas Carrera as temporary full-time laborer for the DPW

Various bills were paid totaling \$1,089,182.00.

Mayor Chammings added that the Bicentennial was well attended. A marker will be going up in front of the old historic building relative to Amos Dixon who was a relative to our Chair, Karen Puccio.

The Environmental Commission Report was provided by Mr. Lippencott.

The Environmental Commission met on June 9th.

Three inspections and reports were completed for Zoning applications.

The 40-year water quality report will be presented on July 26, 2025 from 10am to 11am at the Township Community Center.

The Trex program continues collecting plastic and fishing lines.

Endangered species sightings were discussed.

The commission made a resolution to not endorse the Wildland and Scenic River Study.

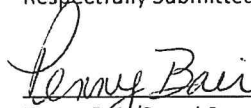
EXECUTIVE SESSION: None

PUBLIC COMMENT: Mrs. Puccio opened the hearing to the public at 8:20pm. There being no public comment, the meeting was closed to the public.

ADJOURNMENT:

With there being no further business, a motion was made to adjourn the meeting with all in favor at 8:20pm.

Respectfully Submitted:



Penny Bai/Board Secretary
June 18, 2025