

**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NJ**

**RESOLUTION 2023-135**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF STILLWATER AUTHORIZING THE MAYOR TO  
EXECUTE AMENDMENT TO THE PROFESSIONAL SERVICES  
AGREEMENT WITH SAMUEL A WYKOFF, FOR ARCHITECTUAL  
SERVICES FOR THE STILLWATER COMMUNITY CENTER**

WHEREAS, Stillwater Township's Community Center needs a new roof and architectural designs, specification, other technical documentation, and administration of construction for the purpose of removing and replacing the community center roof; and

WHEREAS, two proposals were received for the design, drawings, documentation and administration of construction of the community center roof: (1) from Sam Ahren Wykoff Architect LLC in the amount of \$12,475.00 and (2) from Fox Architectural Design PC for \$14,800; and

WHEREAS, the Township Committee adopted Resolution 2022-181 for an amount not to exceed \$11,475.00 eliminating the construction administration portion of the proposal; and

WHEREAS, construction administration is an essential portion of the architect's responsibility for the project the Township Committee is amending Resolution 2022-181 with Resolution 2022-181A to include the construction administration and its associated cost of \$1,000.00

WHEREAS, language naming the Architect's authority and responsibility during construction has been changed; and

WHEREAS, the change is mutually acceptable to the Township and the Architect

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Stillwater, New Jersey as follows:

1. The Mayor is authorized to execute the Amendment to the Professional Architectural Services Agreement with Samuel Ahren Wykoff Architect LLC dated June 28, 2023
2. The Chief Financial Officer has certified that funds are available for the purchase in an amount not exceed **\$12,475.00 from American Rescue Plan funding for design, drawings, documentation and administration of construction for re-roofing the community center.**

**CERTIFICATION**

I, Lynda Knott, Clerk for the Township of Stillwater, hereby certify that the above Resolution was approved by the Township Committee of the Township of Stillwater at their regularly scheduled Township Committee Meeting of July 11, 2023

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**Lynda Knott, RMC**  
**Township of Stillwater**