



STILLWATER TOWNSHIP
TOWNSHIP COMMITTEE MEETING
AGENDA

TUESDAY, July 15, 2025

Executive Session: 6:00 P.M.

Regular Meeting: 7:00 P.M.

Zoom Link: <https://us02web.zoom.us/j/87830809012>

OPENING STATEMENT: Adequate notice of this meeting has been provided according to the Open Public Meetings Act, Assembly Bill 1030. Notice of this meeting was included in the Annual Meeting Notice to the public and sent to the press on January 8, 2025, placed on the Official Bulletin Board at the Municipal Building, and posted electronically on the Stillwater Website.

ROLL CALL: Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

EXECUTIVE SESSION:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Stillwater, County of Sussex, New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter-specified subject matter(s).
2. The general nature of the subject matter(s) to be discussed is as follows:
____ Personnel ____ Contract X Real Property ____ Litigation/Potential Litigation
 X Attorney Client ____ Public Safety
3. It is anticipated at this time that the above stated subject matter(s) will be made public at the conclusion of each individual specified subject matter, subject to applicable law.
4. This resolution shall take effect immediately. Time _____ Motion/2nd _____ / _____

ROLL CALL: Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

RETURN TO OPEN SESSION Time _____ Motion/2nd _____ / _____

ROLL CALL: Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

FLAG SALUTE:

COMMITTEE REPORTS:

Committeeman David Manser

Committeewoman Dawn Delaney

Deputy Mayor Vera Rumsey

Committeeman George Scott

Mayor Lisa Chammings

AMENDMENTS TO AGENDA

OPEN PUBLIC SESSION (Agenda items only – 3 min time limit)

OLD BUSINESS: None

NEW BUSINESS:

ORDINANCE FIRST READING AND INTRODUCTION

ORDINANCE 2025-13

CAPITAL ORDINANCE APPROPRIATING \$25,000.00
FOR OIL AND STONE PAVING *[Public Hearing & Final Adoption
August 19, 2025]*

Motion/2nd _____ / _____

ROLL CALL: Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

1. State of NJ, Department of Agriculture Fall 2025 Gypsy Moth Egg Mass Survey

Motion/2nd _____ / _____

ROLL CALL: Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

CONSENT AGENDA - All items with an Asterisk (*) are considered to be routine and non-controversial in nature. All such items will be handled by one (1) motion and one (1) second, and one (1) vote. There will be no separate discussion of any of these items unless a Committee member requests the same, in which case the item(s) will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

***MINUTES:**

June 17, 2025, Meeting Minutes & Executive Session Minutes
June 24, 2025, Workshop Meeting Minutes

***RESOLUTIONS:**

- RESOLUTION 2025-109** RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE BIDS FOR THE SALE OF MUNICIPAL PROPERTY IDENTIFIED AS BLOCK 409, LOT 1, BLOCK 507, LOT 1, BLOCK 303, LOT 12, BLOCK 503, LOT 1, BLOCK 901, LOT 16, BLOCK 902, LOT 13 AND BLOCK 1103, LOT 40
- RESOLUTION 2025-110** RESOLUTION AUTHORIZING THE ISSUANCE OF NOT EXCEEDING \$1,443,267 BOND ANTICIPATION NOTES OF THE TOWNSHIP OF STILLWATER, IN THE COUNTY OF SUSSEX, NEW JERSEY.
- RESOLUTION 2025-111** A RESOLUTION APPROVING TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE MT. BENEVOLENCE ROAD SECTION 5 PROJECT
- RESOLUTION 2025-112** RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF STILLWATER AUTHORIZING THE APPOINTMENT OF NICHOLAS CARRIERA AS FULL-TIME DPW LABORER
- RESOLUTION 2025-113** RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF STILLWATER AUTHORIZING THE APPOINTMENT OF LUKE KRAMER AS PART-TIME DPW LABORER
- RESOLUTION 2025-114** RESOLUTION TO CANCEL GENERAL CAPITAL BALANCES

***CORRESPONDENCE:**

1. Stillwater Township Zoning Board of Adjustment May 19, 2025, Meeting Minutes
2. Stillwater Environmental Commission May 12, 2025, Meeting Minutes
3. Stillwater Township Planning Board May 21, 2025, Meeting Minutes
4. Stillwater Township Recreation Commission June 2, 2025, Meeting Minutes
5. Sussex County Striping Program Project Startup Notice
6. Division of Health July Newsletter

***REPORTS:**

1. Recreation Commission Report – June 2025
2. Board of Health Receipts –June 2025
3. Construction Permit Activity Report- June 2025
4. Vacant/Abandoned Property Registration Report – June 2025
5. Convenience Center Report – June 2025

6. Registrar Report – June 2025
7. Certified Copies Report – June 2025
8. ACO Report – June 2025
9. Zoning Official Report- June 2025
10. Liquor License Report- June 2025
11. Community Center Report- June 2025
12. Sussex County Health Dept Report- May 2025

APPROVAL OF THE CONSENT AGENDA

Motion/2nd _____ / _____

ROLL CALL: Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

DISCUSSION ITEMS:

Storage Facility DPW

Dumpster for Community Center

OPEN PUBLIC SESSION (any subject – 3-minute limit)

PUBLIC SESSION CLOSED

ATTORNEY’S REPORT

BILLS LIST #11 \$ 1,240,656.26

RESOLUTION 2025-115 **Authorizing Payment of Bills**

Motion/2nd _____ / _____

ROLL CALL: Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

ADJOURNMENT

Time _____ Motion/2nd _____ / _____

ROLL CALL: Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

**TOWNSHIP OF STILLWATER
SUSSEX COUNTY, NEW JERSEY**

ORDINANCE 2025-13

**CAPITAL ORDINANCE APPROPRIATING \$25,000.00
FOR OIL AND STONE PAVING**

BE IT ORDAINED by the Township Committee of the Township of Stillwater, in the County of Sussex, New Jersey, AS FOLLOWS;

Section 1. The improvements described in Section 3 of this capital ordinance are hereby respectively authorized as general improvements to be made or acquired by the Township of Stillwater, New Jersey. For the said improvements or purposes stated in said Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriations made for said improvements or purposes, said sums being inclusive of all appropriations heretofore made therefore and amounting in the aggregate to \$25,000.00, which has heretofore been set aside for the improvement of purpose stated in Section 3 and now available therefore by virtue of provision in a previously adopted budget or budgets of the Township for capital improvement purposes.

Section 2. For the financing of said improvements or purposes and to meet the part of said \$25,000.00 appropriations, the Township will use funding as described in Section 3.

Section 3. The improvements hereby authorized and the purpose for the allocation of which said obligations are to be spent, the appropriation made for an estimated cost of such purpose, and the estimated maximum amount of funds to be spent for such purpose, are respectively as follows:

Oil and Stone Paving:	\$25,000.00	Capital Improvement Fund
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The aforesated improvements or purposes where applicable, are in accordance with specifications on file in the office of the Township Clerk, which specifications are hereby approved.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

- (a) The said purposes described in Section 3 of this capital ordinance are capital expenses and are each a property or improvement which the Township may lawfully acquire or make as a general improvement, and no part of the cost

thereof has been or shall be specifically assessed on property specially benefited thereby.

- (b) The average period of usefulness of said purposes within the limitations of said Local bond Law and taking into consideration the respective amounts of the said obligations authorized for the several purposes, according to the reasonable life thereof computed by this capital ordinance, is twenty (20) years.

Section 5. This capital ordinance shall take effect ten (10) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

TOWNSHIP COMMITTEE, STILLWATER TOWNSHIP

ATTEST:

Valerie Ingles, Township Clerk

Lisa Chammings, Mayor

Introduced: July 15, 2025

Adopted:

**STILLWATER TOWNSHIP
SUSSEX COUNTY, NEW JERSEY**

RESOLUTION 2025-109

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE BIDS FOR THE
SALE OF MUNICIPAL PROPERTY IDENTIFIED AS BLOCK 409, LOT 1,
BLOCK 507, LOT 1, BLOCK 303, LOT 12, BLOCK 503, LOT 1, BLOCK 901,
LOT 16, BLOCK 902, LOT 13 AND BLOCK 1103, LOT 40**

WHEREAS, by way of Ordinance 2025-11, duly adopted on May 20, 2025, and pursuant to N.J.S.A. 40A:12-13, the Township of Stillwater ("Township") authorized the sale of municipal property, specifically Block 409, Lot 1, Block 507, Lot 1, Block 303, Lot 12, Block 503, Lot 1, Block 901, Lot 16, Block 902, Lot 13 and Block 1103, Lot 40, which are not needed for public use, to the highest bidder(s) of the adjacent property owner(s) with minimum bids identified in said Ordinance; and,

WHEREAS, in accordance with Ordinance 2025-11, duly adopted May 20, 2025, and pursuant to N.J.S.A. 40A:12-13(b)(5), the adjacent property owners were offered by way of auction, through proper notification and advertisement, for the purchase of the identified undersized municipally owned lots located in Stillwater Township; and,

WHEREAS, in accordance with the aforesaid notice, the following bids were received during the public auction advertised to take place on June 24, 2025:

- Block 409, Lot 1 (Lower Lake West)- Bid of \$500.00;
- Block 507, Lot 1 (Cherrywood Trail)- Bid of \$1,000.00;
- Block 303, Lot 12 (Spruce Trail)- Bid of \$500.00; and,
- Block 503, Lot 1 (Back Road)- Bid of \$1,000.00; and,
- Block 901, Lot 16 (Owassa Road)- Bid of \$3,025.00; and,
- Block 902, Lot 13 (Owassa Road)- Bid of \$500.00; and,
- Block 1103, Lot 40 (Upper Drive)- Bid of \$500.00; and,

WHEREAS, the Township desires to accept the bids received for the sale of Block 409, Lot 1, Block 507, Lot 1, Block 303, Lot 12, Block 503, Lot 1, Block 901, Lot 16, Block 902, Lot 13 and Block 1103, Lot 40, and to authorize the sale in accordance with the terms and conditions of Ordinance 2025-11, including, but not limited to, that the property is being sold in an "AS IS" condition.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Stillwater in the County of Sussex and State of New Jersey that the Township hereby authorizes the acceptance of the bids submitted and noted above, as the highest bids for the purchase of municipal property identified as Block 409, Lot 1, Block 507, Lot 1, Block 303, Lot 12, Block 503, Lot 1, Block 901, Lot 16, Block 902, Lot 13 and Block 1103, Lot 40, in the Township of Stillwater; and,

BE IT FURTHER RESOLVED that that the Mayor and Township Clerk be and are authorized to execute a contract of sale, deed and any other documents as referenced and in accordance with the terms and conditions set forth in Ordinance 2025-11, in a form that is acceptable to the Township Attorney.

CERTIFICATION

I, Valerie Ingles, Clerk of the Township of Stillwater in the County of Sussex and State of New Jersey do hereby certify the foregoing Resolution to be a true and accurate copy of the Resolution approved by the Township Committee at a duly advertised meeting held on July 15th, 2025 at which a quorum was present.

Valerie Ingles, RMC
Township Clerk

**STILLWATER TOWNSHIP
SUSSEX COUNTY, NJ
RESOLUTION 2025-110**

**RESOLUTION AUTHORIZING THE ISSUANCE OF NOT EXCEEDING \$1,443,267
BOND ANTICIPATION NOTES OF THE TOWNSHIP OF STILLWATER, IN THE
COUNTY OF SUSSEX, NEW JERSEY.**

**BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF STILLWATER, IN THE COUNTY OF SUSSEX, NEW JERSEY, AS
FOLLOWS:**

Pursuant to a bond ordinance of the Township of Stillwater, in the County of Sussex (the "Township"), entitled: "Bond ordinance appropriating \$939,200, and authorizing the issuance of \$328,475 bonds or notes of the Township, for various improvements or purposes authorized to be undertaken by the Township of Stillwater, in the County of Sussex, New Jersey", finally adopted on May 3, 2016 (#2016-007), bond anticipation notes of the Township in a principal amount of not exceeding \$29,195 shall be issued. for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Pursuant to a bond ordinance of the Township entitled: "Bond ordinance appropriating \$175,100, and authorizing the issuance of \$119,825 bonds or notes of the Township, for various improvements or purposes authorized to be undertaken by the Township of Stillwater, in the County of Sussex, New Jersey", finally adopted on May 26, 2017 (#2017-05), bond anticipation notes of the Township in a principal amount of not exceeding \$4,000 shall be issued. for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Pursuant to a bond ordinance of the Township entitled: "Bond ordinance providing for the improvement of the municipal building parking lot in and by the Township of Stillwater, in the County of Sussex, New Jersey, appropriating \$31,500 therefor and authorizing the issuance of \$29,000 bonds or notes of the Township for financing such appropriation", finally adopted on July 5, 2017 (#2017-07), bond anticipation notes of the Township in a principal amount of not exceeding \$6,000 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Pursuant to a bond ordinance of the Township entitled: "Bond ordinance appropriating \$694,100, and authorizing the issuance of \$526,317 bonds or notes of the Township, for various improvements or purposes authorized to be undertaken by the Township of Stillwater, in the County of Sussex, New Jersey", finally adopted on May 15, 2018 (#2018-06), bond anticipation notes of the Township in a principal amount of not exceeding 173,200 shall be issued. for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Pursuant to a bond ordinance of the Township entitled: "Bond ordinance appropriating \$675,000, and authorizing the issuance of \$482,750 bonds or notes of the Township, for various improvements or purposes authorized to be undertaken by the Township of Stillwater, in the County of Sussex, New Jersey", finally adopted on May 7, 2019 (#2019-05), bond anticipation notes of the Township in a principal amount of not exceeding \$186,400 shall be issued. for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Pursuant to a bond ordinance of the Township entitled: “Bond ordinance appropriating \$551,000, and authorizing the issuance of \$220,800 bonds or notes of the Township, for various improvements or purposes authorized to be undertaken by the Township of Stillwater, in the County of Sussex, New Jersey”, finally adopted on July 20, 2021 (#2021-10), bond anticipation notes of the Township in a principal amount of not exceeding \$136,429 shall be issued. for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Pursuant to a bond ordinance of the Township entitled: “Bond ordinance providing for the purchase of a new fire truck by the Township of Stillwater, in the County of Sussex, New Jersey, appropriating \$825,000 therefor and authorizing the issuance of \$546,200 bonds or notes of the Township to finance part of the cost thereof”, finally adopted on July 20, 2021 (#2021-011), bond anticipation notes of the Township in a principal amount of not exceeding \$453,500 shall be issued. for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Pursuant to a bond ordinance of the Township entitled: “Bond ordinance appropriating \$613,000, and authorizing the issuance of \$209,000 bonds or notes of the Township, for various improvements or purposes authorized to be undertaken by the Township of Stillwater, in the County of Sussex, New Jersey”, finally adopted on May 3, 2022 (#2022-07), bond anticipation notes of the Township in a principal amount of not exceeding \$179,100 shall be issued. for the purpose of temporarily financing the improvement or purpose described in Section 3 of

said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Pursuant to a bond ordinance of the Township entitled: "Bond ordinance providing for the improvement of Mt. Benevolence Road (Phase II) in and by the Township of Stillwater, in the County of Sussex, New Jersey, appropriating \$575,000 therefor and authorizing the issuance of \$275,443 bonds or notes of the Township for financing such appropriation", finally adopted on April 18, 2023 (#2023-06), bond anticipation notes of the Township in a principal amount of not exceeding \$275,443 shall be issued. for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

All bond anticipation notes (the "notes") issued hereunder shall mature at such times as may be determined by the treasurer, the chief financial officer or the acting chief financial officer of the Township (the "Chief Financial Officer"), provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer and shall be signed and sealed by officials and officers of the Township in any manner permitted by N.J.S.A. §40A:2-25. The Chief Financial Officer shall determine all matters in connection with the notes issued hereunder, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. §40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes at not less than par from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price. The Chief Financial Officer is directed to report in writing to the governing body of the Township at the meeting next

succeeding the date when any sale or delivery of the notes hereunder is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Any note issued pursuant to this resolution shall be a general obligation of the Township, and the Township's faith and credit are hereby pledged to the punctual payment of the principal of and interest on the notes and, unless otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget and a tax sufficient to provide for the payment thereof shall be levied and collected.

The Chief Financial Officer is hereby authorized and directed to do all other matters necessary, useful, convenient or desirable to accomplish the delivery of the notes to the purchasers thereof as promptly as possible, including (i) the preparation, execution and dissemination of a Preliminary Official Statement and Final Official Statement with respect to the notes, (ii) the preparation, distribution and publication, if necessary, of a Notice of Sale with respect to the notes, (iii) the execution of a Continuing Disclosure Undertaking, with respect to the notes in accordance with Rule 15c2 12 promulgated by the Securities and Exchange Commission and (iv) the execution of an arbitrage and use of proceeds certificate certifying that, among other things, the Township, to the extent it is empowered and allowed under applicable law, will do and perform all acts and things necessary or desirable to assure that interest paid on the notes is not included in gross income under Section 103 of the Internal Revenue Code of 1986, as amended.

All action heretofore taken by Township officials and professionals with regard to the sale and award of the notes is hereby ratified, confirmed, adopted and approved.

This resolution shall take effect immediately.

CERTIFICATE

I, **VALERIE L. INGLES**, Township Clerk of the Township of Stillwater, in the County of Sussex, New Jersey, **HEREBY CERTIFY** that the foregoing annexed extract from the minutes of a meeting of the Township Committee of said Township, duly called and held on July 15, 2025, has been compared by me with the original minutes as officially recorded in my office in the Minute Book of said Township, and is a true, complete and correct copy thereof and of the whole of said original minutes so far as the same relate to the subject matters referred to in said extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said Township this 15th day July, 2025.

(SEAL)

Valerie L. Ingles
Township Clerk

**TOWNSHIP OF STILLWATER
SUSSEX COUNTY, NEW JERSEY**

RESOLUTION 2025-111

**A RESOLUTION APPROVING TO SUBMIT A GRANT APPLICATION AND
EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF
TRANSPORTATION FOR THE MT. BENEVOLENCE ROAD SECTION 5 PROJECT**

NOW, THEREFORE, BE IT RESOLVED that Council of the Township of Stillwater formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2026-Mt. Benevolence Road Section 5-00491 to the New Jersey Department of Transportation on behalf of the Township of Stillwater.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Stillwater and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Council on this 15th day of July, 2025

Valerie Ingles, RMC
Municipal Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

Municipal Clerk

Mayor

**STILLWATER TOWNSHIP
SUSSEX COUNTY**

RESOLUTION 2025-112

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF STILLWATER AUTHORIZING THE
APPOINTMENT OF NICHOLAS CARRIERA
AS FULL-TIME DPW LABORER**

THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Stillwater appoint Nicholas Carriera as Full Time DPW Laborer pursuant to the Collective Bargaining Agreement's Laborer I 2025 rate. Mr. Carriera's effective start date is July 16, 2025.

BE IT FURTHER RESOLVED that this appointment was made at a meeting of the Township Committee on Tuesday, July 15, 2025.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held July 15, 2025, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, Sussex County, New Jersey.

Valerie Ingles
Township Clerk

**STILLWATER TOWNSHIP,
SUSSEX COUNTY**

RESOLUTION 2025-113

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF STILLWATER AUTHORIZING THE
APPOINTMENT OF LUKE KRAMER
AS PART-TIME DPW LABORER**

THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Stillwater appoint Luke Kramer as part-time for 24 hours per week as DPW Laborer pursuant to the Collective Bargaining Agreement's Laborer I 2025 rate. Mr. Kramer's employment start date will be July 16, 2025.

BE IT FURTHER RESOLVED that this appointment was made at a meeting of the Township Committee on Tuesday, July 15, 2025.

CERTIFICATION

I, Valerie Ingles, Township Clerk for the Township of Stillwater, hereby certify that the above Resolution was approved by the Township Committee of the Township of Stillwater at their regularly scheduled Township Committee Meeting of July 15, 2025.

Valerie Ingles, Township Clerk

**STILLWATER TOWNSHIP
SUSSEX COUNTY, NJ**

RESOLUTION TO CANCEL GENERAL CAPITAL BALANCES

RESOLUTION 2025-114

WHEREAS, certain Capital Improvement appropriation balances remain dedicated to projects now completed and/or cancelled; and

WHEREAS, the Finance Officer certifies that it is necessary to formally cancel said balances so that the unexpended balances may be returned to either Capital Improvement Fund or Surplus or Reserves, and unused debt authorizations and grant receivables may be canceled;

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Stillwater, County of Sussex, State of New Jersey, that the following unexpended and dedicated balances of General Capital Appropriations be canceled:

Ord. #	General Capital Project Description	Amount Cancelled	
		Funded	Unfunded
2024-12	Middleville Road Overlay	<u>\$29,241.65</u>	
To be canceled to Capital Improvement Fund:		\$29,241.65	

CERTIFICATION

I, Valerie Ingles, Township Clerk for the Township of Stillwater, hereby certify that the above Resolution was approved by the Township Committee of the Township of Stillwater at their regularly scheduled Township Committee Meeting of July 15, 2025.

Valerie Ingles, RMC
Municipal Clerk

**STILLWATER TOWNSHIP
SUSSEX COUNTY, NEW JERSEY**

RESOLUTION 2025-115

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF STILLWATER AUTHORIZING PAYMENT
OF BILLS**

WHEREAS, the Chief Finance Officer has certified that funds are available in the proper account; and

WHEREAS, the Chief Finance Officer has approved payment upon certification from the Township Department Heads that the goods and/or services have been rendered to the Township;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Stillwater that the current bill lists, dated July 15, 2025, and on file and available for public inspection in the Office of the Chief Financial Officer and approved by the Chief Financial Officer for payment, be paid.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Stillwater Township Committee at their regular meeting held on July 15, 2025, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, Sussex County, New Jersey.

Valerie Ingles
Township Clerk

**STILLWATER TOWNSHIP MANUAL/REGULAR BILL LIST
FOR MEETING DATED 7/15/25 - BILLS LIST #11**

Account	Date	Check #	Payee	Amount
Current				
	6/17/25	30947	VSP INSURANCE (VISION)	\$ 199.87
	6/18/25	30948	COMM CENTER DEPOSIT REFUND	\$ 150.00
	6/18/25	30949	CHANGE FUND (INCREASE)	\$ 50.00
	6/23/25	30950	JP MONZO (WEBINAR)	\$ 50.00
	6/24/25	WIRE	STILLWATER TWP PAYROLL AGENCY	\$ 39,026.89
	6/26/25	WIRE	GRANT FUND	\$ 6,600.00
	7/1/25	30951	KITTATINNY REGIONAL HS	\$ 464,533.20
	7/1/25	30952	STILLWAER TWP BOE	\$ 493,732.83
	7/1/25	30953	TOWN OF NEWTON (ACO)	\$ 2,750.00
	7/8/25	WIRE	STILLWATER TWP PAYROLL AGENCY	\$ 34,952.30
	7/8/25	30954	TREASURER, STATE OF NJ	\$ 60.00
			Subtotal of Fund	\$ 1,042,105.09
Grant Fund				
	6/24/25	WIRE	STILLWATER TWP PAYROLL AGENCY	\$ 250.00
	6/26/25	WIRE	CURRENT FUND (SLF)	\$ 426.67
	7/8/25	WIRE	CURRENT FUND (LEAD PAINT)	\$ 102.02
			Subtotal of Fund	\$ 778.69
Payroll Salary Agency				
	6/24/25	3332	NJ FAMILY SUPPORT PMT CENTER	\$ 592.16
	6/24/25	3333	TEAMSTERS	\$ 177.00
	6/24/25	WIRE	STILLWATER TWP PAYROLL ACCT	\$ 24,193.09
	6/24/25	WIRE	CURRENT FUND (JUNE SHBP)	\$ 4,736.22
	6/25/25	WIRE	IRS	\$ 8,252.21
	6/25/25	WIRE	STATE OF NJ - GIT	\$ 1,275.36
	6/25/25	WIRE	NATIONWIDE	\$ 112.00
	6/24/25	WIRE	EMPOWER - DCRP	\$ 548.09
	6/30/25	WIRE	STATE OF NJ - GIT (2ND QTR)	\$ 3,253.59
	7/1/25	WIRE	PERS (JUNE)	\$ 3,675.89
	7/8/25	3334	NJ FAMILY SUPPORT PMT CENTER	\$ 592.16
	7/8/25	WIRE	STILLWATER TWP PAYROLL ACCT	\$ 20,636.76
	7/9/25	WIRE	IRS	\$ 7,727.74
	7/9/25	WIRE	STATE OF NJ - GIT	\$ 1,137.50
	7/9/25	WIRE	NATIONWIDE	\$ 112.00
	7/8/25	WIRE	EMPOWER - DCRP	\$ 536.92
			Subtotal of Fund	\$ 77,558.69
Open Space				
	6/13/25	WIRE	CURRENT FUND (BUDGET)	\$ 15,000.00
			Subtotal of Fund	\$ 15,000.00
Recycling Trust				
	6/24/25	WIRE	STILLWATER TWP PAYROLL AGENCY	\$ 78.96
	7/8/25	WIRE	STILLWATER TWP PAYROLL AGENCY	\$ 78.96

STILLWATER TOWNSHIP MANUAL/REGULAR BILL LIST					
FOR MEETING DATED 7/15/25 - BILLS LIST #11					
Account	Date	Check #	Payee	Amount	
				<i>Subtotal of Fund</i>	\$ 157.92
Special Trust					
	6/16/25	WIRE	CURRENT FUND (JAN INTEREST)	\$	814.81
	7/9/25	WIRE	CURRENT FUND (2025 STORM OT)	\$	34,862.83
				<i>Subtotal of Fund</i>	\$ 35,677.64
				<i>Grand Total All Manual Checks Issued:</i>	\$ 1,171,278.03
GRAND TOTAL OF BILLS					\$ 1,240,656.26

List of Bills - (0110101000001) Cash - Current CURRENT FUND

Check#	Vendor	Description	Payment	Check Total
30955	1202 - 24 INK	PO 16347 ORDER - CERT T-SHIRTS	270.00	270.00
30956	33 - ABCODE SECURITY, INC.	PO 16333 INV# R45521 - ALARM MONITORING	240.00	240.00
30957	38 - ALLIED OIL	PO 16343 INV# 98736 ACCT# 7199884 - GASOLINE 6/	743.51	743.51
30958	1035 - AMAZON CAPITAL SERVICES	PO 16282 ORDER# 114-5447039-5049047 - STILLWATER	74.92	
		PO 16296 ORDER# 114-1579599-3847445 - STILLWATER	144.67	
		PO 16356 ORDER# 114-3320729-3197862 - OFFICE SUPP	54.60	274.19
30959	1431 - ANDREW SIMONIS	PO 16392 2ND QTR 2025 MILEAGE - ELECTRICAL INSPEC	179.20	179.20
30960	1455 - AYLIA MAHON	PO 16269 2025 MISS STILLWATER PAGEANT	200.00	200.00
30961	977 - CENTRAL JERSEY EQUIPMENT	PO 16323 INV# 1538041 - SICKLE BAR MOWER (KUBOTA)	495.18	495.18
30962	1457 - DEAN SCHNEIDER	PO 16272 2025 MISS STILLWATER PAGEANT	50.00	50.00
30963	70 - DOLAN AND DOLAN PA	PO 16335 STMT# 953086,953087 - PB LEGAL SVCS - GE	939.75	
		PO 16337 STMT# 953089,953090 - ZB LEGAL SVCS - GE	476.00	1,415.75
30964	782 - EM SIGNS	PO 16316 ORDER - SET OF SYMBOLS FOR SIGN	108.00	108.00
30965	1458 - EMMA STAUDT	PO 16273 2025 MISS STILLWATER PAGEANT	25.00	25.00
30966	1333 - ERIC M BERNSTEIN LLC	PO 16393 INV# 93864-93869 - LEGAL SERVICES - JUNE	8,459.57	8,459.57
30967	1124 - EUROPINS ENVIRONMENT TESTING	PO 16348 INV# 6300076737 - LANDFILL WATER TESTING	5,805.50	
		PO 16355 INV# 6300076906 - LANDFILL WATER TESTING	30.00	5,835.50
30968	1102 - FARMSIDE LANDSCAPE & DESIGN	PO 15948 2025 FIELD MAINTENANCE CONTRACT - NTE \$1	2,760.00	2,760.00
30969	1161 - GANNETT NY-NJ LOCALIQ	PO 16383 INV# 7170939 - ADVERTISING - JUNE 2025	115.36	115.36
30970	1456 - GRACE DELANEY	PO 16271 2025 MISS STILLWATER PAGEANT	50.00	50.00
30971	134 - HAROLD E. PELLOW & ASSOCIATES, INC.	PO 16342 2025 TAX MAP REVISIONS	263.25	263.25
30972	128 - HOME DEPOT CREDIT SERVICES	PO 16321 RECEIPT 6/6/2025 - DEPT SUPPLIES; EQUIP	192.68	192.68
30973	1459 - HONORATO PONTE III	PO 16274 2025 MISS STILLWATER PAGEANT	25.00	25.00
30974	1363 - J CALDWELL AND ASSOCIATES LLC	PO 16319 INV# INV06200 - ATTENDANCE AT PB MEETING	155.00	155.00
30975	1230 - JACK BELL	PO 16391 2ND QTR 2025 MILEAGE - PLUMBING INSPECTO	212.45	212.45
30976	41 - JCP&L	PO 16374 INV# 6/27/2025 ACCT# 100137770515	222.08	222.08
30977	44 - MGL PRINTING SOLUTIONS	PO 16357 INV# 215446 - TAX BILLS	803.70	
		PO 16364 ORDER - TAX SALE BINDER	120.00	923.70
30978	1461 - MORRIS CTY TAX COLLECTOR'S & TREAS. ASSO	PO 16320 REGISTRATION - MCTC&TA LUNCHEON AND CEU	45.00	45.00
30979	52 - NORTH EAST PARTS GROUP, LLC	PO 16322 INV# 328965 - VEHICLE MAINTENANCE	79.47	
		PO 16352 INV# 329289,329287,329343 - VEHICLE MAIN	310.81	390.28
30980	791 - OPTIMUM	PO 16387 ACCT# 07879-171894-01-1 - JULY 2025	89.99	89.99
30981	62 - PITNEY BOWES GLOBAL FINANCIAL SVCS	PO 16358 INV# 3320919276 - 3RD QTR 2023 LEASE	448.86	448.86
30982	1158 - PLANET NETWORKS, INC	PO 16373 INV# INV-2507-0221947- PHONES/INTERNET/E	1,392.40	1,392.40
30983	76 - R & L DATA CENTERS INCORPORATED	PO 16402 INV# 115465 - PAYROLL SERVICES - JUNE 20	432.30	432.30
30984	897 - RICHARD BIZIK	PO 16390 2ND QTR 2025 MILEAGE - CONSTRUCTION OFFI	231.00	231.00
30985	1364 - SCHENCK PRICE SMITH & KING LLP	PO 16308 INV# 1275896 - TAX APPEALS - MAY 2025	612.68	612.68
30986	90 - SCMUA-SUSSEX CTY MUNIC UTIL'S AUTH	PO 16332 INV# 8967 - SOLID WASTE DISP; COMINGLED	1,176.52	
		PO 16359 INV# 9003 - SOLID WASTE DISP; COMINGLED	872.05	
		PO 16368 INV# 9039 - SOLID WASTE DISP; COMINGLED	991.92	3,040.49
30987	939 - SEPTICARE	PO 16349 INV# P06122025-16 - PORTAJOHNS RENTALS -	750.00	750.00
30988	425 - STAPLES	PO 16345 ORDER# 7659527750 - OFFICE SUPPLIES	235.18	235.18
30989	412 - STORR TRACTOR COMPANY	PO 16366 ORDER# 2249183 - CASE TRACTOR	104.03	104.03
30990	238 - T.A. MOUNTFORD COMPANY	PO 16375 INV# 6949 - SEMI-ANNUAL CONTRACT	517.50	
		PO 16386 INV# 6978 - TONER FOR COPIERS	410.00	927.50
30991	201 - TAMMY LEONARD	PO 16379 2ND QTR 2025 MILEAGE REIMBURSEMENT - CFO	255.85	255.85
30992	1237 - TARA TOSTI - REIMBURSEMENT	PO 16341 REIMBURSEMENT - GAMES FOR STILLWATER DAY	200.43	
		PO 16367 REIMBURSEMENT - STILLWATER DAY SUPPLIES	42.37	242.80
30993	1246 - TERRY BESHADA	PO 16365 1ST-2ND QTR 2025 MILEAGE - TAX COLLECTOR	24.50	24.50
30994	374 - TREASURER, STATE OF NJ - DCA FEES	PO 16389 2ND QTR 2025 - DCA QUARTERLY FEES	3,582.00	3,582.00
30995	286 - TRI-STATE RENTALS INC.	PO 16307 CONTRACT# 77433 - STILLWATER DAY	2,499.97	2,499.97
30996	1379 - TULPEHOCKEN MOUNTAIN SPRING WATER	PO 16388 INV# 7471798,7478216 - SPRING WATER AND	17.50	17.50
30997	126 - VAN CLEEF ENGINEERING ASSOC, LLC	PO 16324 INV# STW-1000.001-26 - ENGINEERING SVCS	1,333.50	
		PO 16326 INV# STW-1001.001-5 - PB ENGINEERING SVC	228.00	1,561.50
30998	11 - VERIZON WIRELESS	PO 16410 INV# 6117472293 ACCT# 842357065-00001	248.04	248.04
TOTAL				40,347.29

List of Bills - (0210101000001) CASH - GRANT State and Federal Grants

Check#	Vendor	Description	Payment	Check Total
1024	1035 - AMAZON CAPITAL SERVICES	PO 16296 ORDER# 114-1579599-3847445 - STILLWATER	158.99	
		PO 16346 ORDER# 114-8633863-4956241 - STATEWIDE S	94.75	253.74
1025	126 - VAN CLEEF ENGINEERING ASSOC, LLC	PO 16325 INV# STW-1006.001-24 - ENGINEERING SVCS	803.50	803.50
	TOTAL			1,057.24

List of Bills - (0410101000001) Cash - General Capital General Capital

Check#	Vendor	Description	Payment	Check Total
735	33 - ABCODE SECURITY, INC.	PO 16360 PROPOSAL - KEYLESS ENTRY BUZZER SYSTEM	1,310.00	1,310.00
736	746 - WITMER PUBLIC SAFETY GROUP INC.	PO 14968 QUOTE# 131628 - STFD HOSES/NOZZLES (2024	22,910.00	22,910.00
	TOTAL			24,220.00

List of Bills - (1210101000001) CASH - Dog Trust Dog Trust

Check#	Vendor	Description	Payment	Check Total
743	66 - NJ STATE DEPT OF HEALTH & SR SERVIC	PO 16382 ANIMAL LICENSING REPORT - JUNE 2025	1.20	1.20
	TOTAL			1.20

List of Bills - (2110101000001) PAYROLL AGENCY CASH ACCOUNT PAYROLL AGENCY

Check#	Vendor	Description	Payment	Check Total
3335	1233 - JOSEPH FUNARI	PO 16312 REFUND - PENSION WITHHOLDING 6/13/2025 P	8.05	8.05
	TOTAL			8.05

List of Bills - (7510101000001) Recycling Trust - CASH RECYCLING TRUST ACCOUNT

Check#	Vendor	Description	Payment	Check Total
744	90 - SCMUA-SUSSEX CTY MUNIC UTIL'S AUTH	PO 16332 INV# 8967 - SOLID WASTE DISP; COMINGLED	135.20	
		PO 16359 INV# 9003 - SOLID WASTE DISP; COMINGLED	139.10	
		PO 16368 INV# 9039 - SOLID WASTE DISP; COMINGLED	140.40	414.70
745	939 - SEPTICARE	PO 16350 INV# P06122025-25 - PORTAJOHNS RENTALS -	65.00	65.00
	TOTAL			479.70

**List of Bills - (7910101000001) ESCROW - CASH
ESCROW - SUBDIVISION ACCOUNT**

Check#	Vendor	Description	Payment	Check Total
10407	70 - DOLAN AND DOLAN PA	PO 16336 STMT# 953088 - PB LEGAL SVCS - 923-927 O	122.50	
		PO 16338 STMT# 953091 - ZB LEGAL SVCS - MORRISON	148.75	
		PO 16339 STMT# 953093 - ZB LEGAL SVCS - REIMER	332.50	
		PO 16340 STMT# 953094 - ZB LEGAL SVCS - DESANTO	122.50	726.25
10408	126 - VAN CLEEF ENGINEERING ASSOC, LLC	PO 16327 INV# STW-1001.006-1 - PB ENGINEERING SVC	608.00	
		PO 16328 STW-1002.017-1 - ZB ENGINEERING SVCS - D	519.00	
		PO 16329 STW-1002.018-1 - ZB ENGINEERING SVCS - C	595.00	
		PO 16330 INV# STW-1002.019-1 - ZB ENGINEERING SVC	664.50	
		PO 16331 INV# STW-1002.020-1 - ZB ENGINEERING SVC	152.00	2,538.50

	TOTAL			3,264.75