



STILLWATER TOWNSHIP  
TOWNSHIP COMMITTEE MEETING  
AGENDA

TUESDAY, December 2, 2025

Executive Session: 6:00 P.M.  
Board of Health Meeting: 6:30 P.M.  
Regular Meeting: 7:00 P.M.

Zoom Link: <https://us02web.zoom.us/j/87830809012>

**OPENING STATEMENT:** Adequate notice of this meeting has been provided according to the Open Public Meetings Act, Assembly Bill 1030. Notice of this meeting was included in the Annual Meeting Notice to the public and sent to the press on January 8, 2025, placed on the Official Bulletin Board at the Municipal Building, and posted electronically on the Stillwater Website.

**ROLL CALL:** Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

**EXECUTIVE SESSION:**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Stillwater, County of Sussex, New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter-specified subject matter(s).
2. The general nature of the subject matter(s) to be discussed is as follows:  
☒ Personnel ☒ Contract ☐ Real Property ☐ Litigation/Potential Litigation  
☒ Attorney Client ☐ Public Safety
3. It is anticipated at this time that the above stated subject matter(s) will be made public at the conclusion of each individual specified subject matter, subject to applicable law.
4. This resolution shall take effect immediately. Time \_\_\_\_\_ Motion/2nd \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

**RETURN TO OPEN SESSION** Time \_\_\_\_\_ Motion/2nd \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

**BOARD OF HEALTH MEETING**

**FLAG SALUTE:**

**COMMITTEE REPORTS:**

Committeeman David Manser

Committeewoman Dawn Delaney

Deputy Mayor Vera Rumsey

Committeeman George Scott

Mayor Lisa Chammings

**AMENDMENTS TO AGENDA**

**OPEN PUBLIC SESSION (Agenda items only – 3 min time limit)**

**OLD BUSINESS:**

**ORDINANCE PUBLIC HEARING AND FINAL ADOPTION**

**ORDINANCE 2025-18**

AUTHORIZING THE CANCELLATION OF CAPITAL  
ORDINANCE 2025-16

*Open to the Public*

Motion/2nd \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

*Closed to the Public*

*Adoption*

Motion/2nd \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

**NEW BUSINESS: None**

**CONSENT AGENDA** - All items with an Asterisk (\*) are considered to be routine and non-controversial in nature. All such items will be handled by one (1) motion and one (1) second and one (1) vote. There will be no separate discussion of any of these items unless a Committee member requests same, in which case the item(s) will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

**\*MINUTES:** November 12, 2025 Meeting Minutes & Executive Session Minutes

**\*CORRESPONDENCE:**

1. Stillwater Township Zoning Board of Adjustment October 27, 2025 Meeting Minutes
2. Stillwater Township Planning Board September 17, 2025 Meeting Minutes

3. Stillwater Township CERT October 22, 2025 Meeting Minutes & November 19, 2025 Meeting Agenda
4. Stillwater Township Environmental Commission October 20, 2025 Meeting Minutes

**\*RESOLUTIONS:**

|                            |  |
|----------------------------|--|
| <b>RESOLUTION 2025-159</b> | RESOLUTION AUTHORIZING A TRANSFER OF 2025 APPROPRIATIONS   |
| <b>RESOLUTION 2025-160</b> | AUTHORIZING REFUND OF PLANNING BOARD ESCROW ACCOUNT  |
| <b>RESOLUTION 2025-161</b> | RESOLUTION AWARDED DEER CARCASS REMOVAL CONTRACT   |
| <b>RESOLUTION 2025-162</b> | RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF STILLWATER AUTHORIZING THE ISSUANCE OF RAFFLE LICENSE RA-2025-05 TO THE HISTORICAL SOCIETY OF STILLWATER TOWNSHIP  |
| <b>RESOLUTION 2025-163</b> | RESOLUTION OF THE TOWNSHIP OF STILLWATER, COUNTY OF SUSSEX, STATE OF NEW JERSEY APPROVING AGREEMENT FOR INTER-MUNICIPAL COURT FOR THE MUNICIPALITIES OF WANTAGE TOWNSHIP, SUSSEX BOROUGH, STILLWATER TOWNSHIP, AND BRANCHVILLE BOROUGH |
| <b>RESOLUTION 2025-164</b> | A RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE TOWN OF NEWTON FOR THE SERVICES OF ANIMAL CONTROL OFFICER  |
| <b>RESOLUTION 2025-165</b> | RESOLUTION APPOINTING DAWN TIGHE AS FILE CLERK FOR CONSTRUCTION DEPARTMENT SCANNING PROJECT  |
| <b>RESOLUTION 2025-166</b> | RESOLUTION APPOINTING VALERIE INGLES TO COMPLETE THE STILLWATER POLICE DEPARTMENT PURGING PROJECT  |
| <b>RESOLUTION 2025-167</b> | 2026 SALARY RESOLUTION   |
| <b>RESOLUTION 2025-168</b> | RESOLUTION APPROVING FOUR (4) ADDITIONAL HOURS AND (2) AS NEEDED HOURS FOR TOM DIXON, ZONING OFFICER   |
| <b>RESOLUTION 2025-169</b> | RESOLUTION AUTHORIZING ACCEPTANCE OF A STORMWATER ASSISTANCE GRANT FROM THE NEW JERSEY ENVIRONMENTAL PROTECTION AGENCY, WATER RESOURCES PLANNING MANAGEMENT  |

**APPROVAL OF THE CONSENT AGENDA**

Motion/2nd \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

**DISCUSSION ITEMS:**

1. Letter from CERT commending Mayor Lisa Chammings
2. Meeting Room Door
3. Meeting Room Chairs
4. Website Content Accessibility- Compliance Deadline April 24, 2026
5. CERT Request to use Community Center for Meetings

**OPEN PUBLIC SESSION (any subject – 3-minute limit)**

**PUBLIC SESSION CLOSED**

**ATTORNEY'S REPORT**

**BILLS LIST #18**      \$ 1,597,640.85

**RESOLUTION 2025-170**

**Authorizing Payment of Bills**

Motion/2nd \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

**ADJOURNMENT**

Time \_\_\_\_\_ Motion/2nd \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NJ**

**ORDINANCE 2025-18**

**AUTHORIZING THE CANCELLATION OF  
CAPITAL ORDINANCE 2025-16**

**WHEREAS**, the Township of Stillwater no longer intends to purchase a Tow Behind Man-Lift; and

**WHEREAS**, the Finance Officer certifies that no funds were transferred from the Storm Emergency Trust Fund, and no funds will be transferred from the Trust Fund for the purchase of the Tow Behind Man-Lift, the unused debt authorizations and/or grant receivables may be canceled;

**NOW THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Stillwater, County of Sussex, State of New Jersey, that the following Capital Ordinance be canceled:

| Ord. #  | General Capital<br>Project Description | Amount Cancelled |          |
|---------|--|------------------|----------|
|         |  | Funded           | Unfunded |
| 2025-16 | Tow Behind Man-Lift                    | \$40,000.00      |          |

|   |             |
|---|-------------|
| To be canceled to Storm Emergency Trust Fund: | \$40,000.00 |
|---|-------------|

**TOWNSHIP COMMITTEE, STILLWATER TOWNSHIP**

**ATTEST:**

\_\_\_\_\_  
Valerie Ingles, Township Clerk

\_\_\_\_\_  
Lisa Chammings, Mayor

Introduced: November 12, 2025

Adopted: December 2, 2025



**TOWNSHIP OF STILLWATER  
COUNTY OF SUSSEX**

**RESOLUTION 2025-159**

**RESOLUTION AUTHORIZING A TRANSFER  
OF 2025 APPROPRIATIONS**

**WHEREAS**, the Finance Officer certifies there are insufficient funds in the budgetary accounts listed below to meet the demands thereon for the balance of the year; and

**WHEREAS**, the Finance Officer certifies there appear to be a surplus in the budgetary accounts listed below, over and above the demand deemed necessary for the balance of the year; and

**WHEREAS**, N.J.S.A. 40A:4-58 provides that transfers of funds may be made during the last two months of the budget year;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Stillwater that the Chief Financial Officer is authorized to make a transfer in 2025 budget appropriations in the amount of \$2,800.00 within the Current Fund, as follows:

| Current Fund       |                     | From:       | To:         |
|--------------------|---------------------|-------------|-------------|
| General Admin: S/W |                     | \$ 500.00   |             |
| Streets Roads: S/W |                     | \$ 2,300.00 |             |
|                    | Off of Em Mgmt: S/W |             | \$ 500.00   |
|                    | Health Ins. Waiver  |             | \$ 2,300.00 |
|                    |                     | \$ 2,800.00 | \$ 2,800.00 |
|                    |                     |             |             |

**CERTIFICATION**

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held December 2, 2025 at the Stillwater Township Municipal Building, Stillwater, Sussex County, New Jersey.

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Valerie Ingles, RMC  
Township Clerk

**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NJ**

**RESOLUTION 2025-160**

**AUTHORIZING REFUND OF PLANNING BOARD ESCROW ACCOUNT**

**WHEREAS**, the Chief Financial Officer has certified that the following property owners have Planning Board Escrow Account(s); and

**WHEREAS**, all conditions have been met;

**NOW THEREFORE, BE IT RESOLVED**, by the Township Committee of Stillwater Township that refunds be issued in the following amounts:

| <u>Name &amp; Address</u>   | <u>Funding</u> | <u>Amount</u> |
|-----------------------------|----------------|---------------|
| 923-927 Old Schoolhouse LLC | Escrow Acct    | \$639.50      |

**CERTIFICATION**

I hereby certify that the above Resolution was adopted by the Stillwater Township Committee at their regular meeting held on December 2, 2025, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, Sussex County, New Jersey.

\_\_\_\_\_  
Valerie Ingles, RMC  
Township Clerk

**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NEW JERSEY**

**RESOLUTION 2025-161**

**RESOLUTION AWARDING DEER CARCASS REMOVAL  
CONTRACT**

**WHEREAS**, the Township of Stillwater needs a deer carcass removal contractor to provide deer removal services for 2026 and for various municipal streets; and

**WHEREAS**, the anticipated cost of said services would not exceed the bid threshold; and

**WHEREAS**, not removing the dead carcass is a health and safety hazard; and

**WHEREAS**, the Township received one (1) written proposal valid through December 31, 2026 in response to its request for quotations; and

**WHEREAS**, Space Farms Zoo and Museum provided the lowest responsive, responsible quote in the amount of \$27.00 per carcass for the year of 2026; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Stillwater that it does hereby award a contract to Space Farms Zoo and Museum for the 2026 dead deer carcass removal in an amount not to exceed \$27.00 per carcass in accordance with Space Farms Zoo and Museum's written proposal.

**CERTIFICATION**

I hereby certify that the foregoing resolution is a true and certified copy of the resolution adopted by the Township Committee of the Township of Stillwater at the regularly scheduled meeting held on Tuesday, December 2, 2025, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, New Jersey.

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Valerie Ingles, RMC  
Municipal Clerk



**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NEW JERSEY**

**RESOLUTION 2025-162**

**RESOLUTION OF THE TOWNSHIP COMMITTEE  
OF THE TOWNSHIP OF STILLWATER  
AUTHORIZING THE ISSUANCE OF RAFFLE LICENSE  
RA-2025-05 TO THE  
HISTORICAL SOCIETY OF STILLWATER TOWNSHIP**

**WHEREAS** the following Raffle Application with required fees have been submitted for Township Committee approval;

| <u><b>Raffle #</b></u> | <u><b>Applicant</b></u>                   | <u><b>Date</b></u> | <u><b>Type of Game</b></u>       |
|------------------------|---|--------------------|----------------------------------|
| RA-2025-05             | Historical Society of Stillwater Township | 12/14/2025         | On-Premise<br>Merchandise Raffle |

**WHEREAS** said Raffle Applications have been provided to the Township Committee and New Jersey State Police for their review;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Stillwater, County of Sussex, State of New Jersey, the following:

1. The appropriate officials are hereby authorized to execute the findings and determination for the above application and shall forward the same to the Legalized Games of Chance Control Commission (LGCCC) for review.
2. That the above license shall be issued pending LGCCC approval, pursuant to N.J.A.C. 13.1 et seq.

**Certification**

I hereby certify this is a true copy of the Resolution adopted by the Township Committee of Stillwater Township on December 2, 2025.

\_\_\_\_\_  
Valerie Ingles, Township Clerk

**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NEW JERSEY  
RESOLUTION 2025-163**

**RESOLUTION OF THE TOWNSHIP OF STILLWATER, COUNTY OF SUSSEX,  
STATE OF NEW JERSEY APPROVING AGREEMENT FOR INTER-MUNICIPAL  
COURT  
FOR THE MUNICIPALITIES OF WANTAGE TOWNSHIP, SUSSEX BOROUGH,  
STILLWATER TOWNSHIP, AND BRANCHVILLE BOROUGH**

**WHEREAS**, the Township of Stillwater's current Code Chapter 22, "Court, Joint Municipal" established a Joint Municipal Court known as the Municipal Court for the Township of Wantage, Borough of Sussex, and Township of Stillwater, as reflected in Township Ordinance No. 2011-5; and

**WHEREAS**, the parties to the original Agreement have agreed to expand the Joint Municipal Court to include the Borough of Branchville and, as such, have proposed a new Agreement for Inter-Municipal Court for the municipalities of Wantage Township, Sussex Borough, Stillwater Township, and Branchville Borough ("new Agreement"), which Agreement became effective upon the adoption. The term of that new Agreement shall be for four (4) years, terminating on December 31, 2029; and

**WHEREAS**, the Township of Stillwater is a party to a Municipal Court Agreement ("court agreement") that was renewed by the renewal Agreement with an effective date of January 1, 2026; and

**WHEREAS**, the cost for the court services to the Township of Stillwater shall be as follows:

|      |             |
|------|-------------|
| 2026 | \$49,608.00 |
| 2027 | \$50,848.00 |
| 2028 | \$52,119.00 |
| 2029 | \$53,422.00 |

**WHEREAS**, N.J.S.A. 40A:65-1 et seq. authorizes municipalities to enter into Shared Services Agreements.

**NOW THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Stillwater, Sussex County, New Jersey as follows:

**Section 1 - Approval**

The Stillwater Township Committee hereby approves the Agreement for Inter-Municipal Court for the Municipalities of Wantage Township, Sussex Borough, Stillwater Township, and

Branchville Borough as provided for in the Agreement to become effective as provided for in the Agreement. The Mayor and Township Clerk are authorized to sign the Agreement.

**Section 2 - When Effective**

This ordinance shall take effect immediately, however it shall be void and of no effect in the event that any of the other participating municipalities, Wantage Township, Sussex Borough and/or Branchville Borough fail or refuse to adopt a resolution or ordinance approving the agreement and/or any of the related ordinances required for establishment of the Joint Municipal Court and/or fail or refuse to sign the Agreement as it was presented to the Township of Stillwater.

I hereby certify this is a true copy of the Resolution adopted by the Township Committee of Stillwater Township on December 2, 2025.

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Valerie Ingles, RMC  
Township Clerk

**TOWNSHIP OF STILLWATER  
COUNTY OF SUSSEX**

**RESOLUTION 2025-164**

**A RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE  
TOWN OF NEWTON FOR THE SERVICES OF ANIMAL CONTROL OFFICER**

**WHEREAS**, the Township of Stillwater and the Town of Newton have agreed to enter into a Shared Services Agreement by which the Town of Newton shall provide Animal Control services to the Township of Stillwater, and

**WHEREAS**, the Township of Stillwater and the Town of Newton agree to enter into the attached Shared Services Agreement;

**NOW, THEREFORE, BE IT RESOLVED** by the Stillwater Township Committee, County of Sussex and State of New Jersey, as follows:

1. The Shared Services Agreement between the Township of Stillwater and the Town of Newton is approved. The terms and conditions of the Agreement (Exhibit "A") are made a part of this Resolution.
2. The Mayor and Township Clerk are authorized to sign the Agreement on behalf of the Township.
3. This Resolution shall take effect January 1, 2026, however, it shall be void and of no effect in the event that the Town of Newton fails or refuses to adopt a similar resolution and/or execute the Shared Services Agreement.
4. A copy of this Agreement shall be filed, for informational purposes, with the Division of Local Government Services in the Department of Community Affairs pursuant to N.J.S.A. 40A:65-4.

**CERTIFICATION**

I hereby certify that the foregoing resolution is a true and certified copy of the resolution adopted by the Township Committee of the Township of Stillwater at the regularly scheduled meeting held on Tuesday, December 2, 2025, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, New Jersey.

\_\_\_\_\_  
Valerie Ingles, RMC  
Municipal Clerk

**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NJ**

**RESOLUTION 2025-165**

**RESOLUTION APPOINTING DAWN TIGHE AS FILE CLERK FOR  
CONSTRUCTION DEPARTMENT SCANNING PROJECT**

**WHEREAS**, Stillwater Township has the need for continued scanning assistance in the Construction Department; and

**WHEREAS**, the Township Committee desires to have Dawn Tighe continue to provide the necessary services; and

**WHEREAS**, the Township's Chief Financial Officer has certified the funds are available for this purpose;

**BE IT RESOLVED**, the Township Committee of the Township of Stillwater will retain the services of Dawn Tighe to provide scanning assistance to the Construction Department at a rate of \$21.63 per hour, for up to four (4) hours per week for the year 2026.

**CERTIFICATION**

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held December 2, 2025 at the Stillwater Township Municipal Building, Stillwater, Sussex County, New Jersey.

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Valerie Ingles, RMC  
Township Clerk



**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NJ**

**RESOLUTION 2025-166**

**RESOLUTION APPOINTING VALERIE INGLES TO COMPLETE  
THE STILLWATER POLICE DEPARTMENT PURGING PROJECT**

**WHEREAS**, Stillwater Township has undertaken a purging project for the Stillwater Police Department records; and

**WHEREAS**, the Township Committee desires to have Valerie Ingles, Municipal Clerk, Custodian of Records continue to provide the necessary services through completion of the project; and

**WHEREAS**, the Township's Chief Financial Officer has certified the funds are available for this purpose;

**BE IT RESOLVED**, the Township Committee of the Township of Stillwater will retain the services of Valerie Ingles to provide purging services of the Stillwater Police Department records at a rate of \$23.40 per hour, for up to four (4) hours per week for the year 2026, not to exceed a total of \$1,500.00.

**CERTIFICATION**

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held December 2, 2025 at the Stillwater Township Municipal Building, Stillwater, Sussex County, New Jersey.

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Valerie Ingles, RMC  
Township Clerk

**STILLWATER TOWNSHIP**  
**SUSSEX COUNTY, NEW JERSEY**

**RESOLUTION 2025-167**

**2026 SALARY RESOLUTION**

**WHEREAS**, the Township Committee adopted Ordinance# 2025-17 on October 21, 2025; and

**WHEREAS**, the Township Committee of the Township of Stillwater desires to set the specific salaries for full-time and part-time non-contract Township employees for the year 2026;

**NOW, THEREFORE, BE IT RESOLVED** that the following salaries are active as of the first payroll of 2026 unless otherwise noted:

|                  |  |                  |
|------------------|--|------------------|
| Lisa Chamblings  | Committeeman                           | \$ 5,384.00      |
| Vera Rumsey      | Committeeman                           | 5,384.00         |
| George Scott     | Committeeman                           | 5,384.00         |
| Dawn Delaney     | Committeeman                           | 5,384.00         |
| David Manser     | Committeeman                           | 5,384.00         |
| Valerie Ingles   | Township Clerk                         | 69,222.00        |
| Valerie Ingles   | Municipal Registrar                    | 6,490.00         |
| Valerie Ingles   | Municipal Housing Liaison- *STIPEND    | 2,500.00         |
| Valerie Ingles   | Police File Purging                    | \$23.40 per hour |
| JulieAnn Leatham | Deputy Clerk                           | \$21.84 per hour |
| Dawn Tighe       | Clerk 1                                | 52,135.00        |
| Dawn Tighe       | Deputy Municipal Registrar             | 3,589.00         |
| Tammy Leonard    | Chief Financial Officer                | 91,967.00        |
| Tammy Leonard    | Clean Communities Coordinator-*STIPEND | 1,000.00         |
| Terry Beshada    | Tax Collector                          | 28,827.00        |
| Terry Beshada    | Tax Collector – Extra Hours            | \$46.20 per hour |
| Dawn Tighe       | Tax Clerk                              | 5,500.00         |
| Penny Holenstein | Tax Assessor                           | 39,797.00        |
| Dawn Tighe       | Scanning Project                       | \$21.63 per hour |

Department of Public Works:

|                 |                              |                  |
|-----------------|------------------------------|------------------|
| DPW Employees   |                              | as per contract  |
| Jeffrey Gardner | Recycling Coordinator        | 2,135.00         |
| Frank Rooney    | Recycling Center Supervisor  | \$23.06 per hour |
| Louis Zack      | Solid Waste Cashier          | \$20.80 per hour |
| Luke Kramer     | Solid Waste/Recycling Worker | \$17.30 per hour |
| Quinn Wydner    | Solid Waste/Recycling Worker | \$17.30 per hour |
| Luke Coniglione | Solid Waste/Recycling Worker | \$16.75 per hour |

|              |                              |                  |
|--------------|------------------------------|------------------|
| Larry Sharov | Solid Waste/Recycling Worker | \$16.75 per hour |
| Jax Wydner   | Solid Waste/Recycling Worker | \$16.11 per hour |

Construction Department:

|                |                                  |                   |
|----------------|----------------------------------|-------------------|
| Thomas Dixon   | Zoning/Code Enforcement Official | 44,572.00         |
| Thomas Dixon   | Additional/Court Hours           | \$47.62 per hour  |
| Richard Bizik  | Construction Code Official       | 18,571.00         |
| Richard Bizik  | Fire Inspector                   | 5,953.00          |
| Richard Bizik  | Smoke Detector Certifications    | \$30.00 per Cert* |
| Richard Bizik  | Smoke Detector Re-Certifications | \$25.00 per Cert* |
| Richard Bizik  | Emergency Smoke Detector Cert    | \$60.00 per Cert* |
| Richard Bizik  | Emergency Smoke Detector Re-Cert | \$25.00 per Cert* |
| Richard Bizik  | Lead Paint Certifications        | \$25.00 per Cert* |
| Richard Bizik  | Lead Paint Re-Certifications     | \$20.00 per Cert* |
| Richard Bizik  | Emergency Lead Paint Cert        | \$50.00 per Cert* |
| Richard Bizik  | Emergency Lead Paint Re-Cert     | \$25.00 per Cert* |
| Jack Bell      | Plumbing Sub-Code Official       | 10,400.00         |
| Andrew Simonis | Electrical Sub-Code Official     | 10,400.00         |

Public Safety:

|                  |                                 |                  |
|------------------|---------------------------------|------------------|
| Elizabeth Diorio | Crossing Guard                  | \$16.89 per hour |
| Lisa Chamming    | OEM Coordinator                 | 0.00             |
| Position TBD     | Deputy OEM Coordinator-*STIPEND | 1000.00          |

Boards and Commissions:

|                 |                              |          |
|-----------------|------------------------------|----------|
| Penny Bair      | Zoning Board Secretary       | 7,258.00 |
| Penny Bair      | Planning Board Secretary     | 7,258.00 |
| Kathy Wunder    | Environmental Comm Secretary | 3,422.00 |
| Danielle Wunder | Recreation Comm Secretary    | 3,351.00 |

\*STIPEND

**CERTIFICATION**

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held December 2, 2025 at the Stillwater Township Municipal Building, Stillwater, Sussex County, New Jersey.

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Valerie Ingles, RMC  
Township Clerk

**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NEW JERSEY**

**RESOLUTION 2025-168**

**APPROVING FOUR (4) ADDITIONAL HOURS AND (2) AS NEEDED HOURS FOR  
TOM DIXON, ZONING OFFICER**

**WHEREAS**, Tom Dixon, Stillwater Township Zoning Officer, has requested an additional four (4) hours to enable him to perform his duties as Zoning and Code Enforcement Officer in a timely manner; and

**WHEREAS**, the Township Committee has also suggested an additional two (2) hours weekly to be available as needed;

**THEREFORE, BE IT RESOLVED** the Township Committee of the Township of Stillwater approve the additional four (4) scheduled hours and two (2) as needed hours beginning the first payroll of 2026.

**CERTIFICATION**

I hereby certify that the above Resolution was adopted by the Stillwater Township Committee at their regular meeting held on December 2, 2025, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, Sussex County, New Jersey.

\_\_\_\_\_  
Valerie Ingles, RMC  
Township Clerk

**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NJ**

**RESOLUTION 2025-169**

**RESOLUTION AUTHORIZING ACCEPTANCE OF A  
STORMWATER ASSISTANCE GRANT FROM  
THE NEW JERSEY ENVIRONMENTAL PROTECTION AGENCY,  
WATER RESOURCES PLANNING MANAGEMENT**

**WHEREAS**, the Township of Stillwater has been awarded a Stormwater Assistance Grant from the New Jersey Environmental Protection Agency, Water Resources Planning Management to help offset the cost of the new MS4 Tier A Permit; and

**WHEREAS**, the total amount of the Grant Award is \$75,000.00; and

**WHEREAS**, the Township of Stillwater has received the final installment of \$50,000.00;  
and

**WHEREAS**, the Township of Stillwater accepts the award of the Stormwater Assistance Grant from the New Jersey Environmental Protection Agency, and the final installment in the amount of \$50,000.00;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Stillwater, New Jersey as follows:

1. The Township of Stillwater hereby accepts the Stormwater Assistance Grant detailed above.
2. The Chief Financial Officer is authorized to establish a grant line for the final \$50,000.00 of the grant.

**CERTIFICATION**

I hereby certify that the above Resolution was adopted by the Stillwater Township Committee at their regular meeting held on December 2, 2025, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, Sussex County, New Jersey.

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Valerie Ingles, RMC  
Township Clerk



**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NEW JERSEY**

**RESOLUTION 2025-170**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF STILLWATER AUTHORIZING PAYMENT  
OF BILLS**

**WHEREAS**, the Chief Finance Officer has certified that funds are available in the proper account; and

**WHEREAS**, the Chief Finance Officer has approved payment upon certification from the Township Department Heads that the goods and/or services have been rendered to the Township;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Committee of the Township of Stillwater that the current bill lists, dated December 2, 2025, and on file and available for public inspection in the Office of the Chief Financial Officer and approved by the Chief Financial Officer for payment, be paid.

**CERTIFICATION**

I hereby certify that the above Resolution was adopted by the Stillwater Township Committee at their regular meeting held on December 2, 2025, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, Sussex County, New Jersey.

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Valerie Ingles, RMC  
Township Clerk

**STILLWATER TOWNSHIP MANUAL/REGULAR BILL LIST  
FOR MEETING DATED 12/2/25 - BILLS LIST #18**

| Account                      | Date     | Check # | Payee  | Amount                 |
|------------------------------|----------|---------|--|------------------------|
| <b>Current</b>               |          |         |  |                        |
|                              | 11/10/25 | WIRE    | STILLWATER TWP PAYROLL AGENCY                | \$ 34,925.73           |
|                              | 11/13/25 | 31225   | ADVANCED FLEET MGMT (BUCKET TRUCK)           | \$ 50,533.00           |
|                              | 11/14/25 | WIRE    | SUSS CTY TREASURER (911)                     | \$ 3,585.25            |
|                              | 11/14/25 | WIRE    | SUSS CTY TREASURER (OPEN SPACE)              | \$ 2,432.63            |
|                              | 11/14/25 | WIRE    | SUSS CTY TREASURER (LIBRARY)                 | \$ 62,205.24           |
|                              | 11/17/25 | WIRE    | SHBP (NOV 2025)                              | \$ 29,535.84           |
|                              | 11/14/25 | WIRE    | SUSS CTY TREASURER (PURPOSE)                 | \$ 668,329.97          |
|                              | 11/14/25 | 31226   | TOWNSHIP OF WANTAGE (COURT)                  | \$ 11,811.50           |
|                              | 11/14/25 | 31227   | JP MONZO (WEBINAR)                           | \$ 50.00               |
|                              | 11/17/25 | 31228   | STATEWIDE INS (DRONES)                       | \$ 475.76              |
|                              | 11/17/25 | 31229   | VSP INSURANCE (VISION - NOV)                 | \$ 235.41              |
|                              | 11/20/25 | 31230   | VSP INSURANCE (VISION - DEC)                 | \$ 168.91              |
|                              | 11/24/25 | WIRE    | STILLWATER TWP PAYROLL AGENCY                | \$ 42,152.91           |
|                              | 11/24/25 | WIRE    | GRANT FUND (STORMWATER)                      | \$ 50,000.00           |
|                              | 11/25/25 | 31231   | STILLWATER TWP BOE                           | \$ 493,732.83          |
|                              |          |         | <b>Subtotal of Fund</b>                      | <b>\$ 1,450,174.98</b> |
| <b>Payroll Salary Agency</b> |          |         |  |                        |
|                              | 11/10/25 | 3348    | NJ FAMILY SUPPORT                            | \$ 392.31              |
|                              | 11/10/25 | WIRE    | STILLWATER PAYROLL ACCT                      | \$ 21,354.56           |
|                              | 11/12/25 | WIRE    | IRS  | \$ 7,801.70            |
|                              | 11/12/25 | WIRE    | STATE OF NJ - GIT                            | \$ 1,088.66            |
|                              | 11/12/25 | WIRE    | NATIONWIDE                                   | \$ 112.00              |
|                              | 11/12/25 | WIRE    | EMPOWER (DCRP)                               | \$ 406.82              |
|                              | 11/24/25 | 3349    | NJ FAMILY SUPPORT                            | \$ 392.31              |
|                              | 11/24/25 | 3350    | TEAMSTERS                                    | \$ 383.00              |
|                              | 11/24/25 | WIRE    | STILLWATER PAYROLL ACCT                      | \$ 27,091.28           |
|                              | 11/24/25 | WIRE    | CURRENT FUND (SHBP)                          | \$ 2,965.86            |
|                              | 11/25/25 | WIRE    | IRS  | \$ 8,992.55            |
|                              | 11/25/25 | WIRE    | STATE OF NJ - GIT                            | \$ 1,318.74            |
|                              | 11/25/25 | WIRE    | NATIONWIDE                                   | \$ 112.00              |
|                              | 11/24/25 | WIRE    | EMPOWER (DCRP)                               | \$ 417.91              |
|                              | 11/25/25 | WIRE    | PERS (NOV)                                   | \$ 3,822.76            |
|                              |          |         | <b>Subtotal of Fund</b>                      | <b>\$ 76,652.46</b>    |
| <b>Recycling Trust</b>       |          |         |  |                        |
|                              | 11/10/25 | WIRE    | STILLWATER TWP PAYROLL AGENCY                | \$ 78.96               |
|                              | 11/24/25 | WIRE    | STILLWATER TWP PAYROLL AGENCY                | \$ 78.96               |
|                              |          |         | <b>Subtotal of Fund</b>                      | <b>\$ 157.92</b>       |
|                              |          |         |  |                        |
|                              |          |         | <b>Grand Total All Manual Checks Issued:</b> | <b>\$ 1,526,985.36</b> |
| <b>GRAND TOTAL OF BILLS</b>  |          |         |  | <b>\$ 1,597,640.85</b> |

## List of Bills - (0110101000001) Cash - Current CURRENT FUND

| Check# | Vendor                                    | Description  | Payment   | Check Total |
|--------|---|--|-----------|-------------|
| 31232  | 34 - AIRGAS USA, LLC                      | PO 16746 INV# 9166077819 - TANK DELIVERY 10/23/2   | 117.01    |             |
|        |   | PO 16787 INV# 9166293903 - TANK DELIVERY 10/30/2   | 128.61    |             |
|        |   | PO 16788 INV# 5520058883 10/31/25                  | 42.75     | 288.37      |
| 31233  | 38 - ALLIED OIL                           | PO 16786 INV# 30867 ACCT# 7199884-GAS; INV# 30908  | 864.28    | 864.28      |
| 31234  | 81 - ALTERNATIVE BUSINESS SERVICES INC.   | PO 16529 EMAIL QUOTE - PB NAME PLATE               | 13.00     | 13.00       |
| 31235  | 1035 - AMAZON CAPITAL SERVICES            | PO 16767 ORDER# 114-4900788-1838639 - OFFICE SUPP  | 276.62    | 276.62      |
| 31236  | 573 - ANCHOR RUBBER STAMP, INC.           | PO 16759 ORDER - NOTARY STAMP                      | 36.45     | 36.45       |
| 31237  | 1339 - BRITTANY ARMSTRONG                 | PO 16750 INV# 390 - CLEANING SERVICES - COT 2025   | 869.00    | 869.00      |
| 31238  | 175 - CRANDON LAKES ASSOC OF PROPERTY OWN | PO 16776 2024 SNOW REMOVAL COST REIMBURSEMENT      | 12,328.81 | 12,328.81   |
| 31239  | 1333 - ERIC M BERNSTEIN LLC               | PO 16773 INV# 95816-95822 - LEGAL SERVICES - OCT   | 5,039.83  | 5,039.83    |
| 31240  | 1296 - GABRIELLI TRUCK SALES OF NJ INC.   | PO 16769 INV# Q53398 - STFD VEHICLE MAINTENANCE    | 112.21    | 112.21      |
| 31241  | 401 - GANNETT NEW YORK/NEW JERSEY LOCALIQ | PO 16761 ACCT# Q01454715 - SUBSCRIPTION            | 30.00     | 30.00       |
| 31242  | 1161 - GANNETT NY-NJ LOCALIQ              | PO 16765 INV# 7377431 - ADVERTISING - OCTOBER 202  | 132.37    | 132.37      |
| 31243  | 128 - HOME DEPOT CREDIT SERVICES          | PO 16757 RECEIPT 10/28/25 - STORMWATER (2025 CC G  | 48.49     | 48.49       |
| 31244  | 41 - JCP&L                                | PO 16780 INV# 95109929088 ACCT# 200000020731 10/   | 584.40    | 584.40      |
| 31245  | 1388 - MANDY CORISTON                     | PO 16724 MILEAGE - ENVIRONMENTAL COMMISSION        | 35.70     | 35.70       |
| 31246  | 1260 - MAUREEN TSADILAS                   | PO 16799 REIMBURSEMENT - CERT TRAINING SUPPLIES    | 25.98     | 25.98       |
| 31247  | 337 - MINISINK PRESS, INC.                | PO 16736 EMAIL QUOTE - BUSINESS CARDS              | 42.00     | 42.00       |
| 31248  | 1401 - MSTs RECEIVABLES, LLC              | PO 16770 TRANS# 399832 - TOOLS                     | 226.93    | 226.93      |
| 31249  | 82 - NJ STATE LEAGUE OF MUNICIPALITIES    | PO 16783 ORDER - ADVERTISMENT                      | 160.00    | 160.00      |
| 31250  | 297 - NORTH CHURCH GRAVEL INCORPORATED    | PO 16760 INV# 70644 - GRITS                        | 2,891.92  |             |
|        |   | PO 16791 INV# 70781 - GRITS                        | 153.05    | 3,044.97    |
| 31251  | 791 - OPTIMUM                             | PO 16764 ACCT# 07879-171894-01-1 - NOVEMBER 2025   | 89.99     | 89.99       |
| 31252  | 76 - R & L DATA CENTERS INCORPORATED      | PO 16763 INV# 116370 - PAYROLL SERVICES - OCT 202  | 535.70    | 535.70      |
| 31253  | 1364 - SCHENCK PRICE SMITH & KING LLP     | PO 16802 INV# 1291236 - IN REMS - OCTOBER 2025     | 229.43    |             |
|        |   | PO 16803 INV# 1291235 - TAX APPEALS - OCTOBER 202  | 59.85     | 289.28      |
| 31254  | 90 - SCMUA-SUSSEX CTY MUNIC UTIL'S AUTH   | PO 16756 INV# 9660 - SOLID WASTE DISP; COMINGLED   | 1,111.92  |             |
|        |   | PO 16762 INV# 9699 - SOLID WASTE DISP; COMINGLED   | 1,056.25  | 2,168.17    |
| 31255  | 150 - SPACE FARMS ZOO AND MUSEUM          | PO 16749 INV# 103125 - DEER REMOVAL - OCTOBER 202  | 108.00    | 108.00      |
| 31256  | 425 - STAPLES                             | PO 16794 ORDER# 7669168197 - OFFICE SUPPLIES       | 67.50     | 67.50       |
| 31257  | 1144 - SUSSEX COUNTY SHERIFF'S OFFICE     | PO 16148 TOWNSHIP PATROLS - NTE \$20,000 (RESO# 20 | 7,781.00  | 7,781.00    |
| 31258  | 1379 - TULPEHOCKEN MOUNTAIN SPRING WATER  | PO 16782 INV# 7505546 - WATER COOLER               | 10.00     | 10.00       |
| 31259  | 574 - VALLEY PHYSICIAN SERVICES           | PO 16785 INV# 1274739C5622 - DOT ONSITE TESTING    | 111.00    | 111.00      |
| 31260  | 11 - VERIZON WIRELESS                     | PO 16781 INV# 6127448655 ACCT# 842357065-00001     | 115.05    | 115.05      |
| 31261  | 1362 - W CAMPBELL SUPPLY CO, LLC          | PO 16611 SERV ORD# R112006487 - STFD VEHICLE MAIN  | 7,504.80  | 7,504.80    |
| 31262  | 103 - WELDON QUARRY CO., LLC              | PO 16766 INV# 02052521 - ASPHALT - OCT 2025        | 2,774.32  | 2,774.32    |
| TOTAL  |   |  |           | 45,714.22   |

## List of Bills - (0210101000001) CASH - GRANT State and Federal Grants

| Check# | Vendor                              | Description                                       | Payment  | Check Total |
|--------|-------------------------------------|---|----------|-------------|
| 1057   | 128 - HOME DEPOT CREDIT SERVICES    | PO 16757 RECEIPT 10/28/25 - STORMWATER (2025 CC G | 17.94    | 17.94       |
| 1058   | 337 - MINISINK PRESS, INC.          | PO 16772 QUOTE - CLEAN COMM ADULT COLORING BOOK ( | 1,375.00 | 1,375.00    |
| 1059   | 1058 - THE SHERWIN WILLIAMS COMPANY | PO 16748 TRAN# 6527-0 - BASIN MARKING PAINT (STOR | 129.44   | 129.44      |
| TOTAL  |                                     |   |          | 1,522.38    |



### List of Bills - (2210101100000) COAH Developers Fee - Cash COAH DEVELOPERS FEE

| Check# | Vendor                               | Description                                       | Payment  | Check Total |
|--------|--------------------------------------|---|----------|-------------|
| 1026   | 1333 - ERIC M BERNSTEIN LLC          | PO 16773 INV# 95816-95822 - LEGAL SERVICES - OCT  | 528.00   | 528.00      |
| 1027   | 1363 - J CALDWELL AND ASSOCIATES LLC | PO 15737 PROPOSAL - AFFORD HOUSING OBLIG REV; HOU | 2,867.50 | 2,867.50    |
|        | TOTAL                                |   |          | 3,395.50    |

### List of Bills - (7510101000001) Recycling Trust - CASH RECYCLING TRUST ACCOUNT

| Check# | Vendor                                  | Description  | Payment | Check Total |
|--------|---|--|---------|-------------|
| 761    | 90 - SCMUA-SUSSEX CTY MUNIC UTIL'S AUTH | PO 16756 INV# 9660 - SOLID WASTE DISP; COMINGLED   | 132.60  |             |
|        |   | PO 16762 INV# 9699 - SOLID WASTE DISP; COMINGLED   | 132.60  | 265.20      |
| 762    | 939 - SEPTICARE                         | PO 16789 INV# P110725-05 - PORTAJOHNS RENTALS - NO | 65.00   | 65.00       |
|        | TOTAL                                   |  |         | 330.20      |

### List of Bills - (7810101100000) Special Trust - Cash SPECIAL TRUST

| Check# | Vendor                                    | Description                                   | Payment   | Check Total |
|--------|---|---|-----------|-------------|
| 504    | 175 - CRANDON LAKES ASSOC OF PROPERTY OWN | PO 16776 2024 SNOW REMOVAL COST REIMBURSEMENT | 18,983.69 | 18,983.69   |
|        | TOTAL                                     |   |           | 18,983.69   |

### List of Bills - (7910101000001) ESCROW - CASH ESCROW - SUBDIVISION ACCOUNT

| Check# | Vendor                             | Description                                       | Payment | Check Total |
|--------|------------------------------------|---|---------|-------------|
| 10416  | 1488 - 923-927 OLD SCHOOLHOUSE LLC | PO 16678 REFUND OF PB ESCROW FEES PER RESO 2025-  | 639.50  | 639.50      |
| 10417  | 70 - DOLAN AND DOLAN PA            | PO 16743 STMT# 953371 - 2B LEGAL SERVICES - CARBO | 70.00   | 70.00       |
|        | TOTAL                              |   |         | 709.50      |