



**STILLWATER TOWNSHIP
TOWNSHIP COMMITTEE MEETING
AGENDA**

TUESDAY, April 15, 2025

Executive Session: 6:00 P.M.

Regular Meeting: 7:00 P.M.

Zoom Link: <https://us02web.zoom.us/j/87830809012>

OPENING STATEMENT: Adequate notice of this meeting has been provided according to the Open Public Meetings Act, Assembly Bill 1030. Notice of this meeting was included in the Annual Meeting Notice to the public and sent to the press on January 8, 2025, placed on the Official Bulletin Board at the Municipal Building, and posted electronically on the Stillwater Website.

ROLL CALL: Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chamblings ☐

EXECUTIVE SESSION:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Stillwater, County of Sussex, New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter-specified subject matter(s).
2. The general nature of the subject matter(s) to be discussed is as follows:
 ___ Personnel X Contract ___ Real Property ___ Litigation/Potential Litigation
 X Attorney Client ___ Public Safety
3. It is anticipated at this time that the above stated subject matter(s) will be made public at the conclusion of each individual specified subject matter, subject to applicable law.
4. This resolution shall take effect immediately. Time _____ Motion/2nd _____ / _____

ROLL CALL: Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chamblings ☐

RETURN TO OPEN SESSION Time _____ Motion/2nd _____ / _____

ROLL CALL: Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chamblings ☐

FLAG SALUTE:

PUBLIC HEARING OF THE 2025 MUNICIPAL BUDGET

TAMMY LEONARD, CFO

RESOLUTION 2025-070 Authorizing Reading of the Municipal Budget by Title and Providing for Public Hearing on the Budget Adoption

Motion/2nd _____ / _____

ROLL CALL: Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

PRESENTATION: 2024 AUDIT – AMANDA GARRIS, CPA AND TAMMY LEONARD CFO

RESOLUTION 2025-071 Certification of the Annual Audit

Motion/2nd _____ / _____

ROLL CALL: Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

ACCEPTING THE CORRECTIVE ACTION PLAN

RESOLUTION 2025-072 RESOLUTION APPROVING SUBMISSION OF THE CORRECTIVE ACTION PLAN FOR THE YEAR ENDED DECEMBER 31, 2024 TO THE STATE OF NEW JERSEY, DIVISION OF LOCAL GOVERNMENT SERVICES

Motion/2nd _____ / _____

ROLL CALL: Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

AMENDMENTS TO AGENDA

OPEN PUBLIC SESSION (Agenda items only – 3 min time limit)

OLD BUSINESS:

PUBLIC HEARING & FINAL ADOPTION

ORDINANCE 2025-08 ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS OR PURPOSES TO BE UNDERTAKEN BY THE TOWNSHIP OF STILLWATER, IN THE COUNTY OF SUSSEX, NEW JERSEY, AND APPROPRIATING \$587,100 FROM VARIOUS SOURCES. *[Public Hearing and Final Adoption]*

Open to the Public Motion/2nd _____ / _____

ROLL CALL: Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

Closed to the Public

Adoption Motion/2nd _____ / _____

ROLL CALL: Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

ORDINANCE 2025-09

AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF STILLWATER, COUNTY OF SUSSEX, STATE OF NEW JERSEY, AMENDING CHAPTER 370, "TRAFFIC," OF THE TOWNSHIP CODE *[Public Hearing and Final Adoption]*

Open to the Public Motion/2nd _____ / _____

ROLL CALL: Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

Closed to the Public

Adoption Motion/2nd _____ / _____

ROLL CALL: Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

NEW BUSINESS:

ORDINANCE INTRODUCTION AND FIRST READING

ORDINANCE 2025-10

CAPITAL ORDINANCE APPROPRIATING \$5,284.60 FOR THE LINING OF PARKING LOTS OF STILLWATER AREA PARKS PAVED IN 2024 *[Public Hearing and Final Adoption May 6, 2025]*

Motion/2nd _____ / _____

ROLL CALL: Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

Resolutions

RESOLUTION 2025-073

RESOLUTION AUTHORIZING ACCEPTANCE OF 2022 RECYCLING TONNAGE GRANT

Motion/2nd _____ / _____

ROLL CALL: Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

RESOLUTION 2025-074

RESOLUTION OF THE TOWNSHIP COUNCIL OF THE
TOWNSHIP OF STILLWATER AUTHORIZING THE TOWNSHIP
TO PARTICIPATE IN THE UNION COUNTY COOPERATIVE
PRICING AGREEMENT

Motion/2nd _____ / _____

ROLL CALL: Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

RESOLUTION 2025-075

A RESOLUTION TO APPROVE THE STILLWATER TOWNSHIP
BICENTENNIAL PARADE

Motion/2nd _____ / _____

ROLL CALL: Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

CONSENT AGENDA - All items with an Asterisk (*) are considered to be routine and non-controversial in nature. All such items will be handled by one (1) motion and one (1) second and one (1) vote. There will be no separate discussion of any of these items unless a Committee member requests same, in which case the item(s) will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

***MINUTES:**

March 25, 2025 Special Bicentennial Meeting Minutes
April 1, 2025 Meeting Minutes & Executive Session Minutes

***CORRESPONDENCE:**

1. Sussex County Project Start-Up Notice, Resurfacing Program
2. Stillwater Township Environmental Commission – January 13, 2025 Meeting Minutes; April 15, 2025 Meeting Agenda

***REPORTS:**

1. Recreation Commission Report – March 2025
2. Board of Health Receipts – March 2025
3. Construction Permit Activity Report- March 2025
4. Vacant/Abandoned Property Registration Report – March 2025
5. Convenience Center Report – March 2025
6. Registrar Report – March 2025
7. Certified Copies Report – March 2025
8. ACO Report – March 2025
9. Community Center Report- March 2025
10. Tax Collector Report- March 2025
11. Sussex County Health Dept Report- February 2025
12. Campground License Report- March 2025
13. Zoning Official Report- March 2025

APPROVAL OF THE CONSENT AGENDA

Motion/2nd _____ / _____

ROLL CALL: Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

DISCUSSION ITEMS:

1. Buzzer for Meeting Room Door
2. HVAC Quotes for Municipal Office Meeting Room
3. Ambulance- Steven Sugar
4. Community Center Door
5. Community Center Fees & Application

OPEN PUBLIC SESSION (any subject – 3-minute limit)

PUBLIC SESSION CLOSED

ATTORNEY'S REPORT

BILLS LIST #7 \$ 152,080.08

RESOLUTION 2025-076 **Authorizing Payment of Bills**

Motion/2nd _____ / _____

ROLL CALL: Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

ADJOURNMENT

Time _____ Motion/2nd _____ / _____

ROLL CALL: Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

**STILLWATER TOWNSHIP
SUSSEX COUNTY**

RESOLUTION 2025-070

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
STILLWATER AUTHORIZING READING OF THE MUNICIPAL BUDGET BY TITLE
AND PROVIDING FOR PUBLIC HEARING ON THE BUDGET ADOPTION**

WHEREAS, N.J.S.40A:4-8 provides that the budget may be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full Governing Body, provided that at least one (1) week prior to the date of public hearing a complete copy of the approved budget, as advertised, has been posted in the Municipal Building, the Official Municipal web-site and copies have been made available by the Clerk to persons requesting them; and

WHEREAS, these conditions have been met;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Stillwater, County of Sussex, State of New Jersey, that the 2025 Municipal Budget shall be read by title at this public hearing for same.

CERTIFICATION

I, Valerie Ingles, Municipal Clerk for the Township of Stillwater, hereby certify that the above Resolution was approved by the Township Committee of the Township of Stillwater at their regularly scheduled Township Committee Meeting of April 15, 2025.

**Valerie Ingles, RMC
Township of Stillwater**

GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT
RESOLUTION 2025-071

WHEREAS, N.J.S.A .40a:5-4 requires the governing body of every unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2024 has been filed by a Registered Municipal Accountant and with the Municipal Clerk pursuant to N.J.S.A .40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6-5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations"; and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the annual Audit entitled "Comments and Recommendations", as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C .5:30-6-5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provision of the R.S. 52:27BB-52 to wit:

R.S. 52:27BB-52: A local officer or member of the local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the Director (Director of Local Government Services), under provisions of this Article, shall be guilty of a misdemeanor and upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year or both, in addition shall forfeit his office.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Stillwater, hereby states that it has complies with N.J.A.C. 5:30-6-5 and does hereby submit a certified copy of the resolution and the required affidavit to said Board to show evidence of said compliance.

I hereby certify that this is a true copy of the resolution adopted by the Township Committee of the Township of Stillwater at their meeting held on the 15th day of April, 2025.

Valerie Ingles, RMC, Municipal Clerk

**STILLWATER TOWNSHIP
SUSSEX COUNTY, NEW JERSEY**

RESOLUTION 2025-072

**RESOLUTION APPROVING SUBMISSION OF THE CORRECTIVE ACTION
PLAN FOR THE YEAR ENDED DECEMBER 31, 2024 TO THE STATE OF NEW
JERSEY, DIVISION OF LOCAL GOVERNMENT SERVICES**

WHEREAS, all municipalities operating under the Local Fiscal Affairs Law must prepare and submit a Corrective Action Plan as part of their annual audit process, and

WHEREAS, the Township of Stillwater has by Resolution accepted the 2024 audit prepared and presented by the Township Auditors, and

WHEREAS, Tammy Leonard, the Chief Financial Officer for the Township of Stillwater, has prepared a Corrective Action Plan to address the findings and recommendations for the 2024 audit and presented copies of same to the Township Committee,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Stillwater, New Jersey that the Corrective Action Plan, attached hereto and made a part hereof, be approved for submission to the Division of Local Government Services.

CERTIFICATION

I, Valerie Ingles, Township Clerk for the Township of Stillwater, hereby certify that the above Resolution was approved by the Township Committee of the Township of Stillwater at their regularly scheduled Township Committee Meeting of April 15, 2025.

Valerie Ingles, RMC, CMR
Township Clerk

**STILLWATER TOWNSHIP
SUSSEX COUNTY, NJ**

ORDINANCE 2025-08

**ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS OR PURPOSES TO BE
UNDERTAKEN BY THE TOWNSHIP OF STILLWATER, IN THE COUNTY OF
SUSSEX, NEW JERSEY, AND APPROPRIATING \$587,100 THEREFOR FROM
VARIOUS SOURCES.**

**BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
STILLWATER, IN THE COUNTY OF SUSSEX, NEW JERSEY, AS FOLLOWS:**

Section 1. The improvements or purposes described in Section 2 of this ordinance are hereby authorized as general improvements to be made or acquired by The Township of Stillwater, in the County of Sussex, New Jersey, and there is hereby appropriated therefor the sum of \$587,100 to the extent (a) \$25,000 from the Asphalt Overlay Reserve, (b) \$164,650 from the Capital Improvement Fund, (c) \$30,000 from the DPW Equipment Reserve, (d) \$40,000 from the Oil and Stone Rescue, (e) \$25,000 from the Reserve for Parks Projects, (f) \$48,000 from Capital Fund Balance (g) \$164,760 from the proceeds of an NJDOT grant, (h) \$45,240 from the proceeds of obligations of the Township heretofore issued under bond ordinance nos. 22-07 (\$35,240) and 23-06 (\$10,000) and (i) \$44,450 from monies available under fully-funded ordinance nos. 23-07 (\$2,700), 24-12 (\$35,000), 23-19 (\$4,000) and 24-09 (\$2,750).

Section 2. The improvements hereby authorized and the purposes for the financing of which the appropriation is made as provided in Section 1 of this ordinance including, without limitation, the following: (a) the acquisition by purchase of new and additional equipment including a mower, vibrating roller, blower and front-end loader for use by the Department of Public Works of the Township, turnout gear, radios and a thermal imaging drone for use by the Fire Department of the Township, and file cabinets for use by various Township departments, (b) the resurfacing of Mt. Benevolence Road and various other roads in the Township, (c) the upgrade and renovation of Township facilities including the pickle ball storage area, the dais and the meeting room, together with for all the aforeaid all structures, equipment, site work, work, materials, apparatus and appurtenances necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved.

Section 3. It is the opinion of the Township Committee of the Township, as the governing body thereof, that it is in the best interest of the Township that \$45,240, constituting proceeds of obligations of the Township heretofore issued under Ordinance Nos. 10-22-07 (\$35,240) and 23-06 (\$10,000) of the Township, shall be appropriated to and used to finance costs, including

incidental expenses, of the improvement or purpose above described in Section 2 of this ordinance.

Section 4. The capital budget or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Township Clerk and are available for public inspection.

Section 5. This ordinance shall take effect after publication after final passage as provided by law.

TOWNSHIP COMMITTEE, STILLWATER TOWNSHIP

ATTEST:

Valerie Ingles, RMC/CMR, Township Clerk

Lisa Chammings, Mayor

Introduced: April 1, 2025

Adopted: April 15, 2025

**TOWNSHIP OF STILLWATER
COUNTY OF SUSSEX
STATE OF NEW JERSEY**

ORDINANCE 2025-09

**AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT CHAPTER 370 OF THE
TOWNSHIP CODE, ENTITLED "TRAFFIC", MOST NOTABLY SECTION 370-9,
ENTITLED "VEHICLES OVER DESIGNATED WEIGHT EXCLUDED FROM
CERTAIN STREETS"**

WHEREAS, the Township of Stillwater continues to address commercial truck traffic using Township roads that can not accommodate such truck traffic, causing unsafe conditions to those members of the traveling public using said roads, along with the homeowners bordering such roads and the utilities located along said roads; and,

WHEREAS, due to various mapping programs, said trucks continue to transverse such roads and when they are giving violations, said violations have not produced the desired result and the Township believes that an increase in road designations and possible penalties can be an additional deterrence to the existing and growing problem.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Stillwater, County of Sussex, State of New Jersey that Chapter 370 of the Township Code, entitled "Traffic", most notably Section 370-9, entitled "Vehicles over designated weight excluded from certain streets" be amended, revised and supplemented as follows:

- A. Vehicles over the registered gross weight are hereby excluded from the streets or parts of streets described, except for the pickup and delivery of materials on such streets.

| <u>Name of Street</u> | <u>Weight (tons)</u> | <u>Location</u> |
|------------------------|----------------------|---|
| Mount Benevolence Road | 10 | Entire length |
| Stillwater Road | 10 | From Mount Benevolence Road to County Route 521 |
| Middleville Road | 10 | From Stillwater Road to Fairview Lake Road |

- B. Violations and penalties. Unless another penalty is expressly provided by New Jersey Statute, any person convicted of a violation of this section shall be punished for a first (1st) conviction thereof by a fine of One Thousand (\$1,000.00) Dollars; for a second (2nd) such conviction, such

person shall be punished by a fine of One Thousand Five Hundred (\$1,500.00) Dollars; and, upon the third (3rd) or any subsequent conviction, such person shall be punished by a fine of Two Thousand (\$2,000.00) Dollars. The owner of a vehicle in violation of this section will be jointly liable for the penalties imposed.

NOW, THEREFORE, BE IT FURTHER ORDAINED that:

(1) All other provisions of Section 370-9 of the Township Code and all other provisions of Chapter 370 of the Township Code not amended, revised and/or supplemented above shall remain in full force and effect.

(2) If any article, section, subsection, sentence, clause and/or phrase of this Ordinance is found by a court of competent jurisdiction to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance and they shall remain in full force and effect.

(3) All existing Township Code provisions/ordinances or parts of existing Township Code provisions/ordinances which are inconsistent with the terms of this Ordinance, are to the extent of such inconsistency(ies) only, repealed.

(4) This Ordinance shall take effect immediately upon final passage, approval and publication in accordance with law.

ATTEST:

Valerie Ingles, RMC, CMR

Lisa Chammings, Mayor

Introduced: April 1, 2025

Adopted: April 15, 2025

**TOWNSHIP OF STILLWATER
SUSSEX COUNTY, NEW JERSEY**

ORDINANCE 2025-10

**CAPITAL ORDINANCE APPROPRIATING \$5,284.60
FOR THE LINING OF PARKING LOTS OF STILLWATER
AREA PARKS PAVED IN 2024**

BE IT ORDAINED by the Township Committee of the Township of Stillwater, in the County of Sussex, New Jersey, AS FOLLOWS;

Section 1. The improvements described in Section 3 of this capital ordinance are hereby respectively authorized as general improvements to be made or acquired by the Township of Stillwater, New Jersey. For the said improvements or purposes stated in said Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriations made for said improvements or purposes, said sums being inclusive of all appropriations heretofore made therefore and amounting in the aggregate to \$5,284.60, which has heretofore been set aside for the improvement of purpose stated in Section 3 and now available therefore by virtue of provision in a previously adopted budget or budgets of the Township for capital improvement purposes.

Section 2. For the financing of said improvements or purposes and to meet the part of said \$5,284.60 appropriations, the Township will use funding as described in Section 3.

Section 3. The improvements hereby authorized and the purpose for the allocation of which said obligations are to be spent, the appropriation made for an estimated cost of such purpose, and the estimated maximum amount of funds to be spent for such purpose, are respectively as follows:

| | | |
|-------------------------------------|------------|---------------------------------|
| Lining Costs of Paved Parking Lots: | \$566.14 | Ord 2019-04: Playground-Phase 2 |
| | \$118.39 | Ord 2022-08: Pond Brook |
| Paving | | |
| | \$1,697.83 | Ord 2018-06: Stillwater Park |
| Improv. | | |
| | \$2,902.24 | Ord 2024-09: Update Comm Ctr |
| Wiring | | |

The aforesated improvements or purposes where applicable, are in accordance with specifications on file in the office of the Township Clerk, which specifications are hereby approved.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

- (a) The said purposes described in Section 3 of this capital ordinance are capital expenses and are each a property or improvement which the Township may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specifically assessed on property specially benefited thereby.
- (b) The average period of usefulness of said purposes within the limitations of said Local bond Law and taking into consideration the respective amounts of the said obligations authorized for the several purposes, according to the reasonable life thereof computed by this capital ordinance, is twenty (20) years.

Section 5. This capital ordinance shall take effect ten (10) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

TOWNSHIP COMMITTEE, STILLWATER TOWNSHIP

ATTEST:

Valerie Ingles, Township Clerk

Lisa Chamblings, Mayor

Introduced: April 15, 2025

Adopted:

**STILLWATER TOWNSHIP
SUSSEX COUNTY, NJ**

RESOLUTION 2025-073

**RESOLUTION AUTHORIZING ACCEPTANCE OF
2022 RECYCLING TONNAGE GRANT**

WHEREAS, the Township of Stillwater has been awarded a 2022 Recycling Tonnage Grant from the New Jersey Environmental Protection Agency; and

WHEREAS, the total amount of the Grant Award is \$2,227.09; and

WHEREAS, the Township of Stillwater accepts the award of the 2022 Recycling Tonnage Grant in the amount of \$2,227.09;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Stillwater, New Jersey as follows:

1. The Township of Stillwater hereby accepts the 2022 Recycling Tonnage detailed above.
2. The Chief Financial Officer is authorized to establish a grant line in the amount of \$2,227.09.

CERTIFICATION

I, Valerie Ingles, Township Clerk for the Township of Stillwater, hereby certify that the above Resolution was approved by the Township Committee of the Township of Stillwater at their regularly scheduled Township Committee Meeting of April 15, 2025.

Valerie Ingles, RMC, CMR
Township Clerk

**STILLWATER TOWNSHIP
SUSSEX COUNTY, NJ**

RESOLUTION 2025-074

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF
STILLWATER AUTHORIZING THE TOWNSHIP TO PARTICIPATE IN THE UNION
COUNTY COOPERATIVE PRICING AGREEMENT**

WHEREAS, N.J.S.A. 40A:11-1 et. Seq. authorizes contracting units to enter into Cooperative Pricing Agreements; and

WHEREAS, the County of Union hereinafter referred to as “the Lead Agency” has offered voluntary participation in a renewal participation in a Cooperative Pricing System for the purchase of work, materials and supplies; and

WHEREAS, the Township of Stillwater in the County of Sussex desires to participate in the Union County Cooperative Pricing Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Stillwater, in the County of Sussex, State of New Jersey that the Township Council authorizes the Township of Stillwater to participate in the Union County Cooperative Pricing Agreement and execute a Cooperative Pricing Agreement with the County of Sussex upon its approval by the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that the County of Union as Lead Agency is expected to comply with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. Seq. and all of the provisions of the revised statutes of the State of New Jersey).

CERTIFICATION

I, Valerie Ingles, Township Clerk for the Township of Stillwater, hereby certify that the above Resolution was approved by the Township Committee of the Township of Stillwater at their regularly scheduled Township Committee Meeting of April 15, 2025.

**Valerie Ingles, RMC, CMR
Township Clerk**

**STILLWATER TOWNSHIP
RESOLUTION 2025-075**

**A RESOLUTION TO APPROVE THE STILLWATER TOWNSHIP BICENTENNIAL
PARADE**

WHEREAS, the Township of Stillwater will be hosting their Bicentennial Celebration;
and

WHEREAS, in celebration of the Bicentennial, the Township of Stillwater will host the Bicentennial Parade in the Township of Stillwater on June 7, 2025, commencing at 1:00 P.M.;
and

WHEREAS, the parade route will be as follows:

1. Fredon Road, County Route 610 (lineup)
2. Up Route 610 to Main Street to County Route 521 to Pond Brook Road,
County Route 619
3. Ends in Veteran's Park parking lot; and

WHEREAS, the parade will take approximately two hours during which no parking will be permitted on the parade route; and

WHEREAS, the Township of Stillwater will be notifying the residents of the Parade in a timely manner so that they will be duly informed; and

WHEREAS, Stillwater Township Department of Public Works has agreed to the removal of all trash after the celebration.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Stillwater to grant approval for the Stillwater Township Bicentennial Parade on June 7, 2025, in Stillwater Township as stated above.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held April 15, 2025 at the Stillwater Township Municipal Building, Stillwater, Sussex County, New Jersey.

Valerie Ingles, RMC
Township Clerk

**STILLWATER TOWNSHIP
SUSSEX COUNTY, NEW JERSEY**

RESOLUTION 2025-076

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF STILLWATER AUTHORIZING PAYMENT
OF BILLS**

WHEREAS, the Chief Finance Officer has certified that funds are available in the proper account; and

WHEREAS, the Chief Finance Officer has approved payment upon certification from the Township Department Heads that the goods and/or services have been rendered to the Township;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Stillwater that the current bill lists, dated April 15, 2025, and on file and available for public inspection in the Office of the Chief Financial Officer and approved by the Chief Financial Officer for payment, be paid.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Stillwater Township Committee at their regular meeting held on April 15, 2025, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, Sussex County, New Jersey.

Valerie Ingles
Township Clerk

| STILLWATER TOWNSHIP MANUAL/REGULAR BILL LIST | | | | | |
|--|---------|---------|--|--------|-------------------|
| FOR MEETING DATED 4/15/25 - BILLS LIST #7 | | | | | |
| Account | Date | Check # | Payee | Amount | |
| Current | | | | | |
| | 3/31/25 | WIRE | GRANT FUND (FUND TRANSFER) | \$ | 20,703.32 |
| | 4/1/25 | WIRE | STILLWATER TWP PAYROLL AGENCY | \$ | 36,277.22 |
| | 2/5/25 | 30636 | LOST CK - VOID, ISSUE REPLACEMENT | \$ | (1,101.98) |
| | 4/9/25 | 30791 | LOST CK - REPLACEMENT | \$ | 1,101.98 |
| | 2/5/25 | 30636 | LOST CK - VOID, ISSUE REPLACEMENT | \$ | (1,279.48) |
| | 4/9/25 | 30791 | LOST CK - REPLACEMENT | \$ | 1,279.48 |
| | | | | | |
| | | | Subtotal of Fund | \$ | 56,980.54 |
| Net PR | | | | | |
| | 3/19/24 | 1009 | LOST CK - VOID, ISSUE REPLACEMENT | \$ | (215.75) |
| | 4/8/25 | 1020 | LOST CK - REPLACEMENT | \$ | 215.75 |
| | | | | | |
| | | | Subtotal of Fund | \$ | - |
| Payroll Salary Agency | | | | | |
| | 4/1/25 | 3323 | NJ FAMILY SUPPORT PMT CENTER | \$ | 592.16 |
| | 4/1/25 | WIRE | STILLWATER TWP PAYROLL ACCT | \$ | 21,046.35 |
| | 4/2/25 | WIRE | IRS | \$ | 7,655.14 |
| | 4/2/25 | WIRE | STATE OF NJ - GIT | \$ | 1,095.63 |
| | 4/2/25 | WIRE | NATIONWIDE | \$ | 112.00 |
| | 4/1/25 | WIRE | EMPOWER (DCRP) | \$ | 526.43 |
| | | | | | |
| | | | Subtotal of Fund | \$ | 31,027.71 |
| Recycling Trust | | | | | |
| | 4/1/25 | WIRE | STILLWATER TWP PAYROLL AGENCY | \$ | 78.96 |
| | | | | | |
| | | | Subtotal of Fund | \$ | 78.96 |
| | | | | | |
| | | | | | |
| | | | Grand Total All Manual Checks Issued: | \$ | 88,087.21 |
| GRAND TOTAL OF BILLS | | | | \$ | 152,080.08 |

List of Bills - (0110101000001) Cash - Current CURRENT FUND

| Check# | Vendor | Description | Payment | Check Total |
|--------|--|--|-----------|-------------|
| 30792 | 34 - AIRGAS USA, LLC | PO 16116 INV# 5515191269 3/31/2025 | 38.50 | 38.50 |
| 30793 | 38 - ALLIED OIL | PO 16048 INV# 828197 ACCT# 7199876 - DIESEL 3/1 | 717.96 | 717.96 |
| 30794 | 1035 - AMAZON CAPITAL SERVICES | PO 16055 ORDER# 114-3476793-7785007 - EGG HUNT SU | 72.79 | |
| | | PO 16074 ORDER# 114-5106713-0379443,114-5917972-5 | 310.50 | |
| | | PO 16075 ORDER# 114-0872198-3496266 - CONV CTR SU | 23.85 | 407.14 |
| 30795 | 517 - AMERICAN WEAR INC. | PO 16076 INV#10304343,10306628,10308938,10313531, | 421.50 | 421.50 |
| 30796 | 1431 - ANDREW SIMONIS | PO 16114 1ST QTR 2025 MILEAGE - ELECTRICAL INSPEC | 63.70 | 63.70 |
| 30797 | 792 - BLAIRSTOWN ACE HARDWARE | PO 16104 INV# 40712/1 - GRASS SEED | 279.98 | 279.98 |
| 30798 | 1339 - BRITTANY ARMSTRONG | PO 16081 INV# 126 - CLEANING SERVICES - MAR 2025 | 869.00 | 869.00 |
| 30799 | 117 - CAMPBELL SUPPLY COMP OF SUSSEX CTY LLC | PO 15953 ESTIMATE# R005017999 - STFD VEHICLE MAIN | 10,654.82 | 10,654.82 |
| 30800 | 1207 - EDMUNDS GOVTECH, INC. | PO 16024 ORDER# 10077 - RECEPTOR SUPPLIES | 260.00 | 260.00 |
| 30801 | 1333 - ERIC M BERNSTEIN LLC | PO 16106 INV# 92362-92365 - LEGAL SERVICES - MAR | 4,048.00 | 4,048.00 |
| 30802 | 1161 - GANNETT NY-NJ LOCALiQ | PO 16080 INV#7010808 - ADVERTISING - MAR 2025 | 122.31 | 122.31 |
| 30803 | 1420 - GUARANTEED DOOR LLC | PO 15848 INV# 5989 - REPAIR DPW GARAGE DOOR | 250.00 | |
| | | PO 15933 ESTIMATE# E5978,E5980 - DPW GARAGE DOORS | 1,950.00 | 2,200.00 |
| 30804 | 1230 - JACK BELL | PO 16099 1ST QTR 2025 MILEAGE - PLUMBING INSPECTO | 220.50 | 220.50 |
| 30805 | 41 - JCP&L | PO 16071 INV# 3/28/2025 ACCT# 100137770515 | 189.88 | 189.88 |
| 30806 | 41 - JCP&L | PO 16112 INV# 95079987322 ACCT# 200000020731 4/1 | 941.15 | 941.15 |
| 30807 | 52 - NORTH EAST PARTS GROUP, LLC | PO 16077 INV# 322319,322340,322331,322833 - SHOP | 485.40 | |
| | | PO 16108 INV# 323066,323098,323148 - GRADER | 367.98 | |
| | | PO 16109 INV# 323065,323095,323106,323149 - DEPT | 172.27 | 1,025.65 |
| 30808 | 791 - OPTIMUM | PO 16113 ACCT# 07879-171894-01-1 - APR 2025 | 89.99 | 89.99 |
| 30809 | 62 - PITNEY BOWES GLOBAL FINANCIAL SVCS | PO 16072 INV# 3320515868 - 2ND QTR 2023 LEASE | 448.86 | 448.86 |
| 30810 | 76 - R & L DATA CENTERS INCORPORATED | PO 16101 INV# 114782 - PAYROLL SERVICES - MARCH 2 | 779.30 | 779.30 |
| 30811 | 897 - RICHARD BIZIK | PO 16100 1ST QTR 2025 MILEAGE - CONSTRUCTION OFFI | 172.90 | 172.90 |
| 30812 | 90 - SCMUA-SUSSEX CTY MUNIC UTIL'S AUTH | PO 16054 INV# 8582 - SOLID WASTE DISP; COMINGLED | 1,059.36 | |
| | | PO 16107 INV# 8618 - SOLID WASTE DISP; COMINGLED | 1,594.30 | 2,653.66 |
| 30813 | 939 - SEPTICARE | PO 15976 INV# PA02272025-09 - PORTAJOHNS RENTALS - | 290.00 | |
| | | PO 16033 INV# P031325-07 - PORTAJOHNS RENTALS - MA | 290.00 | 580.00 |
| 30814 | 425 - STAPLES | PO 16031 ORDER# 7910225154 - OFFICE SUPPLIES | 40.22 | 40.22 |
| 30815 | 858 - STRAUS NEWS | PO 16065 EMAIL RECEIPT# 28981 - REC GARAGE SALE A | 126.00 | 126.00 |
| 30816 | 777 - SWICTA | PO 16078 REGISTER - SWICTA QUARTERLY MEETING 4/2 | 35.00 | |
| | | PO 16082 REGISTER - SWICTA QUARTERLY MEETING 4/2 | 35.00 | 70.00 |
| 30817 | 201 - TAMMY LEONARD | PO 16066 REIMBURSEMENT FOR 2024 HEALTH INS COSTS | 859.68 | 859.68 |
| 30818 | 201 - TAMMY LEONARD | PO 16073 1ST QTR 2025 MILEAGE REIMBURSEMENT - CFO | 212.10 | 212.10 |
| 30819 | 317 - TREAS-STATE OF NJ-MARRIAGE LIC | PO 16098 1ST QTR 2025 - MARRIAGE LICENSES | 100.00 | 100.00 |
| 30820 | 374 - TREASURER,STATE OF NJ - DCA FEES | PO 16115 1ST QTR 2025 - DCA QUARTERLY FEES | 1,091.00 | 1,091.00 |
| 30821 | 286 - TRI-STATE RENTALS INC. | PO 16036 INV# 78830 - STFD VEHICLE MAINTENANCE | 379.50 | 379.50 |
| 30822 | 1379 - TULPEHOCKEN MOUNTAIN SPRING WATER | PO 16079 INV# 7438738, 7462170 - SPRING WATER AND | 23.98 | 23.98 |
| 30823 | 574 - VALLEY PHYSICIAN SERVICES | PO 16117 INV# 1088307C5622 - DOT ONSITE TESTING | 111.00 | 111.00 |
| 30824 | 126 - VAN CLEEF ENGINEERING ASSOC, LLC | PO 16062 INV# STW-1000.001-24 - ENGINEERING SVCS | 228.00 | |
| | | PO 16063 INV# STW-1003.001-25 - ENGINEERING SVCS | 152.00 | 380.00 |
| 30825 | 11 - VERIZON WIRELESS | PO 16123 INV# 6109958163 ACCT# 842357065-00001 | 124.02 | 124.02 |
| TOTAL | | | | 30,702.30 |

Page 1/1

List of Bills - (0210101000001) CASH - GRANT State and Federal Grants

| Check# | Vendor | Description | Payment | Check Total |
|--------|--|--|---------|-------------|
| 1004 | 1349 - GIRL SCOUT TROOP 98267 | PO 16102 2025 SPRING CLEAN-UP DAY | 300.00 | 300.00 |
| 1005 | 715 - HARMONY HILL UNITED METHODIST CHURCH | PO 16083 2025 SPRING CLEAN-UP DAY | 300.00 | 300.00 |
| 1006 | 182 - HISTORICAL SOCIETY OF STILLWATER TW | PO 16088 2025 SPRING CLEAN-UP DAY | 300.00 | 300.00 |
| 1007 | 1393 - KITTATINNY BASEBALL | PO 16089 2025 SPRING CLEAN-UP DAY | 300.00 | 300.00 |
| 1008 | 710 - KITTATINNY PLAYERS BOOSTER CLUB | PO 16093 2025 SPRING CLEAN-UP DAY | 300.00 | 300.00 |
| 1009 | 1436 - KITTATINNY SOFTBALL | PO 16084 2025 SPRING CLEAN-UP DAY | 300.00 | 300.00 |
| 1010 | 1157 - KITTATINNY YOUTH LACROSSE | PO 16103 2025 SPRING CLEAN-UP DAY | 300.00 | 300.00 |
| 1011 | 1061 - RECREATION COMMISSION | PO 16087 2025 SPRING CLEAN-UP DAY | 300.00 | 300.00 |
| 1012 | 1060 - STILLWATER CERT | PO 16094 2025 SPRING CLEAN-UP DAY | 300.00 | 300.00 |
| 1013 | 364 - STILLWATER ED ASSOC PHILANTHROPIC F | PO 16092 2025 SPRING CLEAN-UP DAY | 300.00 | 300.00 |
| 1014 | 186 - STILLWATER SCHOOL 6TH GRADE RECOGNI | PO 16091 2025 SPRING CLEAN-UP DAY | 300.00 | 300.00 |
| 1015 | 1351 - THE WEEKEND BAG PROGRAM INC | PO 16090 2025 SPRING CLEAN-UP DAY | 300.00 | 300.00 |
| 1016 | 126 - VAN CLEEF ENGINEERING ASSOC, LLC | PO 16064 INV# STW-1006.001-23 - ENGINEERING SVCS | 912.00 | 912.00 |
| TOTAL | | | | 4,512.00 |

4,512.00

List of Bills - (0410101000001) Cash - General Capital General Capital

| Check# | Vendor | Description | Payment | Check Total |
|--------|------------------------------------|---|----------|-------------|
| 722 | 1035 - AMAZON CAPITAL SERVICES | PO 16086 ORDER# 114-0288851-5071430 - OFFICE SUPP | 33.79 | 33.79 |
| 723 | 543 - DENVILLE LINE PAINTING, INC. | PO 15361 REQUISITION - MT BENEVOLENCE PHASE 3 (20 | 4,533.95 | |
| | | PO 15364 REQUISITION - MT BENEVOLENCE PHASE 3 EXT | 3,036.95 | |
| | | PO 15477 REQUISITION - MIDDLEVILLE RD OVERLAY - M | 3,070.30 | |
| | | PO 16085 INV# 17425 - SWARTSWOOD PARK LINE PAINTI | 570.98 | 11,212.18 |
| 724 | 52 - NORTH EAST PARTS GROUP, LLC | PO 16109 INV# 323065,323095,323106,323149 - DEPT | 64.99 | 64.99 |
| 725 | 1383 - RIVERVIEW PAVING, INC. | PO 15359 REQUISITION - MT BENEVOLENCE PHASE 3 (20 | 1,949.97 | 1,949.97 |
| 726 | 1040 - ROAD SAFETY SYSTEM, LLC | PO 16124 MT BENEVOLENCE PHASE 3 GUIDE RAIL - CHAN | 9,442.50 | 9,442.50 |
| TOTAL | | | | 22,703.43 |

List of Bills - (1210101000001) CASH - Dog Trust Dog Trust

| Check# | Vendor | Description | Payment | Check Total |
|--------|--|---|---------|-------------|
| 740 | 66 - NJ STATE DEPT OF HEALTH & SR SERVIC | PO 16121 ANIMAL LICENSING REPORT - MAR 2025 | 21.60 | 21.60 |
| TOTAL | | | | 21.60 |

List of Bills - (2210101100000) COAH Developers Fee - Cash COAH DEVELOPERS FEE

| Check# | Vendor | Description | Payment | Check Total |
|--------|--------------------------------------|---|----------|-------------|
| 1022 | 1363 - J CALDWELL AND ASSOCIATES LLC | PO 15737 PROPOSAL - AFFORD HOUSING OBLIG REV; HOU | 4,417.50 | 4,417.50 |
| TOTAL | | | | 4,417.50 |

List of Bills - (7010101100000) Open Space Fund - Cash OPEN SPACE TRUST FUND

| Check# | Vendor | Description | Payment | Check Total |
|--------|--------------------------------------|---|---------|-------------|
| 1056 | 1363 - J CALDWELL AND ASSOCIATES LLC | PO 14990 PROPOSAL - PLANNING SVCS FOR OPEN SPACE/ | 155.00 | 155.00 |
| TOTAL | | | | 155.00 |

List of Bills - (7510101000001) Recycling Trust - CASH
RECYCLING TRUST ACCOUNT

| Check# | Vendor | Description | Payment | Check Total |
|--------|---|---|----------|-------------|
| 734 | 792 - BLAIRSTOWN ACE HARDWARE | PO 16105 INV# 40711/1 - RECYC TRUST (CARDBOARD DU | 44.17 | 44.17 |
| 735 | 90 - SCMUA-SUSSEX CTY MUNIC UTIL'S AUTH | PO 16054 INV# 8582 - SOLID WASTE DISP; COMINGLED | 135.20 | |
| | | PO 16107 INV# 8618 - SOLID WASTE DISP; COMINGLED | 265.85 | 401.05 |
| 736 | 1199 - SK PAPER SHRED | PO 16110 INV# 06687 - SHRED EVENT 4/5/2025 | 1,000.00 | 1,000.00 |
| | TOTAL | | | 1,445.22 |

List of Bills - (7910101000001) ESCROW - CASH
ESCROW - SUBDIVISION ACCOUNT

| Check# | Vendor | Description | Payment | Check Total |
|--------|-------------------------|---|---------|-------------|
| 10391 | 1260 - MAUREEN TSADILAS | PO 16057 REMAINING 2024 WATER SAFETY FAIR DONATIO | 35.82 | 35.82 |
| | TOTAL | | | 35.82 |