



**STILLWATER TOWNSHIP  
TOWNSHIP COMMITTEE MEETING  
AGENDA**

**TUESDAY, December 17, 2024**

**Regular Meeting: 7:00 P.M.**

**Zoom Link: <https://us02web.zoom.us/j/83762673297>**

**OPENING STATEMENT:** Adequate notice of this meeting has been provided according to the Open Public Meetings Act, Assembly Bill 1030. Notice of this meeting was included in the Annual Meeting Notice to the public and sent to the press on January 2, 2024, placed on the Official Bulletin Board at the Municipal Building, and posted electronically on the Stillwater Website.

**ROLL CALL:** Manser  Delaney  Rumsey  Scott  Chammings

**FLAG SALUTE:**

**AMENDMENTS TO AGENDA**

**OPEN PUBLIC SESSION (Agenda items only – 3 min time limit)**

**OLD BUSINESS:**

**PUBLIC HEARING AND FINAL ADOPTION**

**ORDINANCE 2024-16** AN ORDINANCE FIXING SALARIES AND WAGES OF OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF STILLWATER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY, FOR THE YEAR 2025 FEES

*Open to the Public* Motion/2nd \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser  Delaney  Rumsey  Scott  Chammings

*Closed to the Public*

*Adoption* Motion/2nd \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser  Delaney  Rumsey  Scott  Chammings

**RESOLUTION 2024-147** AUTHORIZING REFUND OF ZONING BOARD FEES

Motion/2nd \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser  Delaney  Rumsey  Scott  Chammings

**NEW BUSINESS:**

- 1. Letter from EACR Regarding E-Waste Container & Removal

Motion/2nd \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser  Delaney  Rumsey  Scott  Chamblings

- 2. Affordable Housing Obligation Review; Housing Element & Fair Share Plan Proposal: J Caldwell & Associates

Motion/2nd \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser  Delaney  Rumsey  Scott  Chamblings

- 3. RFP Banking Services- Valley National Bank

Motion/2nd \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser  Delaney  Rumsey  Scott  Chamblings

**RESOLUTION 2024-168**

RESOLUTION APPROVING A PER ADDITIONAL WORKSHOP MEETING STIPEND FOR RECREATION COMMISSION SECRETARY

Motion/2nd \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser  Delaney  Rumsey  Scott  Chamblings

**RESOLUTION 2024-169**

RESOLUTION APPROVING ADDITIONAL HOURS FOR THE TAX COLLECTOR

Motion/2nd \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser  Delaney  Rumsey  Scott  Chamblings

**RESOLUTION 2024-170**

RESOLUTION APPOINTING KATHRYN WUNDER AS FILE CLERK FOR THE COMPLETION OF THE CONSTRUCTION DEPARTMENT PURGING PROJECT

Motion/2nd \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser  Delaney  Rumsey  Scott  Chamblings

**RESOLUTION 2024-171**

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE

TOWNSHIP OF STILLWATER AUTHORIZING THE APPOINTMENT OF JULIE ANN LEATHAM AS DEPUTY CLERK

Motion/2nd \_\_\_\_\_ / \_\_\_\_\_

ROLL CALL: Manser  Delaney  Rumsey  Scott  Chammings

RESOLUTION 2024-172 A RESOLUTION TO AUTHORIZE THE ISSUANCE OF A CHANGE ORDER TO PIERSON EXCAVATING IN THE AMOUNT OF \$3,975.00

Motion/2nd \_\_\_\_\_ / \_\_\_\_\_

ROLL CALL: Manser  Delaney  Rumsey  Scott  Chammings

RESOLUTION 2024-173 RESOLUTION TO PROVIDE AN INCREASE IN THE LOSAP CONTRIBUTION AMOUNTS FOR THE INCREASE IN THE CONSUMER PRICE INDEX ("CPI")

Motion/2nd \_\_\_\_\_ / \_\_\_\_\_

ROLL CALL: Manser  Delaney  Rumsey  Scott  Chammings

CONSENT AGENDA - All items with an Asterisk (\*) are considered to be routine and non-controversial in nature. All such items will be handled by one (1) motion and one (1) second and one (1) vote. There will be no separate discussion of any of these items unless a Committee member requests same, in which case the item(s) will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

\*MINUTES: December 3, 2024 Regular & Executive Meeting Minutes

\*CORRESPONDENCE:

- 1. Stillwater Township Zoning Board of Adjustment Meeting Agenda- December 16, 2024; Meeting Minutes- October 28, 2024
2. Stillwater Township Planning Board Meeting Agenda- December 18, 2024
3. Stillwater Township Recreation Commission Meeting Minutes- November 4, 2024
4. Stillwater Township Environmental Commission Meeting Agenda- December 9, 2024
5. State of NJ, Department of Agriculture-LDD Regional Meeting
6. 2024 Sussex County Resurfacing Program- Project Award Notice
7. Letter from L. Francavilla Regarding Tire Replacement

\*REPORTS:

- 1. Zoning Report-

- 2. Recreation Commission Report – November 2024
- 3. Board of Health Receipts –November 2024
- 4. Construction Permit Activity Report- November 2024
- 5. Vacant/Abandon Property Registration Report – November 2024
- 6. Convenience Center Report – November 2024
- 7. Registrar Report – November 2024
- 8. Certified Copies Report – November 2024
- 9. ACO Report – November 2024
- 10. Community Center Report- November 2024
- 11. DPW Monthly Report- November 2024
- 12. Tax Collector’s Report- November 2024
- 13. Sussex County Division of Health Inspection Report- October & November 2024
- 14. Sussex County Division of Health Monthly Rabies Data for November 2024
- 15. Food License Report- November 2024

**\*RESOLUTIONS:**

- 2024-174 RESOLUTION APPROVING THE DISPOSAL OF TOWNSHIP PROPERTY
- 2024-175 AUTHORIZING REFUND OF BUS TRIP REGISTRATION
- 2024-176 RESOLUTION AUTHORIZING PURCHASE OF A SECURITY CAMERA WITH SIM CARD FOR VETERANS MEMORIAL PARK NOT TO EXCEED \$500.00
- 2024-177 RESOLUTION AWARDED DEER CARCASS REMOVAL CONTRACT
- 2024-178 RESOLUTION AUTHORIZING A TRANSFER OF 2024 APPROPRIATIONS
- 2024-179 RESOLUTION IN SUPPORT OF IMMEDIATE TRANSPARENCY BY THE STATE OF NEW JERSEY AND FEDERAL AUTHORITIES REGARDING DRONE ACTIVITY THROUGHOUT STILLWATER TOWNSHIP, SUSSEX COUNTY AND THE STATE OF NEW JERSEY

**APPROVAL OF THE CONSENT AGENDA**

Motion/2nd \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser  Delaney  Rumsey  Scott  Chammings

**DISCUSSION ITEMS:**

DPW Equipment Disposal

LRIG Grant

**OPEN PUBLIC SESSION** (any subject – 3-minute limit)

**PUBLIC SESSION CLOSED**

**ATTORNEY’S REPORT**

**BILLS LIST #19**     \$688,218.79

**RESOLUTION 2024-180**                      **Authorizing Payment of Bills**

Motion/2nd \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:**                      **Manser**  **Delaney**  **Rumsey**  **Scott**  **Chammings**

**EXECUTIVE SESSION:**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Stillwater, County of Sussex, New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter-specified subject matter(s).
2. The general nature of the subject matter(s) to be discussed is as follows:  
      \_\_\_ Personnel    \_\_\_ Contract    \_\_\_ Real Property    \_\_\_ Litigation/Potential Litigation  
      \_\_\_ Attorney Client    \_\_\_ Public Safety
3. It is anticipated at this time that the above stated subject matter(s) will be made public at the conclusion of each individual specified subject matter, subject to applicable law.
4. This resolution shall take effect immediately. **Time** \_\_\_\_\_ **Motion/2nd** \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:**                      **Manser**  **Delaney**  **Rumsey**  **Scott**  **Chammings**

**RETURN TO OPEN SESSION**    **Time** \_\_\_\_\_ **Motion/2nd** \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:**                      **Manser**  **Delaney**  **Rumsey**  **Scott**  **Chammings**

**ADJOURNMENT**

**Time** \_\_\_\_\_ **Motion/2nd** \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:**                      **Manser**  **Delaney**  **Rumsey**  **Scott**  **Chammings**

**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NEW JERSEY**

**ORDINANCE 2024-16**

**AN ORDINANCE FIXING SALARIES AND WAGES OF OFFICERS AND  
EMPLOYEES OF THE TOWNSHIP OF STILLWATER, COUNTY OF  
SUSSEX AND STATE OF NEW JERSEY, FOR THE YEAR 2025**

**BE IT ORDAINED** by the Township Committee of the Township of Stillwater, in the County of Sussex, New Jersey, as follows;

Section 1. The Township of Stillwater shall pay its municipal officers and employees for services rendered as shown below. Figures shown represent annual salary, unless otherwise noted.

<u>POSITION:</u>	<u>SALARY RANGE:</u>
Township Committee Member	\$4,500.00 - \$6,000.00
Township Clerk	\$40,000.00 - \$90,000.00
Deputy Clerk	\$18.00 - \$25.00 per hour
Municipal Registrar	\$6,000.00 - \$8,500.00
Clerk 1	\$35,000.00 - \$60,000.00
Deputy Municipal Registrar	\$3,000.00 - \$4,500.00
Receptionist	\$15.49 - \$20.00 per hour
File Clerk	\$15.49 - \$20.00 per hour
Chief Financial Officer	\$50,000.00 - \$95,000.00
Clean Communities Coordinator-Stipend	\$1,000.00
Qualified Purchasing Agent-Stipend	\$3,000.00
Tax Assessor	\$25,000.00 - \$45,000.00
Tax Collector	\$25,000.00 - \$45,000.00
Tax Collector-Extra Hours	\$25.00 - \$50.00 per hour
Deputy Tax Collector	\$4,000 - \$10,000
DPW Supervisor (Provisional)	\$58,000.00 - \$75,000.00
DPW Supervisor	\$60,000.00 - \$85,000.00
DPW Supervisor (CPWM)	\$75,000.00 - \$90,000.00
Recycling Coordinator	\$1,750.00 - \$2,500.00
DPW Laborers	As Per Contract
As Needed Snow Plow Drivers	\$20.00 - \$30.00 per hour
Solid Waste Worker	\$15.49 - \$25.00 per hour
Solid Waste Cashier	\$15.49 - \$25.00 per hour
Recycling Supervisor	\$20.00 - \$30.00 per hour
Recycling Worker	\$15.49 - \$25.00 per hour
Zoning Officer	\$20,000.00 - \$45,000.00
Construction Code Official	\$10,000.00 - \$25,000.00
Plumbing Sub-Code Official	\$7,500.00 - \$15,000.00
Electrical Sub-Code Official	\$7,500.00 - \$15,000.00

Fire Sub-Code Official	\$2,500.00 - \$5,000.00
Fire Inspector	\$2,500.00 - \$5,000.00
Building Department Secretary (TACO)	\$10,000.00 - \$25,000.00
Smoke Detector Certifications	\$30.00 per Certification
Smoke Detector Re-Certifications	\$25.00 per Certification
Smoke Detector Certifications (Emergency)	\$60.00 per Certification
Smoke Detector Re-Certifications (Emergency)	\$25.00 per Certification
Lead Paint Certifications	\$25.00 per Certification
Lead Paint Re-Certifications	\$20.00 per Certification
Lead Paint Certifications (Emergency)	\$50.00 per Certification
Lead Paint Re-Certifications (Emergency)	\$25.00 per Certification
Emergency Mgmt Coordinator	\$2,000.00 - \$5,000.00
Deputy Emergency Mgmt Coordinator	\$1,000.00 - \$3,000.00
Vacation/Leave Coverage	\$20.00 - \$50.00 per hour

BOARDS AND COMMISSIONS:

Zoning Board Secretary	\$5,000.00 - \$9,000.00
Planning Board Secretary	\$5,000.00 - \$9,000.00
Environmental Commission Secretary	\$2,500.00 - \$5,000.00
Recreation Commission Secretary	\$2,500.00 - \$5,000.00

SALARY RANGE:

POLICE:

Crossing Guard	\$15.49 - \$18.00 per hour
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SALARY RANGE:

Section 2. Specific salaries or wages established by the Ordinance shall be made active as of the first payroll of 2025 unless otherwise noted.

Section 3. Nothing in this ordinance shall be construed as making mandatory the payment of annual salary increments to any officer of employees of the Township of Stillwater. Salary or wage increases shall be contingent upon availability of funds.

Section 4. All former ordinances or parts thereof conflicting or inconsistent with the provisions of this ordinance are hereby repealed.

Section 5. This ordinance shall take effect after publication and passage according to law.

TOWNSHIP COMMITTEE OF STILLWATER TOWNSHIP

ATTEST:

\_\_\_\_\_  
Valerie Ingles, Township Clerk

\_\_\_\_\_  
Lisa Chamings, Mayor

DATED:            Introduced: November 12, 2024  
                      Adopted: December 17, 2024

**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NJ**

**RESOLUTION 2024-147**

**AUTHORIZING REFUND OF ZONING BOARD FEES**

**WHEREAS**, the Chief Financial Officer has certified the following property owner paid fees to the Zoning Board; and

**WHEREAS**, the Zoning Board determined the application was not necessary;

**NOW THEREFORE, BE IT RESOLVED**, by the Township Committee of Stillwater Township that refunds be issued in the following amounts:

<u>Name &amp; Address</u>	<u>Funding</u>	<u>Amount</u>
Monahan	Escrow Acct	\$1000.00
Monahan	Fees (Zoning Bd App)	\$100.00
<b>Total Refund:</b>		<b>\$1100.00</b>

**CERTIFICATION**

I, Valerie Ingles, Township Clerk for the Township of Stillwater, hereby certify that the above Resolution was approved by the Township Committee of the Township of Stillwater at their regularly scheduled Township Committee Meeting of December 17, 2024.

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Valerie Ingles, Township Clerk



**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NJ**

**RESOLUTION 2024-168**

**RESOLUTION APPROVING A PER ADDITIONAL WORKSHOP MEETING  
STIPEND FOR RECREATION COMMISSION SECRETARY**

**WHEREAS**, Danielle Wunder was hired by the Township of Stillwater as Recreation Commission Secretary by Resolution 2022-174 effective January 1, 2023; and

**WHEREAS**, the Recreation Commission Secretary has noted additional workshop meetings have been held throughout the year requiring additional time to complete her workload; and

**WHEREAS**, the Recreation Commission Secretary has requested the Township Committee approve a request for a \$100.00 per additional workshop meeting stipend for the calendar year of 2025.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Stillwater that they do hereby approve a \$100.00 per additional Recreation Commission workshop meeting for the calendar year of 2025.

**CERTIFICATION**

I, Valerie Ingles, Municipal Clerk of the Township of Stillwater, County of Sussex, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council on this 17<sup>th</sup> day of December, 2024.

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Valerie Ingles, Municipal Clerk

**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NJ**

**RESOLUTION 2024-169**

**RESOLUTION APPROVING ADDITIONAL HOURS FOR THE TAX COLLECTOR**

**WHEREAS**, Terry Beshada was hired by the Township of Stillwater as Tax Collector by Resolution 2022-169 effective November 2, 2022; and

**WHEREAS**, the Tax Collector has noted during the period when quarterly tax payments are due additional hours are required to complete her workload; and

**WHEREAS**, the Tax Collector has had additional duties of In Rem Foreclosures added to her workload; and

**WHEREAS**, the Tax Collector has requested the Township Committee approve a request for up to an additional thirty (30) hours for the calendar year of 2025.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Stillwater that they do hereby approve up to thirty (30) additional hours for the calendar year of 2025 to be compensated at her annual hourly rate.

**CERTIFICATION**

I, Valerie Ingles, Municipal Clerk of the Township of Stillwater, County of Sussex, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council on this 17<sup>th</sup> day of December, 2024.

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Valerie Ingles, Municipal Clerk

**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NJ**

**RESOLUTION# 2024-170**

**RESOLUTION APPOINTING KATHRYN WUNDER AS FILE CLERK FOR  
THE COMPLETION OF THE CONSTRUCTION DEPARTMENT PURGING PROJECT**

**WHEREAS**, Stillwater Township has undertaken a purging project for the Construction Department files; and

**WHEREAS**, the project is ongoing and will require additional time to reach completion; and

**WHEREAS**, the Township Committee desires to have Kathryn Wunder continue to provide the necessary services through completion of the project; and

**WHEREAS**, the project should reach completion by April 2025;

**BE IT RESOLVED**, the Township Committee of the Township of Stillwater will retain the services of Kathryn Wunder to provide assistance to the Construction Department for up to \$3,000.00 for completion of the purging project of the Construction Department files.

**CERTIFICATION**

I, Valerie Ingles, Municipal Clerk of the Township of Stillwater, County of Sussex, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council on this 17<sup>th</sup> day of December, 2024.

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Valerie Ingles, Municipal Clerk

**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NJ**

**RESOLUTION 2024-171**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF STILLWATER AUTHORIZING THE APPOINTMENT OF  
JULIE ANN LEATHAM AS DEPUTY CLERK**

**THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Stillwater do hereby concur with the appointment of Julie Ann Leatham as Deputy Clerk effective January 1, 2025, at a rate of \$21.00 per hour for up to 29 hours per week, subject to a probationary period with reviews at thirty (30), sixty (60), and ninety (90) days.

**BE IT FURTHER RESOLVED**, that this appointment was made at a meeting of the Township Committee on Tuesday, December 17, 2024.

**CERTIFICATION**

I, Valerie Ingles, Municipal Clerk of the Township of Stillwater, County of Sussex, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a Resolution duly authorized by the Township Council on this 17<sup>th</sup> day of December, 2024.

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Valerie Ingles, Municipal Clerk

**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NEW JERSEY**

**RESOLUTION 2024-172**

**A RESOLUTION TO AUTHORIZE THE ISSUANCE OF A CHANGE ORDER TO  
PIERSON EXCAVATING IN THE AMOUNT OF \$3,975.00**

**WHEREAS**, the Township of Stillwater awarded a contract to Pierson Landscape and Design, dba Pierson Excavating on June 20, 2024 in an amount not to exceed \$20,000.00 for demolition and debris removal from the property located at 992 Fairview Lake Road; and

**WHEREAS**, due to the level of debris located within the premises, Pierson Landscape and Design, dba Pierson Excavating has exceeded the contract amount by \$3,975.00; and

**WHEREAS**, the Township Committee is creating a Change Order in the amount of the overage of \$4,091.06 to be funded from the following source: Solid Waste: SCMUA Fees; and

**WHEREAS**, the Township Committee must approve the Change Order to authorize payment to Pierson Landscape and Design, dba Pierson Excavating.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee that the Township does hereby authorize the issuance of a change order to Pierson Landscape and Design, dba Pierson Excavating in the amount of \$3,975.00 for a total contract amount of \$23,975.00.

**CERTIFICATION**

I, Valerie Ingles, Municipal Clerk of the Township of Stillwater, County of Sussex, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council on this 17<sup>th</sup> day of December, 2024.

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Valerie Ingles, Municipal Clerk

**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NJ**

**RESOLUTION# 2024-173**

**RESOLUTION TO PROVIDE AN INCREASE IN THE LOSAP CONTRIBUTION  
AMOUNTS FOR THE INCREASE IN THE CONSUMER PRICE INDEX (“CPI”)**

**WHEREAS**, the Stillwater Township Committee deems it appropriate and necessary to act to ensure retention of existing members and to provide incentives for recruiting new members of the Stillwater Area Volunteer Fire Company; and

**WHEREAS**, in order to achieve this goal, the Township, via Ordinance #2002-7, provided for the creation of a Length of Service Award Program (“LOSAP”), pursuant to N.J.S.A. 40A:14-182, et. al., which provides tax-deferred income benefits to Volunteer Members of the Department; and

**WHEREAS**, the Township’s LOSAP program, as created via Ordinance #2002-7, does not provide for increases in the LOSAP contribution amount to account for increases in the Consumer Price Index (“CPI”); and

**WHEREAS**, the Stillwater Township Committee has determined it is in the best interests of the citizens of Stillwater Township to provide the members of the Stillwater Area Volunteer Fire Company with increased LOSAP benefits consistent with the CPI determined by the Director of the State of New Jersey: Division of Local Government Services;

**NOW, THEREFORE, BE IT RESOLVED**, by the Stillwater Township Committee, the amount of the LOSAP benefit provided to each qualifying member of the Stillwater Area Volunteer Fire Company (SAVFCO) shall be increased as follows:

1. The LOSAP contribution for qualifying members of the SAVFCO for the year of 2024 shall be:
  - a. 91 or more points - \$1,951.00
  - b. 75 to 90 points - \$1,408.00
  - c. 50 to 74 points - \$908.00
  - d. 0 to 49 points - \$0.00

**CERTIFICATION**

I, Valerie Ingles, Municipal Clerk for the Township of Stillwater, hereby certify that the above Resolution was approved by the Township Committee of the Township of Stillwater at their regularly scheduled Township Committee Meeting of December 17, 2024.

\_\_\_\_\_  
Valerie Ingles, RMC  
Township Clerk

**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NEW JERSEY**

**RESOLUTION 2024-174**

**RESOLUTION APPROVING THE DISPOSAL OF TOWNSHIP PROPERTY**

**WHEREAS**, the Township of Stillwater periodically retires items after reaching the end of their useful life and they are no longer suitable for use by the Township; and

**WHEREAS**, the Township has determined the following items have reached the end of their service lives and are eligible for disposal in accordance with N.J.S.A. 40A:11-36:

1. Empire Safe Company Safe (FA# D00103)
2. (5) 4-Drawer Filing Cabinets  
(FA# 000036,000038,000039,000040,000079)

**WHEREAS**, the Township Committee has determined it will dispose of the above-mentioned items for their scrap value through George's Salvage Co., Inc., in Newton, New Jersey.

**NOW, THEREFORE, BE IT RESOLVED** the above-mentioned items are declared to be surplus and no longer needed for Township purposes and are of such condition that they shall be disposed of for their scrap value; and

**BE IT FURTHER RESOLVED** the above-mentioned items shall be disposed of through George's Salvage Co., Inc. in Newton, New Jersey; and

A copy of this Resolution shall be placed on file with the Clerk of the Township.

If any section, subsection, sentence, clause or phrase in this resolution is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this resolution.

**CERTIFICATION**

I, Valerie Ingles, Municipal Clerk of the Township of Stillwater, County of Sussex, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council on this 17<sup>th</sup> day of December, 2024.

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Valerie Ingles, Municipal Clerk

**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NJ**

**RESOLUTION 2024-175**

**AUTHORIZING REFUND OF BUS TRIP REGISTRATION**

**WHEREAS**, the Chief Financial Officer has certified the following resident paid a fee to attend the Recreation Commission bus trip to New York City scheduled for December 14, 2024; and

**WHEREAS**, they are not able to attend the trip;

**NOW THEREFORE, BE IT RESOLVED**, by the Township Committee of Stillwater Township that a refund be issued in the following amount:

<u>Name &amp; Address</u>	<u>Funding</u>	<u>Amount</u>
Berndt	Bus Trip Escrow Acct	\$70.00

**CERTIFICATION**

I, Valerie Ingles, Municipal Clerk of the Township of Stillwater, County of Sussex, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council on this 17<sup>th</sup> day of December, 2024.

\_\_\_\_\_  
Valerie Ingles, Municipal Clerk



**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NJ**

**RESOLUTION# 2024-176**

**RESOLUTION AUTHORIZING PURCHASE OF A SECURITY CAMERA WITH  
SIM CARD FOR VETERANS MEMORIAL PARK NOT TO EXCEED \$500.00**

**WHEREAS**, the Township of Stillwater sees a need to install a security camera at Stillwater Township Veterans Memorial Park; and

**WHEREAS**, the proposal received for the equipment and labor is \$470.00; and

**WHEREAS**, the Township of Stillwater has funds remaining from the American Rescue Plan grant;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Stillwater, New Jersey as follows:

1. The purchase of a security camera with SIM card and labor to install said equipment at Stillwater Township Veterans Memorial Park in an amount not to exceed \$500.00 is hereby approved.
2. The Chief Financial Officer has certified that funds are available for the purchase in an amount not to exceed **\$500.00 from American Rescue Plan funding**.

**CERTIFICATION**

I, Valerie Ingles, Municipal Clerk of the Township of Stillwater, County of Sussex, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council on this 17<sup>th</sup> day of December, 2024.

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Valerie Ingles, Municipal Clerk

**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NEW JERSEY**

**RESOLUTION 2024-177**

**RESOLUTION AWARDING DEER CARCASS REMOVAL  
CONTRACT**

**WHEREAS**, the Township of Stillwater needs a deer carcass removal contractor to provide deer removal services for 2025 and for various municipal streets; and

**WHEREAS**, the anticipated cost of said services would not exceed the bid threshold; and

**WHEREAS**, not removing the dead carcass is a health and safety hazard; and

**WHEREAS**, the Township received one (1) written proposal valid through December 31, 2025 in response to its request for quotations; and

**WHEREAS**, Space Farms Zoo and Museum provided the lowest responsive, responsible quote in the amount of \$29.00 per carcass for the year of 2025; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Stillwater that it does hereby award a contract to Space Farms Zoo and Museum for the 2025 dead deer carcass removal in an amount not to exceed \$29.00 per carcass in accordance with Space Farms Zoo and Museum's written proposal.

**CERTIFICATION**

I hereby certify that the foregoing resolution is a true and certified copy of the resolution adopted by the Township Committee of the Township of Stillwater at the regularly scheduled meeting held on Tuesday, December 17, 2024, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, New Jersey.

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Valerie Ingles, RMC  
Municipal Clerk

**TOWNSHIP OF STILLWATER  
COUNTY OF SUSSEX**

**RESOLUTION 2024-178**

**RESOLUTION AUTHORIZING A TRANSFER  
OF 2024 APPROPRIATIONS**

**WHEREAS**, the Finance Officer certifies there are insufficient funds in the budgetary accounts listed below to meet the demands thereon for the balance of the year; and

**WHEREAS**, the Finance Officer certifies there appear to be a surplus in the budgetary accounts listed below, over and above the demand deemed necessary for the balance of the year; and

**WHEREAS**, N.J.S.A. 40A:4-58 provides that transfers of funds may be made during the last two months of the budget year;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Stillwater that the Chief Financial Officer is authorized to make a transfer in 2024 budget appropriations in the amount of \$7,000.00 within the Current Fund, as follows:

<b>Current Fund</b>		<b>From:</b>		<b>To:</b>
Streets/Rds: O/E		\$ 7,000.00		
	Solid Waste: O/E			\$ 6,000.00
	Buildings/Grds: O/E			\$ 1,000.00
		\$ 7,000.00		\$ 7,000.00

**CERTIFICATION**

I, Valerie Ingles, Municipal Clerk of the Township of Stillwater, County of Sussex, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council on this 17<sup>th</sup> day of December, 2024.

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Valerie Ingles, Municipal Clerk

**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NJ**

**RESOLUTION 2024-179**

**RESOLUTION IN SUPPORT OF IMMEDIATE TRANSPARENCY BY THE  
STATE OF NEW JERSEY AND FEDERAL AUTHORITIES REGARDING DRONE  
ACTIVITY THROUGHOUT STILLWATER TOWNSHIP, SUSSEX COUNTY AND  
THE STATE OF NEW JERSEY**

**WHEREAS**, over the past several weeks, there have been reports of unidentified drones seen throughout Sussex County as well as the Township of Stillwater over residential homes, commercial businesses, military and other secure areas of infrastructure; and

**WHEREAS**, despite the convening of State and Federal legislative sessions to discuss the drone activity, local leaders have received no meaningful answers to ease the residents of not just Sussex County, but all of New Jersey, that there is no public safety threat at this time; and

**WHEREAS**, answers such as "there is no known credible threat" and "we are still working to identify..." is not acceptable, it is reckless, and most importantly is outright dangerous; and

**WHEREAS**, President Joseph Biden as the Commander-in-Chief for the United States of America and Governor Phil Murphy as the Commander-in-Chief for the State of New Jersey have an obligation to the citizens of this Country and this State respectively, to be transparent and provide a stronger response from the appropriate authorities to assure public safety.

**NOW, THEREFORE, BE IT RESOLVED** that the Stillwater Township Committee of the County of Sussex demands a stronger Federal and State response on behalf of the residents of Sussex County and the State of Jersey to ensure the safety of all; and

**BE IT FURTHER RESOLVED** that certified copies of this Resolution be forwarded to President Joseph Biden, The. White House, 1600 Pennsylvania Ave NW, Washington, DC 20500; Secretary Alejandro Mayorkas, Secretary of Homeland Security, MS 0525 Department of Homeland Security, 2707 Martin Luther King, Jr., Ave SE, Washington, DC 20528-0525; Christopher Wray, Director of the FBI, FBI Headquarters, 935 Pennsylvania Avenue, NW, Washington, DC 20535-0001; Secretary Lloyd J. Austin III, Secretary of Defense, Department of Defense, 1000 Defense Pentagon, Washington DC 20301-1000; Nelson I. Delgado, Acting Special Agent in Charge, FBI Newark Office, Claremont Tower, 11 Centre Place, Newark, NJ 07102; Governor Phil Murphy, The State House, P.O. Box 001, Trenton, NJ 08625; Laurie R. Doran, Director of NJ Office of Homeland Security and Preparedness, P.O. Box 091, Trenton, NJ 08625; Colonel Patrick J. Callahan, New Jersey State Police Headquarters, P.O. Box 7068 West Trenton, NJ 08628; Senator Cory Booker, 717 Hart Senate Office Building, Washington DC 20510; Senator Andy Kim, Representative Josh Gottheimer, 93 Spring Street, Suite 408, Newton, NJ 07860; Representative Thomas Kean, Jr., 251 Cannon House Office Building, Washington, DC 20515; Senator Parker Space, One Wilson Drive, Suite 28, Sparta, NJ 07871;

Assemblywoman Dawn Fantasia, One Wilson Drive, Suite 28, Sparta, NJ 07871; Assemblyman Michael Inganarnort, One Wilson Drive, Suite 28, Sparta, NJ 07871; all 21 counties; all Sussex County Municipalities.

**CERTIFICATION**

I, Valerie Ingles, Municipal Clerk of the Township of Stillwater, County of Sussex, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council on this 17<sup>th</sup> day of December, 2024.

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Valerie Ingles, Municipal Clerk

**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NEW JERSEY  
RESOLUTION 2024-180**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF STILLWATER AUTHORIZING PAYMENT  
OF BILLS**

**WHEREAS**, the Chief Finance Officer has certified that funds are available in the proper account; and

**WHEREAS**, the Chief Finance Officer has approved payment upon certification from the Township Department Heads that the goods and/or services have been rendered to the Township;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Committee of the Township of Stillwater that the current bill lists, dated December 17, 2024 and on file and available for public inspection in the Office of the Chief Financial Officer and approved by the Chief Financial Officer for payment, be paid.

**CERTIFICATION**

I hereby certify that the above Resolution was adopted by the Stillwater Township Committee at their regular meeting held December 17, 2024, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, Sussex County, New Jersey.

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Valerie Ingles  
Township Clerk

**STILLWATER TOWNSHIP MANUAL/REGULAR BILL LIST  
FOR MEETING DATED 12/17/2024 - BILLS LIST #19**

Account	Date	Check #	Payee	Amount
<b>Current</b>				
	12/2/24	30484	NJ MOTOR VEHICLE COMM (TRAILER)	\$ 60.00
	12/4/24	30485	CORNERSTONE TITLE (TAX REFUND)	\$ 1,645.49
	12/4/24	30486	STILLWATER TWP BOE (DEC 2024)	\$ 463,240.00
	12/4/24	30453	HARBOR FREIGHT (VOID CK-STOP PMT)	\$ (131.86)
	12/6/24	30487	HARBOR FREIGHT (REPLACMT CK)	\$ 131.86
	12/13/24	30488	HAYEK'S (EMPLOYEE PARTY)	\$ 287.73
	12/10/24	WIRE	STILLWATER TWP PAYROLL AGENCY	\$ 33,175.35
	12/13/24	WIRE	SHBP (DEC 2024)	\$ 29,054.27
			<b>Subtotal of Fund</b>	<b>\$ 527,462.84</b>
<b>Payroll Salary Agency</b>				
	12/10/24	3298	NJ FAMILY SUPPORT	\$ 392.31
	12/10/24	WIRE	STILLWATER TWP PAYROLL ACCT	\$ 20,690.56
	12/11/24	WIRE	IRS	\$ 7,245.52
	12/11/24	WIRE	STATE OF NJ - GIT	\$ 887.40
	12/13/24	WIRE	NATIONWIDE	\$ 112.00
	12/13/24	WIRE	EMPOWER (DCRP)	\$ 460.66
			<b>Subtotal of Fund</b>	<b>\$ 29,788.45</b>
<b>Recycling Trust</b>				
	12/10/24	WIRE	STILLWATER TWP PAYROLL AGENCY	\$ 75.92
			<b>Subtotal of Fund</b>	<b>\$ 75.92</b>
<b>Escrow</b>				
	12/5/24	10358	SUB-ACCT TRANSFER	\$ 76.50
			<b>Subtotal of Fund</b>	<b>\$ 76.50</b>
			<b>Grand Total All Manual Checks Issued:</b>	<b>\$ 557,403.71</b>
<b>GRAND TOTAL OF BILLS</b>				<b>\$ 687,378.79</b>

## List of Bills - (0110101000001) Cash - Current CURRENT FUND

Check#	Vendor	Description	Payment	Check Total
30489	907 - 4IMPRINT	PO 15639 ORDER# 28516698 - MAYOR GIFTS	159.61	159.61
30490	33 - ABCODE SECURITY, INC.	PO 15662 INV# 15388 - ALARM SYSTEM TESTING AT COM	125.00	125.00
30491	34 - AIRGAS USA, LLC	PO 15696 INV# 5512465213 11/30/2024	37.25	37.25
30492	38 - ALLIED OIL	PO 15686 INV# 15814 ACCT# 7199884 - GASOLINE 11	633.66	633.66
30493	1035 - AMAZON CAPITAL SERVICES	PO 15589 ORDER# 114-0856477-8334637 - VETERANS CE	28.97	
		PO 15637 ORDER# 114-6481428-5372246 - CHRISTMAS T	99.99	
		PO 15645 ORDER# 114-5504012-0929801 - TREE LIGHTI	78.96	
		PO 15664 ORDER# 114-7523361-6725821,114-6456915-6	126.60	
		PO 15679 ORDER# 114-3068651-3187442 - OFFICE SUPP	45.52	380.04
30494	323 - BETH BARILE	PO 14610 MEDICARE PART B PREMIUMS - 2024 MONTHLY	174.70	174.70
30495	323 - BETH BARILE	PO 14611 MEDICARE PART B PREMIUMS - 2024 MONTHLY	174.70	174.70
30496	1339 - BRITTANY ARMSTRONG	PO 15667 INV# 105 - CUSTODIAL SERVICES - COMM CTR	434.50	434.50
30497	117 - CAMPBELL SUPPLY COMPANY OF SUSSEX COUNTY	PO 15456 QUOTE# R005017252 - STFD VEHICLE MAINTEN	553.73	
		PO 15681 INV# C005095083:01 - VEHICLE MAINTENANCE	454.38	1,008.11
30498	1231 - CARSON 1994 CORP	PO 15666 INV# 574086 - CUSTODIAL SERVICES - DEC 2	450.00	450.00
30499	342 - D & E SERVICE CENTER, INC.	PO 15519 ESTIMATE 10/8/2024 - STFD VEHICLE MAINTE	4,520.72	4,520.72
30500	342 - D & E SERVICE CENTER, INC.	PO 15674 INV# 32823 - STFD VEHICLE MAINTENANCE	1,135.59	1,135.59
30501	1177 - DONNA VANTASSEL	PO 14609 MEDICARE PART B PREMIUMS - 2024 MONTHLY	174.70	174.70
30502	1333 - ERIC M. BERNSTEIN, LLC	PO 15597 INV# 90228-90236 - LEGAL SERVICES - OCT	6,256.00	
		PO 15705 INV# 90602-90604 - LEGAL SERVICES - NOV	2,640.00	8,896.00
30503	608 - FLOYD MONROE	PO 14608 MEDICARE PART B PREMIUMS - 2024 MONTHLY	174.70	174.70
30504	975 - GAIL RYKER	PO 14870 MEDICARE PART B PREMIUM - 2024 MONTHLY P	174.70	174.70
30505	1161 - GANNETT NY-NJ LOCALIQ	PO 15701 INV# 6788937 - ADVERTISING	44.33	44.33
30506	1346 - GILL ENERGY	PO 15610 INV# 403293 - DIESEL 11/7/2024	714.83	
		PO 15657 INV# 404622 - DIESEL 11/21/2024	1,112.33	1,827.16
30507	128 - HOME DEPOT CREDIT SERVICES	PO 15680 RECEIPT 12/3/24 - SIGNS; TOOLS	105.45	105.45
30508	41 - JCP&L	PO 15677 INV# 11/27/2024 ACCT# 100137770515	138.36	138.36
30509	41 - JCP&L	PO 15709 INV# 95039983738 ACCT# 200000020731 12/	653.02	653.02
30510	1209 - JENNIFER MINERVINO	PO 15581 REIMBURSEMENT - VETERANS BREAKFAST	51.72	
		PO 15602 REIMBURSEMENT - VETERANS BREAKFAST	42.56	
		PO 15629 REIMBURSEMENTS - MISS STILLWATER	85.13	179.41
30511	200 - LISA CHAMMINGS	PO 15668 REIMBURSEMENT - 2024 CARMATE ENCLOSED TR	60.00	60.00
30512	1260 - MAUREEN TSADILAS	PO 15569 REIMBURSEMENT - TRUNK-OR-TREAT; CERT	69.92	69.92
30513	44 - MGL PRINTING SOLUTIONS	PO 15695 INV# 210353 - SHIPPING FOR MINUTES BOOK	19.00	19.00
30514	432 - MIDHURST TREE CARE, LLC	PO 15550 QUOTE DATED 10/25/24 - TREE REMOVAL (NJ	2,450.00	2,450.00
30515	52 - NORTH EAST PARTS GROUP, LLC	PO 15697 INV# 312631 - RECYCLING CENTER; VEHICLE	231.30	231.30
30516	851 - PIERSON EXCAVATING	PO 14967 PROPOSAL - DEMO 992 FAIRVIEW LAKE RD (N	23,975.00	23,975.00
30517	76 - R & L DATA CENTERS INCORPORATED	PO 15694 INV# 113842 - PAYROLL SERVICES - NOV 202	524.00	524.00
30518	607 - ROBERT PASTOR	PO 14607 MEDICARE PART B PREMIUMS - 2024 MONTHLY	174.70	174.70
30519	79 - RONETCO SUPERMARKETS (SHOPRITE)	PO 15671 RECEIPT 11/30/24 - TREE LIGHTING SUPPLIE	277.29	277.29
30520	90 - SCMJA-SUSSEX CTY MUNIC UTIL'S AUTH	PO 15682 INV# 8102 - SOLID WASTE; COMINGLED RECYC	754.35	
		PO 15685 INV# 8132 - SOLID WASTE DISP; COMINGLED	1,001.44	1,755.79
30521	939 - SEPTICARE	PO 15583 INV# P110424-1 - PORTAJOHNS RENTALS - NOV	430.00	430.00
30522	1285 - SHARI MCSWEENEY	PO 14606 MEDICARE PART B PREMIUMS - 2024 MONTHLY	174.70	174.70
30523	266 - SHARON SUTTON	PO 14604 MEDICARE PART B PREMIUMS - 2024 MONTHLY	174.70	174.70
30524	266 - SHARON SUTTON	PO 14605 MEDICARE PART B PREMIUMS - 2024 MONTHLY	174.70	174.70
30525	150 - SPACE FARMS ZOO AND MUSEUM	PO 15689 INV# 113024 - DEER REMOVAL - NOV 2024	58.00	58.00
30526	425 - STAPLES	PO 15631 ORDER# 7646060172 - OFFICE SUPPLIES	86.72	86.72
30527	1144 - SUSSEX COUNTY SHERIFF'S OFFICE	PO 14886 TOWNSHIP PATROLS - NTE \$20,000 (RESO# 20	2,979.84	2,979.84
30528	341 - TAMMY LEONARD, PETTY CASH	PO 15713 4TH QTR 2024 - PETTY CASH RECEIPTS	10.58	10.58
30529	1237 - TARA TOSTI - REIMBURSEMENT	PO 15660 REIMBURSEMENT FOR TREE LIGHTING SUPPLIES	108.74	108.74
30530	156 - TRACTOR SUPPLY COMPANY	PO 15698 TICKET# 894208 - VEHICLE MAINTENANCE	269.40	269.40
30531	1379 - TULPEHOCKEN MOUNTAIN SPRING WATER	PO 15699 INV# 7410700,7424908 - SPRING WATER	16.99	16.99
30532	11 - VERIZON WIRELESS	PO 15693 INV# 6100117500 ACCT# 842357065-00001	124.02	124.02
30533	1021 - VEX WRAPS	PO 15609 INV# 2519 - VINYL DECALS FOR VEHICLES/TR	510.00	510.00
30534	1362 - W. CAMPBELL SUPPLY CO., LLC.	PO 15341 ESTIMATE FOR REPAIR ORD# 112006152 - STF	4,178.00	4,178.00
30535	1372 - WEIS	PO 15591 RECEIPT 11/7/2024 - VETERANS BREAKFAST	66.78	
		PO 15670 RECEIPT 11/30/24 - TREE LIGHTING SUPPLIE	76.32	143.10
30536	103 - WELDON QUARRY CO., LLC	PO 15700 INV# 02049782 - ASPHALT	574.80	574.80
30537	746 - WITMER PUBLIC SAFETY GROUP INC.	PO 15028 QUOTE# 174459 - STFD GEAR (2024 FF CAP'L	33,542.00	
		PO 15714 INV# INV507804,544491,545967,546749,5508	693.00	34,235.00
TOTAL				95,388.00



### List of Bills - (0410101000001) Cash - General Capital General Capital

Check#	Vendor	Description	Payment	Check Total
698	1035 - AMAZON CAPITAL SERVICES	PO 15663 ORDER# 114-2020780-5017069 - SIGNAGE FOR	71.47	71.47
699	841 - HAWKINS DELAFIELD & WOOD, LLP	PO 15702 PER BILLING 12/6/2024 - PREP AND SUBMISS	6,469.28	6,469.28
700	1021 - VFX WRAPS	PO 15609 INV# 2519 - VINYL DECALS FOR VEHICLES/TR	170.00	170.00
701	746 - WITMER PUBLIC SAFETY GROUP INC.	PO 14969 QUOTE# 147171 - STFD GEAR (2024 FF CAP'L	26,700.00	26,700.00
TOTAL				33,410.75

### List of Bills - (7510101000001) Recycling Trust - CASH RECYCLING TRUST ACCOUNT

Check#	Vendor	Description	Payment	Check Total
706	52 - NORTH EAST PARTS GROUP, LLC	PO 15697 INV# 312631 - RECYCLING CENTER; VEHICLE	109.94	109.94
707	90 - SCMUA-SUSSEX CTY MUNIC UTIL'S AUTH	PO 15682 INV# 8102 - SOLID WASTE; COMINGLED RECYC	139.75	
		PO 15685 INV# 8132 - SOLID WASTE DISP; COMINGLED	141.05	280.80
708	939 - SEPTICARE	PO 15688 INV# PA12022024-26 - PORTAJOHNS RENTALS -	65.00	65.00
TOTAL				455.74

### List of Bills - (7610101000001) Recreation Trust - Cash RECREATION TRUST

Check#	Vendor	Description	Payment	Check Total
1788	1359 - 4ALLPROMOS	PO 15633 ORDER# 1618875 - BICENTENNIAL CELEBRATIO	521.92	521.92
TOTAL				521.92

### List of Bills - (7910101000001) ESCROW - CASH ESCROW - SUBDIVISION ACCOUNT

Check#	Vendor	Description	Payment	Check Total
10359	1410 - MARYBETH BERNDT	PO 15673 REFUND - 12/14/2024 NYC BUS TRIP	70.00	70.00
10360	79 - RONETCO SUPERMARKETS (SHOPRITE)	PO 15646 RECEIPT 11/20/24 - SENIOR GAME NIGHT	128.67	128.67
TOTAL				198.67