



**STILLWATER TOWNSHIP
BOARD OF HEALTH MEETING
AGENDA
TOWNSHIP COMMITTEE MEETING
TO IMMEDIATELY FOLLOW**

TUESDAY, June 18, 2024

**Executive Session: 6:00 P.M.
Regular Meeting: 7:00 P.M.**

Zoom Link: <https://us02web.zoom.us/j/83762673297>

OPENING STATEMENT: Adequate notice of this meeting has been provided according to the Open Public Meetings Act, Assembly Bill 1030. Notice of this meeting was included in the Annual Meeting Notice to the public and sent to the press on January 2, 2024, placed on the Official Bulletin Board at the Municipal Building, and posted electronically on the Stillwater Website and Facebook page.

ROLL CALL: Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

FLAG SALUTE:

EXECUTIVE SESSION:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Stillwater, County of Sussex, New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter-specified subject matter(s).
2. The general nature of the subject matter(s) to be discussed is as follows:
☒ Personnel ☐ Contract ☐ Real Property ☐ Litigation/Potential Litigation
☒ Attorney Client ☐ Public Safety
3. It is anticipated at this time that the above stated subject matter(s) will be made public at the conclusion of each individual specified subject matter.
4. This resolution shall take effect immediately. Time _____
Motion/2nd _____ / _____

ROLL CALL: Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

RETURN TO OPEN SESSION Time _____ Motion/2nd _____ / _____

ROLL CALL: Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

BOARD OF HEALTH MEETING

OPENING STATEMENT: Adequate notice of this meeting has been provided according to the Open Public Meetings Act, Assembly Bill 1030. Notice of the Board of Health meeting was sent to the press on April 28, 2024, placed on the Official Bulletin Board at the Municipal Building, and posted electronically on the Township Website.

OLD BUSINESS

PUBLIC HEARING AND FINAL ADOPTION

ORDINANCE 2024-10

AN ORDINANCE ADOPTING A REVISION AND
CODIFICATION OF THE BOARD OF HEALTH
ORDINANCES OF THE TOWNSHIP OF STILLWATER,
COUNTY OF SUSSEX, STATE OF NEW JERSEY
[PUBLIC HEARING & FINAL ADOPTION]

PUBLIC HEARING

Motion/2nd _____ / _____

PUBLIC HEARING CLOSED

Motion/2nd _____ / _____

ROLL CALL: Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

ADOPTION

Motion/2nd _____ / _____

ROLL CALL: Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

BOARD OF HEALTH MEETING ADJOURNMENT

Time: Move _____ /Second _____

ROLL CALL: Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

**STILLWATER TOWNSHIP
TOWNSHIP COMMITTEE MEETING
AGENDA**

LAND SALE:

<u>Tax Block</u>	<u>Lot</u>	<u>Location</u>	<u>Lot Size</u>	<u>Minimum Sale Price</u>
301	7	Poplar Terrace	338 x 100	\$500
301	5	Poplar Terrace	75 x 100	\$250
409	1	Lower Lake W	150 x 105	\$250
409	14	Vine Way	75 x 100	\$250
501	6	East Court	70 x 165	\$250

Motion/2nd _____ / _____

ROLL CALL: Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

COMMITTEE REPORTS:

Committeeman David Manser

Board of Education

Recreation Commission

Recycling Center

Committeewoman Dawn Delaney

Planning Board

Recreation Committee

Finance

Committeeman George Scott

DPW

Engineering

Deputy Mayor Vera Rumsey

Zoning Board

Emergency Services

Community Center

Personnel

Mayor Lisa Chammings

Environmental Commission

Legal

CERT

Personnel

AMENDMENTS TO AGENDA

OPEN PUBLIC SESSION (Agenda items only – 3 min time limit)

OLD BUSINESS:

PUBLIC HEARING AND FINAL ADOPTION

ORDINANCE 2024-11

AN ORDINANCE ADOPTING A REVISION AND
CODIFICATION OF THE ORDINANCES OF THE
TOWNSHIP OF STILLWATER, COUNTY OF SUSSEX,
STATE OF NEW JERSEY [PUBLIC HEARING &
FINAL ADOPTION]

PUBLIC HEARING

Motion/2nd _____ / _____

PUBLIC HEARING CLOSED

Motion/2nd _____ / _____

ROLL CALL:

Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

ADOPTION

Motion/2nd _____ / _____

ROLL CALL: Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

NEW BUSINESS:

CONSENT AGENDA - All items with an Asterisk (*) are considered to be routine and non-controversial in nature. All such items will be handled by one (1) motion and one (1) second and one (1) vote. There will be no separate discussion of any of these items unless a Committee member requests same, in which case the item(s) will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

***MINUTES:** May 21, 2024 Regular & Executive Meeting Minutes

***CORRESPONDENCE:**

1. Stillwater Township Zoning Board of Adjustment June 24, 2024 Meeting Agenda & April 22, 2024 Meeting Minutes
2. Stillwater Township Planning Board June 19, 2024 Meeting Agenda
3. Stillwater Recreation Commission June 3, 2024 Meeting Agenda; May 6, 2024 & May 21, 2024 Meeting Minutes
4. County of Sussex Resolution- Amendments to the Sussex County Resolution Establishing County Roads as through Streets
5. State of NJ DEP Adoption of Model Code Coordinated Ordinance
6. County of Sussex- County Exposition Building- Sussex County Farm & Horse Show
7. Kittatinny High School 2024-2025 School Budget Amendment

***REPORTS:**

1. Community Center Receipt Report – May 2024
2. Recreation Commission Report – May 2024
3. Board of Health Receipts – May 2024
4. Construction Permit Activity Report May 2024
5. Vacant/Abandon Property Registration Report – May 2024
6. Convenience Center Report – May 2024
7. Registrar Report – May 2024
8. Certified Copies Report – May 2024
9. ACO Report – May 2024
10. Landlord Registration Fees- May 2024
11. Sussex County Health Department Inspection Report- May 2024
12. Tax Collector's Report- May 2024
13. DPW Report- May 2024

***RESOLUTIONS:**

RESOLUTION 2024-79	RESOLUTION TO AMEND 2024 BUDGET TO INCLUDE THE 2024 CLEAN COMMUNITIES GRANT
RESOLUTION 2024-80	AUTHORIZING THE CANCELLATION OF GENERAL CAPITAL BALANCE
RESOLUTION 2024-81	RETAIL LIQUOR LICENSE RENEWALS 2024-2025
RESOLUTION 2024-82	MAYOR'S APPOINTMENT OF SET RIOS PAGUADA AS A MEMBER OF THE STILLWATER AREA VOLUNTEER FIRE DEPARTMENT WITH COMMITTEE CONCURRENCE
RESOLUTION 2024-83	RESOLUTION AUTHORIZING SALARY FOR DEPUTY OEM COORDINATOR
RESOLUTION 2024-84	RESOLUTION HIRING OF A PART-TIME RECEPTIONIST FOR THE TOWNSHIP OF STILLWATER

APPROVAL OF THE CONSENT AGENDA

Motion/2nd _____ / _____

ROLL CALL: Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

DISCUSSION ITEMS:

Tractor Trailers

Newsletter

Remainder Of 2023 LRIG

SWAEC- Auction Results & Supplier Agreement

Fire Truck Payment

Motion/2nd _____ / _____

ROLL CALL: Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

OPEN PUBLIC SESSION (any subject – 3-minute limit)

PUBLIC SESSION CLOSED

ATTORNEY'S REPORT

BILLS LIST #10 \$ 773,280.65

RESOLUTION 2024-85

Authorizing Payment of Bills

Motion/2nd _____ / _____

ROLL CALL: Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

ADJ OURNMENT

Time _____ Motion/2nd _____ / _____
ROLL CALL: Manser ☐ Delaney ☐ Rumsey ☐ Scott ☐ Chammings ☐

**TOWNSHIP OF STILLWATER
BOARD OF HEALTH
COUNTY OF SUSSEX, NEW JERSEY**

ORDNANCE NO. 2024-10

**AN ORDINANCE ADOPTING A REVISION AND CODIFICATION OF THE
BOARD OF HEALTH ORDINANCES OF THE TOWNSHIP OF STILLWATER,
COUNTY OF SUSSEX, STATE OF NEW JERSEY**

Be it ordained and enacted by the Board of Health of the Township of Stillwater, County of Sussex, State of New Jersey, as follows:

§ 420-1. Code adopted; existing ordinances continued.

Pursuant to N.J.S.A. 40:49-4, the Board of Health ordinances of the Township of Stillwater of a general and permanent nature adopted by the Board of Health of the Township of Stillwater, as revised and codified and consisting of Chapters 420 through 467, are hereby approved, adopted, ordained and enacted as "Part III of the Code of the Township of Stillwater," hereinafter known and referred to as the "Code." The provisions of the Code, insofar as they are substantively the same as those of the Board of Health ordinances in force immediately prior to the enactment of the Code by this ordinance, are intended as a continuation of such Board of Health ordinances and not as new enactments. This ordinance and the Code adopted hereby shall supersede and replace Chapters 420 through 467 of the 2005 Code of the Township of Stillwater, as amended and supplemented.

§ 420-2. Code on file; additions and amendments.

- A. A copy of the Code has been filed in the office of the Township Clerk and/or the Board of Health Secretary and shall remain there for use and examination by the public until final action is taken on this ordinance. Following adoption of this ordinance, such copy shall be certified to by the Secretary of the Board of Health of the Township of Stillwater, as provided by law, and such certified copy shall remain on file in the office of the Board of Health Secretary and/or Clerk of the Township, to be made available to persons desiring to examine the same during all times while said Code is in effect.
- B. Additions or amendments to Part III of the Code, when adopted in such form as to indicate the intent of the Board of Health to make them a part thereof, shall be deemed to be incorporated into Part III of such Code so that reference to the "Code of the Township of Stillwater" shall be understood and intended to include such additions and amendments.

§ 420-3. Notice; publication.

The Secretary of the Board of Health or the Clerk of the Township of Stillwater shall cause notice of the passage of this ordinance be given in the manner required by law. The notice of passage of this ordinance coupled with the filing of the Code in the office of Secretary of the Board of Health or the Clerk of the Township of Stillwater as provided in § 420-2 shall be deemed, held and considered to be due and legal publication of all provisions of the Code for all purposes.

§ 420-4. Severability.

Each section of this ordinance and Part III of the Code and every part of each section is an independent section or part of a section, and the holding of any section or a part thereof to be unconstitutional, void or ineffective for any cause shall not be deemed to affect the validity or constitutionality of any other sections or parts thereof.

§ 420-5. Repealer.

- A. Board of Health ordinances or parts of ordinances inconsistent with the provisions contained in Part III of the Code adopted by this ordinance are hereby repealed; provided, however, that such repeal shall only be to the extent of such inconsistency, and any valid legislation of the Board of Health of the Township of Stillwater which is not in conflict with the provisions of the Code shall be deemed to remain in full force and effect.
- B. The following Board of Health ordinances have been excluded from the Code and specifically repealed:
 - (1) Former Chapter 452, Plumbing, of the 2005 Code.
 - (2) Former Chapter 467, Water Supply, of the 2005 Code.

§ 420-6. Ordinances saved from repeal.

The adoption of Part III of this Code and the repeal of ordinances provided for in § 420-5 of this ordinance shall not affect the following ordinances, rights and obligations, which are hereby expressly saved from repeal:

- A. Any Board of Health ordinance adopted subsequent to December 5, 2017.
- B. Any right or liability established, accrued or incurred under any legislative provision prior to the effective date of this ordinance or any action or proceeding brought for the enforcement of such right or liability.

- C. Any offense or act committed or done before the effective date of this ordinance in violation of any legislative provision of the Board of Health or any penalty, punishment or forfeiture which may result therefrom.
- D. Any prosecution, indictment, action, suit or other proceeding pending or any judgment rendered, prior to the effective date of this ordinance, brought pursuant to any legislative provision of the Board of Health.
- E. Any franchise, license, right, easement or privilege heretofore granted or conferred by the Board of Health.

§ 420-7. Changes in previously adopted ordinances.

- A. In preparing the revision and codification of the Board of Health ordinances pursuant to N.J.S.A. 40:49-4, certain minor grammatical and nonsubstantive changes were made in one or more of said ordinances. It is the intention of the Board of Health that all such changes be adopted as part of the Code as if the ordinances so changed had been formally amended to read as such.
- B. In addition, the changes, amendments or revisions as set forth in Board of Health Schedule A attached hereto and made a part hereof are made herewith, to become effective upon the effective date of this ordinance. (Chapter and section number references are to the Board of Health ordinances as they have been renumbered and appear in the Code.)
- C. Nomenclature changes. Throughout Part III of the Code, the following titles have been updated as follows:
 - (1) References to "Road Department" are amended to read "Department of Public Works."
 - (2) References to "Map Filing Law (N.J.S.A. 46:23-9.9 et seq.)" are amended to read "Map Filing Law (N.J.S.A. 46:23-9.9 et seq.)."

§ 420-8. Titles and headings; editor's notes.

- A. Chapter and article titles, headings and titles of sections and other divisions of Part III of the Code are inserted in the Code and may be inserted in supplements to the Code for the convenience of persons using the Code and are not part of the legislation.
- B. Editor's notes indicating sources of sections, giving other information or referring to the statutes or to other parts of the Code are inserted in the Code and may be

inserted in supplements to the Code for the convenience of persons using the Code and are not part of the legislation.

§ 420-9. Altering or tampering with Code; violations and penalties.

It shall be unlawful for anyone to change, alter or tamper with Part III of the Code in any manner which will cause the laws of the Board of Health of the Township of Stillwater to be misrepresented thereby. Anyone violating this section shall be subject, upon conviction, to a fine of not less than \$5 nor more than \$500.

§ 420-10. When effective.

This ordinance shall take effect immediately upon passage and publication according to law.

TOWNSHIP COMMITTEE

STILLWATER TOWNSHIP

ATTEST:

Valerie Ingles, Township Clerk

Lisa Chammings, Mayor

Introduced: May 21, 2024
Adopted: June 18, 2024

with filing of the Code in the office of the Township Clerk as provided in § 1-2 shall be deemed, held and considered to be due and legal publication of all provisions of the Code for all purposes.

§ 1-4. Severability.

Each section of this ordinance and of the Code and every part of each section is an independent section or part of a section, and the holding of any section or part thereof to be unconstitutional, void or ineffective for any cause shall not be deemed to affect the validity or constitutionality of any other sections or parts thereof.

§ 1-5. Repealer.

- A. Ordinances or parts of ordinances inconsistent with the provisions contained in the Code adopted by this ordinance are hereby repealed; provided, however, that such repeal shall only be to the extent of such inconsistency, and any valid legislation of the Township of Stillwater which is not in conflict with the provisions of the Code shall be deemed to remain in full force and effect.
- B. The following ordinances have been excluded from the Code and are specifically repealed:
 - (1) Former Chapter 55, Article I, Alcohol and Drug Use by Township Employees, of the 2005 Code.
 - (2) Former Chapter 55, Article II, Sexual Harassment, of the 2005 Code.
 - (3) Former Chapter 55, Article III, Health Benefits for Certain Retirees, of the 2005 Code.
 - (4) Former Chapter 195, Article I, Fire Prevention Code; Storage of Materials, of the 2005 Code, as amended by Ord. No. 2008-3, adopted April 1, 2008.
 - (5) Former Chapter 195, Article II, Uniform Fire Code, of the 2005 Code.
 - (6) Former Chapter 321, School Bus Shelters, of the 2005 Code.
 - (7) Former Chapter 363, Towing and Wreckers, of the 2005 Code, as amended by Ord. No. 2008-9, adopted September 16, 2008.
 - (8) Former Chapter 382, Article I, Tree Cutting for Commercial Wood Products, of the 2005 Code.

§ 1-6. Ordinances saved from repeal.

The adoption of this Code and the repeal of ordinances provided for in § 1-5 of this ordinance shall not affect the following ordinances, rights and obligations, which are hereby expressly saved from repeal:

- A. Any ordinance adopted subsequent to December 6, 2022.
- B. Any right or liability established, accrued or incurred under any legislative provision prior to the effective date of this ordinance or any action or proceeding brought for the enforcement of such right or liability.
- C. Any offense or act committed or done before the effective date of this ordinance in violation of any legislative provision or any penalty, punishment or forfeiture which may result therefrom.
- D. Any prosecution, indictment, action, suit or other proceeding pending or any judgment rendered prior to the effective date of this ordinance, brought pursuant to any legislative provision.
- E. Any franchise, license, right, easement or privilege heretofore granted or conferred.
- F. Any ordinance providing for the laying out, opening, altering, widening, relocating, straightening, establishing of grade, changing of name, improvement, acceptance or vacation of any right-of-way, easement, street, road, highway, park or other public place or any portion thereof.
- G. Any ordinance or resolution appropriating money or transferring funds, promising or guaranteeing the payment of money or authorizing the issuance and delivery of any bond or other instruments or evidence of the Township's indebtedness.
- H. Ordinances authorizing the purchase, sale, lease or transfer of property or any lawful contract, agreement or obligation.
- I. The levy or imposition of taxes, assessments or charges or the approval of the municipal budget.
- J. The dedication of property or approval of preliminary or final subdivision plats.
- K. All currently effective ordinances pertaining to the rate and manner of payment of salaries and compensation of officers and employees.
- L. Any ordinance adopting or amending the Zoning Map.
- M. Any ordinance relating to or establishing a pension plan or pension fund for municipal employees.

§ 1-7. Changes in previously adopted ordinances.

- A. In preparing the revision and codification of the Township's ordinances pursuant to N.J.S.A. 40:49-4, certain minor grammatical and nonsubstantive changes were made in one or more of said ordinances. It is the intention of the Township Committee that all such changes be adopted as part of the Code as if the ordinances so changed had been formally amended to read as such.
- B. In addition, the changes, amendments or revisions as set forth in Schedule A attached hereto and made a part hereof are made herewith, to become effective upon the effective date of this ordinance. (Chapter and section number references are to the ordinances as they have been renumbered and appear in the Code.)
- C. Nomenclature changes. Throughout the Code, the following titles have been updated as follows:
 - (1) References to "Road Department" are amended to read "Department of Public Works."
 - (2) References to "Map Filing Law (N.J.S.A. 46:23-9.9 et seq.)" are amended to read "Map Filing Law (N.J.S.A. 46:26B-1 et seq.)."
 - (3) In Chapter 134, references to "Building Inspector" are amended to read "Construction Official."
 - (4) In Chapter 289, references to "Recreation Commission" are amended to read "Recreation Commissioners."

§ 1-8. Titles and headings; editor's notes.

- A. Chapter and article titles, headings and titles of sections and other divisions of the Code are inserted in the Code and may be inserted in supplements to the Code for the convenience of persons using the Code and are not part of the legislation.
- B. Editor's notes indicating sources of sections, giving other information or referring to the statutes or to other parts of the Code are inserted in the Code and may be inserted in supplements to the Code for the convenience of persons using the Code and are not part of the legislation.

§ 1-9. Altering or tampering with Code; violations and penalties.

It shall be unlawful for anyone to change, alter or tamper with the Code in any manner which will cause the laws of the Township of Stillwater to be misrepresented thereby. Anyone violating this section shall be subject, upon conviction, to one or more of the following penalties: a fine of not more than \$2,000, imprisonment for not more than 90

days or a period of community service not exceeding 90 days, in the discretion of the Judge imposing the same.

§ 1-10. When effective.

This ordinance shall take effect immediately upon final passage and publication as provided by law.

TOWNSHIP COMMITTEE

STILLWATER TOWNSHIP

ATTEST:

Valerie Ingles, Township Clerk

Lisa Chammings, Mayor

Introduced: May 21, 2024

Adopted: June 18, 2024

STILLWATER TOWNSHIP

RESOLUTION 2024-79

**RESOLUTION TO AMEND 2024 BUDGET TO INCLUDE
THE 2024 CLEAN COMMUNITIES GRANT**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Township of Stillwater has received a total of \$20,443.43 from the Solid Waste Administration for the 2024 Clean Communities Grant, and

WHEREAS, the Township of Stillwater now wishes to amend its 2024 budget to include the additional grant funds approved of \$20,443.43 as a revenue.

NOW THEREFORE, BE IT RESOLVED that the Committee of the Township of Stillwater does hereby request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 in the sum of \$20,443.43, which will be available as a revenue from:

Miscellaneous Revenues

Special Items of General Revenue Anticipated with Prior Written
Consent of the Director of Local Government Services – Public
And Private Revenues Offset with Appropriations: 2024 Clean Communities
Grant, and

BE IT FURTHER RESOLVED that a like sum of.....\$20,443.43
be and the same is hereby appropriated under the caption of:

General Appropriations

(A) Public and Private Programs Offset by Revenues:
2024 Clean Communities Grant, and

BE IT FURTHER RESOLVED that the Chief Financial Officer submit one copy of the Chapter 159 certification form to the Director of Local Government Services.

CERTIFICATION

I, Valerie Ingles, Township Clerk for the Township of Stillwater, hereby certify that the above Resolution was approved by the Township Committee of the Township of Stillwater at their regularly scheduled Township Committee Meeting of June 18, 2024.

Valerie Ingles, Township Clerk

**STILLWATER TOWNSHIP
SUSSEX COUNTY, NJ**

RESOLUTION 2024-80

AUTHORIZING THE CANCELLATION OF GENERAL CAPITAL BALANCE

WHEREAS, certain Capital Improvement appropriation balances remain dedicated to projects now completed and/or cancelled; and

WHEREAS, the Finance Officer certifies that it is necessary to formally cancel said balances so that the unexpended balances may be returned to either Capital Improvement Fund or Surplus or Reserves, and unused debt authorizations and grant receivables may be canceled;

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Stillwater, County of Sussex, State of New Jersey, that the following unexpended and dedicated balances of General Capital Appropriations be canceled:

Ord. #	General Capital Project Description	Amount Cancelled	
		Funded	Unfunded
2021-10	Old Foundry Phase 2		\$ 1.22
2021-10	John Deere 310SL		\$1,825.60

To be canceled to General Capital Fund Balance:	\$1826.82
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CERTIFICATION

I hereby certify that the above Resolution was adopted by the Stillwater Township Committee at their regular meeting held June 18, 2024, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, Sussex County, New Jersey.

Valerie Ingles
Township Clerk

**TOWNSHIP OF STILLWATER
SUSSEX COUNTY, NEW JERSEY
RESOLUTION NO. 2024-81**

RETAIL LIQUOR LICENSE RENEWALS 2024-2025

WHEREAS, the Township Committee of the Township of Stillwater, County of Sussex and State of New Jersey, pursuant to the authority vested in it by an act of Legislature, has heretofore by ordinance, provided for the sale of alcoholic beverage in the Township of Stillwater; and

WHEREAS, the following named Liquor License holder has filed an application for the license renewal and the Municipal Clerk has received the Tax Clearance Certificate for this establishment and all fees have been paid.

NOW, THEREFORE, BE IT RESOLVED, that the following liquor license known as Plenary Retail Consumption License be granted renewal for the period of July 1, 2024 to June 30, 2025.

LICENSE NUMBER

LICENSEE AND ADDRESS

1920-33-003-002

Stillwater Area Volunteer Fire Company
929 Stillwater Road
Newton, New Jersey 07875

1920-33-010-003

North Shore House, LLC
P. O. Box 167, 912, Route 622 Swartswood Road
Stillwater, New Jersey 07875

1920-44-008-004

Main Street Liquors, LLC
PO Box 123, 906 Main Street
Stillwater Township, NJ 07875

1920-33-011-005

The Boat House at Swartswood, LLC
P. O. Box 26, 1040 Route 521
Swartswood, New Jersey 07877

BE IT FURTHER RESOLVED, that the Township Clerk is hereby authorized to issue the License herein granted, the same effective as provided by Law.

CERTIFICATION

I hereby certify that the foregoing resolution is a true copy was adopted by the Stillwater Township Committee at a regular meeting held on the 18th day of June, 2024.

Valerie Ingles, Municipal Clerk

**STILLWATER TOWNSHIP
RESOLUTION 2024-82**

**MAYOR'S APPOINTMENT OF SET RIOS PAGUADA
AS A MEMBER OF THE STILLWATER AREA VOLUNTEER FIRE
DEPARTMENT WITH COMMITTEE CONCURRENCE**

THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Stillwater do hereby concur with the Mayor's appointment of Set Rios Paguada. as a Member of the Stillwater Area Volunteer Fire Department.

BE IT FURTHER RESOLVED that this appointment was made at a meeting of the Township Committee on Tuesday, June 18, 2024.

CERTIFICATION

I, Valerie Ingles, Municipal Clerk for the Township of Stillwater, hereby certify that the above Resolution was approved by the Township Committee of the Township of Stillwater at their regularly scheduled Township Committee Meeting of June 18, 2024.

**Valerie Ingles, RMC
Township Clerk**

**STILLWATER TOWNSHIP
SUSSEX COUNTY, NJ**

RESOLUTION 2024-83

RESOLUTION AUTHORIZING SALARY FOR DEPUTY OEM COORDINATOR

WHEREAS, the Township Committee of the Township of Stillwater by Resolution 2023-64 appointed James Cantelmo as Deputy OEM Coordinator: and

WHEREAS, the Township Committee desires to authorize a salary of \$1,000 annually to the position of Deputy OEM Coordinator; and

WHEREAS, the Township's Chief Financial Officer has certified the funds are available for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Stillwater does authorize a salary of \$1,000 annually to James Cantelmo, **retroactively to January 1, 2024, proactively as of April 1, 2024,** proactively as of July 1, 2024. (choose one)

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held June 18, 2024 at the Stillwater Township Municipal Building, Stillwater, Sussex County, New Jersey.

Valerie Ingles, RMC
Township Clerk

**TOWNSHIP OF STILLWATER
COUNTY OF SUSSEX
STATE OF NEW JERSEY
RESOLUTON NO. 2024- 84**

**RESOLUTION HIRING OF A PART-TIME RECEPTIONIST FOR THE TOWNSHIP
OF STILLWATER**

WHEREAS, the Township of Stillwater ("Township") is in need of a part-time Receptionist to work in the Township Municipal Building for the various offices of the Township; and,

WHEREAS, the Township conducted an extensive search and interviewed several finalists for the position and now wishes to make the appointment of an individual to the position of part-time Receptionist for the Township of Stillwater; and,

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Stillwater, County of Sussex, State of New Jersey that the Township Committee hereby appoints _____ to the position of part-time Receptionist, effective Monday, July 8, 2024, subject to a probationary period in accordance with Civil Service rules and regulations.

NOW, THEREFORE, BE IT RESOLVED, that said individual shall work twenty (20) hours per week, Monday through Thursday from 10AM to 3 PM at the hourly rate of \$_____ per hour less all applicable deductions. Said individual shall not be eligible for health benefits, but shall be eligible for paid sick and vacation leave on a pro-rata basis, based on a five (5) hour day, in accordance with Civil Service rules and regulations.

Dated: _____

Lisa Chamblings, Mayor

CERTIFICATION

I, Valerie Ingles, RMC/CMC, Township Clerk of the township of Stillwater, hereby certify that this is a true copy of a Resolution approved by the Township Committee of the Township of Stillwater, in the County of Sussex, State of New Jersey at a regular meeting held on the 18 day of June, 2024.

Valerie Ingles, RMC/CMC
Township Clerk, Township of Stillwater

**STILLWATER TOWNSHIP
SUSSEX COUNTY, NEW JERSEY
RESOLUTION 2024-85**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF STILLWATER AUTHORIZING PAYMENT
OF BILLS**

WHEREAS, the Chief Finance Officer has certified that funds are available in the proper account; and

WHEREAS, the Chief Finance Officer has approved payment upon certification from the Township Department Heads that the goods and/or services have been rendered to the Township;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Stillwater that the current bill lists, dated June 18, 2024 and on file and available for public inspection in the Office of the Chief Financial Officer and approved by the Chief Financial Officer for payment, be paid.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Stillwater Township Committee at their regular meeting held June 18, 2024, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, Sussex County, New Jersey.

Valerie Ingles
Township Clerk

**STILLWATER TOWNSHIP MANUAL/REGULAR BILL LIST
FOR MEETING DATED 6/18/2024 - BILLS LIST #10**

Account	Date	Check #	Payee	Amount
Current				
	5/21/24	29964	ULINE	\$ 3,814.57
	5/29/24	WIRE	STILLWATER TWP PAYROLL AGENCY	\$ 31,553.97
	5/31/24	29965	STEPHEN RINGOLD (SD ENTERTAINER)	\$ 725.00
	6/1/24	29966	TOMMY HILCKEN PROD (SD ENTERTAINER)	\$ 495.00
	5/31/24	29967	STILLWATER TWP BOE	\$ 437,774.85
	6/5/24	29968	AMAZON	\$ 1,117.65
	6/5/24	29969	ATLANTIC COMMUNICATIONS	\$ 810.00
	6/5/24	29970	BSN SPORTS	\$ 282.60
	6/5/24	29971	CASTNERS SAW MILL	\$ 60.00
	6/5/24	29972	CHARLES DISTASI	\$ 200.00
	6/5/24	29973	DOLAN AND DOLAN	\$ 1,178.75
	6/5/24	29974	HOME DEPOT	\$ 301.66
	6/5/24	29975	JENNIFER MINERVINO	\$ 212.09
	6/5/24	29976	JCP&L	\$ 705.21
	6/5/24	29977	JCP&L	\$ 86.05
	6/5/24	29978	MAUREEN TSADILAS	\$ 86.88
	6/5/24	29979	MONTAGUE TOOL AND SUPPLY	\$ 459.36
	6/5/24	29980	MULCH CONCEPTS	\$ 243.00
	6/5/24	29981	SHOPRITE	\$ 183.82
	6/5/24	29982	SCHENCK PRICE SMITH & KING, LLP	\$ 89.78
	6/5/24	29983	SCMUA	\$ 2,641.50
	6/5/24	29984	SEELY BROS FLAG	\$ 134.00
	6/5/24	29985	STAVOLA CONSTRUCTION	\$ 197.00
	6/5/24	29986	STILLWATER ED ASSOC PHILANTHROPIC	\$ 300.00
	6/5/24	29987	SUSS CTY CLERKS' ASSOC	\$ 30.00
	6/5/24	29988	SWTCTA	\$ 30.00
	6/5/24	29989	LINCOLN NATIONAL LIFE (LOSAP)	\$ 42,754.00
	6/5/24	29990	TRACTOR SUPPLY	\$ 495.91
	6/5/24	29991	TREASURER - STATE OF NJ (TIER A)	\$ 1,050.00
	6/5/24	29992	USPS (TAX COLL PRESTAMP ENVELOPES)	\$ 2,365.25
	6/5/24	29993	VAN CLEEF ENGINEERING	\$ 1,029.00
	6/5/24	29994	WB MASON	\$ 152.15
	6/7/24	WIRE	TREASURER - STATE OF NJ (DECALS)	\$ 44.00
	6/11/24	WIRE	STILLWATER TWP PAYROLL AGENCY	\$ 30,891.07
	6/12/24	29995	STATEWIDE INSURANCE	\$ 46,775.25
	6/13/24	WIRE	SHBP - JUNE	\$ 27,753.09
			Subtotal of Fund	\$ 637,022.46
General Capital				
	5/21/24	674	NJ MOTOR VEHICLE COMM	\$ 60.00
	6/5/24	675	AMAZON	\$ 686.75
	6/5/24	676	VAN CLEEF ENGINEERING	\$ 4,539.00
			Subtotal of Fund	\$ 5,285.75
Payroll Salary Agency				
	5/17/24	WIRE	EMPOWER (DCRP)	\$ 387.55
	5/29/24	3278	NJ FAMILY SUPPORT	\$ 199.85
	5/29/24	WIRE	STILLWATER TWP PAYROLL ACCT	\$ 22,850.35

Total - \$ 773,280.65

STILLWATER TOWNSHIP MANUAL/REGULAR BILL LIST				
FOR MEETING DATED 6/18/2024 - BILLS LIST #10				
Account	Date	Check #	Payee	Amount
	5/30/24	WIRE	IRS	\$ 7,843.61
	5/30/24	WIRE	STATE OF NJ - GIT	\$ 902.46
	6/11/24	3279	NJ FAMILY SUPPORT	\$ 199.85
	6/11/24	WIRE	STILLWATER TWP PAYROLL ACCT	\$ 18,504.69
	6/12/24	WIRE	IRS	\$ 6,804.53
	6/12/24	WIRE	STATE OF NJ - GIT	\$ 885.71
	6/14/24	WIRE	NATIONWIDE	\$ 112.00
	6/14/24	WIRE	EMPOWER (DCRP)	\$ 381.00
			<i>Subtotal of Fund</i>	\$ 59,071.60
Recycling Trust				
	5/29/24	WIRE	STILLWATER TWP PAYROLL AGENCY	\$ 75.92
	6/5/24	685	LIONETTI ASSOCIATES	\$ 340.00
	6/5/24	686	SCMUA	\$ 423.80
	6/11/24	WIRE	STILLWATER TWP PAYROLL AGENCY	\$ 75.92
			<i>Subtotal of Fund</i>	\$ 915.64
Special Trust				
	5/29/24	WIRE	STILLWATER TWP PAYROLL AGENCY	\$ 500.00
			<i>Subtotal of Fund</i>	\$ 500.00
Escrow				
	6/5/24	10331	DOLAN AND DOLAN	\$ 1,130.50
	6/5/24	10332	MAUREEN TSADILAS	\$ 35.82
	6/5/24	10333	VAN CLEEF ENGINEERING	\$ 294.00
			<i>Subtotal of Fund</i>	\$ 1,460.32
			<i>Grand Total All Manual Checks Issued:</i>	\$ 704,315.77
GRAND TOTAL OF BILLS				\$ 773,280.65

List of Bills - (0110101000001) Cash - Current CURRENT FUND

Check#	Vendor	Description	Payment	Check Total
29996	1359 - 4ALLPROMOS	PO 14921 ORDER# 1498542 - PET WASTE BAG DISPENSE	309.12	309.12
29997	907 - 4IMPRINT	PO 15020 ORDER# 27348684 - VARIOUS BAGS (2024 CC	2,779.82	2,779.82
29998	34 - AIRGAS USA, LLC	PO 15086 INV# 5508115008 5/31/2024	37.25	37.25
29999	517 - AMERICAN WEAR INC.	PO 15045 INV# 10205254,10207581,10209873,10212192	293.00	293.00
30000	323 - BETH BARILE	PO 14610 MEDICARE PART B PREMIUMS - 2024 MONTHLY	174.70	174.70
30001	323 - BETH BARILE	PO 14611 MEDICARE PART B PREMIUMS - 2024 MONTHLY	174.70	174.70
30002	1339 - BRITTANY ARMSTRONG	PO 15054 INV# 64 - CUSTODIAL SERVICES - COMM CENT	434.50	434.50
30003	1231 - CARSON 1994 CORP	PO 15039 INV# 570642 - CUSTODIAL SERVICES - JUNE	450.00	450.00
30004	1337 - CHRIS COOL HVACR LLC	PO 15100 INV# 5782, 5830 - AC SERVICING	580.00	580.00
30005	1177 - DONNA VANTASSEL	PO 14609 MEDICARE PART B PREMIUMS - 2024 MONTHLY	174.70	174.70
30006	1333 - ERIC M. BERNSTEIN, LLC	PO 15083 INV# 88099-88103 - LEGAL SERVICES - MAY	3,712.00	3,712.00
30007	1102 - FARMSIDE LANDSCAPE & DESIGN	PO 14888 2024 FIELD MAINTENANCE CONTRACT - NTE \$1	1,960.00	1,960.00
30008	608 - FLOYD MONROE	PO 14608 MEDICARE PART B PREMIUMS - 2024 MONTHLY	174.70	174.70
30009	975 - GAIL RYKER	PO 14870 MEDICARE PART B PREMIUM - 2024 MONTHLY P	174.70	174.70
30010	1161 - GANNETT NY-NJ LOCALIQ	PO 15074 INV# 6432561 - ADVERTISING - MAY 2024	432.59	432.59
30011	121 - GARDEN STATE LABORATORIES INC.	PO 15025 INV# 571225 - WATER TESTING 5/15/2024	280.00	280.00
30012	128 - HOME DEPOT CREDIT SERVICES	PO 15073 RECEIPT 6/4/24 - DEPT SUPPLIES	79.86	
		PO 15097 RECEIPT 6/11/2024 - BUILDING DEPT HALF D	273.79	353.65
30013	44 - MGL PRINTING SOLUTIONS	PO 15080 INV# 206599 - TAX PAYMENT STICKERS	107.50	107.50
30014	984 - MICHAEL CHAMMINGS	PO 14887 2024 LANDSCAPING CONTRACT PER RESO 2024	2,325.00	2,325.00
30015	82 - NJ STATE LEAGUE OF MUNICIPALITIES	PO 15056 24M-9197 - NJ MUNICIPALITIES MAGAZINE -	150.00	150.00
30016	791 - OPTIMUM	PO 15072 ACCT# 07879-171894-01-1 - DPW 6/1-6/30/	25.94	25.94
30017	1158 - PLANET NETWORKS, INC	PO 15055 INV# INV-2406-0064287 - PHONES/INTERNET/	1,326.40	1,326.40
30018	794 - PORTASOFT OF MORRIS CO.	PO 15069 INV# 1114 - MAINTENANCE AGREEMENT	311.85	
		PO 15099 INV# AS00436 - SOFTENER SYSTEM SERVICE	360.00	671.85
30019	76 - R & L DATA CENTERS INCORPORATED	PO 15087 INV# 112422 - PAYROLL SERVICES - MAY 202	502.30	502.30
30020	607 - ROBERT PASTOR	PO 14607 MEDICARE PART B PREMIUMS - 2024 MONTHLY	174.70	174.70
30021	1176 - RUTGERS, THE STATE UNIVERSITY OF NJ	PO 15093 REGISTRATION - PLANNING AND ZONING CONFE	245.00	245.00
30022	1141 - SANICO	PO 15070 INV# 907423 - DUMPSTER FOR COMMUNITY CEN	215.00	
		PO 15098 2024 MONTHLY CONTRACT RATE DIFFERENCE -	138.00	353.00
30023	90 - SCMUA-SUSSEX CTY MUNIC UTIL'S AUTH	PO 15075 INV# 7243 - SOLID WASTE DISP; COMINGLED	851.72	851.72
30024	1285 - SHARI MCSWEENEY	PO 14606 MEDICARE PART B PREMIUMS - 2024 MONTHLY	174.70	174.70
30025	266 - SHARON SUTTON	PO 14604 MEDICARE PART B PREMIUMS - 2024 MONTHLY	174.70	174.70
30026	266 - SHARON SUTTON	PO 14605 MEDICARE PART B PREMIUMS - 2024 MONTHLY	174.70	174.70
30027	150 - SPACE FARMS ZOO AND MUSEUM	PO 15095 INV# 05312024 - DEER REMOVAL - MAY 2024	58.00	58.00
30028	425 - STAPLES	PO 14996 ORDER# 7632686313 - OFFICE SUPPLIES	61.21	61.21
30029	1246 - TERRY BESHADA	PO 15052 REIMBURSEMENT - TCTANJ CONFERENCE	280.53	280.53
30030	165 - THE PRINTING CENTER, INC.	PO 15088 INV# 4352S - PRIMARY ELECTION - JUNE 4,	1,737.48	1,737.48
30031	427 - TIRE KING	PO 15076 INV# 30859 - KUBOTA TIRE	1,463.00	1,463.00
30032	286 - TRI-STATE RENTALS INC.	PO 14826 REQUISITION# 72016 - STILLWATER DAY	2,779.50	2,779.50
30033	1361 - ULINE	PO 15021 ORDER# 19012773 - TRASH CANS FOR COMM CT	680.40	680.40
30034	11 - VERIZON WIRELESS	PO 15094 INV# 9965590992 ACCT# 842357065-00001	123.84	123.84
30035	1020 - WASTEQUIP	PO 15036 QUOTE# WQ-10313370 - DUMPSTERS	6,296.00	6,296.00
TOTAL				33,232.90

**List of Bills - (0410101000001) Cash - General Capital
General Capital**

Check#	Vendor	Description	Payment	Check Total
677	1035 - AMAZON CAPITAL SERVICES	PO 14964 ORDER# 111-7946457-6223414 - LONG-TERM F	23,922.00	
		PO 14986 MULTIPLE ORDERS - FURNISHINGS FOR MUNICI	1,852.43	25,774.43
678	1241 - GARY T. SARGENT	PO 15012 PROPOSALS - WIRING UPDATES AT COMM CTR N	3,175.00	3,175.00
	TOTAL			28,949.43

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**List of Bills - (1210101000001) CASH - Dog Trust
Dog Trust**

Check#	Vendor	Description	Payment	Check Total
721	66 - NJ STATE DEPT OF HEALTH & SR SERVIC	PO 15079 ANIMAL LICENSING REPORT - MAY 2024	10.20	10.20
	TOTAL			10.20

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**List of Bills - (7510101000001) Recycling Trust - CASH
RECYCLING TRUST ACCOUNT**

Check#	Vendor	Description	Payment	Check Total
687	90 - SCMUA-SUSSEX CTY MUNIC UTIL'S AUTH	PO 15075 INV# 7243 - SOLID WASTE DISP; COMINGLED	272.35	272.35
688	1020 - WASTEQUIP	PO 15036 QUOTE# WQ-10313370 - DUMPSTERS	6,500.00	6,500.00
	TOTAL			6,772.35