



STILLWATER TOWNSHIP
TOWNSHIP COMMITTEE MEETING
AGENDA

TUESDAY, April 2, 2024
Regular Meeting: 7:00 P.M.

Zoom Link: <https://us02web.zoom.us/j/87830809012>

OPENING STATEMENT: Adequate notice of this meeting has been provided according to the Open Public Meetings Act, Assembly Bill 1030. Notice of this meeting was included in the Annual Meeting Notice to the public and sent to the press on January 2, 2024, placed on the Official Bulletin Board at the Municipal Building, and posted electronically on the Stillwater Website.

ROLL CALL: Manser Delaney Rumsey Scott Chammings

FLAG SALUTE

PROCLAMATION CHILD ABUSE PREVENTION MONTH

MINUTES: March 19, 2024 Regular & Executive Session Meeting Minutes

Motion/2nd _____ / _____

ROLL CALL: Manser Delaney Rumsey Scott Chammings

CORRESPONDENCE:

1. Herbicide Application On PSE&G Right-of-Way Request B3502 L1.99

COMMITTEE REPORTS:

Committeeman David Manser

Board of Education

Recreation Commission

Recycling Center

Committeewoman Dawn Delaney

Planning Board

Zoning Board

Recreation Committee

Finance

Committeeman George Scott

DPW

Engineering

Deputy Mayor Vera Rumsey

Zoning Board

Emergency Services

Community Center

Personnel

Mayor Lisa Chammings

Environmental Commission

Legal

CERT

Personnel

AMENDMENTS TO AGENDA

OPEN PUBLIC SESSION (Agenda items only – 3 min time limit)

OLD BUSINESS:

NEW BUSINESS:

ORDINANCE 2024-09

ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS OR PURPOSES TO BE UNDERTAKEN BY THE TOWNSHIP OF STILLWATER, IN THE COUNTY OF SUSSEX, NEW JERSEY, AND APPROPRIATING \$455,000 THEREFOR FROM VARIOUS SOURCES

Motion/2nd _____/_____

ROLL CALL:

Manser Delaney Rumsey Scott Chammings

DISCUSSION ITEMS:

First Public Land Sales of Township Owned Properties

Open Space & Rec Plan Update

No National Parks Seminar

Leap Grants

OPEN PUBLIC SESSION (any subject – 3-minute limit)

PUBLIC SESSION CLOSED

ATTORNEY’S REPORT

BILLS LIST #06 \$ 1,077,939.81

RESOLUTION 2024-51 Authorizing Payment of Bills

Motion/2nd _____ / _____

ROLL CALL: Manser Delaney Rumsey Scott Chamming

EXECUTIVE SESSION:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Stillwater, County of Sussex, New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter-specified subject matter(s).
2. The general nature of the subject matter(s) to be discussed is as follows:
 ___ Personnel ___ Contract ___ Real Property ___ Litigation/Potential Litigation
 X Attorney Client X Public Safety
3. It is anticipated at this time that the above stated subject matter(s) will be made public at the conclusion of
 each individual specified subject matter.
4. This resolution shall take effect immediately. **Time** _____ **Motion/2nd** _____ / _____

ROLL CALL: Manser Delaney Rumsey Scott Chamming

RETURN TO OPEN SESSION Time _____ **Motion/2nd** _____ / _____

ROLL CALL: Manser Delaney Rumsey Scott Chamming

ADJOURNMENT

Time: Move _____ / Second _____

ROLL CALL: Manser Delaney Rumsey Scott Chammings



Stillwater Township
Sussex County
964 Stillwater Road, Newton, NJ 07860
(973) 383-9484
Fax: (973) 383-8059

***CHILD ABUSE PREVENTION MONTH
PROCLAMATION***

WHEREAS, child abuse and neglect is a complex and ongoing problem in our society, affecting many children in Sussex County, and

WHEREAS, every child is entitled to be love, cared for, nurtured, feel secure and be free from verbal, sexual, emotional and physical abuse and neglect; and

WHEREAS, child abuse and neglect not only directly harms children, but also increases the likelihood of criminal behavior, substance abuse, health problems, and risky behavior; and

WHEREAS, the effects of child abuse are felt by communities as a whole and need to be addressed by the entire community; and

WHEREAS effective child abuse prevention programs succeed because of partnerships among families, social service agencies, schools, religious and civic organizations, law enforcement agencies and the business community.

NOW, THEREFORE, BE IT RESOLVED THAT, the Township Committee of the Township of Stillwater does hereby proclaim April 2024 as

Child Abuse Prevention Month

And calls upon all citizens, community agencies, faith groups, medical facilities, and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and strengthening the communities in which we live.

April 2, 2024

Lisa Chammings, Mayor

Attest:

Valerie Ingles, Municipal Clerk

**STILLWATER TOWNSHIP
SUSSEX COUNTY, NEW JERSEY**

ORDINANCE # 9

**ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS OR PURPOSES TO BE
UNDERTAKEN BY THE TOWNSHIP OF STILLWATER, IN THE COUNTY OF
SUSSEX, NEW JERSEY, AND APPROPRIATING \$455,000 THEREFOR FROM
VARIOUS SOURCES.**

**BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
STILLWATER, IN THE COUNTY OF SUSSEX, NEW JERSEY, AS FOLLOWS:**

Section 1. The improvements or purposes described in Section 2 of this ordinance are hereby authorized as general improvements to be made or acquired by The Township of Stillwater, in the County of Sussex, New Jersey, and there is hereby appropriated therefor the sum of \$455,000 to the extent of (a) \$17,500 from the Reserve for Park Projects, (b) \$52,000 from the Capital Improvement Fund, (c) \$105,700 from Capital Fund Balance; (d) \$26,800 from Ordinance No. 2021-10 of the Township, (e) \$68,000 from the DPW Equipment Reserve and (f) \$185,000 from an NJDOT grant.

Section 2. The improvements hereby authorized and the purposes for the financing of which the appropriation is made as provided in Section 1 of this ordinance are (a) the acquisition by purchase an enclosed trailer and a vehicle for use by the Department of Public Works (\$68,000 from the DPW Equipment Reserve), file cabinets and furnishings for the Municipal Building (\$27,000 from the Capital Improvement Fund) and turnout gear, hoses and nozzles for the Fire Department (\$65,500 from Capital Fund Balance), (b) the reconstruction and resurfacing of Mt. Benevolence - Phase 3 (\$252,000; to the extent of \$185,000 from an NJDOT grant, to the extent of \$26,800 from Ordinance 2021-10 and to the extent of \$40,200 from Capital Fund Balance), (c) the upgrade of the wiring at the bay at the Community Center (\$25,000 from the Capital Improvement Fund) and (d) the renovation of the tennis/pickle ball courts (\$17,500

from the Reserve for Park Projects), together with for all the aforeaid all equipment, work, materials, apparatus and appurtenances necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved.

Section 3. The capital budget or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Township Clerk and are available for public inspection.

Section 4. This ordinance shall take effect after publication after final passage as provided by law.

TOWNSHIP COMMITTEE

STILLWATER TOWNSHIP

ATTEST:

Valerie Ingles, Township Clerk

Lisa Chammings, Mayor

Introduced: April 2, 2024
Adopted:

**STILLWATER TOWNSHIP
SUSSEX COUNTY, NEW JERSEY
RESOLUTION 2024-51**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF STILLWATER AUTHORIZING PAYMENT
OF BILLS**

WHEREAS, the Chief Finance Officer has certified that funds are available in the proper account; and

WHEREAS, the Chief Finance Officer has approved payment upon certification from the Township Department Heads that the goods and/or services have been rendered to the Township;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Stillwater that the current bill lists, dated April 2, 2024 and on file and available for public inspection in the Office of the Chief Financial Officer and approved by the Chief Financial Officer for payment, be paid.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Stillwater Township Committee at their regular meeting held April 2, 2024, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, Sussex County, New Jersey.

Valerie Ingles
Township Clerk

**STILLWATER TOWNSHIP MANUAL/REGULAR BILL LIST
FOR MEETING DATED 4/2/2024 - BILLS LIST #6**

Account	Date	Check #	Payee	Amount
Current				
	3/19/24	WIRE	STILLWATER TWP PAYROLL AGENCY	\$ 35,684.73
	3/21/24	29807	SUSSEX CTY CLERK'S OFFICE	\$ 8.00
	3/21/24	29808	SUSSEX CTY CLERK'S OFFICE	\$ 8.00
	3/21/24	29809	IMAGEPOINT LOGOWEAR	\$ 375.04
	3/25/24	WIRE	OPEN SPACE FUND	\$ 61.33
	3/27/24	WIRE	PERS - ANNUAL APPROPRIATION	\$ 101,033.00
	3/27/24	29810	TOWN OF NEWTON (ACO)	\$ 2,750.00
	3/27/24	WIRE	CURRENT FUND	\$ 10.00
	3/28/24	WIRE	PITNEY BOWES BANK (PREPAID POSTAGE)	\$ 250.00
	3/28/24	29811	KITTATINNY REGIONAL HS	\$ 417,123.20
	3/28/24	29812	STILLWATER TWP BOE	\$ 437,774.83
			Subtotal of Fund	\$ 995,078.13
Dog Account				
	3/25/24	WIRE	CURRENT FUND	\$ 2,511.72
			Subtotal of Fund	\$ 2,511.72
Payroll Salary Agency				
	3/19/24	3270	NJ FAMILY SUPPORT PMT CENTER	\$ 199.85
	3/19/24	3271	TEAMSTERS	\$ 265.00
	3/19/24	WIRE	STILLWATER TWP PAYROLL ACCT	\$ 21,872.53
	3/19/24	WIRE	CURRENT FUND - MARCH SHBP	\$ 3,483.32
	3/20/24	WIRE	IRS	\$ 7,406.05
	3/20/24	WIRE	STATE OF NJ - GIT	\$ 981.46
	3/22/24	WIRE	NATIONWIDE	\$ 112.00
	3/25/24	WIRE	STATE OF NJ - GIT (1ST QTR 2024)	\$ 2,183.79
			Subtotal of Fund	\$ 36,504.00
Recycling Trust				
	3/19/24	WIRE	STILLWATER TWP PAYROLL AGENCY	\$ 75.92
			Subtotal of Fund	\$ 75.92
Special Trust				
	3/26/24	247	GERALD LEATHAM (REIMBURSEMENT)	\$ 60.00
			Subtotal of Fund	\$ 60.00
Escrow				
	3/19/24	10319	SHOPRITE	\$ 2.69
			Subtotal of Fund	\$ 2.69
			Grand Total All Manual Checks Issued:	\$ 1,034,292.46
GRAND TOTAL OF BILLS				\$ 1,077,939.81

List of Bills - (0110101000001) Cash - Current CURRENT FUND

Check#	Vendor	Description	Payment	Check Total
29813	38 - ALLIED OIL	PO 14780 INV# 407932 ACCT# 7199884 GASOLINE 1/	833.97	833.97
29814	1035 - AMAZON CAPITAL SERVICES	PO 14770 ORDER# 111-8064498-1989020 - REC COMM EQ	25.00	
		PO 14790 ORDER# 111-9968506-4016256 - BUILDINGS A	114.78	139.78
29815	40 - AMERIGAS	PO 14801 INV# 3162284691 PROPANE 3/18/2024	687.81	687.81
29816	1231 - CARSON 1994 CORP	PO 14808 INV# 569462 - CUSTODIAL SERVICES - APR 2	650.00	650.00
29817	69 - COUNTY OF SUSSEX (SALT)	PO 14779 SALT - FEBRUARY 2024	10,710.12	10,710.12
29818	70 - DOLAN AND DOLAN PA	PO 14707 STMT# 949749,949750 - PB LEGAL SERVICES	428.10	
		PO 14708 STMT# 949745,949746 - ZB LEGAL SERVICES	623.60	
		PO 14791 STMT# 949932 - ZB LEGAL SERVICES - GENER	110.50	1,162.20
29819	1207 - EDMUNDS GOVTECH, INC.	PO 14595 INV# 24-IN1455,24-IN1454 - 2024 EDMUNDS/	5,649.00	5,649.00
29820	623 - EHRLICH	PO 14809 INV# 58156115,58155837 - PEST CONTROL SE	465.92	465.92
29821	1340 - JA-HILL CO	PO 14800 INV# 1024048 - APPLIANCE REPAIRS	444.00	444.00
29822	432 - MIDHURST TREE CARE, LLC	PO 14814 INV# 3979 - TREE REMOVAL (NJ STATE CONT	8,100.00	8,100.00
29823	52 - NORTH EAST PARTS GROUP, LLC	PO 14787 INV# 286979 - DEPT SUPPLIES	552.62	552.62
29824	90 - SCMUA-SUSSEX CTY MUNIC UTIL'S AUTH	PO 14778 INV# 6836 - SOLID WASTE DISP; COMINGLED	698.71	
		PO 14797 INV# 6871 - SOLID WASTE DISP; COMINGLED	1,093.09	1,791.80
29825	425 - STAPLES	PO 14750 ORDER# 7627582020 - OFFICE SUPPLIES	61.87	
		PO 14754 ORDER# 7627812177 - OFFICE SUPPLIES	36.31	
		PO 14783 ORDER# 7628618127 - OFFICE SUPPLIES	50.69	148.87
29826	341 - TAMMY LEONARD, PETTY CASH	PO 14811 1ST QTR 20234 - PETTY CASH RECEIPTS	72.60	72.60
29827	156 - TRACTOR SUPPLY COMPANY	PO 14807 TICKET# 258070 - DEPT SUPPLIES	177.25	177.25
29828	126 - VAN CLEEF ENGINEERING ASSOC, LLC	PO 14803 INV# STW-1000.001-16,STW-1003.001-17 - E	4,875.00	4,875.00
29829	568 - WB MASON CO., INC	PO 14784 ORDER# S142351285 - OFFICE SUPPLIES	121.72	121.72
29830	1341 - WHIBCO OF NJ, INC	PO 14759 ORDER - INFIELD CLAY FOR VETERANS PARK (1,171.89	1,171.89
TOTAL				37,754.55

List of Bills - (0410101000001) Cash - General Capital General Capital

Check#	Vendor	Description	Payment	Check Total
667	126 - VAN CLEEF ENGINEERING ASSOC, LLC	PO 10658 WEST END DR PROJECT I & II (MA2018 & MA2	2,623.00	2,623.00
TOTAL				2,623.00

List of Bills - (1210101000001) CASH - Dog Trust Dog Trust

Check#	Vendor	Description	Payment	Check Total
718	66 - NJ STATE DEPT OF HEALTH & SR SERVIC	PO 14781 ANIMAL LICENSING REPORT - FEBRUARY 2024	121.80	121.80
TOTAL				121.80

**List of Bills - (7510101000001) Recycling Trust - CASH
RECYCLING TRUST ACCOUNT**

Check#	Vendor	Description	Payment	Check Total
679	90 - SCMJA-SUSSEX CTY MUNIC UTIL'S AUTH	PO 14778 INV# 6836 - SOLID WASTE DISP; COMINGLED	146.25	
		PO 14797 INV# 6871 - SOLID WASTE DISP; COMINGLED	152.75	299.00
	TOTAL			299.00

**List of Bills - (7910101000001) ESCROW - CASH
ESCROW - SUBDIVISION ACCOUNT**

Check#	Vendor	Description	Payment	Check Total
10320	70 - DOLAN AND DOLAN PA	PO 14709 STMT# 949747 - ZB LEGAL SERVICES - ZELIN	153.00	
		PO 14714 STMT# 949752 - PB LEGAL SERVICES - NATUR	42.50	
		PO 14715 STMT# 949748 - ZB LEGAL SERVICES - SWART	76.50	
		PO 14792 STMT# 949933 - ZB LEGAL SERVICES - SWART	34.00	
		PO 14793 STMT# 949934, 949935 - ZB LEGAL SERVICES	263.50	
		PO 14794 STMT# 949936 - PB LEGAL SERVICES - AF&EJ	518.50	
		PO 14795 STMT# 949937 - PB LEGAL SERVICES - NATUR	85.00	1,173.00
10321	126 - VAN CLEEF ENGINEERING ASSOC, LLC	PO 14625 INV# STW-1002.004-3 - ZB ENGINEERING SER	834.00	
		PO 14627 INV# STW-1002.006-2 - ZB ENG SERVICES -	486.50	
		PO 14628 INV# STW-1002.007-1 - ZB ENG SERVICES -	208.50	
		PO 14802 INV# STW-1010.005-1 - ZONING ENG SERVICE	147.00	1,676.00
	TOTAL			2,849.00