



**STILLWATER TOWNSHIP
TOWNSHIP COMMITTEE MEETING
AGENDA**

TUESDAY, February 20, 2024

Regular Meeting: 7:00 P.M.

Zoom Link: <https://us02web.zoom.us/j/83762673297>

OPENING STATEMENT: Adequate notice of this meeting has been provided according to the Open Public Meetings Act, Assembly Bill 1030. Notice of this meeting was included in the Annual Meeting Notice to the public and sent to the press on January 2, 2024, placed on the Official Bulletin Board at the Municipal Building, and posted electronically on the Stillwater Website and Facebook page.

ROLL CALL: Manser Delaney Rumsey Scott Chammings

FLAG SALUTE:

OUTDOOR PUBLIC EVENT PRESENTATION FOR DISCUSSION- BROADSIDE PRODUCTIONS, INC.

MINUTES: February 6, 2023 Regular and Executive Session Meeting Minutes

Motion/2nd _____ / _____

ROLL CALL: Manser Delaney Rumsey Scott Chammings

CORRESPONDENCE:

1. Rutgers University Center for Government Services Online Program for elected Municipal Officials
2. NJDEP Suspected Hazardous Substance Discharge Notification
3. Disabled Veteran Property Tax Exemption Nicholas Carriera
4. Sussex County Dept of Health Upcoming Events

REPORTS:

1. Community Center Receipt Report – January 2024
2. Peddler License Report- January 2024
3. Landlord Registration Fees- January 2024
4. Recreation Commission Report – January 2024
5. Board of Health Receipts – January 2024
6. Construction Permit Activity Report January 2024
7. Vacant/Abandon Property Registration Report – January 2024
8. Convenience Center Report – January 2024
9. Registrar Report – January 2024
10. Certified Copies Report – January 2024
11. 2023 Accumulated Absences Summary

- 12. ACO Report – January 2024
- 13. Stillwater Area Vol Fire Co Profit Loss Detail Jan-Dec 2023
- 14. 2023 Annual Zoning Board Report
- 15. Sussex County Health Inspection Report January 2024

Motion/2nd _____ / _____

ROLL CALL: Manser Delaney Rumsey Scott Chammings

AMENDMENTS TO AGENDA

OPEN PUBLIC SESSION (Agenda items only – 3 min time limit)

OLD BUSINESS:

PUBLIC HEARING AND FINAL ADOPTION

ORDINANCE 2024-04 AN ORDINANCE AUTHORIZING THE PUBLIC SALE OF REAL PROPERTY TO CONTIGUOUS PROPERTY OWNERS PURSUANT TO N.J.S.A. 40A:12-13(b)(5) [Public Hearing & Final Adoption]

Motion/2nd _____ / _____

ROLL CALL: Manser Delaney Rumsey Scott Chammings

ORDINANCE 2024-05 CAPITAL ORDINANCE APPROPRIATING AN AMOUNT NOT TO EXCEED \$17,500.00 FOR REPAIRS TO THE CRANDON LAKE DAM [Public Hearing & Final Adoption]

Motion/2nd _____ / _____

ROLL CALL: Manser Delaney Rumsey Scott Chammings

ORDINANCE 2024-06 CAPITAL ORDINANCE APPROPRIATING \$31,000.00 FOR THE PURCHASE OF 2002 GMC 3500 HD BUCKET TRUCK [Public Hearing Final Adoption]

Motion/2nd _____ / _____

ROLL CALL: Manser Delaney Rumsey Scott Chammings

ORDINANCE 2024-07 AN ORDINANCE OF THE TOWNSHIP OF STILLWATER COUNTY OF SUSSEX, NEW JERSEY AMENDING ORDINANCE 2021-15 ENTITLED “ORDINANCE OF THE TOWNSHIP OF STILLWATER ESTABLISHING FEES FOR THE USE OF THE COMMUNITY CENTER” [Public Hearing & Final Adoption]

Motion/2nd _____ / _____

ROLL CALL: Manser Delaney Rumsey Scott Chammings

NEW BUSINESS:

RESOLUTIONS

RESOLUTION 2024-34 RESOLUTION AUTHORIZING ACCEPTANCE OF A GRANT AWARD FROM THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR HAZARDOUS DISCHARGE SITE REMEDIATION

Motion/2nd _____ / _____

ROLL CALL: Manser Delaney Rumsey Scott Chammings

RESOLUTION 2024-35 RESOLUTION AUTHORIZING A TRANSFER OF 2023 APPROPRIATIONS

Motion/2nd _____ / _____

ROLL CALL: Manser Delaney Rumsey Scott Chammings

RESOLUTION 2024-36 RESOLUTION SUPPORTING STILLWATER TOWNSHIP ELEMENTARY AS COLLABORATOR FOR MAKERSPACE GRANT

Motion/2nd _____ / _____

ROLL CALL: Manser Delaney Rumsey Scott Chammings

RESOLUTION 2024-37 RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT WITH SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY FOR THE PROVISION OF CERTIFIED RECYCLING PROFESSIONAL SERVICES TO CERTIFY AND SUBMIT THE 2023 RECYCLING TONNAGE REPORT TO NJDEP

Motion/2nd _____ / _____

ROLL CALL: Manser Delaney Rumsey Scott Chammings

RESOLUTION 2024-38

RESOLUTION AUTHORIZING ACCEPTANCE OF SPOTTED LANTERNFLY – 2024-2026 CHEMICAL CONTROL TREATMENT GRANT

Motion/2nd _____ / _____

ROLL CALL:

Manser **Delaney** **Rumsey** **Scott** **Chammings**

DISCUSSION ITEMS:

992 Fairview Lake Road Update

Letter from the Historical Society of Stillwater Township Request For Letter of Support

Local Recreation Improvement Grant

OPEN PUBLIC SESSION (any subject – 3-minute limit)

PUBLIC SESSION CLOSED

ATTORNEY’S REPORT

BILLS LIST #03 \$888,946.28

RESOLUTION 2024-39

Authorizing Payment of Bills

Motion/2nd _____ / _____

ROLL CALL:

Manser **Delaney** **Rumsey** **Scott** **Chammings**

EXECUTIVE SESSION:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Stillwater, County of Sussex, New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter-specified subject matter(s).
2. The general nature of the subject matter(s) to be discussed is as follows:
 ___ Personnel ___ Contract ___ Real Property ___ Litigation/Potential Litigation
 ___ Attorney Client ___ Public Safety
3. It is anticipated at this time that the above stated subject matter(s) will be made public at the conclusion of
 each individual specified subject matter.

4. This resolution shall take effect immediately. Time _____ Motion/2nd _____ / _____

ROLL CALL: Manser Delaney Rumsey Scott Chammings

RETURN TO OPEN SESSION Time _____ Motion/2nd _____ / _____

ROLL CALL: Manser Delaney Rumsey Scott Chammings

ADJOURNMENT

Time _____ Motion/2nd _____ / _____

ROLL CALL: Manser Delaney Rumsey Scott Chammings

**STILLWATER TOWNSHIP
SUSSEX COUNTY, NEW JERSEY**

ORDINANCE 2024-04

**AN ORDINANCE AUTHORIZING THE PUBLIC SALE
OF REAL PROPERTY TO CONTIGUOUS PROPERTY OWNERS
PURSUANT TO N.J.S.A. 40A:12-13(b)(5)**

WHEREAS, the Township of Stillwater is the owner of certain real property set forth in Schedule “A”, which properties are not needed or required for municipal use; and

WHEREAS, the lots are less than the minimum size required for development under the municipal ordinance and is without capital improvements; and

WHEREAS, the Township Committee deems it in the best interest of the Township of Stillwater to sell the properties to owners of each contiguous property in accordance with the provisions of N.J.S.A. 40A:12-13(b)(5) and N.J.S.A. 40A:12-13.2; and

WHEREAS, the sale shall be conducted as an auction limited to contiguous property owners to be held at the Township of Stillwater Municipal Building, 964 Stillwater Road, Newton, New Jersey 07860 on June 20, 2023, at 7:00pm or such adjourned date as may be determined by the Stillwater Township Committee; and

NOW, THEREFORE, BE IT ORDAINED by the Stillwater Township Committee as follows:

1. The Township of Stillwater shall offer for sale by auction, pursuant to the provisions of N.J.S.A. 40A:12-13(b)(5) and N.J.S.A. 40A:12-13.2, the properties listed on Schedule “A” to the contiguous property owners. Schedule “A” also contains the minimum sale price for each property. The sale is limited to contiguous property owners, and the sale is conditioned upon the property being sold merging with the contiguous property owner’s existing property. The properties being sold are less than the minimum size required for development under the municipal zoning ordinance and are without any capital improvement and shall be merged with the purchaser's contiguous lot. The Township Committee reserves the right, in its discretion to reject all bids for each property for any reason, including but not limited to, in the event that the minimum sale price for such property is not met.

2. Upon final passage of this Ordinance, the sale shall take place on June 20, 2023 at 7:00pm at the Stillwater Township Municipal Building, 964 Stillwater Road, Newton, New Jersey, subject to receiving no higher bid for said parcels, after offering same to the highest bidder, at said time and place.

3. A copy of this Ordinance shall be posted on the bulletin board or other conspicuous place in the Stillwater Township Municipal Building. Notice of adoption of this Ordinance shall be made in the official Township newspaper within five (5) days following the enactment of the Ordinance. Notice of the public sale shall be published in the official Township of Stillwater

newspaper by two (2) insertions at least once a week during two (2) consecutive weeks, the last publication shall be within seven (7) days prior to the sale date.

4. The property shall be sold subject to the following terms and conditions:

(a) The property is sold "as is". No representations of any kind are made by the Township as to the conditions of the property, and the descriptions of the property are intended as a general guide only and may not be accurate. The properties are being sold in the present "as is", "where is", with all faults.

(b) The sale shall be made after legal advertisement of this Ordinance to the highest bidder who is the owner of a contiguous property, which property shall merge with the property being sold, and become part of the contiguous property owned by the successful bidder.

(c) The Township does not warrant or certify title to the property and in no event shall the Township of Stillwater be liable for any damages to the purchaser-successful bidder if title is found unmarketable for any reason and the purchaser-successful bidder waives any and all right in damages or by way of liens against the Township. The sole remedy being the right to receive a refund prior to closing of the deposit paid in the event title is found unmarketable. It shall be the obligation of the successful purchaser to examine title to said premises prior to the closing. In the event of closing and a later finding of defect of title, the Township shall not be responsible for same, shall not be required to refund money or correct any defect in title or be held liable for damages.

(d) Acceptance of the highest bid shall constitute a binding agreement of sale and the purchaser shall be deemed to agree to comply with the terms and conditions of the sale herein contained.

(e) The highest bidder shall deposit with the Township cash, check or money order in the amount of not less than 10% of the bid price at the time of sale. In the event the successful bidder fails to deposit 10% of the bid price at the time of the sale, the Township of Stillwater will re-auction the property at the same public sale. If the successful bidder fails to pay the deposit, the bidder shall be responsible for any difference between their bid and the final sale bid in the event such bid is lower than the bid of the original bidder.

(f) The highest bidder must pay the balance of the purchase price, plus (1) the sum of \$275 for the legal services incurred by the Township; (2) the Township of Stillwater's advertising and the actual recording fees within thirty (30) days after the date the Council adopts a resolution confirming the winning bid(s); and (3) realty transfer fees, if any. The balance shall be paid by certified funds. In addition, for all properties that are subject to Section 5 (r) of this Resolution, the Purchaser shall provide the Township Attorney with a copy of the deed for their existing property and their title insurance policy within seven (7) days of their being notified that they are the successful bidder of the sale. Once the purchase price has been paid, a Quitclaim Deed without covenants will be prepared by the Township Attorney and, after execution by the Township Officials, shall be recorded with the Sussex County Clerk's Office by the Township Attorney. Additional work performed by the Township Attorneys beyond the standard preparation of the sale resolutions, notice of sale,

letters to property owners and adjoining property owners, Deed and closing statement shall be billed at the rate charged by the Township Attorney and shall be the responsibility of the purchaser, which fees must be paid prior to the Deed being recorded.

(g) The Deed will be subject to all matters of record, which may affect title herein, what an accurate survey may reveal, the Ordinances of the Township of Stillwater and reserving an easement for all natural or constructed drainage systems, waterways, water and sewer easements, if any, on the premises and the continued right of maintenance and flow thereof.

(h) The property will be sold subject to the current year taxes, prorated from the date of sale.

(i) The Township Committee reserves the right to withdraw this offer to sell, or upon completion of the bidding to accept or reject any or all bids for said properties or to waive any informality in relation thereto.

(j) All bidders currently owing property within the Township must have their taxes, as well as all municipal utility charges, if applicable, paid to date in order to be a qualified bidder. In the event the bidder's taxes or municipal utility charges are delinquent, the bidder shall be deemed unqualified and such bid shall be rejected.

(k) This same is made subject to all applicable laws, statutes, regulations, resolutions and ordinances of the United States, State of New Jersey and Township of Stillwater.

(m) No employee, agent or officer of the Township of Stillwater has any authority to waive, modify or amend any of the conditions of sale.

(n) The purchaser must abide by appropriate zoning, subdivision, health and building regulations and code, and agrees that this sale will not be used as ground to support any variance from or realization of the regulations.

(o) The failure of the purchaser to close on title within the time provided for in Subsection 5(f) of this Ordinance shall constitute a breach of this Ordinance unless the Township agrees in writing prior to that date to extend the time of the closing. In the event the purchaser fails to close within the dates provided for in Subsection 5(1) or such date as may be extended by the Township, the deposit paid by the purchaser shall be retained by the Township as liquidated damages. The municipality is entitled to retain the purchaser's deposit to the extent of any expenses and/or losses it incurs including but not limited to advertising costs, attorney's fees, lost tax revenues from the date of the required closing as well as additional cost of resale and the difference in the sales price, to the extent the property is sold for a lower price and any subsequent sale. The only exception to this section is in the event that the purchaser fails to close as a result of the title being unmarketable, in which case the Purchaser shall be entitled to a refund of their deposit as provided for in Subsection 5(c) of this Ordinance.

(p) The purchase shall not be used for any County, Board of Taxation, Tax

Court of New Jersey, or in any Courts of the State as grounds to support a challenge of the existing assessments with regard to other properties.

- (q) The sale shall be subject to final approval by the Township Committee.

Potential Bidders are advised:

- (1) To conduct all necessary title searches prior to the date of sale.
- (2) No representations of any kind are made by the Township of Stillwater as to the conditions of the Property, including habitability or usability; the Property is being sold in its present conditions "as is".
- (3) The Property will be conveyed by a Quit Claim Deed and such conveyance shall be subject to all covenants, restrictions, reservations and easements established of record or by prescription and without representation as to character of title of the Property to be conveyed.
- (4) The highest bidder for the Property shall have the right, at its sole cost and expense, to obtain a new survey of the Property. Provided such survey depicts the Property and is certified to be correct to the Township of Stillwater, the Township of Stillwater shall utilize the legal description drawn in accordance with such survey in the Deed of conveyance, provided the highest bidder provides such legal description and a copy of the certified survey to the Township of Stillwater not less than one week prior to the date set for closing of title.

Additional Terms the Successful Bidder must comply with:

- (1) To abide by appropriate zoning, subdivision, health and building regulations and codes and stipulate that this sale will not be used as grounds to support any variance from the regulations.
- (2) That the failure to close title as agreed shall forfeit to the Township of Stillwater any and all money deposited with the Township.

5. Severability. If any provision of this Ordinance or the application of this Ordinance to any person or circumstances is held invalid, the remainder of this Ordinance shall not be affected and shall remain in full force and effect.

6. Repealer. All ordinances or parts of ordinances or resolutions that are inconsistent or in opposition to the provisions of this Ordinance are hereby repealed in their entirety.

7. Effective Date. This Ordinance shall take effect immediately upon adoption and publication in accordance with law.

This Ordinance shall take effect upon final adoption of publication as may be required by law.

TOWNSHIP COMMITTEE

STILLWATER TOWNSHIP

ATTEST:

Valerie Ingles, Township Clerk

Lisa Chamings, Mayor

Introduced: February 6, 2024

Adopted: February 20, 2024

SCHEDULE A

<u>Tax Block</u>	<u>Lot</u>	<u>Location</u>	<u>Lot Size</u>	<u>Minimum Sale Price</u>
501	6	East Court	70 x 165	\$250

**TOWNSHIP OF STILLWATER
SUSSEX COUNTY, NEW JERSEY**

ORDINANCE 2024-05

**CAPITAL ORDINANCE APPROPRIATING AN AMOUNT NOT TO EXCEED
\$17,500.00 FOR REPAIRS TO THE CRANDON LAKE DAM**

BE IT ORDAINED by the Township Committee of the Township of Stillwater, in the County of Sussex, New Jersey, AS FOLLOWS;

Section 1. The improvement(s) or purpose(s) described in Section 3 of this capital ordinance are hereby respectively authorized as general improvements to be made or acquired by the Township of Stillwater, New Jersey. For the said improvement(s) or purpose(s) stated in said Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriations made for said improvement(s) or purpose(s), said sums being inclusive of all appropriations heretofore made therefore not to exceed \$17,500.00.

Section 2. For the financing of said improvement(s) or purpose(s) and to meet the part of said \$20,000.00 appropriations, the Township will use up to \$17,500.00 from the Capital Improvement Fund, as described in Section 3.

Section 3. The purpose hereby authorized for the allocation of which said obligations are to be spent, the appropriation made for an estimated cost of each such purpose, and the estimated maximum amount of funds to be spent for such purpose, is respectively as follows:

Repairs to Crandon Lake Dam	\$17,500.00	Capital Improvement Fund
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The aforementioned improvement(s) or purpose(s) where applicable, are in accordance with specifications on file in the office of the Township Clerk, which specifications are hereby approved.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

- (a) The said purpose(s) described in Section 3 of this capital ordinance are capital expenses and are each a property or improvement which the Township may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specifically assessed on property specially benefited thereby.

- (b) The average period of usefulness of said purposes within the limitations of said Local bond Law and taking into consideration the respective amounts of the said obligations authorized for the several purposes, according to the reasonable life thereof computed by this capital ordinance, is a minimum of five (5) years.

Section 5. This capital ordinance shall take effect ten (10) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

**TOWNSHIP COMMITTEE
OF STILLWATER TOWNSHIP**

ATTEST:

Valerie Ingles, Township Clerk

Lisa Chammings, Mayor

DATED: Introduced: February 6, 2024
Adopted: February 20, 2024

**TOWNSHIP OF STILLWATER
SUSSEX COUNTY, NEW JERSEY**

ORDINANCE 2024-06

**CAPITAL ORDINANCE APPROPRIATING \$31,000.00 FOR THE PURCHASE
OF
2002 GMC 3500 HD BUCKET TRUCK OR EQUIVALENT**

BE IT ORDAINED by the Township Committee of the Township of Stillwater, in the County of Sussex, New Jersey, AS FOLLOWS;

Section 1. The improvement(s) or purpose(s) described in Section 3 of this capital ordinance are hereby respectively authorized as general improvements to be made or acquired by the Township of Stillwater, New Jersey. For the said improvement(s) or purpose(s) stated in said Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriations made for said improvement(s) or purpose(s), said sums being inclusive of all appropriations heretofore made therefore and amounting in the aggregate to \$31,000.00.

Section 2. For the financing of said improvement(s) or purpose(s) and to meet the part of said \$31,000.00 appropriations, the Township will use \$31,000.00 from the Storm Emergency Trust Fund, as described in Section 3.

Section 3. The purpose hereby authorized for the allocation of which said obligations are to be spent, the appropriation made for an estimated cost of each such purpose, and the estimated maximum amount of funds to be spent for such purpose, is respectively as follows:

2002 GMC 3500 HD Bucket Truck or Equivalent	\$31,000.00
Storm Emergency Trust	

The aforementioned improvement(s) or purpose(s) where applicable, are in accordance with specifications on file in the office of the Township Clerk, which specifications are hereby approved.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

- (a) The said purpose(s) described in Section 3 of this capital ordinance are capital expenses and are each a property or improvement which the Township may lawfully acquire or make as a general improvement, and no part of the cost

thereof has been or shall be specifically assessed on property specially benefited thereby.

- (b) The average period of usefulness of said purposes within the limitations of said Local bond Law and taking into consideration the respective amounts of the said obligations authorized for the several purposes, according to the reasonable life thereof computed by this capital ordinance, is a minimum of five (5) years.

Section 5. This capital ordinance shall take effect ten (10) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

**TOWNSHIP COMMITTEE
OF STILLWATER TOWNSHIP**

ATTEST:

Valerie Ingles, Township Clerk

Lisa Chamings, Mayor

DATED: Introduced: February 6, 2024
Adopted: February 20, 2024

**TOWNSHP OF STILLWATER
SUSSEX COUNTY, NEW JERSEY**

ORDINANCE 2024-07

**AN ORDINANCE OF THE TOWNSHIP OF STILLWATER
COUNTY OF SUSSEX, NEW JERSEY AMENDING ORDINANCE 2021-15
ENTITLED “ORDINANCE OF THE TOWNSHIP OF STILLWATER ESTABLISHING
FEES FOR THE USE OF THE COMMUNITY CENTER”**

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Stillwater, Sussex County, New Jersey that Ordinance 2021-15 and Township Code Chapter 182-1 Use of Community Center is amended as follows:

SECTION 1.

The Community Center deposit and fees are set as follows:

	Refundable Deposit	Fee
Not-For-Profit Organization (1 Time Event Use)	\$50	\$100
Resident Users	\$150	\$300
Civil Organization Annual User Fee	None	\$100

This Ordinance shall take effect retroactive to February 20, 2024, subject to passage and publication of this Ordinance as required by law.

**TOWNSHIP COMMITTEE
OF STILLWATER TOWNSHIP**

ATTEST:

Valerie Ingles, Township Clerk

Lisa Chammings, Mayor

DATED: Introduced: February 6, 2024
Adopted: February 20, 2024

**STILLWATER TOWNSHIP
SUSSEX COUNTY, NJ**

RESOLUTION# 2024-34

**RESOLUTION AUTHORIZING ACCEPTANCE OF A GRANT AWARD FROM
THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION
FOR HAZARDOUS DISCHARGE SITE REMEDIATION**

WHEREAS, the Township of Stillwater has been awarded a Hazardous Discharge Site Remediation Fund Grant for the Project Site 992 Fairview Lake Road; and

WHEREAS, the amount of the Grant Award is up to \$55,515.00; and

WHEREAS, the Township of Stillwater accepts the award of the Hazardous Discharge Site Remediation Grant from the New Jersey Department of Environmental Protection, Application Prod-00313597, in the amount of \$55,515.00;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Stillwater, New Jersey as follows:

1. The Township of Stillwater hereby accepts the Hazardous Discharge Site Remediation Fund Grant detailed above.
2. The Chief Financial Officer is authorized to establish a grant line in the amount of \$55,515.00.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held February 20, 2024 at the Stillwater Township Municipal Building, Stillwater, Sussex County, New Jersey.

Valerie Ingles, RMC
Township Clerk

**TOWNSHIP OF STILLWATER
COUNTY OF SUSSEX**

RESOLUTION 2024-35

**RESOLUTION AUTHORIZING A TRANSFER
OF 2023 APPROPRIATIONS**

WHEREAS, the Finance Officer certifies there are insufficient funds in the budgetary accounts listed below to meet the demands thereon for the balance of the year; and

WHEREAS, the Finance Officer certifies there appear to be a surplus in the budgetary accounts listed below, over and above the demand deemed necessary for the balance of the year; and

WHEREAS, N.J.S.A. 40A:4-58 provides that transfers of funds may be made during the last two months of the budget year;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Stillwater that the Chief Financial Officer is authorized to make a transfer in 2023 budget appropriations in the amount of \$300.00 within the Current Fund, as follows:

Current Fund	From:	To:
Office of Emergency Mgmt: O/E	\$ 300.00	
Landfill: Groundwater Testing		\$ 300.00
	\$ 300.00	\$ 300.00

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held February 20, 2024 at the Stillwater Township Municipal Building, Stillwater, Sussex County, New Jersey.

Valerie Ingles, RMC
Township Clerk

**STILLWATER TOWNSHIP
SUSSEX COUNTY, NJ**

RESOLUTION# 2024-36

**RESOLUTION SUPPORTING STILLWATER TOWNSHIP ELEMENTARY AS
COLLABORATOR FOR MAKERSPACE GRANT**

WHEREAS, Stillwater Township Elementary is applying for the “Expanding Access to Climate Change Education and the New Jersey Student Learning Standards through Interdisciplinary Learning and Community Resilience Projects” grant through the NJDOE; and

WHEREAS, they are requesting to study the Stillwater Community Center and require a Community Partner Collaborator; and

WHEREAS, the Stillwater Township Committee acts in full support of the proposed program; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Stillwater, County of Sussex, New Jersey hereby supports Stillwater Township Elementary as Community Partner Collaborator for the grant application.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held February 20, 2024, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, Sussex County, New Jersey.

Valerie Ingles, RMC
Township Clerk

**STILLWATER TOWNSHIP
SUSSEX COUNTY, NEW JERSEY
RESOLUTION 2024-37**

**RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT WITH
SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY FOR THE PROVISION
OF CERTIFIED RECYCLING PROFESSIONAL SERVICES TO CERTIFY AND
SUBMIT THE 2023 RECYCLING TONNAGE REPORT TO NJDEP**

WHEREAS, the Township of Stillwater is required to submit a Certified Recycling Tonnage Report to NJDEP for the year 2023; and

WHEREAS, the Township of Stillwater does not employ a Certified Recycling Professional required to file the Recycling Tonnage Report; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1, et seq.) (hereinafter, “the Act”) provides that local units of government may enter into a contract to provide or receive any service that either local unit participating in the Agreement is empowered to provide or receive within its own jurisdiction, including services incidental to the primary purposes of any of the participating units (N.J.S.A. 40A:65-4); and

WHEREAS, Stillwater Township will prepare the 2023 Stillwater Township Recycling Tonnage Report; and

WHEREAS, Stillwater Township wishes to request the services of the SCMUA in the form of the District Recycling Coordinator as a Certified Recycling Professional to certify and submit the required 2023 Stillwater Township Tonnage Report to NJDEP by April 30, 2024; and

WHEREAS, SCMUA has the qualified staff to certify the Recycling Tonnage Report prepared by Stillwater Township and electronically submit it to NJDEP on behalf of Stillwater Township under the terms and conditions set forth in the Shared Services Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Stillwater as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute a Shared Services Agreement, a copy of which is attached hereto, with SCMUA for the provision of Certified Recycling Professional Services to certify and submit the 2023 Recycling Tonnage Report to NJDEP.
2. This Resolution shall take effect immediately.
3. All Township Staff and Professionals are authorized to take any and all necessary actions to see to the implementation of this Resolution.

I hereby certify this is a true copy of the Resolution adopted by the Township Committee of the Stillwater Township on February 20, 2024.

Valerie Ingles, RMC
Township Clerk

**STILLWATER TOWNSHIP
SUSSEX COUNTY, NJ**

RESOLUTION# 2024-38

**RESOLUTION AUTHORIZING ACCEPTANCE OF
SPOTTED LANTERNFLY – 2024-2026 CHEMICAL CONTROL TREATMENT GRANT**

WHEREAS, the Township of Stillwater has been awarded a Spotted Lanterfly – 2024-2026 Chemical Control Treatment Grant from the New Jersey Department of Agriculture to perform chemical treatment activities against the Spotted Lanterfly; and

WHEREAS, the total amount of the Grant Award is \$20,000.00; and

WHEREAS, the Township of Stillwater accepts the award of the Spotted Lanternfly – 2024-2026 Chemical Control Treatment Grant in the amount of \$20,000;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Stillwater, New Jersey as follows:

1. The Township of Stillwater hereby accepts the Spotted Lanternfly – 2024-2026 Chemical Control Treatment Grant detailed above.
2. The Chief Financial Officer is authorized to establish a grant line in the amount of \$20,000.00.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held February 20, 2024 at the Stillwater Township Municipal Building, Stillwater, Sussex County, New Jersey.

Valerie Ingles, RMC
Township Clerk

**STILLWATER TOWNSHIP MANUAL/REGULAR BILL LIST
FOR MEETING DATED 2/20/2024 - BILLS LIST #3**

Account	Date	Check #	Payee	Amount
Current				
	1/17/24	29599	EDMUNDS GOVTECH - VOIDED CHECK	\$ (10,285.50)
	2/2/24	29656	EDMUNDS GOVTECH - REPLACMT CHECK	\$ 4,353.00
	2/6/24	WIRE	STILLWATER TWP PAYROLL AGENCY	\$ 33,714.03
	1/26/24	29651	SUSS CTY CLERK'S OFF - VOIDED CK	\$ (70.00)
	2/7/24	29688	SUSS CTY CLERK'S OFF - REPLACMT CK	\$ 8.00
	1/26/24	29652	SUSS CTY CLERK'S OFF - VOIDED CK	\$ (70.00)
	2/4/24	29689	SUSS CTY CLERK'S OFF - REPLACMT CK	\$ 8.00
	2/14/24	29690	SUSS CTY TREASURER	\$ 685,433.77
	2/14/24	29691	SUSS CTY TREASURER	\$ 65,251.60
	2/14/24	29692	SUSS CTY TREASURER	\$ 2,806.89
	2/14/24	29693	SUSS CTY TREASURER	\$ 13,728.96
	2/14/24	29694	SUSS CTY TREASURER	\$ 1,061.27
	2/14/24	29695	SUSS CTY TREASURER	\$ 61.33
	2/14/24	29696	TOWNSHIP OF WANTAGE	\$ 11,580.00
	2/15/24	WIRE	SHBP - FEBRUARY	\$ 24,203.10
	2/14/24	WIRE	SUSS CTY TREASURER - 911 PMT	\$ 3,585.25
	2/15/24	WIRE	RESERVE ACCT - PREPAID POSTAGE	\$ 250.00
			Subtotal of Fund	\$ 835,619.70
Dog Account				
	2/15/24	717	NJ STATE DEPT OF HEALTH & SR SVCS	\$ 595.80
			Subtotal of Fund	\$ 595.80
Payroll Salary Agency				
	2/6/24	3266	NJ FAMILY SUPPORT PMT CENTER	\$ 199.85
	2/6/24	WIRE	STILLWATER TWP PAYROLL ACCT	\$ 20,979.75
	2/7/24	WIRE	IRS	\$ 7,110.68
	2/7/24	WIRE	STATE OF NJ - GIT	\$ 930.52
	2/9/24	WIRE	NATIONWIDE	\$ 112.00
	2/9/24	WIRE	PRUDENTIAL	\$ 336.17
			Subtotal of Fund	\$ 29,668.97
Recycling Trust				
	2/6/24	WIRE	STILLWATER TWP PAYROLL AGENCY	\$ 75.92
			Subtotal of Fund	\$ 75.92
			Grand Total All Manual Checks Issued:	\$ 866,020.39
GRAND TOTAL OF BILLS				\$ 888,946.28

**List of Bills - (0110101000001) Cash - Current
CURRENT FUND**

Check#	Vendor	Description	Payment	Check Total
29697	34 - AIRGAS USA, LLC	PO 14671 INV# 5505236872 1/31/2024	24.75	24.75
29698	1035 - AMAZON CAPITAL SERVICES	PO 14542 ORDER# 111-9657514-6016223 - RECREATION	176.99	
		PO 14675 ORDER# 111-5935077-0433867 - OFFICE SUPP	135.99	312.98
29699	517 - AMERICAN WEAR INC.	PO 14656 INV# 10163352,10165748,10170405,10172742	289.75	289.75
29700	323 - BETH BARILE	PO 14610 MEDICARE PART B PREMIUMS - 2024 MONTHLY	349.40	349.40
29701	323 - BETH BARILE	PO 14611 MEDICARE PART B PREMIUMS - 2024 MONTHLY	349.40	349.40
29702	117 - CAMPBELL SUPPLY COMPANY OF SUSSEX COUNTY	PO 14502 INV# R005015593 - STFD VEHICLE MAINTENAN	1,748.44	
		PO 14538 QUOTE# R005015593 - STFD VEHICLE MAINTEN	4,607.31	6,355.75
29703	167 - CENTER FOR PREVENTION & COUNSELING, INC.	PO 14659 INV# 3196, 3197 - SENIOR HEALTH CLASSES	600.00	600.00
29704	1177 - DONNA VANTASSEL	PO 14609 MEDICARE PART B PREMIUMS - 2024 MONTHLY	349.40	349.40
29705	1333 - ERIC M. BERNSTEIN, LLC	PO 14668 INV# 86426,86427,86428,86429 - LEGAL SER	1,872.00	1,872.00
29706	608 - FLOYD MONROE	PO 14608 MEDICARE PART B PREMIUMS - 2024 MONTHLY	349.40	349.40
29707	1184 - FRANKLIN SUSSEX AUTOMALL	PO 14385 QUOTE - STFD VEHICLE MAINTENANCE - OIL C	216.56	216.56
29708	1161 - GANNETT NY-NJ LOCALiQ	PO 14657 INV# 6172961 - ADVERTISING - JAN 2024	288.28	288.28
29709	41 - JERSEY CENTRAL POWER AND LIGHT	PO 14685 INV# 95019723923 ACCT# 200000020731 1/	966.63	966.63
29710	86 - MICROSISTEMS-NJ.COM, LLC	PO 14532 ORDER - TAX ASSESSOR FORMS	3,205.75	3,205.75
29711	791 - OPTIMUM	PO 14661 INV#178332014-TOWN HALL; INV#171894011-D	141.03	141.03
29712	76 - R & L DATA CENTERS INCORPORATED	PO 14666 INV# 111454 - PAYROLL SERVICES - JAN 202	804.30	804.30
29713	934 - RFP SOLUTIONS	PO 14670 INV# A27683 - PHONE SYSTEM REPAIR	234.00	234.00
29714	607 - ROBERT PASTOR	PO 14607 MEDICARE PART B PREMIUMS - 2024 MONTHLY	349.40	349.40
29715	282 - RR DONNELLEY	PO 14569 ORDER - (100) FORMS REG-42A	46.25	46.25
29716	90 - SCMUA-SUSSEX CTY MUNIC UTIL'S AUTH	PO 14652 INV# 6652 - SOLID WASTE DISP; COMINGLED	674.10	
		PO 14665 INV# 6673 - SOLID WASTE DISP; COMINGLED	774.68	1,448.78
29717	939 - SEPTICARE	PO 14660 INV# PA013124-06,-07,-05 - SEPTIC PUMPIN	1,842.50	1,842.50
29718	1285 - SHARI MCSWEENEY	PO 14606 MEDICARE PART B PREMIUMS - 2024 MONTHLY	349.40	349.40
29719	266 - SHARON SUTTON	PO 14604 MEDICARE PART B PREMIUMS - 2024 MONTHLY	349.40	349.40
29720	266 - SHARON SUTTON	PO 14605 MEDICARE PART B PREMIUMS - 2024 MONTHLY	349.40	349.40
29721	150 - SPACE FARMS ZOO AND MUSEUM	PO 14672 INV# 013124 - DEER REMOVAL - JAN 2024	29.00	29.00
29722	425 - STAPLES	PO 14664 ORDER# 7625555796 - OFFICE SUPPLIES	101.44	101.44
29723	1237 - TARA TOSTI - REIMBURSEMENT	PO 14635 REIMBURSEMENT - REC COMM GIFT CARD AWARD	108.95	108.95
29724	1334 - TEAM LIFE	PO 14667 QUOTE# 16512 - PADS FOR AEDS AT MUN. BLD	297.00	297.00
29725	574 - VALLEY PHYSICIAN SERVICES	PO 14679 INV# 737811C5622 - DOT ONSITE TESTING 1	85.00	85.00
29726	11 - VERIZON WIRELESS	PO 14678 INV# 9955637027 ACCT# 842357065-00001	123.90	123.90
29727	1335 - WIZER	PO 14682 INV# CFF1385B-0001 - CYBER SECURITY TRAI	300.00	300.00
TOTAL				22,489.80

**List of Bills - (7510101000001) Recycling Trust - CASH
RECYCLING TRUST ACCOUNT**

Check#	Vendor	Description	Payment	Check Total
675	90 - SCMUA-SUSSEX CTY MUNIC UTIL'S AUTH	PO 14652 INV# 6652 - SOLID WASTE DISP; COMINGLED	124.15	
		PO 14665 INV# 6673 - SOLID WASTE DISP; COMINGLED	164.45	288.60
676	425 - STAPLES	PO 14664 ORDER# 7625555796 - OFFICE SUPPLIES	147.49	147.49
TOTAL				436.09

**STILLWATER TOWNSHIP
SUSSEX COUNTY, NEW JERSEY
RESOLUTION 2024-39**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF STILLWATER AUTHORIZING PAYMENT
OF BILLS**

WHEREAS, the Chief Finance Officer has certified that funds are available in the proper account; and

WHEREAS, the Chief Finance Officer has approved payment upon certification from the Township Department Heads that the goods and/or services have been rendered to the Township;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Stillwater that the current bill lists, dated February 20, 2024 and on file and available for public inspection in the Office of the Chief Financial Officer and approved by the Chief Financial Officer for payment, be paid.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Stillwater Township Committee at their regular meeting held February 20, 2024, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, Sussex County, New Jersey.

Valerie Ingles
Township Clerk