



**STILLWATER TOWNSHIP
TOWNSHIP COMMITTEE MEETING
AGENDA**

TUESDAY, January 16, 2024

Regular Meeting: 7:00 P.M.

Zoom Link: <https://us02web.zoom.us/j/83762673297>

OPENING STATEMENT: Adequate notice of this meeting has been provided according to the Open Public Meetings Act, Assembly Bill 1030. Notice of this meeting was included in the Annual Meeting Notice to the public and sent to the press on January 2, 2024, placed on the Official Bulletin Board at the Municipal Building, and posted electronically on the Stillwater Website and Facebook page.

ROLL CALL: Manser Delaney Rumsey Scott Chammings

FLAG SALUTE

RESOLUTION 2024-003A

RESOLUTION AUTHORIZING THE AWARDS OF
NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL
SERVICES FOR THE TOWNSHIP OF STILLWATER

Motion/2nd _____ / _____

ROLL CALL: Manser Delaney Rumsey Scott Chammings

MINUTES: December 19, 2023 Regular Meeting Minutes

Motion/2nd _____ / _____

ROLL CALL: Manser Delaney Rumsey Scott Chammings

MINUTES: January 2, 2024 Regular and Executive Session Meeting Minutes

Motion/2nd _____ / _____

ROLL CALL: Manser Delaney Rumsey Scott Chammings

CORRESPONDENCE:

1. State of NJ, DEP Suspected Hazardous Substance Discharge Notification
2. NJ EDA Notice of Approval Letter HDSRF, Public Entity Grant Program, 992 Fairview Lake Rd
3. State of NJ, DEP Letter to Lake Plymouth Association Re: Dam Inspection
4. State of NJ, DEP Letter to Crandon Lake Country Club Re: Dam Inspection
5. State of NJ, Department of Agriculture: 2024-2026 Spotted Lanternfly (SLF) Grant Program for Counties and Municipalities

REPORTS:

1. Food License Renewal Report – December 2023
2. Community Center Receipt Report – December 2023
3. DPW Report- December 2023
4. Recreation Commission Report – December 2023
5. Board of Health Receipts – December 2023
6. Construction Permit Activity Report December 2023
7. Vacant/Abandon Property Registration Report – December 2023
8. Convenience Center Report – December 2023
9. Registrar Report – December 2023
10. Certified Copies Report – December 2023
11. 2023 Accumulated Absences Summary
12. Stillwater Township Environmental Commission 2023 Annual Report
13. Sussex County Division of Health Report- November & December 2023
14. ACO Report – October through December 2023
15. Zoning Board Report December 2023

Motion/2nd _____ / _____

ROLL CALL: Manser Delaney Rumsey Scott Chammings

AMENDMENTS TO AGENDA

OPEN PUBLIC SESSION (Agenda items only – 3 min time limit)

OLD BUSINESS:

TAX IN REM FORECLOSURE UPDATE

992 Fairview Lake Road

NEW BUSINESS:

ORDINANCES

ORDINANCE INTRODUCTION AND FIRST READING

ORDINANCE 2024-01

CALENDAR YEAR 2024 ORDINANCE OF THE TOWNSHIP OF STILLWATER, COUNTY OF SUSSEX, NJ TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14) [Public Hearing and Adoption February 6, 2024]

Motion/2nd _____ / _____

ROLL CALL: Manser Delaney Rumsey Scott Chammings

ORDINANCE 2024-02

VACATION OF STORM WATER MANAGEMENT LOT BLOCK 3306 LOT 2.99 [Public Hearing and Adoption February 6, 2024]

Motion/2nd _____ / _____

ROLL CALL:

Manser **Delaney** **Rumsey** **Scott** **Chammings**

ORDINANCE 2024-03

VACATION OF TWIN RIVER DRIVE [Public Hearing and Adoption February 6, 2024]

Motion/2nd _____ / _____

ROLL CALL:

Manser **Delaney** **Rumsey** **Scott** **Chammings**

RESOLUTIONS

RESOLUTIONS 2024-015A

RESOLUTION APPOINTING TAX ASSESSOR AND SPECIAL COUNCIL TAX APPEAL ATTORNEY TO REPRESENT THE TOWNSHIP OF STILLWATER BEFORE THE COUNTY BOARD OF TAXATION FOR CALENDAR YEAR 2024

Motion/2nd _____ / _____

ROLL CALL:

Manser **Delaney** **Rumsey** **Scott** **Chammings**

RESOLUTION 2024-022

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF STILLWATER AUTHORIZING THE TOWNSHIP TO ACCEPT DONATIONS OF CERTAIN UNDEVELOPED AND UNBUILDABLE PROPERTIES WITHIN THE TOWNSHIP

Motion/2nd _____ / _____

ROLL CALL:

Manser **Delaney** **Rumsey** **Scott** **Chammings**

RESOLUTION 2024-023

RESOLUTION OF THE TOWNSHIP OF STILLWATER ESTABLISHING COMMITTEE LIASONS

Motion/2nd _____ / _____

ROLL CALL:

Manser **Delaney** **Rumsey** **Scott** **Chammings**

RESOLUTION 2024-024

RESOLUTION OF THE TOWNSHIP OF STILLWATER APPROVING APPOINTMENT OF TOWNSHIP BOARD AND COMMISSIONS

Motion/2nd _____ / _____

ROLL CALL:

Manser **Delaney** **Rumsey** **Scott** **Chammings**

RESOLUTION 2024-025 REFUND OF COMMUNITY CENTER SECURITY DEPOSIT

Motion/2nd _____ / _____

ROLL CALL: Manser Delaney Rumsey Scott Chammings

RESOLUTION 2024-026 IN SUPPORT OF THE 2024 LOCAL RECREATION IMPROVEMENT GRANT (LRIG)

Motion/2nd _____ / _____

ROLL CALL: Manser Delaney Rumsey Scott Chammings

DISCUSSION ITEMS:

Community Center Fees

Stormwater Management

Personnel Handbook Update

200th Anniversary

OPEN PUBLIC SESSION (any subject – 3-minute limit)

PUBLIC SESSION CLOSED

ATTORNEY’S REPORT

BILLS LIST #01 \$1,214,533.55

RESOLUTION 2024-026 Authorizing Payment of Bills

Motion/2nd _____ / _____

ROLL CALL: Manser Delaney Rumsey Scott Chammings

EXECUTIVE SESSION:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Stillwater, County of Sussex, New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter-specified subject matter(s).
2. The general nature of the subject matter(s) to be discussed is as follows:
 Personnel Contract Real Property Litigation/Potential Litigation

**STILLWATER TOWNSHIP
RESOLUTION 2024-003A**

**RESOLUTION AUTHORIZING THE AWARDS OF
NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL
SERVICES FOR THE TOWNSHIP OF STILLWATER**

WHEREAS, there exists a need for the services of certain professionals to wit: Township Attorney, Township Engineer, Insurance Agent, Labor Attorney, Bond Attorney, and Auditor as non-fair and open contracts pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisitions will exceed \$17,500; and

WHEREAS, the anticipated term of these contracts is one year; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Stillwater that:

1. The Mayor and Committee are hereby authorized to engage the following professional persons:

Auditor:	Valerie Dolan, CPA/Nisivoccia
Township Engineer:	Michael Vreeland/ Van Cleef Engineering Associates
Risk Manager:	George W. Morville/The Morville Agency
Labor Attorney:	Eric M. Bernstein/Eric M. Bernstein & Associates, LLC
Municipal Attorney:	Eric M. Bernstein/Eric M. Bernstein & Associates, LLC
Bond Attorney:	Robert Beinfield, Esq./ Hawkins, Delafield & Wood, LLP
Special Council & Conflict Attorney:	Thomas F. Collins, Jr., Esq./Vogel, Chait, Collins And Schneider
Conflict Tax Assessor and Appraiser:	Scott Holzhauser, CTA, SCGREA
Tax Appraiser:	Darren Raymond, Associated Appraisal Group
Special Council-Tax Appeals & In Rem:	Robert B. McBriar, Schenck Price Smith & King, LLP

2. The above are engaged without competitive bidding as a professional service under the provisions of the Local Public Contract Law because said services are performed by a person authorized by law to practice a recognized profession.

3. A copy of this resolution shall be published in the New Jersey Herald within ten days of its passage.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held January 16, 2024 at the Stillwater Township Municipal Building, Stillwater, Sussex County, New Jersey.

Valerie Ingles, RMC
Township Clerk

**TOWNSHIP OF STILLWATER
SUSSEX COUNTY, NEW JERSEY**

ORDINANCE 2024-01

**CALENDAR YEAR 2024 ORDINANCE OF THE TOWNSHIP OF STILLWATER,
COUNTY OF SUSSEX, NJ TO EXCEED THE MUNICIPAL BUDGET
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Stillwater in the County of Sussex finds it advisable and necessary to increase its CY 2024 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 1.0% increase in the budget for said year, amounting to \$27,089.29 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Stillwater, in the County of Sussex, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2024 budget year, the final appropriations of the Township of Stillwater shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$94,812.52, and that the CY 2024 municipal budget for the Township of Stillwater be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

**TOWNSHIP COMMITTEE
OF STILLWATER TOWNSHIP**

ATTEST:

Valerie Ingles, Township Clerk

Lisa Chammings, Mayor

DATED: Introduced: January 16, 2024
Adopted:

**TOWNSHIP OF STILLWATER
SUSSEX COUNTY, NEW JERSEY**

ORDINANCE 2024-02

**VACATION OF STORM WATER MANAGEMENT LOT
Block 3306, Lot 2.99**

WHEREAS, the Township Committee in the Township of Stillwater in the County of Sussex is of the opinion that the public interest will best be served by abandoning, vacating, releasing and extinguishing any and all public rights which said Township may have in and to the Storm Water Management Lot in Block 3306, Lot 2.99, located as depicted on an amended subdivision plan prepared by Kenneth Dykstra of Dykstra Walker Design Group, bearing most recent revision date January 4, 2024.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Stillwater, County of Sussex, State of New Jersey, as follows:

1. Vacation of Storm Water Management Lot.

1. The public rights and interests in and to Storm Water Management Lot Block 3306, Lot 2.99 depicted on Schedule A annexed hereto and as shown on an Amended Subdivision plan prepared by Kenneth Dykstra of Dykstra Walker Design Group, bearing most recent revision date January 4, 2024.

2. There is reserved and excepted from this vacation all rights and privileges then possessed by public utilities as defined in R.S. 48:2-13, and by any cable television company as defined in the "Cable Television Act." P.L.1972, c. 186 (C.48:5-1 et seq.) to maintain, repair and replace their existing facilities in, adjacent to, over or under the street, highway, lane, alley, square, place or any part thereof to be vacated.

3. This ordinance shall become effective after final passage and publication according to law and filing with the County of Sussex as may be applicable.

II. Severability. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause of provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

III. Repealer. All Ordinances or parts of Ordinances inconsistent with or in conflict with the Ordinance are hereby repealed to the extent of such inconsistency.

IV. Effective Date. This Ordinance shall take effect after final passage, adoption and publication according to law.

ATTEST:

**TOWNSHIP COMMITTEE
OF STILLWATER TOWNSHIP**

Valerie Ingles, Township Clerk

Lisa Chammings, Mayor

DATED: Introduced: January 16, 2024

Adopted:

NOTICE

NOTICE is hereby given that the foregoing Ordinance was introduced to pass on first reading at a regular meeting of the Committee of the Township of Stillwater held on January 16, 2024 and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a regular meeting of the Township Committee to be held on February 6, 2024 at 7:00 p.m. or as soon thereafter as the Township Committee may hear this Ordinance at the Municipal Building, 964 Stillwater Road Newton, New Jersey, at which time all persons interested may appear for or against the passage of said Ordinance.

Valerie Ingles, Municipal Clerk

**TOWNSHIP OF STILLWATER
SUSSEX COUNTY, NEW JERSEY**

ORDINANCE 2024-03

VACATION OF TWIN RIVER DRIVE

WHEREAS, the Township Committee in the Township of Stillwater in the County of Sussex is of the opinion that the public interest will best be served by abandoning, vacating, releasing and extinguishing any and all public rights which said Township may have in and to Twin River Drive, located as depicted on an amended subdivision plan prepared by Kenneth Dykstra of Dykstra Walker Design Group, bearing most recent revision date January 4, 2024.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Stillwater, County of Sussex, State of New Jersey, as follows:

1. Vacation of Twin River Drive.

1. The public rights and interests in and to Twin River Drive, depicted on Schedule A annexed hereto, located to the Southwest of Saddleback Road between Potters Road and the Paulinskill River as shown on an Amended Subdivision plan prepared by Kenneth Dykstra of Dykstra Walker Design Group, bearing most recent revision date January 4, 2024.

2. There is reserved and excepted from this vacation all rights and privileges then possessed by public utilities as defined in R.S. 48:2-13, and by any cable television company as defined in the "Cable Television Act." P.L.1972, c. 186 (C.48:5-1 et seq.) to maintain, repair and replace their existing facilities in, adjacent to, over or under the street, highway, lane, alley, square, place or any part thereof to be vacated.

3. This ordinance shall become effective after final passage and publication according to law and filing with the County of Sussex as may be applicable.

II. Severability. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

III. Repealer. All Ordinances or parts of Ordinances inconsistent with or in conflict with the Ordinance are hereby repealed to the extent of such inconsistency.

IV. Effective Date. This Ordinance shall take effect after final passage, adoption and publication according to law.

ATTEST:

**TOWNSHIP COMMITTEE
OF STILLWATER TOWNSHIP**

Valerie Ingles, Township Clerk

Lisa Chamings, Mayor

DATED: Introduced: January 16, 2024
Adopted:

NOTICE

NOTICE is hereby given that the foregoing Ordinance was introduced to pass on first reading at a regular meeting of the Committee of the Township of Stillwater held on January 16, 2024 and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a regular meeting of the Township Committee to be held on February 6, 2024 at 7:00 p.m. or as soon thereafter as the Township Committee may hear this Ordinance at the Municipal Building, 964 Stillwater Road Newton, New Jersey, at which time all persons interested may appear for or against the passage of said Ordinance.

Valerie Ingles, Township Clerk

**STILLWATER TOWNSHIP,
SUSSEX COUNTY, NJ**

RESOLUTION 2024-015A

**RESOLUTION APPOINTING TAX ASSESSOR AND SPECIAL COUNCIL TAX
APPEAL ATTORNEY TO REPRESENT THE TOWNSHIP OF STILLWATER BEFORE
THE COUNTY BOARD OF TAXATION FOR CALENDAR YEAR 2024**

BE IT RESOLVED by the Governing Body of the Township of Stillwater that the Municipal Assessor Penny Holenstein and the Special Council Tax Appeal & In Rem Attorney Robert McBriar are hereby authorized to defend before the Sussex County Board of Taxation and the Tax Court of the State of New Jersey all contested appeals and to initiate municipal appeals to correct the Township of Stillwater tax list including but not limited to rollback complaints, added and omitted assessment complaints, and such other appeals as are necessary to correct the assessments for the Township of Stillwater; and

BE IT FURTHER RESOLVED that for calendar year 2024 the Municipal Assessor and Tax Appeal Attorney are hereby designed as the agents of the of the Township of Stillwater for the purpose of signing settlements of the foregoing matters by stipulation.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held January 16, 2024 at the Stillwater Township Municipal Building, Stillwater, Sussex County, New Jersey.

Valerie Ingles, RMC
Township Clerk

**TOWNSHIP OF STILLWATER
SUSSEX COUNTY, NEW JERSEY**

RESOLUTION NO. 2024-022

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF STILLWATER AUTHORIZING THE TOWNSHIP TO ACCEPT
DONATIONS OF CERTAIN UNDEVELOPED AND UNBUILDABLE
PROPERTIES WITHIN THE TOWNSHIP**

WHEREAS, the Township Committee of the Township of Stillwater authorized 2022 Township Attorney Howard Vex to commence In Rem proceedings to foreclose on 22 tax lien certificates and one of more of the Defendants in that litigation may be interested in simply donating their undeveloped property to the Township via Quit Claim Deed in lieu of continuing with the litigation; and

WHEREAS, the owners of three other undeveloped properties within the Township have expressed an interest in donating their property to the Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Stillwater as follows:

1. That Mr. Vex is authorized to draft and obtain completed Quit Claim Deeds from the owners of any of the 22 undeveloped properties included in the pending In Rem Foreclosure litigation so long as he remains the Township Attorney.
2. That Mr. Vex is authorized to draft and obtain a completed Quit Claim Deed and any other necessary property transfer documents from the owners of the following properties who have expressed an interest in donating their property to the Township:

<u>Owner</u>	<u>Property</u>	<u>Dimensions</u>	<u>Location</u>
James R. O'Neil, JR	Block 501 Lot 6	0.2 acres	East Court

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held January 16, 2024, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, Sussex County, New Jersey.

Valerie Ingles, RMC
Township Clerk

**TOWNSHIP OF STILLWATER
COUNTY OF SUSSEX
RESOLUTION 2024-023**

**RESOLUTION OF THE TOWNSHIP OF STILLWATER
ESTABLISHING COMMITTEE DEPARTMENTS**

WHEREAS, it is deemed necessary to establish Departments within the Township government to provide for the orderly and efficient transaction of Township business and to promote public service.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Stillwater in the County of Sussex and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. The following Departments are hereby established within the Township of Stillwater, effective immediately and to remain in effect until the next Reorganization Meeting of the Township Committee, unless sooner modified or terminated and the member of the Township Committee assigned to oversee the operation of such Department is as follows:

Deputy Mayor Rumsey:	Emergency Services, Community Center, Architect, Personnel
Committeeman Manser:	Board of Education
Committeewoman Delaney:	Recreation Commission, Planning Board, Zoning Board of Adjustment
Committeeman Scott:	DPW, Engineering
Mayor Chammings:	Environmental Commission, Legal, Engineering, CERT, Personnel

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held January 16, 2024, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, Sussex County, New Jersey.

Valerie Ingles, RMC
Township Clerk

**STILLWATER TOWNSHIP,
SUSSEX COUNTY, NJ**

RESOLUTION 2024-024

**RESOLUTION OF THE TOWNSHIP OF STILLWATER APPROVING
APPOINTMENT OF TOWNSHIP BOARD AND COMMISSIONS**

BE IT RESOLVED by the Township Committee that they do hereby concur with the Mayor's Appointments and Committee appointment to Board and Commission Members for the year 2024 as follows:

PLANNING BOARD

Name	Term	Term Expires
Lisa Chammings – Class I Member	1 year	12/31/2024
Dawn Delaney – Class III Member	1 year	12/31/2024

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Stillwater, County of Sussex, State of New Jersey that they do hereby concur with the appointments herein for the year 2024.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held January 16, 2024, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, Sussex County, New Jersey.

Valerie Ingles, RMC
Township Clerk

**STILLWATER TOWNSHIP
SUSSEX COUNTY, NJ**

RESOLUTION 2024-025

REFUND OF COMMUNITY CENTER SECURITY DEPOSIT

WHEREAS, the Chief Financial Officer has certified that the following individual submitted a security deposit in the amount of \$50.00 for use of the Stillwater Township Community Center, and;

WHEREAS, the security deposit was retained by the Township and deposited into the Township General Account, and;

WHEREAS, the Stillwater Township Committee has decided to refund the security deposit.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of Stillwater Township, that a refund be issued in the amount of the deposit.

<u>Name & Address</u>	<u>Funding</u>	<u>Amount</u>
Jodi Shaw 10 Overlook Court Newton, NJ 07860	Security Deposit	\$50.00

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held January 16, 2024 at the Stillwater Township Municipal Building, Stillwater, Sussex County, New Jersey.

Valerie Ingles, RMC
Township Clerk

Stillwater Township
RESOLUTION 2024-026

Whereas, the Township Committee of Stillwater Township
(formal name of organization)

desires to apply for and obtain a grant from the New Jersey Department of Community Affairs

for approximately \$ _____ to carry out a project to _____
(dollar amount of request)

(briefly describe the project)

Be it therefore RESOLVED,

1) that the Township Committee of Stillwater Township
(formal name of organization)

does hereby authorize the application for such a grant; and,

2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between

Township of Stillwater

(formal name of organization)

and the New Jersey Department of Community Affairs.

Be it further RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

(signature)
Valerie Ingles
(type or print name)
Municipal Clerk
(title)

(signature)
Lisa Chammings
(type or print name)
Mayor
(title)

CERTIFICATION:

I, Valerie Ingles, the Municipal Clerk,
(name of Board Secretary / Government Clerk) (title of position - Board Secretary or Government Clerk)

of The Township of Stillwater
(formal name of organization)

hereby certify that at a meeting of the Board of Directors / Governing Body held on 1/16/2024
(meeting date)

the above RESOLUTION was duly adopted.

AFFIX GOV'T,
CORPORATE OR
NOTARY SEAL

(12/03)

(Signature of Secretary of the Board of Directors or Government Clerk)

**STILLWATER TOWNSHIP MANUAL/REGULAR BILL LIST
FOR MEETING DATED 1/16/2024 - BILLS LIST #1**

Account	Date	Check #	Payee	Amount
Current				
	12/15/23	29573	CESCO'S PIZZA	\$ 300.00
	12/18/23	29574	GERALD LEATHAM	\$ 200.00
	12/19/23	29575	TREAS-STATE OF NJ-MARRIAGE LIC	\$ 200.00
	12/20/23	29576	ALAN WILLIAMS	\$ 33.56
	12/20/23	29577	NORTHERN NJ COUNCIL	\$ 1.96
	12/20/23	29578	VISIONS FEDERAL CREDIT UNION	\$ 138.38
	12/27/23	WIRE	STILLWATER TWP PAYROLL AGENCY	\$ 32,325.07
	12/27/23	29579	KITTATINNY REGIONAL HS	\$ 417,123.20
	12/27/23	29580	STILLWATER TWP BOE	\$ 437,774.83
	12/28/23	29581	SUSSEX CTY CLERK'S OFFICE	\$ 8.00
	12/28/23	29582	SUSSEX CTY CLERK'S OFFICE	\$ 8.00
	12/29/23	29583	TAX LIEN FUND LP	\$ 98.32
	12/29/23	WIRE	OPEN SPACE FUND	\$ 12,254.31
	12/31/23	29584	TAX LIEN FUND LP	\$ 2,517.05
	12/31/23	29388	STORR TRACTOR - VOID LOST CK	\$ (405.23)
	12/31/23	29585	STORR TRACTOR - REPLACEMENT CK	\$ 405.23
	1/9/24	WIRE	STILLWATER TWP PAYROLL AGENCY	\$ 33,949.43
			Subtotal of Fund	\$ 936,932.11
Dog Account				
	12/29/23	715	MUNIDEX, INC	\$ 900.00
			Subtotal of Fund	\$ 900.00
Payroll Salary Agency				
	12/15/23	WIRE	PRUDENTIAL	\$ 350.26
	12/27/23	3262	NJ FAMILY SUPPORT PMT CENTER	\$ 199.85
	12/27/23	WIRE	CURRENT FUND - SHBP	\$ 118.59
	12/27/23	WIRE	STILLWATER TWP PAYROLL ACCT	\$ 31,587.42
	12/28/23	WIRE	IRS	\$ 14,527.81
	12/28/23	WIRE	STATE OF NJ - GIT	\$ 1,932.14
	12/27/23	WIRE	STATE OF NJ - GIT (1/4LY REPORT)	\$ 1,196.88
	12/28/23	WIRE	PERS	\$ 3,797.49
	1/9/24	3263	NJ FAMILY SUPPORT PMT CENTER	\$ 199.85
	1/9/24	WIRE	STILLWATER TWP PAYROLL ACCT	\$ 21,136.09
	1/10/24	WIRE	IRS	\$ 7,233.66
	1/10/24	WIRE	STATE OF NJ - GIT	\$ 916.67
	1/12/24	WIRE	NATIONWIDE	\$ 112.00
			Subtotal of Fund	\$ 83,308.71
Recycling Trust				
	12/27/23	WIRE	STILLWATER TWP PAYROLL AGENCY	\$ 73.54
	1/9/24	WIRE	STILLWATER TWP PAYROLL AGENCY	\$ 75.92
			Subtotal of Fund	\$ 149.46
Special Trust				
	12/27/23	WIRE	STILLWATER TWP PAYROLL AGENCY	\$ 16,114.34
	12/29/23	243	TAX LIEN FUND LP	\$ 7,500.00

\$1,214,533.55

**STILLWATER TOWNSHIP MANUAL/REGULAR BILL LIST
FOR MEETING DATED 1/16/2024 - BILLS LIST #1**

Account	Date	Check #	Payee	Amount
	12/31/23	244	TAX LIEN FUND LP	\$ 6,000.00
			<i>Subtotal of Fund</i>	\$ 29,614.34
Escrow				
	12/15/23	10309	TARA TOSTI	\$ 54.00
	12/18/23	10310	LAKELAND BUS LINES	\$ 1,450.00
			<i>Subtotal of Fund</i>	\$ 1,504.00
			<i>Grand Total All Manual Checks Issued:</i>	\$ 1,052,468.62
GRAND TOTAL OF BILLS				\$ 1,214,533.55

List of Bills - (011010100001) Cash - Current CURRENT FUND

Check#	Vendor	Description	Payment	Check Total
29586	33 - ABCODE SECURITY, INC.	PO 14593 INV# R41133 - ALARM MONITORING	201.00	201.00
29587	34 - AIRGAS USA, LLC	PO 14567 INV# 5504565003 12/31/2023	24.75	24.75
29588	38 - ALLIED OIL	PO 14496 INV# 369009 ACCT# 7199884 GASOLINE 12	436.41	
		PO 14525 INV# 377091 ACCT# 7199846 DIESEL 12/1	1,204.62	1,641.03
29589	81 - ALTERNATIVE BUSINESS SERVICES INC.	PO 14468 WO# 13915 - UNIFORM PURCHASE	981.00	981.00
29590	1035 - AMAZON CAPITAL SERVICES	PO 14498 ORDER# 111-2359925-8040201 - SIGNATURE S	21.49	
		PO 14518 ORDER# 111-9139220-7459420 - OFFICE SUPP	44.11	
		PO 14531 ORDER# 111-8841701-3113041 - COMM CTR SU	135.56	
		PO 14543 ORDER# 111-5124001-0532202 - RECREATION	179.99	
		PO 14544 ORDER# 111-2922517-9687448 - RECREATION	168.99	
		PO 14545 ORDER# 111-0245741-0724236 - RECREATION	441.87	992.01
29591	517 - AMERICAN WEAR INC.	PO 14528 INV# 10153800,10156132,10158542,10160941	215.65	215.65
29592	40 - AMERIGAS	PO 14540 INV# 3158676874 - PROPANE 12/18/2023	1,049.95	1,049.95
29593	477 - ATLANTIC COMMUNICATIONS ELECTRONICS	PO 14205 ESTIMATE# SFD91823C - VEH MAINT (NJ ST C	1,780.00	
		PO 14208 ESTIMATE# SFD91824D -STFD VEH MAINT (NJ	9,872.65	11,652.65
29594	117 - CAMPBELL SUPPLY COMPANY OF SUSSEX COUNTY	PO 14336 INV# R005015301 - STFD VEHICLE MAINTENAN	4,698.91	
		PO 14367 INV# R005015392 - STFD VEHICLE MAINTENAN	2,597.00	7,295.91
29595	1231 - CARSON 1994 CORP	PO 14582 INV# 567686 - CUSTODIAL SERVICES - JAN 2	650.00	650.00
29596	1328 - CHARLES DISTASI	PO 14501 REIMBURSEMENT - BACKGROUND CHECK	45.73	45.73
29597	363 - COUNTRY CLASSIC AUTOBODY LLC	PO 13954 ESTIMATE OF REPAIRS - STFD VEHICLE MAINT	23,259.48	23,259.48
29598	363 - COUNTRY CLASSIC AUTOBODY LLC	PO 14102 ESTIMATE# 029420003943 - STFD REPAIRS (6,590.78	6,590.78
29599	1207 - EDMUNDS GOVTECH, INC.	PO 14595 INV# 24-IN1455,24-IN1454 - 2024 EDMUNDS/	10,285.50	10,285.50
29600	434 - FAIRCLOUGH PROPANE	PO 14516 INV# 94835 - PROPANE 12/27/2023	432.11	432.11
29601	28 - FINCH FUEL OIL CO., INC.	PO 14533 INV# 69906,69328,71590 - FUEL OIL 12/7/	2,405.55	2,405.55
29602	1161 - GANNETT NY-NJ LOCALiQ	PO 14394 INV# 5963479 - ADVERTISING	282.75	
		PO 14546 INV# 6035678,6035206 - ADVERTISING	369.60	
		PO 14547 INV# 6105338 - ADVERTISING - DEC 2023	234.31	886.66
29603	121 - GARDEN STATE LABORATORIES INC.	PO 14499 INV# 563658 - WATER TESTING 12/15/2023	180.00	180.00
29604	116 - GFOA OF NEW JERSEY	PO 14559 INV# 300005425 - 2024 MEMBERSHIP	100.00	100.00
29605	731 - GINA MCCABE RICHARDSON	PO 14523 REIMBURSEMENT - TREE LIGHTING; SENIOR TE	5.00	5.00
29606	128 - HOME DEPOT CREDIT SERVICES	PO 14534 RECEIPT 12/21/23 - DEPT SUPPLIES	472.26	472.26
29607	533 - HOWARD A. VEX, ESQ.	PO 14548 INV# 739 - LEGAL SERVICES - DEC 2023	1,536.00	1,536.00
29608	623 - J.C. EHRlich CO., INC.	PO 14497 INV# 55134995 - PEST CONTROL SERVICES -	158.05	158.05
29609	41 - JERSEY CENTRAL POWER AND LIGHT	PO 14541 INV# 12/29/2023 ACCT# 100137770515	234.66	234.66
29610	1260 - MAUREEN TSADILAS	PO 14443 REIMBURSEMENT - TREE LIGHTING	31.74	31.74
29611	984 - MICHAEL CHAMMINGS	PO 13765 2023 LANDSCAPING CONTRACT PER RESO 2023	2,710.70	2,710.70
29612	503 - MITCHELL HUMPHREY & CO., INC.	PO 14024 QUOTE 7/11/2023 - CPM PROTAL FOR BUILDIN	3,000.00	3,000.00
29613	87 - MONTAGUE TOOL AND SUPPLY COMPANY	PO 14503 INV# 0247010-01 - SUPPLIES/SAFETY EQUIP	130.12	130.12
29614	1266 - NAVRIZDOORS	PO 14089 QUOTES# 173 AND 174 - COMM CTR DOORS (2	738.16	738.16
29615	30 - NEW JERSEY CONFERENCE OF MAYORS	PO 14589 INV# 2024516 - 2024 MEMBERSHIP DUES	295.00	295.00
29616	555 - NJ MOTOR VEHICLE COMMISSION	PO 14586 2024 CAIR PROGRAM FEE - ACCT# OL237350	150.00	150.00
29617	82 - NJ STATE LEAGUE OF MUNICIPALITIES	PO 14587 INV# 479MLK24 - 2024 MEMBERSHIP DUES	538.00	538.00
29618	52 - NORTH EAST PARTS GROUP, LLC	PO 14535 INV# 278343 - VEHICLE MAINTENANCE	128.99	128.99
29619	791 - OPTIMUM	PO 14566 INV#178332014-TOWN HALL; INV#171894011-D	433.51	433.51
29620	894 - PENTELEDATA	PO 14571 INV# B4426064 ACCT# 3213021 - INTERNET/	110.70	110.70
29621	62 - PITNEY BOWES GLOBAL FINANCIAL SVCS	PO 14570 INV# 3318478839 - 1ST QTR 2023 LEASE	448.86	448.86
29622	1158 - PLANET NETWORKS, INC	PO 14583 INV# INV-2312-0022720 - MICROSOFT OFFICE	352.00	352.00
29623	794 - PORTASOFT OF MORRIS CO.	PO 14550 INV# 677 - MAINTENANCE AGREEMENT AND REP	911.35	911.35
29624	43 - QUILL.COM	PO 14553 INV# 36369857, 36373025 - 1099 FORMS	60.98	60.98
29625	76 - R & L DATA CENTERS INCORPORATED	PO 14552 INV# 111207 - PAYROLL SERVICES - DEC 202	565.80	565.80
29626	758 - R.S. PHILLIPS STEEL	PO 14536 INV# 72750 - VEHICLE MAINTENANCE	102.58	102.58
29627	897 - RICHARD BIZIK	PO 14594 4TH QTR 2023 MILEAGE - CONSTRUCTION OFFI	214.38	214.38
29628	79 - RONEtCO SUPERMARKETS (SHOPRITE)	PO 14431 RECEIPT 11/30/2023 - TREE LIGHTING	212.22	
		PO 14473 RECEIPT 12/1/2023 - COMMUNITY EVENTS - T	31.77	
		PO 14572 RECEIPT 1/2/2024 - REORG SUPPLIES	101.92	345.91
29629	282 - RR DONNELLEY	PO 14569 ORDER - (100) FORMS REG-42A	46.25	46.25
29630	1141 - SANICO	PO 14575 INV# 832345 - DUMPSTER FOR COMMUNITY CEN	215.00	215.00
29631	90 - SCMJA-SUSSEX CTY MUNIC UTIL'S AUTH	PO 14505 INV# 6477 - SOLID WASTE DISP; COMINGLED	834.60	
		PO 14539 INV# 6506 - SOLID WASTE DISPOSAL; COMING	841.02	
		PO 14551 INV# 6536 - SOLID WASTE DISP; COMINGLED	1,015.76	2,691.38
29632	252 - SUSSEX CTY MUNICIPAL CLERK'S ASSOC.	PO 14578 2024 MEMBERSHIP DUES	150.00	150.00
29633	238 - T.A. MOUNTFORD COMPANY	PO 14577 INV# 5076 - SEMIANNUAL COPIER SERVICE CO	431.25	431.25
29634	201 - TAMMY LEONARD	PO 14529 4TH QTR 2023 MILEAGE REIMBURSEMENT - CFO	106.88	106.88
29635	1237 - TARA TOSTI - REIMBURSEMENT	PO 14365 REIMBURSEMENT - TRICK-OR-TRUNK EVENT	49.60	49.60
29636	1329 - TAX LIEN FUND LP	PO 14558 REDEMPTION OF LIEN FOR B 202 L 3 PER RES	3,774.16	3,774.16
29637	137 - TCTA MEMBERSHIP SERVICES	PO 14557 2024 MEMBERSHIP - TCTANJ	200.00	200.00
29638	967 - TCTASW	PO 14560 2024 MEMBERSHIP DUES	30.00	
		PO 14561 2024 MEMBERSHIP DUES	30.00	60.00

List of Bills - (0110101000001) Cash - Current CURRENT FUND

Table with 5 columns: Check#, Vendor, Description, Payment, Check Total. Rows include vendors like TERRY BESHADA, TOWNSHIP OF RANDOLPH, TREAS-STATE OF NJ-MARRIAGE LIC, etc.

List of Bills - (0410101000001) Cash - General Capital General Capital

Table with 5 columns: Check#, Vendor, Description, Payment, Check Total. Rows include vendors like DENVILLE LINE PAINTING, INC., GENERAL CODE, MAK GROUP LLC, etc.

List of Bills - (1210101000001) CASH - Dog Trust Dog Trust

Table with 5 columns: Check#, Vendor, Description, Payment, Check Total. Rows include vendor GANNETT NY-NJ LOCALIQ.

List of Bills - (7510101000001) Recycling Trust - CASH RECYCLING TRUST ACCOUNT

Table with 5 columns: Check#, Vendor, Description, Payment, Check Total. Rows include vendor SCMUA-SUSSEX CTY MUNIC UTIL'S AUTH, SEPTICARE.

**List of Bills - (7810101100000) Special Trust - Cash
SPECIAL TRUST**

Check#	Vendor	Description	Payment	Check Total
245	1329 - TAX LIEN FUND LP	PO 14558 REDEMPTION OF LIEN FOR B 202 L 3 PER RES	1,500.00	1,500.00
	TOTAL			----- 1,500.00

**List of Bills - (7910101000001) ESCROW - CASH
ESCROW - SUBDIVISION ACCOUNT**

Check#	Vendor	Description	Payment	Check Total
10311	70 - DOLAN AND DOLAN PA	PO 14381 STMT# 948736 - PB LEGAL SERVICES - KELS	34.00	
		PO 14383 STMT# 948733 - PB LEGAL SERVICES - AF&EJ	272.00	
		PO 14384 STMT# 948966 - PB LEGAL SERVICES - AF&EJ	76.50	
		PO 14390 STMT# 947527 - ZB LEGAL SERVICES - MAKRI	399.50	
		PO 14490 STMT# 948735 - PB LEGAL SERVICES - AF &	204.00	
		PO 14491 STMT# 948967 - PB LEGAL SERVICES - AF &	450.50	1,436.50
10312	731 - GINA MCCABE RICHARDSON	PO 14523 REIMBURSEMENT - TREE LIGHTING; SENIOR TE	58.04	58.04
10313	79 - RONECO SUPERMARKETS (SHOPRITE)	PO 14524 RECEIPT 12/20/2023 - SENIOR TEA	147.90	147.90
10314	126 - VAN CLEEF ENGINEERING ASSOC, LLC	PO 14391 STW-1002.002-2 - ZB ENGINEERING SERVICES	486.50	
		PO 14408 INV# STW-1002.006-1 - ZB ENGINEERING SER	486.50	
		PO 14492 INV# STW-1001.003-3 - PB ENGINEERING SER	278.00	1,251.00
	TOTAL			----- 2,893.44

**STILLWATER TOWNSHIP
SUSSEX COUNTY, NEW JERSEY
RESOLUTION 2024-027**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF STILLWATER AUTHORIZING PAYMENT
OF BILLS**

WHEREAS, the Chief Finance Officer has certified that funds are available in the proper account; and

WHEREAS, the Chief Finance Officer has approved payment upon certification from the Township Department Heads that the goods and/or services have been rendered to the Township;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Stillwater that the current bill lists, dated January 16, 2024 and on file and available for public inspection in the Office of the Chief Financial Officer and approved by the Chief Financial Officer for payment, be paid.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Stillwater Township Committee at their regular meeting held January 16, 2024, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, Sussex County, New Jersey.

Valerie Ingles
Township Clerk