



**STILLWATER TOWNSHIP  
TOWNSHIP COMMITTEE MEETING  
AGENDA**

**TUESDAY, October 3, 2023**

**Executive Session: 6:00 P.M.**

**Regular Meeting: 7:00 P.M.**

**Zoom Link: <https://us02web.zoom.us/j/86954793920>**

**OPENING STATEMENT:** Adequate notice of this meeting has been provided according to the Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice to the public and sent to the press on January 4, 2023 and placed on the Official Bulletin Board at the Municipal Building, posted on the official Stillwater Website and Face Book page.

**EXECUTIVE SESSION:**

**WHEREAS,** Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS,** this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Stillwater, County of Sussex, New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter-specified subject matter(s).
2. The general nature of the subject matter(s) to be discussed is as follows:  
 Personnel     Contract     Real Property     Litigation/Potential Litigation  
 Attorney Client     Public Safety
3. It is anticipated at this time that the above stated subject matter(s) will be made public at the conclusion of  
each individual specified subject matter.
4. This resolution shall take effect immediately. Time \_\_\_\_\_ Motion/2<sup>nd</sup> \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:**        Delaney  Barta  Rumsey  Scott  Chammings

**RETURN TO OPEN SESSION**    Time \_\_\_\_\_ Motion/2<sup>nd</sup> \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:**        Delaney  Barta  Rumsey  Scott  Chammings

**FLAG SALUTE**

**MINUTES:**        September 5, 2023 Executive Session Meeting Minutes

Motion/2<sup>nd</sup> \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:**        Delaney  Barta  Rumsey  Scott  Chammings

**MINUTES:** September 19, 2023 Regular Session & Executive Session Meeting Minutes

Motion/2<sup>nd</sup> \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Delaney  Barta  Rumsey  Scott  Chammings

**BILLS LIST #16** \$ 1,016,874.34

**RESOLUTION 2023-182** Authorizing Payment of Bills

Motion/2<sup>nd</sup> \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Delaney  Barta  Rumsey  Scott  Chammings

**COMMITTEE REPORTS:**

- **Committeewoman Delaney**
  - Recreation
  - Zoning Board of Adjustment
- **Committeeman Barta**
  - Planning Board
  - Board of Education
- **Committeewoman Rumsey**
  - Emergency Services
  - Community Center
  - Architect
  - Personnel
- **Committeeman Scott**
  - DPW
  - Engineering
- **Mayor Chammings**
  - Environmental Commission
  - Legal
  - Engineering
  - CERT
  - Personnel

**AMENDMENTS TO AGENDA**

**OPEN PUBLIC SESSION (Agenda items only – 3 min time limit)**

**OLD BUSINESS:**

**TAX INREM FORECLOSURE UPDATE**

**ORDINANCE 2023-20**

AN ORDINANCE AMENDING CHAPTER 163 DRAINAGE CONTROL; DRIVEWAYS “DEFINITIONS” SECTION 163-1 DEFINITIONS OF THE CODE OF THE TOWNSHIP OF STILLWATER “TOWNSHIP DRIVEWAY OFFICIAL” **Public Hearing and Adoption**

Motion/2<sup>nd</sup> \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:**

**Delaney  Barta  Rumsey  Scott  Chammings**

**ORDINANCE 2023-24**

A STATE MANDATED ORDINANCE OF THE TOWNSHIP OF STILLWATER THAT REGULATES PRIVATELY OWNED SALT STORAGE WITHIN THE TOWNSHIP **Public Hearing and Adoption**

Motion/2<sup>nd</sup> \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:**

**Delaney  Barta  Rumsey  Scott  Chammings**

**NEW BUSINESS:**

**ORDINANCE 2023-25**

TO AMEND A STATE MANDATED ORDINANCE OF THE TOWNSHIP OF STILLWATER THAT REGULATES REFUSE CONTAINERS AND DUMPSTERS **First Reading [Public Hearing and Adoption October 17, 2023]**

Motion/2<sup>nd</sup> \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:**

**Delaney  Barta  Rumsey  Scott  Chammings**

**ORDINANCE 2023-26**

TO AMEND A STATE MANDATED ORDINANCE OF THE TOWNSHIP OF STILLWATER THAT SETS STORM SEWER PROTECTION REQUIREMENTS FOR OUTDOOR DUMPSTERS AND REFUSE CONTAINERS **First Reading [Public Hearing and Adoption October 17, 2023]**

Motion/2<sup>nd</sup> \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:**

**Delaney  Barta  Rumsey  Scott  Chammings**

**ORDINANCE 2023-27**

CAPITAL ORDINANCE APPROPRIATING \$156,758.00 FOR REROOFING RENOVATIONS AND ALTERATIONS- **First Reading [Public Hearing and Adoption October 17, 2023]**

Motion/2<sup>nd</sup> \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:**

**Delaney  Barta  Rumsey  Scott  Chammings**

**ORDINANCE 2023-28**

AN ORDINANCE AMENDING ORDINANCE 2021-03 OF THE TOWNSHIP OF STILLWATER, SUSSEX COUNTY, NEW JERSEY AMENDING AND MODIFYING CHAPTER 240 "LAND DEVELOPMENT", ARTICLE II "INTERPRETATION; DEFINITIONS", SECTION 4 "DEFINITIONS", AND ARTICLE VII "SITE IMPROVEMENT STANDARDS FOR RESIDENTIAL AND NONRESIDENTIAL DEVELOPMENT", SECTION 89 "STORMWATER MANAGEMENT", OF THE TOWNSHIP OF STILLWATER- **First Reading [Public Hearing and Adoption October 17, 2023]**

Motion/2<sup>nd</sup> \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:**

**Delaney**  **Barta**  **Rumsey**  **Scott**  **Chammings**

**RESOLUTIONS**

**RESOLUTION 2023-183**

RESOLUTION TO AUTHORIZE REFUND OF TAXES FOR BLOCK 3401 LOT 2.08

Motion/2<sup>nd</sup> \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:**

**Delaney**  **Barta**  **Rumsey**  **Scott**  **Chammings**

**RESOLUTION 2023-184**

RESOLUTION APPROVING ADDITIONAL HOURS FOR THE TAX COLLECTOR

Motion/2<sup>nd</sup> \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:**

**Delaney**  **Barta**  **Rumsey**  **Scott**  **Chammings**

**RESOLUTION 2023-185**

REFUND TAXES DUE TO PROPERTY BEING CHANGED TO FARMLAND

Motion/2<sup>nd</sup> \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:**

**Delaney**  **Barta**  **Rumsey**  **Scott**  **Chammings**

**RESOLUTION 2023-186**

RESOLUTION TO AUTHORIZE CANCELLATION OF INTEREST PAID BLOCK 2301 LOT 36

Motion/2<sup>nd</sup> \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:**

**Delaney**  **Barta**  **Rumsey**  **Scott**  **Chammings**

**RESOLUTION 2023-187**

RESOLUTION AUTHORIZING A CHANGE IN THE OF SCOPE OF WORK FOR THE COMMUNITY CENTER REROOFING RENOVATIONS & ALTERNATIONS PROJECT

Motion/2<sup>nd</sup> \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:**

**Delaney**  **Barta**  **Rumsey**  **Scott**  **Chammings**

**DISCUSSION ITEMS:**

Advertisement for Municipal Clerk position

Community Center Fees

RFP's

Stillwater NJ Property Purchase Inquiry

Correspondence from Sandyston Township RE: NJ & PA Sierra Club Proposal

S-25/S-26 Bridge project

**OPEN PUBLIC SESSION (any subject – 3-minute limit)**

**ATTORNEY'S REPORT**

**ADJOURNMENT**

Move \_\_\_\_\_ /Second \_\_\_\_\_

**STILLWATER TOWNSHIP MANUAL/REGULAR BILL LIST  
FOR MEETING DATED 10/3/2023 - BILLS LIST #16**

<b>Account</b>	<b>Date</b>	<b>Check #</b>	<b>Payee</b>	<b>Amount</b>
<b>Current</b>				
	9/19/23	WIRE	STILLWATER TWP PAYROLL AGENCY	\$ 34,264.55
	9/27/23	29326	KITTATINNY REGIONAL HS	\$ 417,123.40
	9/27/23	29327	STILLWATER TWP BOE	\$ 437,774.83
			<b>Subtotal of Fund</b>	<b>\$ 889,162.78</b>
<b>General Capital</b>				
	9/21/23	648	NJMVC	\$ 53.50
			<b>Subtotal of Fund</b>	<b>\$ 53.50</b>
<b>Payroll Salary Agency</b>				
	9/19/23	3248	NJ FAMILY SUPPORT	\$ 178.15
	9/19/23	3249	TEAMSTERS	\$ 274.00
	9/19/23	WIRE	STILLWATER TWP PAYROLL ACCT	\$ 21,108.50
	9/19/23	WIRE	CURRENT FUND - SHBP	\$ 2,497.36
	9/20/23	WIRE	IRS	\$ 7,456.19
	9/20/23	WIRE	STATE OF NJ - GIT	\$ 956.35
	9/22/23	WIRE	NATIONWIDE	\$ 814.50
	9/22/23	WIRE	PRUDENTIAL	\$ 364.26
	9/22/23	WIRE	STATE OF NJ - GIT (3RD QTR)	\$ 1,440.15
			<b>Subtotal of Fund</b>	<b>\$ 35,089.46</b>
<b>Recycling Trust</b>				
	9/19/23	WIRE	STILLWATER TWP PAYROLL AGENCY	\$ 73.54
			<b>Subtotal of Fund</b>	<b>\$ 73.54</b>
			<b>Grand Total All Manual Checks Issued:</b>	<b>\$ 924,379.28</b>
<b>GRAND TOTAL OF BILLS</b>				<b>\$ 1,016,874.34</b>

### List of Bills - (0110101000001) Cash - Current CURRENT FUND

Check#	Vendor	Description	Payment	Check Total
29328	907 - 4IMPRINT	PO 14152 ORDER# 25746366 - TRICK-OR-TREAT BAGS (	317.00	317.00
29329	1035 - AMAZON CAPITAL SERVICES	PO 14170 ORDER# 111-5933023-5453067 - CERT SUPPLI	47.68	
		PO 14171 ORDER# 111-6639308-4148203 - CERT SUPPLI	62.76	110.44
29330	977 - CENTRAL JERSEY EQUIPMENT	PO 14184 INV# 14253 - MOWER	259.02	259.02
29331	1134 - COUNTY OF SUSSEX	PO 14200 INV# 7/18/2023 - PRIMARY ELECTION EXPENS	1,039.37	1,039.37
29332	1102 - FARMSIDE LANDSCAPE & DESIGN	PO 13701 2023 FIELD MAINTENANCE CONTRACT - NTE \$1	3,220.00	3,220.00
29333	623 - J.C. EHRlich CO., INC.	PO 14206 INV# 50802632 - PEST CONTROL SERVICES -	145.00	145.00
29334	817 - JP MONZO MUNICIPAL CONSULTING, LLC	PO 14199 REGISTRATION - "BUDGET AND FAST UPDATES	50.00	50.00
29335	44 - MGL PRINTING SOLUTIONS	PO 14198 INV# 197990 - ADD'L TAX BILLS	180.00	180.00
29336	1249 - NAPA AUTO PARTS	PO 14193 INV# S3151364,S3151463,S3148774,S3152338	452.99	452.99
29337	90 - SCMUA-SUSSEX CTY MUNIC UTIL'S AUTH	PO 14185 INV# 5992 - SOLID WASTE DISP; COMINGLED	974.34	
		PO 14192 INV# 6023 - SOLID WASTE DISP; COMINGLED	738.24	1,712.58
29338	160 - STILLWATER WATER DISTRICT 1	PO 13994 2023 WATER DISTRICT LEVY (BASED ON 358-4	82,865.96	82,865.96
29339	412 - STORR TRACTOR COMPANY	PO 14202 INV# 1165728 - 2012 TRACTOR	181.98	181.98
29340	412 - STORR TRACTOR COMPANY	PO 14203 INV# 1165715 - 2012 TRACTOR	20.90	20.90
29341	103 - WELDON QUARRY CO., LLC	PO 14191 INV# 2045736 - ASPHALT	1,251.02	1,251.02
29342	428 - WILLCO A/C, R & H, INC.	PO 14194 INV# 49643 - COMM CTR MAINTENANCE	175.00	175.00
TOTAL				91,981.26

### List of Bills - (7510101000001) Recycling Trust - CASH RECYCLING TRUST ACCOUNT

Check#	Vendor	Description	Payment	Check Total
663	90 - SCMUA-SUSSEX CTY MUNIC UTIL'S AUTH	PO 14185 INV# 5992 - SOLID WASTE DISP; COMINGLED	48.40	
		PO 14192 INV# 6023 - SOLID WASTE DISP; COMINGLED	48.40	96.80
TOTAL				96.80

### List of Bills - (7910101000001) ESCROW - CASH ESCROW - SUBDIVISION ACCOUNT

Check#	Vendor	Description	Payment	Check Total
10298	126 - VAN CLEEF ENGINEERING ASSOC, LLC	PO 14196 INV# STW-1010.003-1 - ENGINEERING SERVIC	417.00	417.00
TOTAL				417.00

**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NEW JERSEY  
RESOLUTION 2023-182**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF STILLWATER AUTHORIZING PAYMENT  
OF BILLS**

**WHEREAS**, the Chief Finance Officer has certified that funds are available in the proper account; and

**WHEREAS**, the Chief Finance Officer has approved payment upon certification from the Township Department Heads that the goods and/or services have been rendered to the Township;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Committee of the Township of Stillwater that the current bill lists, dated October 3, 2023 and on file and available for public inspection in the Office of the Chief Financial Officer and approved by the Chief Financial Officer for payment, be paid.

**CERTIFICATION**

I hereby certify that the above Resolution was adopted by the Stillwater Township Committee at their regular meeting held October 3, 2023, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, Sussex County, New Jersey.

\_\_\_\_\_  
Lynda Knott  
Township Clerk



**TOWNSHIP OF STILLWATER,  
SUSSEX COUNTY, NEW JERSEY**

**ORDINANCE 2023-20**

**AN ORDINANCE AMENDING CHAPTER 163 (DRAINAGE CONTROL;  
DRIVEWAYS) OF THE TOWNSHIP CODE TO NAME THE ZONING  
OFFICER AS THE “TOWNSHIP DRIVEWAY OFFICIAL” AND TO MERGE  
CHAPTER 163 INTO CHAPTER 240 (LAND DEVELOPMENT)**

**WHEREAS**, the Stillwater Township Committee has received recommendations from the Township’s Construction Official and Zoning Officer to change the designation of Township Driveway Official to allow applicants a proper path for review of their application.

**NOW, THEREFORE, BE IT ORDAINED** by the Stillwater Township Committee, County of Sussex, State of New Jersey, as follows:

**SECTION 1**

Chapter 163-1 (Definitions) of the Township Code shall be amended to change the designated Township Driveway Official from the Construction Officer to the Zoning Officer and shall read as follows:

**TOWNSHIP DRIVEWAY OFFICIAL**

**The Township Zoning Officer and/or any other individual(s) designated by  
the Township Committee to enforce the provisions of this chapter.**

**SECTION 2**

Chapter 163 (Drainage Control; Driveways) of the Township Code (§ 163-1 through § 163-14) shall be merged in its entirety into Chapter 240 (Land Development) to allow variance applications where driveways are not fully compliant to be reviewed by the Zoning Board of Adjustment.

**SECTION 3**

**Severability.** If any provision of this ordinance or the application of this ordinance to any person or circumstances is held invalid, the remainder of this ordinance shall not be affected and shall remain in full force and effect.

**SECTION 4**

**Repealer.** All ordinances or parts of ordinances or resolutions inconsistent or in opposition to the provisions of this ordinance are hereby repealed in their entirety.

**SECTION 5**

The Township Clerk shall take all necessary action to assure the Code is promptly updated to include this Ordinance.

**SECTION 6**

This Ordinance shall take effect immediately upon its passage.

ATTEST:

\_\_\_\_\_  
Lynda Knott, Municipal Clerk

\_\_\_\_\_  
Lisa Chammings, Mayor

Introduced: September 19, 2023  
Adopted: October 3, 2023

**TOWNSHIP OF STILLWATER  
SUSSEX COUNTY, NEW JERSEY**

**ORDINANCE NO. 2023-24**

**A STATE MANDATED ORDINANCE OF THE TOWNSHIP OF STILLWATER THAT  
REGULATES PRIVATELY OWNED SALT STORAGE WITHIN THE TOWNSHIP**

**WHEREAS**, the Township Committee of the Township of Stillwater has been directed by the State of New Jersey to implement this Ordinance and must comply with said directive.

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Stillwater, that the Township Code shall be amended as follows:

**SECTION 1**

A new Chapter shall be added to the Township Code as follows:

**Chapter \_\_\_\_ . PRIVATELY OWNED SALT STORAGE**

**§ \_\_\_\_ -1. Purpose.**

The purpose of this Ordinance is to prevent stored salt and other solid de-icing materials from being exposed to stormwater.

This Ordinance establishes requirements for the storage of salt and other solid de-icing materials on properties not owned or operated by the municipality (privately-owned), including residences, in the Township of Stillwater to protect the environment, public health, safety and welfare, and to prescribe penalties for failure to comply.

**§ \_\_\_\_ -2. Definitions.**

For the purpose of this Ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When consistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

A. “De-icing materials” means any granular or solid material such as melting salt or any other granular solid that assists in the melting of snow.

B. “Impervious surface” means a surface that has been covered with a layer of material so that it is highly resistant to infiltration by water.

C. “Storm drain inlet” means the point of entry into the storm sewer system.

D. “Permanent structure” means a permanent building or permanent structure that is anchored to a permanent foundation with an impermeable floor, and that is completely roofed

and walled (new structures require a door or other means of sealing the access way from wind driven rainfall).

A fabric frame structure is a permanent structure if it meets the following specifications:

1. Concrete blocks, jersey barriers or other similar material shall be placed around the interior of the structure to protect the side walls during loading and unloading of de-icing materials;
2. The design shall prevent stormwater run-on and run through, and the fabric cannot leak;
3. The structure shall be erected on an impermeable slab;
4. The structure cannot be open sided; and
5. The structure shall have a roll up door or other means of sealing the access way from wind driven rainfall.

E. "Person" means any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.

F. "Resident" means a person who resides on a residential property where de-icing material is stored.

**§ \_\_\_\_\_ -3. Deicing Material Storage Requirements.**

A. Temporary outdoor storage of de-icing materials in accordance with the requirements below is allowed between October 15<sup>th</sup> and April 15<sup>th</sup>:

1. Loose materials shall be placed on a flat, impervious surface in a manner that prevents stormwater run-through;
2. Loose materials shall be placed at least 50 feet from surface water bodies, storm drain inlets, ditches and/or other stormwater conveyance channels;
3. Loose materials shall be maintained in a cone-shaped storage pile. If loading or unloading activities alter the cone-shape during daily activities, tracked materials shall be swept back into the storage pile, and the storage pile shall be reshaped into a cone after use;
4. Loose materials shall be covered as follows:
  - a. The cover shall be waterproof, impermeable, and flexible;
  - b. The cover shall extend to the base of the pile(s);
  - c. The cover shall be free from holes or tears;

d. The cover shall be secured and weighed down around the perimeter to prevent removal by wind; and

e. Weight shall be placed on the cover(s) in such a way that minimizes the potential of exposure as materials shift and runoff flows down to the base of the pile.

(1) Sandbags lashed together with rope or cable and placed uniformly over the flexible cover, or poly-cord nets provide a suitable method. Items that can potentially hold water (e.g., old tires) shall not be used;

5. Containers must be sealed when not in use; and

6. The site shall be free of all de-icing materials between April 16<sup>th</sup> and October 14<sup>th</sup>.

B. De-icing materials should be stored in a permanent structure if a suitable storage structure is available. For storage of loose de-icing materials in a permanent structure, such storage may be permanent, and thus not restricted to October 15 -April 15.

C. The property owner, or owner of the de-icing materials if different, shall designate a person(s) responsible for operations at the site where these materials are stored outdoors, and who shall document that weekly inspections are conducted to ensure that the conditions of this ordinance are met. Inspection records shall be kept on site and made available to the municipality upon request.

1. Residents who operate businesses from their homes that utilize de-icing materials are required to perform weekly inspections.

#### **§ \_\_\_\_-4 . Exemptions.**

Residents may store de-icing materials outside in a solid-walled, closed container that prevents precipitation from entering and exiting the container, and which prevents the de-icing materials from leaking or spilling out. Under these circumstances, weekly inspections are not necessary, but repair or replacement of damaged or inadequate containers shall occur within 2 weeks.

If containerized (in bags or buckets) de-icing materials are stored within a permanent structure, they are not subject to the storage and inspection requirements in Section III above. Piles of de-icing materials are not exempt, even if stored in a permanent structure.

This ordinance does not apply to facilities where the stormwater discharges from de-icing material storage activities are regulated under another NJPDES permit.

#### **§ \_\_\_\_-5. Enforcement.**

This Ordinance shall be enforced by the New Jersey State Police, and all Township and County Officials whose duties permit municipal code enforcement.

#### **§ \_\_\_\_-6. Penalties.**

**§ \_\_\_\_-6. Penalties.**

Any person(s) who is found to be in violation of the provisions of this Ordinance shall have 72 hours to complete corrective action. Repeat violations and/or failure to complete corrective action shall be subject to a fine not to exceed \$100 for the first violation and \$200 for subsequent violations.

**§ \_\_\_\_-7. Severability.**

Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

**§ \_\_\_\_-8. Effective Date.**

This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.

**SECTION 2**

The Township Clerk shall take all necessary action to assure the Code is promptly updated to include this Ordinance.

**SECTION 3**

This Ordinance shall take effect immediately upon its passage.

ATTEST:

\_\_\_\_\_  
Lynda Knott, Municipal Clerk

\_\_\_\_\_  
Lisa Chammings, Mayor

Introduced: September 19, 2023

Adopted: October 3, 2023

**TOWNSHIP OF STILLWATER  
SUSSEX COUNTY, NEW JERSEY**

**ORDINANCE NO. 2023-25**

**AN ORDINANCE TO AMEND A STATE MANDATED ORDINANCE OF THE  
TOWNSHIP OF STILLWATER THAT PROHIBITS ILLICIT CONNECTIONS TO THE  
MUNICIPAL SEPARATE STORM SEWER SYSTEM**

**WHEREAS**, the Township Committee of the Township of Stillwater adopted Ordinance 2023-22 on September 19, 2023; and

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Stillwater, that the Township Code shall be amended as follows:

**§ \_\_\_\_ -5. Penalties.**

Any person(s) who is found to be in violation of the provisions of this Ordinance shall be subject to a fine not to exceed \$ 100.

This Ordinance shall take effect immediately upon its passage.

ATTEST:

\_\_\_\_\_  
Lynda Knott, Township Clerk

\_\_\_\_\_  
Lisa Chammings, Mayor

Introduced: October 3, 2023

Adopted:

**TOWNSHIP OF STILLWATER  
SUSSEX COUNTY, NEW JERSEY**

**ORDINANCE NO. 2023-26**

**AN AMENDMENT TO A STATE MANDATED ORDINANCE OF THE TOWNSHIP OF  
STILLWATER THAT SETS STORM SEWER PROTECTION REQUIREMENTS FOR  
OUTDOOR DUMPSTERS AND REFUSE CONTAINERS**

**WHEREAS**, the Township Committee of the Township of Stillwater adopted Ordinance 2023-23 on September 19, 2023; and

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Stillwater, that the Township Code shall be amended as follows:

**§ \_\_\_\_-6. Penalties.**

Any person(s) who is found to be in violation of the provisions of this Ordinance shall be subject to a fine not to exceed \$ 100.

This Ordinance shall take effect immediately upon its passage.

ATTEST:

\_\_\_\_\_  
Lynda Knott, Township Clerk

\_\_\_\_\_  
Lisa Chammings, Mayor

Introduced: October 3, 2023

Adopted:



**TOWNSHIP OF STILLWATER  
SUSSEX COUNTY, NEW JERSEY**

**Ordinance 2023-27**

**CAPITAL ORDINANCE APPROPRIATING \$156,758.00  
FOR REROOFING RENOVATIONS AND ALTERATIONS**

**BE IT ORDAINED** by the Township Committee of the Township of Stillwater, in the County of Sussex, New Jersey, AS FOLLOWS;

Section 1. The several improvements described in Section 3 of this capital ordinance are hereby respectively authorized as general improvements to be made or acquired by the Township of Stillwater, New Jersey. For the said several improvements or purposes stated in said Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriations made for said improvements or purposes, said sums being inclusive of all appropriations heretofore made therefore and amounting in the aggregate to \$156,758.00, which has heretofore been set aside for the improvement of purpose stated in Section 3 and now available therefore by virtue of provision in a previously adopted budget or budgets of the Township for capital improvement purposes.

Section 2. For the financing of said improvements or purposes and to meet the part of said \$156,758.00 appropriations, the Township will use funding as described in Section 3.

Section 3. The improvements hereby authorized and the several purposes for the allocation of which said obligations are to be spent, the appropriation made for an estimated cost of each such purpose, and the estimated maximum amount of funds to be spent for each such purpose, are respectively as follows:

Reroofing Renovations and Alterations:	\$130,000.00	American Rescue Plan
	\$15,000.00	2023 LRIG
	\$11,758.00	General C.I.F.

All the aforesaid improvements or purposes where applicable, are in accordance with specifications on file in the office of the Township Clerk, which specifications are hereby approved.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

(a) The said purposes described in Section 3 of this capital ordinance are capital expenses and are each a property or improvement which the Township may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specifically assessed on property specially benefited thereby.

(b) The average period of usefulness of said purposes within the limitations of said Local bond Law and taking into consideration the respective amounts of the said obligations authorized for the several purposes, according to the reasonable life thereof computed by this capital ordinance, is twenty (20) years.

Section 5. This capital ordinance shall take effect ten (10) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

ATTEST:

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Lynda Knott, Municipal Clerk

---

Lisa Chammings, Mayor

Introduced: October 3, 2023

Adopted:

**TOWNSHIP OF STILLWATER  
SUSSEX COUNTY, NEW JERSEY  
ORDINANCE NO. 2023-28**

**AN ORDINANCE AMENDING ORDINANCE 2021-03 OF THE TOWNSHIP OF STILLWATER, SUSSEX COUNTY, NEW JERSEY AMENDING AND MODIFYING CHAPTER 240 “LAND DEVELOPMENT”, ARTICLE II “INTERPRETATION; DEFINITIONS”, SECTION 4 “DEFINITIONS”, AND ARTICLE VII “SITE IMPROVEMENT STANDARDS FOR RESIDENTIAL AND NONRESIDENTIAL DEVELOPMENT”, SECTION 89 “STORMWATER MANAGEMENT”, OF THE TOWNSHIP OF STILLWATER**

**WHEREAS**, the Township of Stillwater (the “Township”) regulates the control and discharge of stormwater through the use of stormwater best management practices and nonstructural stormwater management strategies; and

**WHEREAS**, on March 2, 2020, the New Jersey Department of Environmental Protection (“NJDEP” or the “Department”) adopted amended stormwater management rules at N.J.A.C. 7:8-1, et seq. (the “Amended Rules”), which require municipalities to revise their stormwater control Ordinances in accordance with the Amended Rules.

**WHEREAS**, in July 2023 the Department of Environmental Protection amended the Inland Flood Protection Rule which requires municipalities to revise their stormwater control Ordinance in accordance with the Amended Inland Flood Protection Rule; and

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Stillwater, Sussex County, New Jersey, as follows:

Section C. “Applicability” is hereby amended to include:

3. An application required by ordinance pursuant to (b)1 above that has been submitted prior to October 17, 2023 shall be subject to the stormwater management requirements in effect on October 16, 2023.
4. An application required by ordinance for approval pursuant to (b)1 above that has been submitted on or after March 2, 2021, but prior to October 17, 2023, shall be subject to the stormwater management requirements in effect on October 16, 2023.

5. Notwithstanding any rule to the contrary, a major development for any public roadway or railroad project conducted by a public transportation entity that has determined a preferred alternative or reached an equivalent milestone before July 17, 2023, shall be subject to the stormwater management requirements in effect prior to July 17, 2023.

Section II “Definitions” is hereby amended to include, as follows:

“Public roadway or railroad” means a pathway for use by motor vehicles or trains that is intended for public use and is constructed by, or on behalf of, a public transportation entity. A public roadway or railroad does not include a roadway or railroad constructed as part of a private development, regardless of whether the roadway or railroad is ultimately to be dedicated to and/or maintained by a governmental entity.

“Public transportation entity” means a Federal, State, county, or municipal government, an independent State authority, or a statutorily authorized public-private partnership program pursuant to P.L. 2018, c. 90 (N.J.S.A. 40A:11-52 et seq.), that performs a public roadway or railroad project that includes new construction, expansion, reconstruction, or improvement of a public roadway or railroad.

Section IV. “Stormwater Management Requirements for Major Development” is amended as follows:

E. Repeal: [https://njstormwater.org/bmp\\_manual2.htm](https://njstormwater.org/bmp_manual2.htm) and replace with <https://dep.nj.gov/stormwater/bmp-manual/>.

P-2(ii) Repeal in its entirety and replace with:

- ii. Demonstrate through hydrologic and hydraulic analysis that the increase of stormwater runoff volume from pre-construction to post-construction for the projected 2-year storm, as defined and determined pursuant to Section V.D of this ordinance, is infiltrated.

P-4(i) Repeal in its entirety and replace with:

- i. Stormwater from areas of high pollutant loading. High pollutant loading areas are areas in industrial and commercial developments where solvents and/or petroleum products are loaded/unloaded, stored, or applied, areas where pesticides are loaded/unloaded or stored; areas where hazardous materials are expected to be present in greater than “reportable quantities” as defined by the United States Environmental Protection Agency (EPA) at 40 CFR 302.4; areas where recharge would be inconsistent with Department approved remedial action work plan approved pursuant to the Administrative

Requirements for the Remediation of Contaminated Sites rules, N.J.A.C. 7:26C, or Department landfill closure plan and areas; and areas with high risks for spills of toxic materials, such as gas stations and vehicle maintenance facilities; and

R-2 (i), (ii) and (iii) Repeal in its entirety and replace with:

- i. Demonstrate through hydrologic and hydraulic analysis that for stormwater leaving the site, post-construction runoff hydrographs for the current and projected 2-, 10-, and 100-year storm events, as defined and determined in Section V.C and D, respectively, of this ordinance, do not exceed, at any point in time, the pre-construction runoff hydrographs for the same storm events;
- ii. Demonstrate through hydrologic and hydraulic analysis that there is no increase, as compared to the pre-construction condition, in the peak runoff rates of stormwater leaving the site for the current and projected 2-, 10-, and 100-year storm events, as defined and determined pursuant to Section V.C and D, respectively, of this ordinance, and that the increased volume or change in timing of stormwater runoff will not increase flood damage at or downstream of the site. This analysis shall include the analysis of impacts of existing land uses and projected land uses assuming full development under existing zoning and land use ordinances in the drainage area;
- iii. Design stormwater management measures so that the post-construction peak runoff rates for the current and projected 2-, 10-, and 100-year storm events, as defined and determined in Section V.C and D, respectively, of this ordinance, are 50, 75 and 80 percent, respectively, of the pre-construction peak runoff rates. The percentages apply only to the post-construction stormwater runoff that is attributable to the portion of the site on which the proposed development or project is to be constructed; or

Section V. Calculation of Stormwater Runoff and Groundwater Recharge

Section A (1) and A(2) are repealed in their entirety and replaced with:

1. The design engineer shall calculate runoff using the following method:

The USDA Natural Resources Conservation Service (NRCS) methodology, including the NRCS Runoff Equation and Dimensionless Unit Hydrograph, as described in Chapters 7, 9, 10, 15 and 16 *Part 630, Hydrology National Engineering Handbook*, incorporated herein by reference as amended and supplemented. This methodology is additionally described in *Technical Release 55 - Urban Hydrology for Small Watersheds (TR-55)*, dated June 1986, incorporated herein by reference as amended and supplemented. Information regarding the methodology is available from the Natural Resources Conservation Service website at:

<https://directives.sc.egov.usda.gov/viewerFS.aspx?hid=21422>

or at United States Department of Agriculture Natural Resources Conservation Service, New Jersey State Office.

2. For the purpose of calculating curve numbers and groundwater recharge, there is a presumption that the pre-construction condition of a site or portion thereof is a wooded land use with good hydrologic condition. The term “curve number” applies to the NRCS methodology above at Section V.A.1. A curve number or a groundwater recharge land cover for an existing condition may be used on all or a portion of the site if the design engineer verifies that the hydrologic condition has existed on the site or portion of the site for at least five years without interruption prior to the time of application. If more than one land cover has existed on the site during the five years immediately prior to the time of application, the land cover with the lowest runoff potential shall be used for the computations. In addition, there is the presumption that the site is in good hydrologic condition (if the land use type is pasture, lawn, or park), with good cover (if the land use type is woods), or with good hydrologic condition and conservation treatment (if the land use type is cultivation).

Add Section C (1) and C (2) , Table 5 as follows:

- C. The precipitation depths of the current two-, 10-, and 100-year storm events shall be determined by multiplying the values determined in accordance with items 1 and 2 below:

1. Administration (NOAA), National Weather Service’s Atlas 14 Point Precipitation Frequency Estimates: NJ, in accordance with the location(s) of the drainage area(s) of the site. This data is available at:

[https://hdsc.nws.noaa.gov/hdsc/pfds/pfds\\_map\\_cont.html?bkmrk=nj](https://hdsc.nws.noaa.gov/hdsc/pfds/pfds_map_cont.html?bkmrk=nj); and

2. The applicant shall utilize Table 5: Current Precipitation Adjustment Factors below, which sets forth the applicable multiplier for the drainage area(s) of the site, in accordance with the county or counties where the drainage area(s) of the site is located. Where the major development lies in more than one county, the precipitation values shall be adjusted according to the percentage of the drainage area in each county. Alternately, separate rainfall totals can be developed for each county using the values in the table below.

**Table 5: Current Precipitation Adjustment Factors**

County	Current Precipitation Adjustment Factors		
	2-year Design Storm	10-year Design Storm	100-year Design Storm
Sussex	1.03	1.04	1.07
Warren	1.02	1.07	1.15

Add Section D and Table 6 as follows:

- D. Table 6: Future Precipitation Change Factors provided below sets forth the change factors to be used in determining the projected two-, 10-, and 100-year storm events for use in this chapter, which are organized alphabetically by county. The precipitation depth of the projected two-, 10-, and 100-year storm events of a site shall be determined by multiplying the precipitation depth of the two-, 10-, and 100-year storm events determined from the National Weather Service’s Atlas 14 Point Precipitation Frequency Estimates pursuant to (c)1 above, by the change factor in the table below, in accordance with the county or counties where the drainage area(s) of the site is located. Where the major development and/or its drainage area lies in more than one county, the precipitation values shall be adjusted according to the percentage of the drainage area in each county. Alternately, separate rainfall totals can be developed for each county using the values in the table below.

**Table 6: Future Precipitation Change Factors**

	Future Precipitation Change Factors		
	2-year	10-year	10-year
	Design Storm	Design Storm	Design Storm
Sussex	1.24	1.29	1.50
Warren	1.20	1.25	1.37

Section VI. Sources for Technical Guidance:

Repeal Section A website link and replace with:

<https://dep.nj.gov/stormwater/bmp-manual/>.

Repeal Section A (1) website link and replace with:

<https://dep.nj.gov/stormwater/maintenance-guidance/> .

Repeal Section B in its entirety and replace with:

- B. Submissions required for review by the Department should be mailed to:

The Division of Watershed Protection and Restoration, New Jersey Department of Environmental Protection, Mail Code 501-02A, PO Box 420, Trenton, New Jersey 08625-0420.

Section VIII. Safety Standards for Stormwater Management Basins

Repeal Section C.2.ii. and replace with:

The overflow grate spacing shall be no greater than two inches across the smallest dimension.

Section X. Maintenance and Repair.

8. Repeal current website link and replace with:

<https://dep.nj.gov/stormwater/maintenance-guidance/> .

Section XIII. Effective Date:

This Ordinance shall take effect immediately upon its final passage, approval and publication as provided by law.

All of Which is Adopted this \_\_\_\_\_ day of October, 2023, by the Township Committee of Stillwater Township.

TOWNSHIP COMMITTEE

OF STILLWATER TOWNSHIP

ATTEST:

\_\_\_\_\_  
Lynda Knott, Township Clerk

\_\_\_\_\_  
Lisa Chammings, Mayor

DATED: Introduced: October 3, 2023  
Adopted:



**STILLWATER TOWNSHIP  
SUSSEX COUNTY**

**RESOLUTION # 2023 – 183**

**RESOLUTION TO AUTHORIZE REFUND OF TAXES FOR BLOCK 3401 LOT 2.08**

**WHEREAS**, Block 3401 Lot 2.08 for 908 Fairview Lake Road, and owned by Joao Paulo Domiciano, and

**WHEREAS**, the Tax Assessor has approved Mr. Domiciano as of January 26, 2023 as a 100% permanent and totally disabled Veteran, and

**WHEREAS**, Corelogic Mortgage Company has been paying the property taxes thru August 1, 2023 in the amount of \$ 4,437.41 which need to be refunded back to the homeowner.

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Township Committee that the Tax Collector be authorized to refund Mr. Domiciano the amount of \$ 4,437.41 for taxes paid in error.

**CERTIFICATION**

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held October 3, 2023, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, Sussex County, New Jersey.

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Lynda Knott  
Township Clerk

**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NJ**

**RESOLUTION 2023-184**

**RESOLUTION APPROVING ADDITIONAL HOURS FOR THE TAX COLLECTOR  
DUE TO ONGOING SYSTEM DIFFICULTIES**

**WHEREAS**, Terry Beshada was hired by the Township of Stillwater as Tax Collector by Resolution 2022-169 effective November 2, 2022; and

**WHEREAS**, the Township has changed to a new Tax System which has experienced multiple ongoing issues requiring the Tax Collector's attention to correct to properly fulfill her duties and service the tax payers of Stillwater Township; and

**WHEREAS**, the Tax Collector has requested the Township Committee approve a request for up to twenty (20) additional hours;

**BE IT RESOLVED** by the Township Committee of the Township of Stillwater that they do hereby approve up to twenty (20) additional hours to be compensated at her annual hourly rate.

**CERTIFICATION**

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held October 3, 2023, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, Sussex County, New Jersey.

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Lynda Knott  
Township Clerk

**STILLWATER TOWNSHIP  
SUSSEX COUNTY  
RESOLUTION #2023 – 185**

**REFUND TAXES DUE TO PROPERTY BEING CHANGED TO FARMLAND**

**WHEREAS**, Block 3102 Lot 3 known as 913 Maple Avenue, and owned by Alexander Dingertopadre, and

**WHEREAS**, the Tax Assessor has changed this property from regular tax to farmland assessed, and

**WHEREAS**, Mr. Dingertopadre has overpaid the 2023 taxes and a refund is due in the amount of \$ 1,341.37,

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Township Committee that the Tax Collector be authorized to refund Mr. Dingertopadre the amount of \$ 1,341.37.

**CERTIFICATION**

I, Lynda Knott, Township Clerk for the Township of Stillwater, hereby certify that the above Resolution was approved by the Township Committee of the Township of Stillwater at their regularly scheduled Township Committee Meeting of October 3, 2023.

\_\_\_\_\_  
Lynda Knott, Township Clerk

**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NJ  
RESOLUTION # 2023-186**

**RESOLUTION TO AUTHORIZE CANCELLATION OF INTEREST PAID BLOCK 2301  
LOT 36, 1048 STILLWATER ROAD**

**WHEREAS**, Block 2301 Lot 36 also known as 1048 Stillwater Road, Owned by Alice Breitenbucher, and

**WHEREAS**, the homeowner had paid her taxes by credit card online on September 1, 2023, and

**WHEREAS**, interest was charged to her account in error in the amount of \$ 12.06.

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Township Committee that the Tax Collector be authorized to cancel the interest in the amount of\$ 12.06.

**CERTIFICATION**

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held October 3, 2023, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, Sussex County, New Jersey.

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Lynda Knott  
Township Clerk

**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NEW JERSEY**

**RESOLUTION 2023-187**

**RESOLUTION AUTHORIZING A CHANGE IN THE OF SCOPE OF WORK FOR THE  
COMMUNITY CENTER REROOFING RENOVATIONS & ALTERNATIONS  
PROJECT**

**WHEREAS**, the Township of Stillwater awarded a contract to Mak Group, LLC in the base bid amount of \$156,758.00 for the Community Center Reroofing Renovations & Alternations project; and

**WHEREAS**, the soffits on the main area of the community center roof do not have to be rebuilt; and

**WHEREAS**, the front bay area needs new gutters, leaders and soffits and the gutters, leaders and soffits for the bay area of the building will be substituted for the same base bid amount of the contract; and

**WHEREAS**, the Governing Body must approve the change order; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee that the Township does hereby authorize change of scope of work of new gutters, leaders and soffits for the bay area of the community center instead of rebuilding soffits on the main portion of the building.

**CERTIFICATION**

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held October 3, 2023, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, Sussex County, New Jersey.

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Lynda Knott, RMC  
Township Clerk