



STILLWATER TOWNSHIP
TOWNSHIP COMMITTEE MEETING
AGENDA

TUESDAY, September 19, 2023

Executive Session: 6:00 P.M.

Regular Meeting: 7:00 P.M.

Zoom Link: <https://us02web.zoom.us/j/84714979620>

OPENING STATEMENT: Adequate notice of this meeting has been provided according to the Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice to the public and sent to the press on January 4, 2023 and placed on the Official Bulletin Board at the Municipal Building, posted on the official Stillwater Website and Face Book page.

EXECUTIVE SESSION:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Stillwater, County of Sussex, New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter-specified subject matter(s).
2. The general nature of the subject matter(s) to be discussed is as follows:
___ Personnel ___ Contract ___ Real Property ___ Litigation/Potential Litigation
___ Attorney Client ___ Public Safety
3. It is anticipated at this time that the above stated subject matter(s) will be made public at the conclusion of each individual specified subject matter.
4. This resolution shall take effect immediately. Time _____ Motion/2nd _____ / _____

ROLL CALL: Delaney ☐ Barta ☐ Rumsey ☐ Scott ☐ Chammings ☐

RETURN TO OPEN SESSION Time _____ Motion/2nd _____ / _____

ROLL CALL: Delaney ☐ Barta ☐ Rumsey ☐ Scott ☐ Chammings ☐

FLAG SALUTE

MINUTES: September 5, 2023 Regular & Executive Session Meeting Minutes

Motion/2nd _____ / _____

ROLL CALL: Delaney ☐ Barta ☐ Rumsey ☐ Scott ☐ Chammings ☐

REPORTS: Recreation Commission Fee Report for August 2023
SC BOH Inspection Report for July 2023
Construction Permit Activity Report for August 2023
Board of Health Receipts for August 2023
Recycling and Convenience Center Report for August 2023
Landlord Registration Report for August 2023
Community Center Receipt Report for August 2023
Certified Copies Report for August 2023
Registrar Report for August 2023
Vacant/Abandon Property Registration August 2023

Motion/2nd _____ / _____

ROLL CALL: Delaney ☐ Barta ☐ Rumsey ☐ Scott ☐ Chammings ☐

RESOLUTION 2023-178 RESOLUTION TO AUTHORIZE REFUND OF TAXES FOR
BLOCK 4308 LOT 1.02

Motion/2nd _____ / _____

ROLL CALL: Delaney ☐ Barta ☐ Rumsey ☐ Scott ☐ Chammings ☐

BILLS LIST #15 \$ 500,838.97

RESOLUTION 2023-179 Authorizing Payment of Bills

Motion/2nd _____ / _____

ROLL CALL: Delaney ☐ Barta ☐ Rumsey ☐ Scott ☐ Chammings ☐

COMMITTEE REPORTS:

- **Committeewoman Delaney**
 - Recreation
 - Zoning Board of Adjustment
- **Committeeman Barta**
 - Planning Board
 - Board of Education
- **Committeewoman Rumsey**
 - Emergency Services
 - Community Center
 - Architect
 - Personnel

- **Committeeman Scott**
 - **DPW**
 - **Engineering**
- **Mayor Chammings**
 - **Environmental Commission**
 - **Legal**
 - **Engineering**
 - **CERT**
 - **Personnel**

AMENDMENTS TO AGENDA

OPEN PUBLIC SESSION (Agenda items only – 3 min time limit)

OLD BUSINESS:

TAX IN REM FORECLOSURE UPDATE

ORDINANCE 2023-21

A STATE MANDATED ORDINANCE OF THE TOWNSHIP OF STILLWATER THAT REQUIRES STORM DRAIN INLET RETROFITTING DURING REPAVING, REPAIRING, RECONSTRUCTION OR RESURFACING OR ALTERATIONS OF FACILITIES ON PRIVATE PROPERTY - **Public Hearing and Adoption**

Motion/2nd _____ / _____

ROLL CALL: Delaney ☐ Barta ☐ Rumsey ☐ Scott ☐ Chammings ☐

ORDINANCE 2023-22

A STATE MANDATED ORDINANCE OF THE TOWNSHIP OF STILLWATER THAT PROHIBITS ILLICIT CONNECTIONS TO THE MUNICIPAL SEPARATE STORM SEWER SYSTEM- **Public Hearing and Adoption**

Motion/2nd _____ / _____

ROLL CALL: Delaney ☐ Barta ☐ Rumsey ☐ Scott ☐ Chammings ☐

ORDINANCE 2023-23

A STATE MANDATED ORDINANCE OF THE TOWNSHIP OF STILLWATER THAT SETS STORM SEWER PROTECTION REQUIREMENTS FOR OUTDOOR DUMPSTERS AND REFUSE CONTAINERS- **Public Hearing and Adoption**

Motion/2nd _____ / _____

ROLL CALL: Delaney ☐ Barta ☐ Rumsey ☐ Scott ☐ Chammings ☐

NEW BUSINESS:

ORDINANCE 2023-20

AN ORDINANCE AMENDING CHAPTER 163 DRAINAGE CONTROL; DRIVEWAYS "DEFINITIONS" SECTION 163-1 DEFINITIONS OF THE CODE OF THE TOWNSHIP OF STILLWATER "TOWNSHIP DRIVEWAY OFFICIAL" **First Reading [Public Hearing and Adoption October 3, 2023]**

Motion/2nd _____ / _____

ROLL CALL:

Delaney ☐ Barta ☐ Rumsey ☐ Scott ☐ Chammings ☐

ORDINANCE 2023-24

A STATE MANDATED ORDINANCE OF THE TOWNSHIP OF STILLWATER THAT REGULATES PRIVATELY OWNED SALT STORAGE WITHIN THE TOWNSHIP **First Reading [Public Hearing and Adoption October 3, 2023]**

Motion/2nd _____ / _____

ROLL CALL:

Delaney ☐ Barta ☐ Rumsey ☐ Scott ☐ Chammings ☐

ORDINANCE 2023-25

A STATE MANDATED ORDINANCE OF THE TOWNSHIP OF STILLWATER THAT REGULATES REFUSE CONTAINERS AND DUMPSTERS **First Reading [Public Hearing and Adoption October 3, 2023]**

Motion/2nd _____ / _____

ROLL CALL:

Delaney ☐ Barta ☐ Rumsey ☐ Scott ☐ Chammings ☐

ORDINANCE 2023-26

A STATE MANDATED ORDINANCE OF THE TOWNSHIP OF STILLWATER THAT REGULATES YARD WASTE COLLECTION **First Reading [Public Hearing and Adoption October 3, 2023]**

Motion/2nd _____ / _____

ROLL CALL:

Delaney ☐ Barta ☐ Rumsey ☐ Scott ☐ Chammings ☐

RESOLUTION 2023-180

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF STILLWATER AUTHORIZING THE APPOINTMENT OF DOUG VAUGHAN AS FULL TIME DPW LABORER

Motion/2nd _____ / _____

ROLL CALL:

Delaney ☐ Barta ☐ Rumsey ☐ Scott ☐ Chammings ☐

RESOLUTION 2023-181

RESOLUTION AUTHORIZING A PROFESSIONAL SERVICE WITH ASSOCIATED APPRAISAL GROUP FOR APPRAISAL SERVICES RELATED TO 2023 AD-ON ASSESSMENTS

Motion/2nd _____ / _____

ROLL CALL:

Delaney ☐ Barta ☐ Rumsey ☐ Scott ☐ Chammings ☐

RESOLUTION 2023-182

RESOLUTION AUTHORIZING CHANGE ORDER AWARDED TO
SAMUEL AHREN WYKOFF ARCHITECT LLC FOR THE
STILLWATER TOWNSHIP COMMUNITY CENTER

Motion/2nd _____ / _____

ROLL CALL:

Delaney ☐ **Barta** ☐ **Rumsey** ☐ **Scott** ☐ **Chammings** ☐

DISCUSSION ITEMS:

Shared Service Agreement with Hardyston Township for Hot Box

Change of Date for Town Hall closure for Inhouse Service Day to October 4, 2023

OPEN PUBLIC SESSION (any subject – 3-minute limit)

ATTORNEY'S REPORT

ADJOURNMENT

Move____/Second____

ROLL CALL:

Delaney ☐ **Barta** ☐ **Rumsey** ☐ **Scott** ☐ **Chammings** ☐

**STILLWATER TOWNSHIP
SUSSEX COUNTY**

RESOLUTION # 2023 - 178

RESOLUTION TO AUTHORIZE REFUND OF TAXES FOR BLOCK 4308 LOT 1.02

WHEREAS, Block 4308 Lot 1.02 for 907 Walnut Drive West, and owned by Enrique Valenzuela, and

WHEREAS, the Tax Assessor has approved Mr. Valenzuela as of April 27, 2023 as a 100% permanent and totally disabled Veteran, and

WHEREAS, Corelogic Mortgage Company has been paying the property taxes thru August 1, 2023 in the amount of \$ 4,096.08 which need to be refunded back to the homeowner.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Township Committee that the Tax Collector be authorized to refund Mr. Valenzuela the amount of \$ 4,096.08 for taxes paid in error.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held September 19, 2023, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, Sussex County, New Jersey.

Valerie Ingles
Deputy Clerk

STILLWATER TOWNSHIP MANUAL/REGULAR BILL LIST				
FOR MEETING DATED 9/19/2023 - BILLS LIST #15				
Account	Date	Check #	Payee	Amount
Current				
	9/6/23	WIRE	STILLWATER TWP PAYROLL AGENCY	\$ 27,800.54
	9/7/23	29288	TARA TOSTI	\$ 600.00
	9/14/23	WIRE	SHBP - SEPTEMBER	\$ 27,494.26
	9/14/23	WIRE	GENERAL CAPITAL ACCT	\$ 358,446.18
			<i>Subtotal of Fund</i>	\$ 414,340.98
Payroll Salary Agency				
	9/6/23	3247	NJ FAMILY SUPPORT	\$ 178.15
	9/6/23	WIRE	STILLWATER TWP PAYROLL ACCT	\$ 16,758.05
	9/7/23	WIRE	IRS	\$ 6,296.99
	9/7/23	WIRE	STATE OF NJ - GIT	\$ 835.60
	9/8/23	WIRE	NATIONWIDE	\$ 150.00
	9/8/23	WIRE	PRUDENTIAL	\$ 330.23
			<i>Subtotal of Fund</i>	\$ 24,549.02
Recycling Trust				
	9/6/23	WIRE	STILLWATER TWP PAYROLL AGENCY	\$ 73.54
			<i>Subtotal of Fund</i>	\$ 73.54
Recreation				
	9/7/23	1774	TARA TOSTI	\$ 200.00
			<i>Subtotal of Fund</i>	\$ 200.00
			<i>Grand Total All Manual Checks Issued:</i>	\$ 439,163.54
GRAND TOTAL OF BILLS				\$ 500,838.97

List of Bills - (0110101000001) Cash - Current CURRENT FUND

Check#	Vendor	Description	Payment	Check Total
29289	33 - ABCODE SECURITY, INC.	PO 14180 INV# R40378 - ALARM MONITORING	201.00	201.00
29290	34 - AIRGAS USA, LLC	PO 14177 INV# 5501593183 8/31/2023	24.75	24.75
29291	38 - ALLIED OIL	PO 14162 INV# 264133 ACCT# 7199884 GASOLINE 8/	767.63	
		PO 14178 INV# 272290 ACCT# 7199876 DIESEL 9/5/	683.49	1,451.12
29292	1035 - AMAZON CAPITAL SERVICES	PO 14153 ORDER# 111-6131989-0622635 - CLEAN COMM	71.96	71.96
29293	1289 - ARCHIVESOCIAL	PO 14107 INV# 30309 - SOCIAL MEDIA ARCHIVING	2,143.68	2,143.68
29294	323 - BETH BARILE	PO 13442 MEDICARE PART B PREMIUM - 2023 MONTHLY P	230.80	230.80
29295	323 - BETH BARILE	PO 13443 MEDICARE PART B PREMIUM - 2023 MONTHLY P	230.80	230.80
29296	117 - CAMPBELL SUPPLY COMPANY OF SUSSEX COUNTY	PO 14158 INV# C005074854:01 - VEHICLE MAINTENANCE	120.69	120.69
29297	1050 - CARISSA ROYCROFT	PO 14091 REIMBURSEMENT - BACKGROUND CHECK	45.73	45.73
29298	342 - D & E SERVICE CENTER, INC.	PO 14087 INV# 25229 - STFD WINCH OUT DOVE ISLAND	550.00	550.00
29299	1177 - DONNA VANTASSEL	PO 13441 MEDICARE PART B PREMIUM - 2023 MONTHLY P	230.80	230.80
29300	1297 - ENRIQUE VALENZUELA	PO 14182 REFUND PER RESOLUTION 2023-XXX TOTALLY D	4,096.08	4,096.08
29301	608 - FLOYD MONROE	PO 13440 MEDICARE PART B PREMIUM - 2023 MONTHLY P	164.90	164.90
29302	975 - GAIL RYKER	PO 13439 MEDICARE PART B PREMIUM - 2023 MONTHLY P	164.90	164.90
29303	1147 - GLORY & BRAND	PO 14154 INV# 1784 - WEBSITE UPDATES	45.00	45.00
29304	41 - JERSEY CENTRAL POWER AND LIGHT	PO 14151 INV# 8/29/2023 ACCT# 100137770515	338.13	338.13
29305	41 - JERSEY CENTRAL POWER AND LIGHT	PO 14163 INV# 95019505588 ACCT# 200000020731 8/	629.57	629.57
29306	984 - MICHAEL CHAMMINGS	PO 13765 2023 LANDSCAPING CONTRACT PER RESO 2023	2,710.70	2,710.70
29307	503 - MITCHELL HUMPHREY & CO., INC.	PO 14138 INV# 10327000000011 - ANNUAL MAINT CONTR	1,400.00	1,400.00
29308	208 - MONTAGE ENTERPRISES INCORPORATED	PO 14175 INV# 106864 - SWEEPER/BROOM	576.04	576.04
29309	87 - MONTAGUE TOOL AND SUPPLY COMPANY	PO 14159 INV# 0239041-01 - EQUIP/MAINTENANCE	70.32	70.32
29310	791 - OPTIMUM	PO 14161 INV#178332014-TOWN HALL; INV#171894011-D	431.13	431.13
29311	566 - POWER WITH PRESTIGE, INC.	PO 14157 QUOTE - SERVICE CONTRACT	2,500.00	2,500.00
29312	986 - PROPAC INC.	PO 14125 QUOTE# 38856 - CERT SUPPLIES	379.00	379.00
29313	76 - R & L DATA CENTERS INCORPORATED	PO 14168 INV# 110242 - PAYROLL SERVICES - AUG 202	328.40	328.40
29314	609 - RESERVE ACCOUNT	PO 14183 RESERVE ACCT# 27081462	250.00	250.00
29315	607 - ROBERT PASTOR	PO 13438 MEDICARE PART B PREMIUM - 2023 MONTHLY P	164.90	164.90
29316	1141 - SANICO	PO 14165 INV# 773872 - DUMPSTER FOR COMMUNITY CEN	189.00	189.00
29317	90 - SCMUA-SUSSEX CTY MUNIC UTIL'S AUTH	PO 14167 INV# 5955 - SOLID WASTE DISP; COMINGLED	818.88	818.88
29318	1285 - SHARI MCSWEENEY	PO 14045 MEDICARE PART B PREMIUM - 2023 MONTHLY P	164.90	164.90
29319	266 - SHARON SUTTON	PO 13436 MEDICARE PART B PREMIUM - 2023 MONTHLY P	164.90	164.90
29320	266 - SHARON SUTTON	PO 13437 MEDICARE PART B PREMIUM - 2023 MONTHLY P	164.90	164.90
29321	425 - STAPLES	PO 14119 ORDER# 7613679806 - OFFICE SUPPLIES	281.40	
		PO 14156 ORDER# 7378150472 - OFFICE SUPPLIES	37.00	
		PO 14169 ORDER# 7614614220 - OFFICE SUPPLIES	54.95	
		PO 14174 ORDER# 7614754220 - OFFICE SUPPLIES	162.52	535.87
29322	1144 - SUSSEX COUNTY SHERIFF'S OFFICE	PO 13764 TOWNSHIP PATROLS - NTE \$12,500 (RESO# 20	1,303.68	1,303.68
29323	252 - SUSSEX CTY MUNICIPAL CLERK'S ASSOC.	PO 14164 REGISTRATION - CONTINUING EDUC CREDIT SE	30.00	30.00
29324	11 - VERIZON WIRELESS	PO 14179 INV# 9943399121 ACCT# 842357065-00001	123.78	123.78
29325	568 - WB MASON CO., INC	PO 14166 ORDER# S137407015 - OFFICE SUPPLIES	154.32	154.32
TOTAL				23,200.63

**List of Bills - (0410101000001) Cash - General Capital
General Capital**

Check#	Vendor	Description	Payment	Check Total
646	1295 - JMP SECURITY LLC	PO 14172 INV# 51131 - KEYLESS ENTRY DOOR PREP	175.00	175.00
647	1251 - MCGRATH MUNICIPAL EQUIPMENT, LLC	PO 13806 ORDER - FALCON HOT BOX (CAPITAL) (65MC	38,145.00	38,145.00
TOTAL				38,320.00

**List of Bills - (1210101000001) CASH - Dog Trust
Dog Trust**

Check#	Vendor	Description	Payment	Check Total
707	66 - NJ STATE DEPT OF HEALTH & SR SERVIC	PO 14176 ANIMAL LICENSING REPORT - AUGUST 2023	10.80	10.80
TOTAL				10.80

**List of Bills - (7510101000001) Recycling Trust - CASH
RECYCLING TRUST ACCOUNT**

Check#	Vendor	Description	Payment	Check Total
661	131 - LORCO PETROLEUM SERVICES	PO 14173 INV# 1881791 - USED OIL/ANTIFREEZE REMOV	100.00	100.00
662	90 - SCMUA-SUSSEX CTY MUNIC UTIL'S AUTH	PO 14167 INV# 5955 - SOLID WASTE DISP; COMINGLED	44.00	44.00
TOTAL				144.00

**STILLWATER TOWNSHIP
SUSSEX COUNTY, NEW JERSEY
RESOLUTION 2023-179**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF STILLWATER AUTHORIZING PAYMENT
OF BILLS**

WHEREAS, the Chief Finance Officer has certified that funds are available in the proper account; and

WHEREAS, the Chief Finance Officer has approved payment upon certification from the Township Department Heads that the goods and/or services have been rendered to the Township;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Stillwater that the current bill lists, dated September 19, 2023 and on file and available for public inspection in the Office of the Chief Financial Officer and approved by the Chief Financial Officer for payment, be paid.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Stillwater Township Committee at their regular meeting held September 19, 2023, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, Sussex County, New Jersey.

Valerie Ingles
Deputy Township Clerk

**TOWNSHIP OF STILLWATER
SUSSEX COUNTY, NEW JERSEY**

ORDINANCE NO. 2023-21

**A STATE MANDATED ORDINANCE OF THE TOWNSHIP OF STILLWATER
THAT REQUIRES STORM DRAIN INLET RETROFITTING DURING
REPAVING, REPAIRING, RECONSTRUCTION OR RESURFACING OR
ALTERATIONS OF FACILITIES ON PRIVATE PROPERTY**

WHEREAS, the Township Committee of the Township of Stillwater has been directed by the State of New Jersey to implement this Ordinance and must comply with said directive.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Stillwater, that the Township Code shall be amended as follows:

SECTION 1

A new Chapter shall be added to the Township Code as follows:

**Chapter ____ . PRIVATE STORM DRAIN INLET RETROFITTING
(Not Applicable to a residential lot with one single family house)**

§ ____ -1. Purpose.

An ordinance requiring the retrofitting of existing storm drain inlets which are in direct contact with repaving, repairing, reconstruction, or resurfacing or alterations of facilities on private property, to prevent the discharge of solids and floatables (such as plastic bottles, cans, food wrappers and other litter) to the municipal separate storm sewer systems) operated by the Township of Stillwater so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply.

§ ____ -2. Definitions.

For the purpose of this ordinance, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

- a. Municipal separate storm sewer system (MS4) - a conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains) that is owned or operated by the Township of Stillwater or other public body, and is designed and used for collecting and conveying stormwater.

- b. Person - any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.
- c. Storm drain inlet - an opening in a storm drain used to collect stormwater runoff and includes, but is not limited to, a grate inlet, curb-opening inlet, slotted inlet, and combination inlet.
- d. Waters of the State - means the ocean and its estuaries, all springs, streams and bodies of surface or ground water, whether natural or artificial, within the boundaries of the State of New Jersey or subject to its jurisdiction.

§____-3. Prohibited Conduct.

No person in control of private property (**except a residential lot with one single family house**) shall authorize the repaving, repairing (excluding the repair of individual potholes), resurfacing (including top coating or chip sealing with asphalt emulsion or a thin base of hot bitumen), reconstructing or altering any surface that is in direct contact with an existing storm drain inlet on that property unless the storm drain inlet either:

- 1. Already meets the design standard below to control passage of solid and floatable materials; or
- 2. Is retrofitted or replaced to meet the standard in Section 4 below prior to the completion of the project.

§____-4. Design Standard

Storm drain inlets identified in Section 1 above shall comply with the following standard to control passage of solid and floatable materials through storm drain inlets. For purposes of this paragraph, "solid and floatable materials" means sediment, debris, trash, and other floating, suspended, or settleable solids. For exemptions to this standard see Section 4.3 below.

- 1. Design engineers shall use either of the following grates whenever they use a grate in pavement or another ground surface to collect stormwater from that surface into a storm drain or surface water body under that grate:
 - a. The New Jersey Department of Transportation (NJDOT) bicycle safe grate, which is described in Chapter 2.4 of the NJDOT Bicycle Compatible Roadways and Bikeways Planning and Design Guidelines (April 1996); or
 - b. A different grate, if each individual clear space in that grate has an area of no more than seven (7.0) square inches, or is no greater than 0.5 inches across the smallest dimension.

Examples of grates subject to this standard include grates in grate inlets, the grate portion (non-curb-opening portion) of combination inlets, grates on storm sewer manholes, ditch grates, trench grates, and grates of spacer bars in slotted drains. Examples of ground surfaces include surfaces of roads (including bridges), driveways, parking areas, bikeways, plazas, sidewalks, lawns, fields, open channels, and stormwater basin floors.

2. Whenever design engineers use a curb-opening inlet, the clear space in that curb opening or each individual clear space, if the curb opening has two or more clear spaces) shall have an area of no more than seven (7.0) square inches, or be no greater than two (2.0) inches across the smallest dimension.

3. This standard does not apply:

a. Where the municipal engineer agrees that this standard would cause inadequate hydraulic performance that could not practicably be overcome by using additional or larger storm drain inlets that meet these standards;

b. Where flows are conveyed through any device (e.g., end of pipe netting facility, manufactured treatment device, or a catch basin hood that is designed, at a minimum, to prevent delivery of all solid and floatable materials that could not pass through one of the following:

i. A rectangular space four and five-eighths inches long and one and one-half inches wide (this option does not apply for outfall netting facilities); or

ii. A bar screen having a bar spacing of 0.5 inches.

c. Where flows are conveyed through a trash rack that has parallel bars with one-inch (1") spacing between the bars; or

d. Where the New Jersey Department of Environmental Protection determines, pursuant to the New Jersey Register of Historic Places Rules at N.J.A.C. 7:4-7.2(c), that action to meet this standard is an undertaking that constitutes an encroachment or will damage or destroy the New Jersey Register listed historic property.

§____-5. Enforcement.

This Ordinance shall be enforced by the New Jersey State Police, and all Township and County Officials whose duties permit municipal code enforcement.

§____-6. Penalties.

Any person(s) who is found to be in violation of the provisions of this Ordinance shall be subject to a fine not to exceed \$ 100 for each storm drain that is not retrofitted to meet the design standard.

§____-7. Severability.

Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

§____-8. Effective Date.

This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.

SECTION 2

The Township Clerk shall take all necessary action to assure the Code is promptly updated to include this Ordinance.

SECTION 3

This Ordinance shall take effect immediately upon its passage.

ATTEST:

Lynda Knott, Clerk

Lisa Chammings, Mayor

Introduced: September 5, 2023

Adopted: September 19, 2023

**TOWNSHIP OF STILLWATER
SUSSEX COUNTY, NEW JERSEY**

ORDINANCE NO. 2023-22

**A STATE MANDATED ORDINANCE OF THE TOWNSHIP OF STILLWATER THAT
PROHIBITS ILLICIT CONNECTIONS TO THE MUNICIPAL SEPARATE STORM
SEWER SYSTEM**

WHEREAS, the Township Committee of the Township of Stillwater has been directed by the State of New Jersey to implement this Ordinance and must comply with said directive.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Stillwater, that the Township Code shall be amended as follows:

SECTION 1

A new Chapter shall be added to the Township Code as follows:

**Chapter ____ . ILLICIT CONNECTIONS TO THE MUNICIPAL SEPARATE STORM
SEWER SYSTEM**

§ ____ -1. Purpose.

An ordinance to prohibit illicit connections to the municipal separate storm sewer systems operated by the Township of Stillwater so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply.

§ ____ -2. Definitions.

For the purpose of this ordinance, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory. The definitions below are the same as or based on corresponding definitions in the New Jersey Pollutant Discharge Elimination System (NJPDES) rules at N.J.A.C. 7:14A-1.2.

- a. Domestic sewage - waste and wastewater from humans or household operations.
- b. Illicit connection - any physical or non-physical connection that discharges domestic sewage, non-contact cooling water, process wastewater, or other industrial waste (other than stormwater) to the municipal separate storm sewer system operated by the Township of Stillwater unless that discharge is authorized under a NJPDES permit other than the Tier A Municipal Stormwater General Permit (NJPDES Permit Number NJ0141852). Non-physical connections may include, but are not limited to, leaks, flows, or overflows into the municipal separate storm sewer system.

c. Industrial waste- non-domestic waste, including, but not limited to, those pollutants regulated under Section 307(a), (b), or (c) of the Federal Clean Water Act (33 U.S.C. §1317(a), (b), or (c)).

d. Municipal separate storm sewer system (MS4)- a conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains) that is owned or operated by the Township of Stillwater or other public body, and is designed and used for collecting and conveying stormwater. MS4s do not include combined sewer systems, which are sewer systems that are designed to carry sanitary sewage at all times and to collect and transport stormwater from streets and other sources.

e. NJPDES permit- a permit issued by the New Jersey Department of Environmental Protection to implement the New Jersey Pollutant Discharge Elimination System (NJPDES) rules at N.J.A.C. 7:14A.

f. Non-contact cooling water - water used to reduce temperature for the purpose of cooling. Such waters do not come into direct contact with any raw material, intermediate product (other than heat) or finished product. Non-contact cooling water may however contain algacides, or biocides to control fouling of equipment such as heat exchangers, and/or corrosion inhibitors.

g. Person - any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.

h. Process wastewater - any water which, during manufacturing or processing, comes into direct contact with or results from the production or use of any raw material, intermediate product, finished product, byproduct, or waste product. Process wastewater includes, but is not limited to, leachate and cooling water other than non-contact cooling water.

i. Stormwater - water resulting from precipitation (including rain and snow) that runs off the land's surface, is transmitted to the subsurface, is captured by separate storm sewers or other sewerage or drainage facilities, or is conveyed by snow removal equipment.

§____-3. Prohibited Conduct.

No person shall discharge or cause to be discharged through an illicit connection to the municipal separate storm sewer system operated by the Township of Stillwater any domestic sewage, non-contact cooling water, process wastewater, or other industrial waste (other than stormwater).

§____-4. Enforcement.

This Ordinance shall be enforced by the New Jersey State Police, and all Township and County Officials whose duties permit municipal code enforcement.

§____-5. Penalties.

Any person(s) who is found to be in violation of the provisions of this Ordinance shall be subject to a fine not to exceed \$ 100 for each storm drain that is not retrofitted to meet the design standard.

§____-6. Severability.

Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

§____-7. Effective Date.

This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.

SECTION 2

The Township Clerk shall take all necessary action to assure the Code is promptly updated to include this Ordinance.

SECTION 3

This Ordinance shall take effect immediately upon its passage.

ATTEST:

Lynda Knott, Clerk

Lisa Chammings, Mayor

Introduced: September 5, 2023

Adopted: September 19, 2023

**TOWNSHIP OF STILLWATER
SUSSEX COUNTY, NEW JERSEY**

ORDINANCE NO. 2023-23

**A STATE MANDATED ORDINANCE OF THE TOWNSHIP OF STILLWATER THAT
SETS STORM SEWER PROTECTION REQUIREMENTS FOR OUTDOOR
DUMPSTERS AND REFUSE CONTAINERS**

WHEREAS, the Township Committee of the Township of Stillwater has been directed by the State of New Jersey to implement this Ordinance and must comply with said directive.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Stillwater, that the Township Code shall be amended as follows:

SECTION 1

A new Chapter shall be added to the Township Code as follows:

**Chapter ____ . OUTDOOR DUMPSTERS AND REFUSE CONTAINERS
(STORM SEWER PROTECTION REQUIREMENTS)**

§ ____-1. Purpose.

An ordinance requiring dumpsters and other refuse containers that are outdoors or exposed to stormwater to be covered at all times and prohibits the spilling, dumping, leaking, or otherwise discharge of liquids, semi-liquids or solids from the containers to the municipal separate storm sewer systems operated by the Township of Stillwater and/or the waters of the State so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply.

§ ____-2. Definitions.

For the purpose of this ordinance, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

- a. Municipal separate storm sewer system (MS4)- a conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains) that is owned or operated by the Township of Stillwater or other public body, and is designed and used for collecting and conveying stormwater. MS4s do not include combined sewer systems, which are sewer systems that are designed to carry sanitary sewage at all times and to collect and transport stormwater from streets and other sources.
- b. Person - any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.

c. Refuse container - any waste container that a person controls whether owned, leased, or operated, including dumpsters, trash cans, garbage pails, and plastic trash bags.

d. Stormwater - means water resulting from precipitation (including rain and snow) that runs off the land's surface, is transmitted to the subsurface, is captured by separate storm sewers or other sewerage or drainage facilities, or is conveyed by snow removal equipment.

e. Waters of the State - means the ocean and its estuaries, all springs, streams and bodies of surface or ground water, whether natural or artificial, within the boundaries of the State of New Jersey or subject to its jurisdiction.

§____-3. Prohibited Conduct.

1. Any person who controls whether owned, leased, or operated, a refuse container or dumpster must ensure that such container or dumpster is covered at all times and shall prevent refuse from spilling out or overflowing.

2. Any person who owns, leases or otherwise uses a refuse container or dumpster must ensure that such container or dumpster does not leak or otherwise discharge liquids, semi-liquids or solids to the municipal separate storm sewer systems operated by the Township of Stillwater.

§____-4. Exceptions to Prohibition.

a. Permitted temporary demolition containers.

b. Litter receptacles (other than dumpsters or other bulk containers).

c. Individual homeowner trash and recycling containers.

d. Refuse containers at facilities authorized to discharge stormwater under a valid NJPDES permit.

e. Large bulky items (e.g., furniture, bound carpet and padding, white goods placed curbside for pickup).

§____-5. Enforcement.

This Ordinance shall be enforced by the New Jersey State Police, and all Township and County Officials whose duties permit municipal code enforcement.

§____-6. Penalties.

Any person(s) who is found to be in violation of the provisions of this Ordinance shall be subject to a fine not to exceed \$ 100 for each storm drain that is not retrofitted to meet the design standard.

§____-7. Severability.

Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

§____-8. Effective Date.

This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.

SECTION 2

The Township Clerk shall take all necessary action to assure the Code is promptly updated to include this Ordinance.

SECTION 3

This Ordinance shall take effect immediately upon its passage.

ATTEST:

Lynda Knott, Clerk

Lisa Chammings, Mayor

Introduced: September 5, 2023

Adopted: September 19, 2023

**TOWNSHIP OF STILLWATER,
SUSSEX COUNTY, NEW JERSEY**

ORDINANCE 2023-20

**AN ORDINANCE AMENDING CHAPTER 163 (DRAINAGE CONTROL;
DRIVEWAYS) OF THE TOWNSHIP CODE TO NAME THE ZONING
OFFICER AS THE “TOWNSHIP DRIVEWAY OFFICIAL” AND TO MERGE
CHAPTER 163 INTO CHAPTER 240 (LAND DEVELOPMENT)**

WHEREAS, the Stillwater Township Committee has received recommendations from the Township’s Construction Official and Zoning Officer to change the designation of Township Driveway Official to allow applicants a proper path for review of their application.

NOW, THEREFORE, BE IT ORDAINED by the Stillwater Township Committee, County of Sussex, State of New Jersey, as follows:

SECTION 1

Chapter 163-1 (Definitions) of the Township Code shall be amended to change the designated Township Driveway Official from the Construction Officer to the Zoning Officer and shall read as follows:

TOWNSHIP DRIVEWAY OFFICIAL

**The Township Zoning Officer and/or any other individual(s) designated by
the Township Committee to enforce the provisions of this chapter.**

SECTION 2

Chapter 163 (Drainage Control; Driveways) of the Township Code (§ 163-1 through § 163-14) shall be merged in its entirety into Chapter 240 (Land Development) to allow variance applications where driveways are not fully compliant and review by the Zoning Board of Adjustment.

SECTION 3

Severability. If any provision of this ordinance or the application of this ordinance to any person or circumstances is held invalid, the remainder of this ordinance shall not be affected and shall remain in full force and effect.

SECTION 4

Repealer. All ordinances or parts of ordinances or resolutions inconsistent or in opposition to the provisions of this ordinance are hereby repealed in their entirety.

SECTION 5

The Township Clerk shall take all necessary action to assure the Code is promptly updated to include this Ordinance.

SECTION 6

This Ordinance shall take effect immediately upon its passage.

ATTEST:

Lynda Knott, Clerk

Lisa Chammings, Mayor

Introduced: September 19, 2023

Adopted:

**TOWNSHIP OF STILLWATER
SUSSEX COUNTY, NEW JERSEY**

ORDINANCE NO. 2023-24

**A STATE MANDATED ORDINANCE OF THE TOWNSHIP OF STILLWATER THAT
REGULATES PRIVATELY OWNED SALT STORAGE WITHIN THE TOWNSHIP**

WHEREAS, the Township Committee of the Township of Stillwater has been directed by the State of New Jersey to implement this Ordinance and must comply with said directive.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Stillwater, that the Township Code shall be amended as follows:

SECTION 1

A new Chapter shall be added to the Township Code as follows:

Chapter ____ . PRIVATELY OWNED SALT STORAGE

§ ____ -1. Purpose.

The purpose of this Ordinance is to prevent stored salt and other solid de-icing materials from being exposed to stormwater.

This Ordinance establishes requirements for the storage of salt and other solid de-icing materials on properties not owned or operated by the municipality (privately-owned), including residences, in the Township of Stillwater to protect the environment, public health, safety and welfare, and to prescribe penalties for failure to comply.

§ ____ -2. Definitions.

For the purpose of this Ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When consistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

- A. “De-icing materials” means any granular or solid material such as melting salt or any other granular solid that assists in the melting of snow.
- B. “Impervious surface” means a surface that has been covered with a layer of material so that it is highly resistant to infiltration by water.
- C. “Storm drain inlet” means the point of entry into the storm sewer system.
- D. “Permanent structure” means a permanent building or permanent structure that is anchored to a permanent foundation with an impermeable floor, and that is completely roofed

and walled (new structures require a door or other means of sealing the access way from wind driven rainfall).

A fabric frame structure is a permanent structure if it meets the following specifications:

1. Concrete blocks, jersey barriers or other similar material shall be placed around the interior of the structure to protect the side walls during loading and unloading of de-icing materials;
2. The design shall prevent stormwater run-on and run through, and the fabric cannot leak;
3. The structure shall be erected on an impermeable slab;
4. The structure cannot be open sided; and
5. The structure shall have a roll up door or other means of sealing the access way from wind driven rainfall.

E. "Person" means any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.

F. "Resident" means a person who resides on a residential property where de-icing material is stored.

§____-3. Deicing Material Storage Requirements.

A. Temporary outdoor storage of de-icing materials in accordance with the requirements below is allowed between October 15th and April 15th:

1. Loose materials shall be placed on a flat, impervious surface in a manner that prevents stormwater run-through;
2. Loose materials shall be placed at least 50 feet from surface water bodies, storm drain inlets, ditches and/or other stormwater conveyance channels;
3. Loose materials shall be maintained in a cone-shaped storage pile. If loading or unloading activities alter the cone-shape during daily activities, tracked materials shall be swept back into the storage pile, and the storage pile shall be reshaped into a cone after use;
4. Loose materials shall be covered as follows:
 - a. The cover shall be waterproof, impermeable, and flexible;
 - b. The cover shall extend to the base of the pile(s);
 - c. The cover shall be free from holes or tears;

d. The cover shall be secured and weighed down around the perimeter to prevent removal by wind; and

e. Weight shall be placed on the cover(s) in such a way that minimizes the potential of exposure as materials shift and runoff flows down to the base of the pile.

(1) Sandbags lashed together with rope or cable and placed uniformly over the flexible cover, or poly-cord nets provide a suitable method. Items that can potentially hold water (e.g., old tires) shall not be used;

5. Containers must be sealed when not in use; and

6. The site shall be free of all de-icing materials between April 16th and October 14th.

B. De-icing materials should be stored in a permanent structure if a suitable storage structure is available. For storage of loose de-icing materials in a permanent structure, such storage may be permanent, and thus not restricted to October 15 -April 15.

C. The property owner, or owner of the de-icing materials if different, shall designate a person(s) responsible for operations at the site where these materials are stored outdoors, and who shall document that weekly inspections are conducted to ensure that the conditions of this ordinance are met. Inspection records shall be kept on site and made available to the municipality upon request.

1. Residents who operate businesses from their homes that utilize de-icing materials are required to perform weekly inspections.

§____-4 . Exemptions.

Residents may store de-icing materials outside in a solid-walled, closed container that prevents precipitation from entering and exiting the container, and which prevents the de-icing materials from leaking or spilling out. Under these circumstances, weekly inspections are not necessary, but repair or replacement of damaged or inadequate containers shall occur within 2 weeks.

If containerized (in bags or buckets) de-icing materials are stored within a permanent structure, they are not subject to the storage and inspection requirements in Section III above. Piles of de-icing materials are not exempt, even if stored in a permanent structure.

This ordinance does not apply to facilities where the stormwater discharges from de-icing material storage activities are regulated under another NJPDES permit.

§____-5. Enforcement.

This Ordinance shall be enforced by the New Jersey State Police, and all Township and County Officials whose duties permit municipal code enforcement.

§____-6. Penalties.

Any person(s) who is found to be in violation of the provisions of this Ordinance shall be subject to a fine not to exceed \$100 for the first violation and \$200 for subsequent violations.

§____-7. Severability.

Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

§____-8. Effective Date.

This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.

SECTION 2

The Township Clerk shall take all necessary action to assure the Code is promptly updated to include this Ordinance.

SECTION 3

This Ordinance shall take effect immediately upon its passage.

ATTEST:

Lynda Knott, Clerk

Lisa Chammings, Mayor

Introduced: September 19, 2023

Adopted:

**TOWNSHIP OF STILLWATER
SUSSEX COUNTY, NEW JERSEY**

ORDINANCE NO. 2023-25

**A STATE MANDATED ORDINANCE OF THE TOWNSHIP OF STILLWATER
THAT REGULATES REFUSE CONTAINERS AND DUMPSTERS**

WHEREAS, the Township Committee of the Township of Stillwater has been directed by the State of New Jersey to implement this Ordinance and must comply with said directive.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Stillwater, that the Township Code shall be amended as follows:

SECTION 1

A new Chapter shall be added to the Township Code as follows:

Chapter ____ . REFUSE CONTAINERS / DUMPSTERS

§ ____ -1. Purpose.

An Ordinance requiring dumpsters and other refuse containers that are outdoors or exposed to stormwater to be covered at all times and prohibits the spilling, dumping, leaking, or otherwise discharge of liquids, semi-liquids or solids from the containers to the municipal separate storm sewer systems) operated by the [insert name of municipality] and/or the waters of the State so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply.

§ ____ -2. Definitions.

For the purpose of this Ordinance, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

- a. Municipal separate storm sewer system (MS4) - a conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains) that is owned or operated by [insert name of municipality] or other public body, and is designed and used for collecting and conveying stormwater.
- b. Person - any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.
- c. Refuse container - any waste container that a person controls whether owned, leased, or operated, including dumpsters, trash cans, garbage pails, and plastic trash bags.

- d. Stormwater - means water resulting from precipitation (including rain and snow) that runs off the land's surface, is transmitted to the subsurface, is captured by separate storm sewers or other sewerage or drainage facilities, or is conveyed by snow removal equipment.
- e. Waters of the State - means the ocean and its estuaries, all springs, streams and bodies of surface or groundwater, whether natural or artificial, within the boundaries of the State of New Jersey or subject to its jurisdiction.

§____-3. Prohibited Conduct

Any person who controls, whether owned, leased, or operated, a refuse container or dumpster must ensure that such container or dumpster is covered at all times and shall prevent refuse from spilling out or overflowing.

Any person who owns, leases or otherwise uses a refuse container or dumpster must ensure that such container or dumpster does not leak or otherwise discharge liquids, semi-liquids or solids to the municipal separate storm sewer system(s) operated by the Township of Stillwater.

§____-4. Exemptions to Prohibitions

- a. Permitted temporary demolition containers.
- b. Litter receptacles (other than dumpsters or other bulk containers).
- c. Individual homeowner trash and recycling containers.
- d. Refuse containers at facilities authorized to discharge stormwater under a valid NJPDES permit.
- e. Large bulky items (e.g., furniture, bound carpet and padding, white goods placed curbside for pickup).

§____-5. Enforcement.

This Ordinance shall be enforced by the New Jersey State Police, and all Township and County Officials whose duties permit municipal code enforcement.

§____-6. Penalties.

Any person(s) who is found to be in violation of the provisions of this Ordinance shall be subject to a fine not to exceed \$100 for the first violation and \$200 for subsequent violations.

§____-7. Severability.

Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

§____-8. **Effective Date.**

This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.

SECTION 2

The Township Clerk shall take all necessary action to assure the Code is promptly updated to include this Ordinance.

SECTION 3

This Ordinance shall take effect immediately upon its passage.

ATTEST:

Lynda Knott, Clerk

Lisa Chammings, Mayor

Introduced: September 19, 2023

Adopted:

**TOWNSHIP OF STILLWATER
SUSSEX COUNTY, NEW JERSEY**

ORDINANCE NO. 2023-26

**A STATE MANDATED ORDINANCE OF THE TOWNSHIP OF STILLWATER
THAT REGULATES YARD WASTE COLLECTION**

WHEREAS, the Township Committee of the Township of Stillwater has been directed by the State of New Jersey to implement this Ordinance and must comply with said directive.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Stillwater, that the Township Code shall be amended as follows:

SECTION 1

A new Chapter shall be added to the Township Code as follows:

Chapter ____ . YARD WASTE COLLECTION PROGRAM

§ ____ -1. Purpose.

An Ordinance to establish a yard waste collection and disposal program in the Township of Stillwater so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply.

§ ____ -2. Definitions.

For the purpose of this Ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

- a. Containerized- means the placement of yard waste in a trash can, bucket, bag or other vessel, such as to prevent the yard waste from spilling or blowing out into the street and coming into contact with stormwater.
- b. Person - any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.
- c. Street - means any street, avenue, boulevard, road, parkway, viaduct, drive, or other way, which is an existing State, county, or municipal roadway, and includes the land between the street lines, whether improved or unimproved, and may comprise pavement, shoulders, gutters, curbs, sidewalks, parking areas, and other areas within the street lines.

§ ____ -3. Yard Waste Collection

Sweeping, raking, blowing or otherwise placing yard waste that is not containerized at the curb or along the street is only allowed during the seven (7) days prior to a scheduled and announced collection, and shall not be placed closer than 10 feet from any storm drain inlet. Placement of such yard waste at the curb or along the street at any other time or in any other manner is a violation of this ordinance. If such placement of yard waste occurs, the party responsible for placement of the yard waste must remove the yard waste from the street or said party shall be deemed in violation of this ordinance.

§ ____ - 4. Enforcement.

This Ordinance shall be enforced by the New Jersey State Police, and all Township and County Officials whose duties permit municipal code enforcement.

§ ____ - 5. Penalties.

Any person(s) who is found to be in violation of the provisions of this Ordinance shall be subject to a fine not to exceed \$100 for the first violation and \$200 for subsequent violations.

§ ____ - 6. Severability.

Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

§ ____ - 7. Effective Date.

This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.

SECTION 2

The Township Clerk shall take all necessary action to assure the Code is promptly updated to include this Ordinance.

SECTION 3

This Ordinance shall take effect immediately upon its passage.

ATTEST:

Lynda Knott, Clerk

Lisa Chamings, Mayor

Introduced: September 19, 2023

Adopted:

**STILLWATER TOWNSHIP,
SUSSEX COUNTY**

RESOLUTION 2023-180

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF STILLWATER AUTHORIZING THE
APPOINTMENT OF DOUG VAUGHAN
AS FULL TIME DPW LABORER**

THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Stillwater appoint Douglas Vaughan as Full Time DPW Laborer pursuant to the Collective Bargaining Agreement, with a salary of \$22.16.

BE IT FURTHER RESOLVED that this appointment was made at a meeting of the Township Committee on Tuesday, September 19, 2023.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held September 19, 2023, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, Sussex County, New Jersey.

Valerie Ingles
Deputy Township Clerk

**STILLWATER TOWNSHIP
SUSSEX COUNTY, NJ**

RESOLUTION# 2023-181

**RESOLUTION AUTHORIZING A PROFESSIONAL SERVICE WITH ASSOCIATED
APPRAISAL GROUP FOR APPRAISAL SERVICES RELATED TO 2023 AD-ON
ASSESSMENTS**

WHEREAS, On April 18, 2023 Resolution 2023-088 was adopted to execute a Professional Services Agreement with Associated Appraisal Group in the amount of \$3,000.00 for services related to Greenwood Point Cottages Tax Appeal; and

WHEREAS, the tax appeal settled with no services rendered; and

WHEREAS, Penny Holenstein, Stillwater Township Tax Assessor requires real estate appraisal services for 2023 Add-on Inspections for assessment purposes; and

WHEREAS, Penny Holenstein has chosen the professional services of Associated Appraisal Group with the funds available in the 2023 budget;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Stillwater, New Jersey as follows:

1. The Mayor and Township Committee authorize the use of NTE \$4,500 from the Tax Assessor's 2023 budget for Professional Services and Inspections for the 2023 Ad-on Assessment with Associated Appraisal Group, 17-17 Route 208 North, Suite 210, Fairlawn, New Jersey 07410.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Township Committee of the Township of Stillwater at a meeting thereof duly called and held on September 19, 2023.

Valerie Ingles
Deputy Municipal Clerk

Stillwater Township

Sussex County, New Jersey

Resolution# 2023-182

RESOLUTION AUTHORIZING CHANGE ORDER AWARDED TO SAMUEL AHREN WYKOFF ARCHITECT LLC FOR THE STILLWATER TOWNSHIP COMMUNITY CENTER

WHEREAS, the Township of Stillwater awarded a contract to Samuel Ahren Wykoff Architect LLC on December 6, 2022 by Resolution 2022-181A in the amount of \$12,475.00 for architectural services for the Community Center roof project; and

WHEREAS, Samuel Ahren Wykoff Architect LLC has exceeded the contracted amount by \$183.25; and

WHEREAS, the Township Committee is creating a Change Order in the amount of the overage of \$183.25 to be funded from the following source: Buildings and Grounds: Community Center; and

WHEREAS, the Township Committee must approve the Change Order to authorize payment to Samuel Ahren Wykoff Architect LLC.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee that the Township does hereby authorize the issuance of a change order to Samuel Ahren Wykoff Architect LLC in the amount of \$183.25 for a total contract amount of \$12,658.25.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Stillwater Township Committee at their regular meeting held September 19, 2023, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, Sussex County, New Jersey.

Valerie Ingles
Township Deputy Clerk