



**STILLWATER TOWNSHIP  
TOWNSHIP COMMITTEE MEETING  
AGENDA**

**TUESDAY, December 19, 2023**

**Regular Meeting: 7:00 P.M.**

**Zoom Link: <https://us02web.zoom.us/j/84714979620>**

**OPENING STATEMENT:** Adequate notice of this meeting has been provided according to the Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice to the public and sent to the press on January 4, 2023 and placed on the Official Bulletin Board at the Municipal Building, posted on the official Stillwater Website and Face Book page.

**ROLL CALL:** Manser  Delaney  Rumsey  Scott  Chammings

**FLAG SALUTE**

**MINUTES:** December 5, 2023 Regular & Executive Session Meeting Minutes

Motion/2<sup>nd</sup> \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser  Delaney  Rumsey  Scott  Chammings

**RESOLUTION 2023-219** RESOLUTION TO REFUND TAXPAYERS FOR INTEREST DUE TO TAX PAYMENTS THAT WERE PLACED IN OUTSIDE MAILBOX BY ROAD FOR AUGUST QUARTER

Motion/2<sup>nd</sup> \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser  Delaney  Rumsey  Scott  Chammings

**BILLS LIST #21** \$ 159,720.76

**RESOLUTION 2023-220** Authorizing Payment of Bills

Motion/2<sup>nd</sup> \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser  Delaney  Rumsey  Scott  Chammings

**REPORTS:** Recreation Commission Fee/Escrow Report for November 2023  
Community Center Receipt Report for November 2023  
Certified Copies Report for November 2023  
Registrar Report for November 2023

Convenience Center Report for November 2023  
Food License Renewal Report for November 2023  
Construction Permit Activity Report November 2023  
Board of Health Receipts November 2023  
Vacant & Abandoned Properties Report November 2023  
Zoning Report October-November 2023

Motion/2<sup>nd</sup> \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser  Delaney  Rumsey  Scott  Chammings

**AMENDMENTS TO AGENDA**

**OPEN PUBLIC SESSION (Agenda items only – 3 min time limit)**

**OLD BUSINESS:**

TAX INREM FORECLOSURE UPDATE

**ORDINANCE PUBLIC HEARING AND FINAL ADOPTION**

**ORDINANCE 2023-31**

AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF STILLWATER BY REPEALING AND REPLACING THE FEE SCHEDULE FROM SECTION 5 OF CHAPTER 344 ENTITLED “SOLID WASTE, RECYCLING”

Motion/2<sup>nd</sup> \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser  Delaney  Rumsey  Scott  Chammings

**ORDINANCE 2023-32**

AN ORDINANCE PROVIDING FOR THE VACATION OF A PORTION OF A PUBLIC STREET KNOWN AS ROSE COURT, IN THE TOWNSHIP OF STILLWATER, COUNTY OF SUSSEX, STATE OF NEW JERSEY

Motion/2<sup>nd</sup> \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser  Delaney  Rumsey  Scott  Chammings

**ORDINANCE 2023-33**

AN ORDINANCE PROVIDING FOR THE VACATION OF A PORTION OF A PUBLIC STREET KNOWN AS EAST COURT, IN THE TOWNSHIP OF STILLWATER, COUNTY OF SUSSEX, STATE OF NEW JERSEY

Motion/2<sup>nd</sup> \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser  Delaney  Rumsey  Scott  Chammings

**NEW BUSINESS:**

**RESOLUTIONS**

**RESOLUTION 2023-221**

2024 SALARY RESOLUTION

Motion/2nd \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser  Delaney  Rumsey  Scott  Chammings

**RESOLUTION 2023-222**

RESOLUTION APPOINTING DAWN TIGHE AS DEPUTY TAX COLLECTOR

Motion/2nd \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser  Delaney  Rumsey  Scott  Chammings

**RESOLUTION 2023-223**

RESOLUTION AUTHORIZING THE APPOINTEMENT OF VALERIE INGLES AS LOCAL MUNICIPAL REGISTRAR

Motion/2nd \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser  Delaney  Rumsey  Scott  Chammings

**RESOLUTION 2023-224**

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF STILLWATER AUTHORIZING THE APPOINTEMENT OF TAMMY LEONARD AS OFFICE MANAGER

Motion/2nd \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser  Delaney  Rumsey  Scott  Chammings

**RESOLUTION 2023-225**

RESOLUTION APPOINTING KATHRYN WUNDER AS FILE CLERK FOR CONSTRUCTION DEPARTMENT PURGING/FILING PROJECT

Motion/2nd \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser  Delaney  Rumsey  Scott  Chammings

**RESOLUTION 2023-226**

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF STILLWATER AUTHORIZING THE APPOINTMENT OF JOSEPH FUNARI AS DPW ASSISTANT SUPERVISOR/LABORER 1

Motion/2nd \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser  Delaney  Rumsey  Scott  Chammings

**RESOLUTION 2023-227**

RESOLUTION APPOINTING DAWN TIGHE AS FILE CLERK FOR  
CONSTRUCTION DEPARTMENT SCANNING PROJECT

Motion/2<sup>nd</sup> \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser  Delaney  Rumsey  Scott  Chammings

**RESOLUTION 2023-228**

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF STILLWATER AUTHORIZING THE  
APPOINTEMENT OF DANIELLE LOCASCIO AS DEPUTY  
CLERK/RECEPTIONIST

Motion/2<sup>nd</sup> \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser  Delaney  Rumsey  Scott  Chammings

**RESOLUTION 2023-229**

RESOLUTION AUTHORIZING THE TOWNSHIP OF  
STILLWATER TO ENTER INTO AN EMPLOYMENT  
AGREEMENT WITH GERALD LEATHAM, JR.

Motion/2<sup>nd</sup> \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser  Delaney  Rumsey  Scott  Chammings

**RESOLUTION 2023-230**

RESOLUTION TO CANCEL NOVEMBER TAXES AS PROPERTY  
OWNER HAS BEEN APPROVED FOR 100% EXEMPT AND  
DIABLED VETERAN

Motion/2<sup>nd</sup> \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser  Delaney  Rumsey  Scott  Chammings

**RESOLUTION 2023-231**

TOWNSHIP OF STILLWATER AUTHORIZING A SHARED  
SERVICES AGREEMENT WITH THE TOWN OF NEWTON FOR  
THE SERVICES OF ANIMAL CONTROL OFFICER

Motion/2<sup>nd</sup> \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser  Delaney  Rumsey  Scott  Chammings

**RESOLUTION 2023-232**

RESOLUTION AWARDDING DEER CARCASS REMOVAL  
CONTRACT

Motion/2<sup>nd</sup> \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser  Delaney  Rumsey  Scott  Chammings

**RESOLUTION 2023-233**

AUTHORIZING A TRANSFER OF 2023 APPROPRIATIONS

Motion/2<sup>nd</sup> \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser  Delaney  Rumsey  Scott  Chammings



**RESOLUTION 2023-234**

RESOLUTION TO AUTHORIZE PAYMENT OF REDEMPTION  
FOR TSC #23-00001 BLOCK 202 - LOT 3 901 CHESTNUT PATH

Motion/2<sup>nd</sup> \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser  Delaney  Rumsey  Scott  Chammings

**RESOLUTION 2023-235**

RESOLUTION TO AUTHORIZE PAYMENT OF REDEMPTION  
FOR TSC #23-00009 BLOCK 4104 - LOT 7 912 KILL DRIVE

Motion/2<sup>nd</sup> \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser  Delaney  Rumsey  Scott  Chammings

**RESOLUTION 2023-236**

RESOLUTION TO AUTHORIZE PAYMENT OF REDEMPTION  
FOR TSC #23-00005 BLOCK 2401 - LOT 9 1027  
STILLWATER ROAD

Motion/2<sup>nd</sup> \_\_\_\_\_ / \_\_\_\_\_

**ROLL CALL:** Manser  Delaney  Rumsey  Scott  Chammings

**DISCUSSION ITEMS:**

Community Center Fees

992 Fairview Lake Road

**OPEN PUBLIC SESSION (any subject – 3-minute limit)**

**ATTORNEY’S REPORT**

**ADJ OURNMENT**

Move \_\_\_\_\_ /Second \_\_\_\_\_

**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NJ  
RESOLUTION # 2023-219**

**RESOLUTION TO REFUND TAXPAYERS FOR INTEREST DUE TO TAX PAYMENTS THAT  
WERE PLACED IN OUTSIDE MAILBOX BY ROAD FOR AUGUST QUARTER**

**WHEREAS**, payments were found on the following tax properties that were delivered to the mail box by the roadway on November 27<sup>th</sup>, and

**WHEREAS**, these payments were for the August 1, 2023 tax quarter and taxpayers paid this quarter late with interest,

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Township Committee that since the taxpayers did submit their payment by August 10<sup>th</sup>, postmark that they are entitled to be reimbursed for interest charges. Total reimbursements will be \$369.11.

<u>BLOCK</u>	<u>LOT</u>		<u>AMOUNT</u>
305	16		.68 CENTS
403	23		.95 CENTS
504	7		\$ 8.30
903	17		.63 CENTS
1605	6	Q0046	.84 CENTS
2501	11		\$ 9.41
2501	13		\$ 24.15
2601	1.01	QFARM	\$ 1.96
2501	22		\$ 1.51
2501	24		\$ 39.63
3009	1		\$ 137.78
3009	1	QFARM	.60 CENTS
3203	10		\$ 17.68
3601	10.20		\$ 2.14
3601	11.08		\$ 4.27
4002	3.05		\$ 26.82
4104	20		\$ 25.58
4104	24		.12 CENTS
4209	18		\$ 51.29
4403	21		\$ 1 4.77

**CERTIFICATION**

I hereby certify that the foregoing resolution is a true and certified copy of the resolution adopted by the Township Committee of the Township of Stillwater at the regularly scheduled meeting held on Tuesday, December 19, 2023, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, New Jersey.

\_\_\_\_\_  
Lynda Knott, RMC  
Municipal Clerk

**STILLWATER TOWNSHIP MANUAL/REGULAR BILL LIST  
FOR MEETING DATED 12/19/2023 - BILLS LIST #21**

Account	Date	Check #	Payee	Amount
<b>Current</b>				
	11/29/23	929492	SHARI MCSWEENEY	\$ 164.90
	12/6/23	29516	TERRY BESHADA, CHANGE FUND	\$ 25.00
	11/7/23	29408	BLAIRSTOWN ACE HARDWARE-LOST CK	\$ (43.98)
	12/6/23	29517	BLAIRSTOWN ACE HARDWARE-REPLMT CK	\$ 43.98
	12/6/23	29518	TREASURER, STATE OF NJ	\$ 1,870.00
	12/8/23	29519	SUSS CTY CLERK'S OFFICE	\$ 20.00
	12/12/23	WIRE	STILLWATER TWP PAYROLL AGENCY	\$ 33,543.51
	12/14/23	WIRE	SHBP - DEC 2023	\$ 24,975.46
			<b>Subtotal of Fund</b>	<b>\$ 60,598.87</b>
<b>Dog Account</b>				
	12/14/23	713	RESERVE ACCT - POSTAGE	\$ 300.00
			<b>Subtotal of Fund</b>	<b>\$ 300.00</b>
<b>Payroll Salary Agency</b>				
	12/1/23	WIRE	PRUDENTIAL	\$ 349.31
	12/12/23	3260	NJ FAMILY SUPPORT PMT CENTER	\$ 199.85
	12/12/23	3261	TEAMSTERS	\$ 374.00
	12/12/23	WIRE	STILLWATER TWP PAYROLL ACCT	\$ 21,061.29
	12/12/23	WIRE	CURRENT FUND - SHBP	\$ 1,432.76
	12/13/23	WIRE	STATE OF NJ - GIT	\$ 957.90
	12/13/23	WIRE	IRS	\$ 7,569.84
	12/15/23	WIRE	NATIONWIDE	\$ 776.50
			<b>Subtotal of Fund</b>	<b>\$ 32,721.45</b>
<b>Recycling Trust</b>				
	12/12/23	WIRE	STILLWATER TWP PAYROLL AGENCY	\$ 73.54
			<b>Subtotal of Fund</b>	<b>\$ 73.54</b>
<b>Escrow</b>				
	12/5/23	WIRE	CURRENT FUND - MRNA	\$ 670.00
			<b>Subtotal of Fund</b>	<b>\$ -</b>
			<b>Grand Total All Manual Checks Issued:</b>	<b>\$ 94,088.86</b>
<b>GRAND TOTAL OF BILLS</b>				<b>\$ 159,720.76</b>

## List of Bills - (011010100001) Cash - Current CURRENT FUND

Check#	Vendor	Description	Payment	Check Total
29520	34 - AIRGAS USA, LLC	PO 14471 INV# 5503710999 11/30/2023	24.75	24.75
29521	38 - ALLIED OIL	PO 14439 INV# 356822 ACCT# 7199876 - DIESEL 11/	943.08	943.08
29522	81 - ALTERNATIVE BUSINESS SERVICES INC.	PO 14302 ORDER - NAME PLATES	77.00	77.00
29523	1035 - AMAZON CAPITAL SERVICES	PO 14396 ORDER# 111-8464145-4313809 - DRIVEWAY GU	144.99	
		PO 14418 ORDER# 111-6666552-9405046 - CASH BOX FO	29.94	
		PO 14419 ORDER# 111-5165761-1566624 - CHRISTMAS T	191.80	366.73
29524	517 - AMERICAN WEAR INC.	PO 14429 INV# 10144389,10146744,10149101,10151452	248.80	248.80
29525	1087 - ANTHONY CITARELLA	PO 13326 3RD QTR 2022 MILEAGE - PLUMBING INSPECTO	32.18	32.18
29526	1321 - ANTHONY KOESTER	PO 14464 REFUND OF TAX INTEREST - B 4002 L 3.05 P	26.82	26.82
29527	323 - BETH BARILE	PO 13442 MEDICARE PART B PREMIUM - 2023 MONTHLY P	230.80	230.80
29528	323 - BETH BARILE	PO 13443 MEDICARE PART B PREMIUM - 2023 MONTHLY P	230.80	230.80
29529	117 - CAMPBELL SUPPLY COMPANY OF SUSSEX COUNTY	PO 14441 INV# C005078349:01 - VEHICLE MAINTENANCE	44.87	
		PO 14476 INV# C005078522:01 - VEHICLE MAINTENANCE	43.28	88.15
29530	1324 - CHRISTINA GORDON	PO 14467 REFUND OF TAX INTEREST - B 4403 L 21 PER	14.77	14.77
29531	1319 - DONALD KLEIN	PO 14462 REFUND OF TAX INTEREST - B 3601 L 10.20	2.14	2.14
29532	1177 - DONNA VANTASSEL	PO 13441 MEDICARE PART B PREMIUM - 2023 MONTHLY P	230.80	230.80
29533	1323 - DOROTHY DELORENZO	PO 14466 REFUND OF TAX INTEREST - B 4209 L 18 PER	51.29	51.29
29534	434 - FAIRCLOUGH PROPANE	PO 14432 INV# 84018 - PROPANE 11/28/2023	476.75	476.75
29535	1316 - FAIRVIEW LAKE W ASSOC	PO 14459 REFUND OF TAX INTEREST - B 2501 L 22 PER	1.51	1.51
29536	608 - FLOYD MONROE	PO 13440 MEDICARE PART B PREMIUM - 2023 MONTHLY P	164.90	164.90
29537	1312 - FRANK GIOIELLI	PO 14455 REFUND OF TAX INTEREST - B 403 L23 PER R	0.95	0.95
29538	975 - GAIL RYKER	PO 13439 MEDICARE PART B PREMIUM - 2023 MONTHLY P	164.90	164.90
29539	1314 - GERALDINE TURNER	PO 14457 REFUND OF TAX INTEREST - B 903 L 17 PER	0.63	0.63
29540	1315 - GREATER BJ ANNUAL CONFERENCE	PO 14458 REFUND OF TAX INTEREST - B 1605 L 6 Q 00	0.84	0.84
29541	533 - HOWARD A. VEX, ESQ.	PO 14433 INV# 729,730,732,733 - LEGAL SERVICES -	9,536.00	9,536.00
29542	1209 - JENNIFER MINERVINO	PO 14392 REIMBURSEMENT - VETERANS DAY CELEBRATION	62.53	62.53
29543	1317 - JERSEY BORING DRILLING	PO 14460 REFUND OF TAX INTEREST - B 2501 L 24 PER	39.63	39.63
29544	41 - JERSEY CENTRAL POWER AND LIGHT	PO 14469 INV# 95019637392 ACCT# 200000020731 11	647.48	647.48
29545	1243 - JOAO PAULO DOMICIANO	PO 14428 REFUND OF 2023 TAXES - BLOCK 3401 LOT 2.	2,286.93	2,286.93
29546	817 - JP MONZO MUNICIPAL CONSULTING, LLC	PO 14323 REGISTRATION - "DEBT MANAGEMENT 2023" WE	50.00	50.00
29547	467 - LOWE'S	PO 14447 RECEIPT 12/6/23 - TOOLS	305.91	305.91
29548	1320 - MARY ANN SATTER	PO 14463 REFUND OF TAX INTEREST - B 3601 L 11.08	4.27	4.27
29549	1311 - NELLIE KALAZDY	PO 14454 REFUND OF TAX INTEREST - B 305 L 16 PER	0.68	0.68
29550	52 - NORTH EAST PARTS GROUP, LLC	PO 14442 INV# 277014 - DEPT SUPP	127.45	
		PO 14477 INV# 277834 - VEHICLE MAINTENANCE	44.97	
		PO 14478 INV# 277766 - DEPT SUPPLIES	114.92	287.34
29551	791 - OPTIMUM	PO 14437 INV#178332014-TOWN HALL; INV#171894011-D	433.47	433.47
29552	894 - PENTELEDATA	PO 14438 INV# B4409444 ACCT# 3213021 - INTERNET/	105.99	105.99
29553	1158 - PLANET NETWORKS, INC	PO 14368 INV# INV-2311-0016200 - MICROSOFT OFFICE	726.00	726.00
29554	1318 - PRINCETON ASSURANCE CORPORATION	PO 14461 REFUND OF TAX INTEREST - B 3203 L 10 PER	17.68	17.68
29555	76 - R & L DATA CENTERS INCORPORATED	PO 14472 INV# 110967 - PAYROLL SERVICES - NOV 202	332.40	332.40
29556	607 - ROBERT PASTOR	PO 13438 MEDICARE PART B PREMIUM - 2023 MONTHLY P	164.90	164.90
29557	79 - RONECO SUPERMARKETS (SHOPRITE)	PO 14427 RECEIPT 12/3/2023 - RETIREMENT PARTY	46.99	
		PO 14435 RECEIPT 11/30/2023 - RETIREMENT PARTY	101.12	148.11
29558	1322 - SAMUEL SEAMANS	PO 14465 REFUND OF TAX INTEREST - B 4104 L 20 AND	25.70	25.70
29559	1141 - SANICO	PO 14436 INV# 910595 - DUMPSTER FOR COMMUNITY CEN	215.00	215.00
29560	90 - SCMUA-SUSSEX CTY MUNIC UTIL'S AUTH	PO 14426 INV# 6347 - SOLID WASTE DISP; COMINGLED	701.76	
		PO 14440 INV# 6407 - SOLID WASTE DISP; COMINGLED	1,157.85	
		PO 14481 INV# 6445 - SOLID WASTE DISP; COMINGLED	729.74	2,589.35
29561	266 - SHARON SUTTON	PO 13436 MEDICARE PART B PREMIUM - 2023 MONTHLY P	164.90	164.90
29562	266 - SHARON SUTTON	PO 13437 MEDICARE PART B PREMIUM - 2023 MONTHLY P	164.90	164.90
29563	150 - SPACE FARMS ZOO AND MUSEUM	PO 14446 INV# 113023 - DEER REMOVAL - NOV 2023	58.00	58.00
29564	425 - STAPLES	PO 14399 ORDER# 7620066420 - OFFICE SUPPLIES	119.02	
		PO 14415 ORDER# 7620316609 - RETIREMENT PARTY SUP	133.82	
		PO 14417 ORDER# 7620534044 - OFFICE SUPPLIES	37.97	
		PO 14434 ORDER# 7620591460 - OFFICE SUPPLIES	39.90	330.71
29565	160 - STILLWATER WATER DISTRICT 1	PO 13994 2023 WATER DISTRICT LEVY (BASED ON 358-4	28,299.25	28,299.25
29566	1144 - SUSSEX COUNTY SHERIFF'S OFFICE	PO 13764 TOWNSHIP PATROLS - NTE \$12,500 (RESO# 20	4,864.16	4,864.16
29567	201 - TAMMY LEONARD	PO 14450 REIMBURSEMENT - 2024 WALL CALENDARS	61.63	61.63
29568	341 - TAMMY LEONARD, PETTY CASH	PO 14453 4TH QTR 2023 TO 12/14/2023 - PETTY CASH	25.32	25.32
29569	156 - TRACTOR SUPPLY COMPANY	PO 14430 TICKET# 814189 - VEHICLE MAINTENANCE	272.83	
		PO 14479 TICKET 815963 - DEPT SUPPLIES	77.92	350.75
29570	1187 - TRAFFIC SAFETY STORE	PO 14397 QUOTE# QTE385663 - SAFETY SIGNS/CONES (	1,641.15	1,641.15
29571	11 - VERIZON WIRELESS	PO 14470 INV# 9950694578 ACCT# 842357065-00001	123.87	123.87
29572	1313 - VINCENT FORGIONE	PO 14456 REFUND OF TAX INTEREST - B 504 L 7 PER R	8.30	8.30
TOTAL				57,450.90

**List of Bills - (0410101000001) Cash - General Capital  
General Capital**

Check#	Vendor	Description	Payment	Check Total
658	841 - HAWKINS DELAFIELD & WOOD, LLP	PO 14474 PER BILLING 12/8/2023 - PREP AND SUBMISS	7,803.90	7,803.90
	TOTAL			7,803.90

**List of Bills - (1210101000001) CASH - Dog Trust  
Dog Trust**

Check#	Vendor	Description	Payment	Check Total
714	66 - NJ STATE DEPT OF HEALTH & SR SERVIC	PO 14452 ANIMAL LICENSING REPORT - NOVEMBER 2023	1.20	1.20
	TOTAL			1.20

**List of Bills - (7510101000001) Recycling Trust - CASH  
RECYCLING TRUST ACCOUNT**

Check#	Vendor	Description	Payment	Check Total
670	131 - LORCO PETROLEUM SERVICES	PO 14445 INV# 1885856 - USED OIL/ANTIFREEZE REMOV	100.00	100.00
671	90 - SCMUA-SUSSEX CTY MUNIC UTIL'S AUTH	PO 14426 INV# 6347 - SOLID WASTE DISP; COMINGLED	40.60	
		PO 14440 INV# 6407 - SOLID WASTE DISP; COMINGLED	91.00	
		PO 14481 INV# 6445 - SOLID WASTE DISP; COMINGLED	144.30	275.90
	TOTAL			375.90

**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NEW JERSEY  
RESOLUTION 2023-220**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF STILLWATER AUTHORIZING PAYMENT  
OF BILLS**

**WHEREAS**, the Chief Finance Officer has certified that funds are available in the proper account; and

**WHEREAS**, the Chief Finance Officer has approved payment upon certification from the Township Department Heads that the goods and/or services have been rendered to the Township;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Committee of the Township of Stillwater that the current bill lists, dated December 19, 2023 and on file and available for public inspection in the Office of the Chief Financial Officer and approved by the Chief Financial Officer for payment, be paid.

**CERTIFICATION**

I hereby certify that the above Resolution was adopted by the Stillwater Township Committee at their regular meeting held December 19, 2023, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, Sussex County, New Jersey.

\_\_\_\_\_  
Lynda Knott  
Township Clerk





## Community Center Receipt Report

Nov-23

Name	Date	Fee	Deposit	Payment	Received By	Receipt #
Steffy, Margaret	11/14/2023	\$150.00	\$50.00	check	VI	
Party Date: 2/03/2024						
<b>Totals:</b>						
		\$150.00	\$50.00			
* deposits for one-time event held in Clerk's office until event is held						
Complied and Submitted to Finance by VI on 12/4/23						

### November 2023- Certified Copies Report

November 2023- Certified Copies Report										
Date	Name of Person Issued to:	Certified Copy	Check#	Cash	Total	Certificate Number	Issued By:	Stillwater Resident		
								Receipt #	free copy	
11/6/2023	Mastellone, Mitchel	ML			N/A	A0019204040	DT	N/A		X
11/6/2023	Mastellone, Mitchel	ML		\$10.00	\$10.00	A0019204041	DT	448435		N/A
11/6/2023	Bonilla, Logan	ML	170	N/A	\$30.00	A0019204042,3,4	VI	561465		N/A
Total:								\$40.00		

Compiled and Submitted to Finance by V.I. on 12/4/2023

### November 2023 Registrar Report

License #	Name A	Name B	Application	Fee	Ck/Cash	ML/DC/BC	By	Receipt #	Date	
									Issued	Received
23-23	Leyman, Justin	Gaven, Lauren	11/8/2023	\$28.00	115	ML	DT	448437	11/14/2023	
23-24	Hurler, Meghan	Siek, Steven	11/27/2023	\$28.00	Cash	ML	DT	448438	11/30/2023	
<b>Total:</b>										
									<b>\$56.00</b>	

Compiled and Submitted to Finance by V.I. on 12/4/2023

## Convenience Center Monthly Report - Income - November 2023

Current Fund - Tipping Fees	Recycle Trust - George's Salvage	Light Iron	Cans/UBC - #1 Steel/Batteries	Total:	Total Income:
11/4/2023	692.56	\$ 529.00		\$ 529.00	
11/5/2023	1,459.43		\$ 389.00	\$ 389.00	
11/11/2023	601.09			\$ -	
11/12/2023	1,422.73			\$ -	
11/18/2023	556.03			\$ -	
11/19/2023	1,550.19			\$ 918.00	
11/25/2023	917.32	OCC/MOP			
11/26/2023	1,637.20	\$ 210.90		\$ 210.90	
				\$ -	
				\$ 210.90	
<b>Total:</b>	<b>8,836.55</b>			<b>\$ 1,128.90</b>	<b>\$ 9,965.45</b>

(S)

**Convenience Center  
Monthly Report - Tonnage - November 2023**

<b>SCMUA:</b>	<b>Household (\$96/Ton)</b>	<b>Bulky (\$115/Ton)</b>	<b>Comingles (\$20/Ton)</b>	<b>Fiber (\$20/Ton)</b>
11/6/2023	7.53		1.98	
11/13/2023	7.06		2.20	
11/20/2023	7.31		2.03	
11/27/2023	9.15	2.43	2.47	
11/28/2023			2.08	
<b>Total:</b>	<b>31.05</b>	<b>2.43</b>	<b>10.76</b>	<b>0</b>
<b>Global Recycling:</b>	<b>Comingles (Tons)</b>	<b>Cardboard (Tons)</b>	<b>Newspap/Mop (Tons)</b>	<b>SCMUA-stumps (\$45)</b>
11/6/2023		1.49		
11/13/2023		1.43		
11/20/2023		1.46	3.27	
11/27/2023		1.60		
<b>Trinity Recycling</b>				
<b>Total:</b>	<b>0.00</b>	<b>5.98</b>	<b>3.27</b>	

(5)

## Food License Renewal Report

Nov-23

Name	Date	Fee	Payment	Check #	Received By	Receipt #
Swartswood Deli	11/1/2023	\$60.00	\$60.00	2040	VI	N/A
Maschio's Food Service	11/13/2023	\$60.00	\$60.00	48874	VI	N/A
North Shore House	11/17/2023	\$60.00	\$60.00	2634	VI	N/A
Hyde Away Restaurant	11/27/2023	\$60.00	\$60.00	1331	VI	N/A
		<b>Total</b>	<b>\$240.00</b>			
Compiled and Submitted by VI on 12/4/2023						

Township of Stillwater  
 964 Stillwater Road  
 Newton, NJ 07860  
 973-3836332

# OFFICE OF CONSTRUCTION OFFICIAL

## Construction Permit Activity Report

RANGE: 11/01/2023 To 11/30/2023

November 30, 2023 4:53:59PM

### SUMMARY

#### CONSTRUCTION COSTS

#### COUNT

Cost Of Construction:	\$0.00	Cubic Footage:	0 Cu.ft	Permit Issued:	19
Cost Of Alteration:	\$110,895.00	Square Footage:	0 Sq.ft	Updates Issued:	3
Cost Of Demolition:	\$5,900.00			All Fees Waived:	0
<b>Total Cost:</b>	<b>\$116,795.00</b>			Municipal Fees Waived:	0

#### PERMIT FEES

#### ADMIN FEES

#### WAIVED FEES

#### TOTAL FEES

Building:	\$917.00	Building:	\$0.00	Building:	\$0.00	Building Fees:	\$917.00
Electrical:	\$725.00	Electrical:	\$0.00	Electrical:	\$0.00	Electrical Fees:	\$725.00
Fire :	\$1,080.00	Fire :	\$0.00	Fire :	\$0.00	Fire Fees:	\$1,080.00
Plumbing:	\$605.00	Plumbing:	\$0.00	Plumbing:	\$0.00	Plumbing Fees:	\$605.00
Elevator:	\$0.00	Elevator:	\$0.00	Elevator:	\$0.00	Elevator Fees:	\$0.00
Mechanical:	\$710.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$710.00
				* Total Waived:	\$0.00	Technical Fees:	\$4,037.00

#### DCA

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$0.00	\$0.00	\$0.00
Alteration Training Fee:	\$212.00	\$0.00	\$212.00
DCA Minimum Fee:	\$0.00	\$0.00	\$0.00
<b>Sub total Training Fee:</b>	<b>\$212.00</b>	<b>\$0.00</b>	<b>\$212.00</b>

#### TECHNICAL ISSUES

Building Technical:	5
Electrical Technical:	6
Fire Protection Technical:	10
Plumbing Technical:	5
Elevator Technical:	
Mechanical Technical:	9

Certificate of Occupancy Fee:	\$0.00
Waived Certificate Fees:	\$0.00
<b>Sub Total Certificate Fees:</b>	<b>\$0.00</b>

#### CERTIFICATE ISSUES

Certificate of Occupancy:	1
Certificate of Approval:	18
Certificate of Continued Occupancy:	0

PERMIT FEES:	\$4,037.00
DCA FEES:	\$212.00
CERTIFICATE FEES:	\$0.00
MIN FEES:	\$0.00
<b>NET TOTAL FEES:</b>	<b>\$4,249.00</b>
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$0.00
OTHER FEES:	\$0.00
<b>GRAND TOTAL FEES:</b>	<b>\$4,249.00</b>

PERMIT FEES:	\$4037.00
DCA FEES:	\$212.00
CERTIFICATE FEES:	\$0.00
SMOKE CERT:	\$400.00
<b>TOTAL:</b>	<b>\$4649.00</b>

\* By State law (see N.J.S. 52:27D-126c): \$0.00  
 \* By Municipality (see N.J.S. 52:27D-126b): \$0.00



## Board of Health Receipts

1-Nov

Date	Name	Block/Lot	Reason	Fee	Check #/Cash	Recv'd by
11/21/2023	Smith, Jennifer (Wentink)	4104/1	Septic Alteration	\$130.00	10424	DT
11/21/2023	Liobe, Casimiera (MAP Engineering)	1601/7.01	Septic Alteration	\$130.00	4698	DT
11/21/2023	Rivara, Thomas	801/10	Septic Alteration	\$130.00	1934	DT
11/21/2023	Puccio, Anthony and Karen	3506/19	Septic Alteration	\$50.00	7801	DT
11/28/2023	Urban, William and Donna	3804/2.01	New Septic	\$65.00	5411	DT
11/28/2023	Zelinsky, David	230/20	New Septic	\$150.00	18256	DT

Total: \$655.00

Completed and submitted to finance on 12/5/2023 D.T.

11/3/2023 Fronczkowski, Paul  
unknown  
916 West Walnut Drive  
Newton, NJ 07860

Mr. Cooper/Nationstar  
8950 Cypress Water Blvd.  
Dallas, TX 75063  
4402 11 2250.00

11/29/2023 Connolly/Cyprexx Service  
525 Grand Regency Blvd.  
Brandon, FL 33510  
910 West Walnut Dr.  
Newton, NJ 07860

Midfirst Bank  
999 NW Grand Blvd.  
Oklahoma City, OK 73118  
4309 2 \$500.00

11/29/2023 Godfrey/Cyprexx Service  
525 Grand Regency Blvd.  
Brandon, FL 33510  
1005 Stillwater Road  
Newton, NJ 07860

Midfirst Bank  
999 NW Grand Blvd.  
Oklahoma City, OK 73118  
2401 16 \$500.00

Total for November 2023: \$3,250.00  
Compiled by and submitted to finance by D. T. 11/30/2023

Vacant/Abandon Property Registration - December 2023

Date: Property Owner Name/Address: Property Address:

Lien Holder/Mortgage Company Name/Address: Block: Lot: Amount:

## October 2023 through November 2023 Zoning Report

### Permit Applications

	Address	Name	Description	Action	paid
1	927 Wall Street	Connor, Edward	raise roof, move bathroom	\$30	1028
2	905 Hardwick Road	Watson, Mike	addition	\$50	391
3	927 Middleville Road	Nieman, Michael	shed	\$30	cash
4	902 Owassa Road	Barta, Paul & Kimberly	shed	\$30	6126
5	Mt. Shadows (#222)	Granda, Jolanta (Granda, Zygmant)	shed	\$30	243
6	902 Homestead Drive	Perchiano, Matthew	propane tank	\$30	105
7	911 Swartswood Road	Jim's Brookside, LLC	liquor sales	n/c, denial resubmit	
8	943 Cedar Drive	Tirpak, Alex	propane tanks	\$30	30073
9	947 Mt. Holly Road	Jackman, William A.	pole barn	\$40	169
10	955 Stillwater Road	Hios, Alexis	roof-mounted solar	\$30	228615
11	956 Old Schoolhouse Road	Masino, Robert	shed	\$30	3393
12	933 S. Shore Terrace	Stolzenberg, Briam & Carol	addition	\$50	2070
13	922 W. Walnut Drive	Waldron, Kenneth J.	deck	\$30	cash
14	1044 Stillwater Road	Wunder, Kathy	shed	\$30	1063
15	Mt. Shadows (#9)	Arango, Estefania & Rivas, Sandra	trailer	\$30	55-760/312
16	905 Main Street	Conlow, Caitlin	apartment	\$50	1157
17	911 Swartswood Road	Newton NJ Properties LLC (Bader Qarmout)	shed	\$40	2056
18	901 Meadowbrook Road	McManus, Sara	fence	\$30	cash
19	Mt. Shadows (#161)	Martinez, Julius L.	roof, door, stairs	\$30	55-760/312
					<b>\$620</b>

#### NOTES:

- Ensured necessary Sussex County Division of Health septic approvals and Sussex County Division of Engineering road opening/driveway approvals were obtained prior to issuing zoning permits.
- Letters were issued to denial and of all denied zoning applications listed above, identifying specific reason(s) for denial, and explaining possible alternatives or recourse.

### Complaints/Violations

1. Received a property registration form and \$250 check for 916 West Walnut Street. However, Stillwater Township Code § 304-6A requires an annual registration fee of \$500 for any property where an action to foreclose has been filed, and the property was listed on the Sussex County Sheriff's Foreclosure Listings. An additional \$2,000 is required annually under § 304-6B if the property is vacant. A field inspection was conducted. Vacancy was confirmed, and a lack of property maintenance was observed. A Notice of Violation (NOV) was issued to the mortgage holder and the property management company indicating that (1) of the \$2,500 in applicable fees payable only \$250 was received, and \$2,250 remains outstanding, and (2) the property shall be maintained.
2. Issued a NOV to the owner of 915 Lower Lake East for parking on a residential lawn (§ 253-11), storing an inoperable vehicle outside an enclosed building (§ 387-1), and maintaining a public nuisance (§ 448-2). Followed up with complainant who advised the problem was rectified.

**Other**

In addition to zoning application reviews and complaint investigations, the following tasks were performed:

- Responded to inquiries on zoning requirements from real estate agents, attorneys, and potential purchasers of specific properties in the Township,
- Met with residents looking for guidance on projects they are considering, and
- Responded to relevant sections of OPRA requests.

Respectfully submitted,

Thomas S. Dixon  
Zoning and Code Enforcement Officer

**STILLWATER TOWNSHIP,  
SUSSEX COUNTY, NJ**

**ORDINANCE #2023-31**

**AN ORDINANCE AMENDING THE CODE OF THE  
TOWNSHIP OF STILLWATER BY REPEALING AND REPLACING  
THE FEE SCHEDULE FROM SECTION 5 OF CHAPTER 344  
ENTITLED “SOLID WASTE, RECYCLING”**

**BE IT ORDAINED**, by the Township Committee of the Township of Stillwater, Sussex County of Sussex, New Jersey, that Chapter 344, Section 5 “Fees” of the Code of the Township of Stillwater entitled “Solid Waste, Recycling” shall be repealed and replaced as set forth herein to increase costs with with new 2024 tipping fee.

**SECTION 1 – UPDATED FEE SCHEDULE**

Section 5 “Fee Schedule” of Chapter 344 “Solid Waste, Recycling” of the Code of the Township of Stillwater, Sussex County, New Jersey, is repealed in its entirety and replaced with the following new Section 5 – Fee Schedule:

**SECTION 5 - FEE SCHEDULE.**

<b>Item</b>	<b>Disposal Fee</b>
<b>All items containing Freon or other refrigerants</b>	<b>\$25</b>
<b>Fiberglass Dishwashers</b>	<b>\$15</b>
<b>TV Set</b>	<b>\$12</b>
<b>Microwave</b>	<b>No Charge</b>
<b>Couch</b>	<b>\$20</b>
<b>Armchair</b>	<b>\$10</b>
<b>Boxspring</b>	<b>\$15</b>
<b>Mattress</b>	<b>\$15</b>
<b>Rug</b>	<b>\$12</b>
<b>Dresser</b>	<b>\$15</b>
<b>Table</b>	<b>\$10</b>
<b>Small non-metal items under 70 lbs</b>	<b>\$6</b>
<b>Automobile tires without rims</b>	<b>\$5</b>
<b>Automobile tires with rims</b>	<b>\$6</b>
<b>Truck tires – not to exceed 1100/20</b>	<b>\$7</b>
<b>20 lb propane tank with valve</b>	<b>\$5</b>
<b>20 lb propane tank without valve</b>	<b>No Charge</b>
<b>All metal items</b>	<b>No Charge</b>

**SECTION 2 – SEVERABILITY**

If any provision of this Ordinance or the application of this Ordinance to any person or circumstances is held invalid, the remainder of this Ordinance shall not be affected and shall remain in full force and effect.

**SECTION 3 – REPEALER**

All ordinances or parts of ordinances or resolutions that are inconsistent or in opposition to the provisions of this Ordinance are hereby repealed in their entirety.

**SECTION 4 - EFFECTIVE DATE**

This Ordinance shall take effect immediately upon adoption and publication in accordance with law.

ATTEST:

\_\_\_\_\_  
Lynda Knott, Township Clerk

\_\_\_\_\_  
Lisa Chamblings, Mayor

Introduced: December 5, 2023

Adopted: December 19, 2023

**STILLWATER TOWNSHIP  
SUSSEX COUNTY**

**ORDINANCE 2023-32**

**AN ORDINANCE PROVIDING FOR THE VACATION OF A  
PORTION OF A PUBLIC STREET KNOWN AS ROSE  
COURT, IN THE TOWNSHIP OF STILLWATER, COUNTY  
OF SUSSEX, STATE OF NEW JERSEY**

**WHEREAS**, there was dedicated to public use a portion of a certain street known as Rose Court which is more particularly described on Schedule A attached hereto and made a part hereof;

**WHEREAS**, the same has not been accepted or opened by the municipality; and

**WHEREAS**, the use of said Rose Court for public purposes and the maintenance of same as a public street would cause a financial burden on the Township without any beneficial return to the public; and

**WHEREAS**, it appears to the governing body that the public interest will be better served by releasing those lands from such dedication;

**NOW, THEREFORE BE IT ORDAINED**, by the Township Committee of the Township of Stillwater as follows:

1. The rights of the public in the public street known as Rose Court and such public easement as may exist therein are hereby distinguished and vacated.
2. Expressly reserved and accepted from this vacation ordinance are all rights and privileges possessed by public utilities as defined in N.J.S.A. 48:2-13 and any cable television company as defined in the "Cable Television Act", N.J.S.A. 48:5A-1 et seq., to maintain or repair their existing facilities adjacent to, over and under the street to be vacated. A perpetual easement, if the same is required, is reserved for the benefit of public utility companies for the purpose of ingress and egress over and upon the same in order to maintain, repair or replace existing utility facilities, if any, including water lines, gas lines, and telephone, electric and cable television wires and poles which may be located beneath the surface of the vacated road.
3. The Township Clerk shall within sixty (60) days of the effective date of this ordinance file a copy of this ordinance certified by her under the seal of the Township to be a true copy thereof, together with proof of publication thereof, in the Office of the



Clerk of the County of Sussex in the Book of Vacations in accordance with the provisions of N.J.S.A. 40:67-21.

**Severability.** If any provision of this ordinance or the application of this ordinance to any person or circumstances is held invalid, the remainder of this ordinance shall not be affected and shall remain in full force and effect.

**Repealer.** All ordinances or parts of ordinances or resolutions inconsistent or in opposition to the provisions of this ordinance are hereby repealed in their entirety.

**Effective Date.** This ordinance shall take effect after publication and passage according to law.

**ATTEST:**

\_\_\_\_\_  
Lynda Knott, Municipal Clerk

\_\_\_\_\_  
Lisa Chamings, Mayor

Introduced: December 5, 2023

Adopted: December 19, 2023

**NOTICE**

Take notice that the above entitled ordinance was passed on first reading in the Township Committee of the Township of Stillwater at a regular meeting held on December 5, 2023, and will be considered on second reading after public hearing at a regular meeting of the Stillwater Township Committee to be held on December 19, 2023 at 7:00 p.m. at the Municipal Building, Stillwater, New Jersey.

\_\_\_\_\_  
Lynda Knott, Municipal Clerk

**STILLWATER TOWNSHIP  
SUSSEX COUNTY**

**ORDINANCE 2023-33**

**AN ORDINANCE PROVIDING FOR THE VACATION OF A PORTION OF A  
PUBLIC STREET KNOWN AS EAST COURT, IN THE TOWNSHIP OF  
STILLWATER, COUNTY OF SUSSEX, STATE OF NEW JERSEY**

**WHEREAS**, there was dedicated to public use a portion of a certain street known as East Court which is more particularly described on Schedule A attached hereto and made a part hereof;

**WHEREAS**, the same has not been accepted or opened by the municipality; and

**WHEREAS**, the use of said East Court for public purposes and the maintenance of same as a public street would cause a financial burden on the Township without any beneficial return to the public; and

**WHEREAS**, it appears to the governing body that the public interest will be better served by releasing those lands from such dedication;

**NOW, THEREFORE BE IT ORDAINED**, by the Township Committee of the Township of Stillwater as follows:

1. The rights of the public in the public street known as Rose Court and such public easement as may exist therein are hereby distinguished and vacated.
2. Expressly reserved and accepted from this vacation ordinance are all rights and privileges possessed by public utilities as defined in N.J.S.A. 48:2-13 and any cable television company as defined in the "Cable Television Act", N.J.S.A. 48:5A-1 et seq., to maintain or repair their existing facilities adjacent to, over and under the street to be vacated. A perpetual easement, if the same is required, is reserved for the benefit of public utility companies for the purpose of ingress and egress over and upon the same in order to maintain, repair or replace existing utility facilities, if any, including water lines, gas lines, and telephone, electric and cable television wires and poles which may be located beneath the surface of the vacated road.
3. The Township Clerk shall within sixty (60) days of the effective date of this ordinance file a copy of this ordinance certified by her under the seal of the Township to be a true copy thereof, together with proof of publication thereof, in the Office of the Clerk of the County of Sussex in the Book of Vacations in accordance with the provisions of N.J.S.A. 40:67-21.

**Severability.** If any provision of this ordinance or the application of this ordinance to any person or circumstances is held invalid, the remainder of this ordinance shall not be affected and shall remain in full force and effect.

**Repealer.** All ordinances or parts of ordinances or resolutions inconsistent or in opposition to the provisions of this ordinance are hereby repealed in their entirety.

**Effective Date.** This ordinance shall take effect after publication and passage according to law.

**ATTEST:**

\_\_\_\_\_  
Lynda Knott, Municipal Clerk

\_\_\_\_\_  
Lisa Chamblings, Mayor

Introduced: December 5, 2023

Adopted: December 19, 2023

**NOTICE**

Take notice that the above entitled ordinance was passed on first reading in the Township Committee of the Township of Stillwater at a regular meeting held on December 5, 2023, and will be considered on second reading after public hearing at a regular meeting of the Stillwater Township Committee to be held on December 19, 2023 at 7:00 p.m. at the Municipal Building, Stillwater, New Jersey.

\_\_\_\_\_  
Lynda Knott, Municipal Clerk

**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NEW JERSEY**

**RESOLUTION 2023-221**

**WHEREAS**, the Township Committee adopted Ordinance# 2023-30 on December 5, 2023; and

**WHEREAS**, the Township Committee of the Township of Stillwater desires to set the specific salaries for full-time and part-time non-contract Township employees for the year 2024;

**NOW, THEREFORE, BE IT RESOLVED** that the following salaries are retroactive to January 1, 2023 unless otherwise noted:

Lisa Chamblings	Mayor	\$	4,978.00
Vera Rumsey	Deputy Mayor		4,978.00
George Scott	Committeeman		4,978.00
Dawn Delaney	Committeeman		4,978.00
David Manser	Committeeman		4,978.00
Tammy Leonard	Office Manager		5,000.00
Valerie Ingles	Township Clerk		64,000.00
Valerie Ingles	Municipal Registrar		6,000.00
Danielle LoCascio	Deputy Clerk/Receptionist		\$20.00 per hour
Dawn Tighe	Clerk 1		47,277.00
Dawn Tighe	Deputy Municipal Registrar		3,318.00
Tammy Leonard	Chief Financial Officer		85,029.00
Tammy Leonard	Clean Communities Coordinator		1,000.00
Terry Beshada	Tax Collector		26,652.00
Terry Beshada	Tax Collector – Extra Hours		\$42.70 per hour
Dawn Tighe	Deputy Tax Collector		5,000.00
Penny Holenstein	Tax Assessor		36,794.00
Kathryn Wunder	Purging/Filing Project		\$20.65 per hour
Dawn Tighe	Scanning Project		\$20.00 per hour

Department of Public Works:

Joseph Funari	Recycling Coordinator		1,974.00
Frank Rooney	Recycling Center Supervisor		\$21.32 per hour
Louis Zack	Solid Waste Cashier		\$15.99 per hour
Jake Kramer	Solid Waste/Recycling Worker		\$15.99 per hour
Sean Utter	Solid Waste/Recycling Worker		\$15.99 per hour
Connor Logan	Solid Waste/Recycling Worker		\$15.99 per hour
Luke Kramer	Solid Waste/Recycling Worker		\$15.99 per hour
Quinn Wydner	Solid Waste/Recycling Worker		\$15.99 per hour

Construction Department:

Thomas Dixon	Zoning/Code Enforcement Official	32,052.00
Thomas Dixon	Court Hours	\$44.03 per hour
Richard Bizik	Construction Code Official	17,170.00
Richard Bizik	Fire Inspector	2,752.00
Richard Bizik	Smoke Detector Certifications	\$25.00 per Cert
Richard Bizik	Smoke Detector Re-Certifications	\$20.00 per Cert
Richard Bizik	Lead Paint Certifications	\$12.50 per Cert.

Jack Bell	Plumbing Sub-Code Official	9,157.00
Patrick Murphy	Electrical Sub-Code Official	10,311.00
Patrick Murphy	Fire Sub-Code Official	2,752.00

Public Safety:

Elizabeth Diorio	Crossing Guard	\$15.62 per hour
Lisa Chamings	OEM Coordinator	0.00
Robert Wolff	Deputy OEM Coordinator	500.00
Jim Cantelmo	Deputy OEM Coordinator	500.00

Boards and Commissions:

Penny Bair	Zoning Board Secretary	6,711.00
Penny Bair	Planning Board Secretary	6,711.00
Kathy Wunder	Environmental Comm Secretary	3,163.00
Danielle Wunder	Recreation Comm Secretary	3,098.00

**CERTIFICATION**

I hereby certify that the foregoing resolution is a true and certified copy of the resolution adopted by the Township Committee of the Township of Stillwater at the regularly scheduled meeting held on Tuesday, December 19, 2023, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, New Jersey.

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Lynda Knott, RMC  
Municipal Clerk

**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NJ**

**RESOLUTION# 2023-222**

**RESOLUTION APPOINTING DAWN TIGHE AS  
DEPUTY TAX COLLECTOR**

**WHEREAS**, the Township Committee of the Township of Stillwater by Resolution 2022-097 has appointed Dawn Tighe as the Deputy Tax Collector; and

**WHEREAS**, the Township Committee desires to assign a salary of \$5,000 to the position of Deputy Tax Collector; and

**WHEREAS**, the Township's Chief Financial Officer has certified the funds are available for this purpose;

**BE IT RESOLVED**, the Township Committee of the Township of Stillwater does appoint Dawn Tighe as Deputy Tax Collector at an annual salary of \$5,000.

**CERTIFICATION**

I hereby certify that the foregoing resolution is a true and certified copy of the resolution adopted by the Township Committee of the Township of Stillwater at the regularly scheduled meeting held on Tuesday, December 19, 2023, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, New Jersey.

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Lynda Knott, RMC  
Municipal Clerk

**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NJ**

**RESOLUTION# 2023-223**

**RESOLUTION OF THE LOCAL REGISTRAR OF THE  
TOWNSHIP OF STILLWATER AUTHORIZING THE APPOINTMENT OF  
VALERIE INGLES AS LOCAL MUNICIPAL REGISTRAR**

**WHEREAS**, Local Registrar Lynda Knott is retiring December 31, 2023 and;

**WHEREAS**, The Township Committee of Stillwater Township have appointed Valerie Ingles Municipal Clerk effective January 1, 2024; and

**THEREFORE, BE IT RESOLVED** Lynda Knott, Local Registrar of the Township of Stillwater hereby appoints Valerie Ingles as Local Municipal Registrar effective Monday, January 1, 2024, at a starting annual salary of \$6,000.00.

**BE IT FURTHER RESOLVED**, that this appointment was made at a meeting of the Township Committee on Tuesday, December 19, 2023.

**CERTIFICATION**

I hereby certify that the foregoing resolution is a true and certified copy of the resolution adopted by the Township Committee of the Township of Stillwater at the regularly scheduled meeting held on Tuesday, December 19, 2023, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, New Jersey.

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Lynda Knott, RMC  
Municipal Clerk



**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NJ**

**RESOLUTION# 2023-224**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF STILLWATER AUTHORIZING THE APPOINTMENT OF  
TAMMY LEONARD AS OFFICE MANAGER**

**THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Stillwater appoint Tammy Leonard as Office Manager for Stillwater Township at a salary of \$5,000 effective January 1, 2024.

**BE IT FURTHER RESOLVED**, that this appointment was made at a meeting of the Township Committee on Tuesday, December 19, 2023.

**CERTIFICATION**

I hereby certify that the foregoing resolution is a true and certified copy of the resolution adopted by the Township Committee of the Township of Stillwater at the regularly scheduled meeting held on Tuesday, December 19, 2023, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, New Jersey.

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Lynda Knott, RMC  
Municipal Clerk

**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NJ**

**RESOLUTION# 2023-225**

**RESOLUTION APPOINTING KATHRYN WUNDER AS FILE CLERK FOR  
CONSTRUCTION DEPARTMENT PURGING/FILING PROJECT**

**WHEREAS**, Stillwater Township has the need for purging and filing assistance in the Construction Department; and

**WHEREAS**, the project is ongoing and will require another year to reach completion; and

**WHEREAS**, the Township Committee desires to have Kathryn Wunder continue to provide the necessary services; and

**WHEREAS**, the Township's Chief Financial Officer has certified the funds are available for this purpose;

**BE IT RESOLVED**, the Township Committee of the Township of Stillwater will continue to retain the services of Kathryn Wunder to provide purging and filing assistance to the Construction Department at a rate of \$20.65 per hour for ten (10) hours per week for the year 2024.

**CERTIFICATION**

I hereby certify that the foregoing resolution is a true and certified copy of the resolution adopted by the Township Committee of the Township of Stillwater at the regularly scheduled meeting held on Tuesday, December 19, 2023, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, New Jersey.

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Lynda Knott, RMC  
Municipal Clerk

**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NJ**

**RESOLUTION# 2023-226**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF STILLWATER AUTHORIZING THE  
APPOINTMENT OF JOSEPH FUNARI AS  
DPW ASSISTANT SUPERVISOR/LABORER 1**

**THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Stillwater appoint Joseph Funari as DPW Assistant Supervisor/Laborer I pursuant to the Collective Bargaining Agreement Side Bar Agreement at a salary of \$28.00 per hour effective January 1, 2024.

**BE IT FURTHER RESOLVED** that this appointment was made at a meeting of the Township Committee on Tuesday, December 19, 2023.

**CERTIFICATION**

I hereby certify that the foregoing resolution is a true and certified copy of the resolution adopted by the Township Committee of the Township of Stillwater at the regularly scheduled meeting held on Tuesday, December 19, 2023, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, New Jersey.

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Lynda Knott, RMC  
Municipal Clerk

**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NJ**

**RESOLUTION# 2023-227**

**RESOLUTION APPOINTING DAWN TIGHE AS FILE CLERK FOR  
CONSTRUCTION DEPARTMENT SCANNING PROJECT**

**WHEREAS**, Stillwater Township has the need for scanning assistance in the Construction Department; and

**WHEREAS**, the Township Committee desires to have Dawn Tighe provide the necessary services; and

**WHEREAS**, the Township's Chief Financial Officer has certified the funds are available for this purpose;

**BE IT RESOLVED**, the Township Committee of the Township of Stillwater will retain the services of Dawn Tighe to provide scanning assistance to the Construction Department at a rate of \$20.00 per hour for up to four (4) hours per week for the year 2024.

**CERTIFICATION**

I hereby certify that the foregoing resolution is a true and certified copy of the resolution adopted by the Township Committee of the Township of Stillwater at the regularly scheduled meeting held on Tuesday, December 19, 2023, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, New Jersey.

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Lynda Knott, RMC  
Municipal Clerk

**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NJ**

**RESOLUTION# 2023-228**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE  
TOWNSHIP OF STILLWATER AUTHORIZING THE APPOINTMENT OF  
DANIELLE LOCASCIO AS DEPUTY CLERK/RECEPTIONIST**

**THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Stillwater do hereby concur with the appointment of Danielle LoCascio as Deputy Clerk/Receptionist effective Monday, January 1, 2024, at a rate of \$20.00 per hour.

**BE IT FURTHER RESOLVED**, that this appointment was made at a meeting of the Township Committee on Tuesday, December 19, 2023.

**CERTIFICATION**

I hereby certify that the foregoing resolution is a true and certified copy of the resolution adopted by the Township Committee of the Township of Stillwater at the regularly scheduled meeting held on Tuesday, December 19, 2023, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, New Jersey.

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Lynda Knott, RMC  
Municipal Clerk

**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NJ**

**RESOLUTION# 2023-229**

**RESOLUTION AUTHORIZING THE TOWNSHIP OF STILLWATER  
TO ENTER INTO AN EMPLOYMENT AGREEMENT WITH GERALD LEATHAM,  
JR.**

**WHEREAS**, the Township of Stillwater has a need for a Supervisor for the Department of Public Works; and

**WHEREAS**, the Township Committee has appointed Gerald Leatham, Jr. as Supervisor of the Department of Public Works; and

**WHEREAS**, the Township Committee has agreed that an Employment Agreement will be beneficial for both the Municipality and Mr. Leatham; and

**NOW, THEREFORE, BE IT RESOLVED** by the Stillwater Township Committee that the Township is hereby authorized to enter into the attached Employment Agreement with Gerald Leatham, Jr.

**BE IT FURTHER RESOLVED**, that the Mayor is authorized to sign the Employment Agreement.

This resolution shall be effective January 1, 2024.

**CERTIFICATION**

I hereby certify that the foregoing resolution is a true and certified copy of the resolution adopted by the Township Committee of the Township of Stillwater at the regularly scheduled meeting held on Tuesday, December 19, 2023, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, New Jersey.

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Lynda Knott, RMC  
Municipal Clerk

**STILLWATER TOWNSHIP  
SUSSEX, COUNTY, NJ  
RESOLUTION # 2023-230**

**RESOLUTION TO CANCEL NOVEMBER TAXES AS PROPERTY OWNER HAS  
BEEN APPROVED FOR 100% EXEMPT AND DIABLED VETERAN**

**WHEREAS**, Block 3101 Lot 7.02 also known as 909 Fairview Lake Road, Stillwater and

**WHEREAS**, they were approved for a 100% exemption for a Disabled Veteran and property taxes in the amount of \$ 2,623.63 were due November 1, 2023,

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Township Committee that the Tax Collector be authorized to cancel these taxes for the November 1, 2023 tax quarter.

**CERTIFICATION**

I hereby certify that the foregoing resolution is a true and certified copy of the resolution adopted by the Township Committee of the Township of Stillwater at the regularly scheduled meeting held on Tuesday, December 19, 2023, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, New Jersey.

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Lynda Knott, RMC  
Municipal Clerk

**TOWNSHIP OF STILLWATER AUTHORIZING A SHARED SERVICES  
AGREEMENT WITH THE TOWN OF NEWTON FOR THE SERVICES OF ANIMAL  
CONTROL OFFICER**

**RESOLUTION 2023-231**

**WHEREAS**, the Township of Stillwater and the Town of Newton have agreed to enter into a Shared Services Agreement by which the Town of Newton shall provide Animal Control services to the Township of Stillwater, and

**WHEREAS**, the Township of Stillwater and the Town of Newton agree to enter into the attached Shared Services Agreement;

**NOW, THEREFORE, BE IT RESOLVED** by the Stillwater Township Committee, County of Sussex and State of New Jersey, as follows:

1. The Shared Services Agreement between the Township of Stillwater and the Town of Newton is approved. The terms and conditions of the Agreement (Exhibit "A") are made a part of this Resolution.
2. The Mayor and Township Clerk are authorized to sign the Agreement on behalf of the Township.
3. This Resolution shall take effect January 1, 2024, however, it shall be void and of no effect in the event that the Town of Newton fails or refuses to adopt a similar resolution and/or execute the Shared Services Agreement.
4. A copy of this Agreement shall be filed, for informational purposes, with the Division of Local Government Services in the Department of Community Affairs pursuant to N.J.S.A. 40A:65-4.

**CERTIFICATION**

I hereby certify that the foregoing resolution is a true and certified copy of the resolution adopted by the Township Committee of the Township of Stillwater at the regularly scheduled meeting held on Tuesday, December 19, 2023, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, New Jersey.

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Lynda Knott, RMC  
Municipal Clerk



**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NEW JERSEY  
RESOLUTION 2023-232**

**RESOLUTION AWARDING DEER CARCASS REMOVAL  
CONTRACT**

**WHEREAS**, the Township of Stillwater needs a deer carcass removal contractor to provide deer removal services for 2024 and for various municipal streets; and

**WHEREAS**, the anticipated cost of said services would not exceed the bid threshold; and

**WHEREAS**, not removing the dead carcass is a health and safety hazard; and

**WHEREAS**, the Township received one (1) written proposal valid through December 31, 2024 in response to its request for quotations; and

**WHEREAS**, Space Farms Zoo and Museum provided the lowest responsive, responsible quote in the amount of \$29.00 per carcass for the year of 2024; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Stillwater that it does hereby award a contract to Space Farms Zoo and Museum for the 2024 dead deer carcass removal in an amount not to exceed \$29.00 per carcass in accordance with Space Farms Zoo and Museum's written proposal.

**CERTIFICATION**

I hereby certify that the foregoing resolution is a true and certified copy of the resolution adopted by the Township Committee of the Township of Stillwater at the regularly scheduled meeting held on Tuesday, December 19, 2023, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, New Jersey.

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Lynda Knott, RMC  
Municipal Clerk

**TOWNSHIP OF STILLWATER  
COUNTY OF SUSSEX**

**RESOLUTION 2023-233**

**RESOLUTION AUTHORIZING A TRANSFER  
OF 2023 APPROPRIATIONS**

**WHEREAS**, the Finance Officer certifies there are insufficient funds in the budgetary accounts listed below to meet the demands thereon for the balance of the year; and

**WHEREAS**, the Finance Officer certifies there appear to be a surplus in the budgetary accounts listed below, over and above the demand deemed necessary for the balance of the year; and

**WHEREAS**, N.J.S.A. 40A:4-58 provides that transfers of funds may be made during the last two months of the budget year;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Stillwater that the Chief Financial Officer is authorized to make a transfer in 2023 budget appropriations in the amount of \$5,565.00 within the Current Fund, as follows:

<b>Current Fund</b>	<b>From:</b>	<b>To:</b>
Municipal Clerk: Dep Clerk	\$ 5,400.00	
Petroleum Prod: Gasoline	\$ 165.00	
Gen. Admin: Reception		\$ 2,400.00
Tax Collection: Extra Hrs		\$ 1,000.00
Solid Waste Coll: Part-Time		\$ 2,000.00
Telecommunications		\$ 165.00
	<b>\$ 5,565.00</b>	<b>\$ 5,565.00</b>

**CERTIFICATION**

I hereby certify that the foregoing resolution is a true and certified copy of the resolution adopted by the Township Committee of the Township of Stillwater at the regularly scheduled meeting held on Tuesday, December 19, 2023, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, New Jersey.

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Lynda Knott, RMC  
Municipal Clerk

**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NJ**

**RESOLUTION # 2023 – 234**

**RESOLUTION TO AUTHORIZE PAYMENT OF REDEMPTION FOR TSC #23-00001  
BLOCK 202 - LOT 3 901 CHESTNUT PATH**

**WHEREAS**, on December 6, 2023 the Township of Stillwater Tax Collector sold to Tax Lien Fund LP for Municipal Taxes on property known as TSC Lien # 23-00001 Block 202 Lot 3 and also known as 901 Chestnut Path, and

**WHEREAS**, the Tax Collector will receive redemption of said lien on December 29, 2023 and will deposited funds in the current account of the Township of Stillwater.

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Committee of the Township of Stillwater that the Tax Collector be authorized to refund Tax Lien Fund LP in the amount of \$3,774.16 and a Premium of \$ 1,500.00.

**CERTIFICATION**

I hereby certify that the foregoing resolution is a true and certified copy of the resolution adopted by the Township Committee of the Township of Stillwater at the regularly scheduled meeting held on Tuesday, December 19, 2023, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, New Jersey.

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Lynda Knott, RMC  
Municipal Clerk

**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NJ  
RESOLUTION # 2023 -235**

**RESOLUTION TO AUTHORIZE PAYMENT OF REDEMPTION FOR TSC #23-00009  
BLOCK 4104 - LOT 7                    912 KILL DRIVE**

**WHEREAS**, on December 6, 2023 the Township of Stillwater Tax Collector sold to Tax Lien Fund LP for Municipal Taxes on property known as TSC Lien # 23-00009 Block 4104 Lot 7 and also known as 912 Kill Drive, and

**WHEREAS**, the Tax Collector has received redemption of said lien on December 19, 2023 and has deposited funds in the current account of the Township of Stillwater.

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Committee of the Township of Stillwater that the Tax Collector be authorized to refund Tax Lien Fund LP in the amount of \$ 98.32.

**CERTIFICATION**

I hereby certify that the foregoing resolution is a true and certified copy of the resolution adopted by the Township Committee of the Township of Stillwater at the regularly scheduled meeting held on Tuesday, December 19, 2023, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, New Jersey.

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Lynda Knott, RMC  
Municipal Clerk

**STILLWATER TOWNSHIP  
SUSSEX COUNTY, NJ  
RESOLUTION # 2023 – 236**

**RESOLUTION TO AUTHORIZE PAYMENT OF REDEMPTION FOR TSC #23-00005  
BLOCK 2401 - LOT 9                      1027 STILLWATER ROAD**

**WHEREAS**, on December 6, 2023 the Township of Stillwater Tax Collector sold to Tax Lien Fund LP for Municipal Taxes on property known as TSC Lien # 23-00005 Block 2401 Lot 9 and also known as 1027 Stillwater Road, and

**WHEREAS**, the Tax Collector will receive redemption of said lien on December 29, 2023 and will deposited funds in the current account of the Township of Stillwater.

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Committee of the Township of Stillwater that the Tax Collector be authorized to refund Tax Lien Fund LP in the amount of \$ 2,517.05 and a Premium of \$ 6,000.00.

**CERTIFICATION**

I hereby certify that the foregoing resolution is a true and certified copy of the resolution adopted by the Township Committee of the Township of Stillwater at the regularly scheduled meeting held on Tuesday, December 19, 2023, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, New Jersey.

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Lynda Knott, RMC  
Municipal Clerk