STILLWATER TOWNSHIP

[Planning Board](https://stillwatertownshipnj.com/meeting-minutes-category/planning-board/) Reorganization Meeting Minutes

January 18, 2023

The regular meeting of the Stillwater Township Planning Board was held on the above date and was called to order at 7:31 by Mr. Pierce.

Roll Call was done by Ms. Chammings:

**Members Present:**

Mr. Barta

Mr.  Donofrio

Mr. Pierce

Mrs. Puccio

Ms. Wills

Ms. Chammings

**Also Present**: Attorney William Haggerty and Engineer Joe Vuich

The Board stood for the flag salute and it was announced that adequate notice of this meeting had been given to the public and the press under the provisions of the “Open Public Meetings Act”, N.J.S.A  10:4-1 et.seq.

**Reorganization:**

Election of Chairman: Mr. Donofrio made a nomination for Bob Pierce , 2nd Mr. Barta.

**Roll Call:**

Mr. Barta -Yes

Mr.  Donofrio - Yes

Mr. Pierce - Yes

Mrs. Puccio - Yes

Ms. Wills - Abstain

Ms. Chammings - Yes

Election of Vice Chairman: Mr. Barta nominated Mr. Donofrio, 2nd by Mr. Pierce

**Roll Call:**

Mr. Barta -Yes

Mr.  Donofrio - Yes

Mr. Pierce - Yes

Mrs. Puccio - Yes

Ms. Wills - Abstain

Ms. Chammings - Yes

**Appointment of Board Professionals:**

Proposal received from Mr. Haggerty of Dolan & Dolan to continue as Board Attorney. Motion made by Mrs. Puccio, 2nd by Mr. Pierce

**Roll Call:**

Mr. Barta -Yes

Mr.  Donofrio - Yes

Mr. Pierce - Yes

Mrs. Puccio - Yes

Ms. Wills - Abstain

Ms. Chammings - Yes

Joe Vuich from VanCleef Engineering to continue as Engineer. Motion made by Mr. Donofrio, 2nd by Mr. Barta

**Roll Call:**

Mr. Barta -Yes

Mr.  Donofrio - Yes

Mr. Pierce - Yes

Mrs. Puccio - Abstain

Ms. Wills - Abstain

Ms. Chammings - Abstain

**Appointment of Board Secretary** – Meeting was moved to executive session and interviews were held for 2 applicants.

Meeting was moved out of executive session and returned to public session at 8:10pm

**Designation of Meeting Date, Time and Place**

The Board designated the 3rd Wednesday of the month as their Regular Agenda Meeting, as follows:

February 13, 2023 August 16, 2023

March 15, 2023 September 20, 2023

April 19, 2023 October 18, 2023

May 17, 2023 November 15, 2023

June 21, 2023 December 20, 2023

July 19, 2023 January 17, 2024 (Reorganization/Regular)

Motion to accept dates above was made by Mr. Barta, 2nd  Mr. Donofrio

**Roll Call:**

Mr. Barta -Yes

Mr.  Donofrio - Yes

Mr. Pierce - Yes

Mrs. Puccio - Yes

Ms. Wills - Yes

Ms. Chammings - Yes

**Designation of Official Newspaper**

New Jersey Herald and the Sunday Herald

Motion to accept - Mr. Barta, 2nd Mr. Pierce

**Roll Call:**

Mr. Barta -Yes

Mr.  Donofrio - Yes

Mr. Pierce - Yes

Mrs. Puccio - Yes

Ms. Wills – Left meeting

Ms. Chammings - Yes

**MINUTES:**

Mr. Donofrio made the motion to approve the minutes of December 7, 2022. Motion seconded by Mr. Pierce.

**Roll Call:**

Mr. Barta -Yes

Mr.  Donofrio - Yes

Mr. Pierce - Yes

Mrs. Puccio - Abstain

Ms. Wills – Left meeting

Ms. Chammings – Abstain

**MOTION TO ACCEPT EXECUTIVE MINUTES:**

Mr. Donofrio made the motion to approve executive minutes, 2nd by Mr. Barta.

**Roll Call:**

Mr. Barta -Yes

Mr.  Donofrio - Yes

Mr. Pierce - Yes

Mrs. Puccio - Abstain

Ms. Wills – Left meeting

Ms. Chammings – Abstain

**OPEN TO THE PUBLIC:**

8:20 meeting was opened to the public. As there were no public comments, the meeting was closed for public comment.

**BILLS:**

Nature Conservancy– Lots 33.01/1 and 1qf bills:

Dolan & Dolan $313.50

Dolan & Dolan $305.25

Dolan & Dolan $280.50

Golden and Moran $720.00

**Total $1409.25**

Nature Conservancy– Lots 33.02-3 bill:

Golden and Moran $720.00

NJ Herald $21.85

Escrow balances may be insufficient to cover the above bills. Need to notify Nature Conservancy of the need for additional escrow.

Discussion of another Nature Conservancy (Fairclough project) coming up

Mr. Pierce confirmed the total outstanding bills equal $1,844.35 to be paid.

Mr. Haggery suggested requesting $1,500.00 additional escrow (per application) from Nature Conservancy.

Mr. Donofrio made the motion to pay the bills (funds permitting), 2nd Mr. Pierce.

**Roll Call:**

Mr. Barta -Yes

Mr.  Donofrio - Yes

Mr. Pierce - Yes

Mrs. Puccio - Yes

Ms. Wills – Left meeting

Ms. Chammings – Yes

**MEMORIALIZING RESOLUTIONS:**

**None**

**OLD/NEW BUSINESS:**

**Mr. Pierce proposed to shelf and move on to Liaisons report**

**Mr. Pierce suggested that Mr. Golden finalize Nature Conservancy applications instead of switching Engineers.**

**LIAISONS:**

Mr. Barta – Township Committee Meeting came up with resolutions for employees.

Paul Hawkins was appointed as provisional DPW Supervisor

Joseph Furnari appointed as DPW laborer

Jacob Kleiner- Mechanic truck driver – waive the 16 day hold on insurance in order to not lose coverage

Ordinance introduced prohibiting the use of biochar

Resolutions authorizing the Township to accept the following:

1 - $10,000 sub grant award for 2022 – Emergency Management Performance and Emergency Management Agency Assistance

2 – Firehouse Public Safety Foundation – Lucas $19,000 grant for Fire/First Aid Squad. Lucas is an automated CPR device.

3 – Local recreation grant for community center - $175,000.00 - $200,000.00

Mayor Chammings was appointed the OEM Coordinator for next 3 years.

Salary/Wages budget meeting – most were finalized. Held off on 3. DPW and Fire Department meeting on 2/4/23 at 8:am.

New Committee Member – Dawn Delaney

Environmental – Jack Brannigan is still on the environmental commission as Chairman. Mandy Corston is Vice Chairman. Sara Brannigan has resigned from the environmental commission.

Mr. Donofrio would like to see more objective and constructive handling of employees. Suggested an employee review process.

**CORRESPONDENCE:**

None

**PUBLIC COMMENT:**

None

**ADJOURNMENT:**

With there being no further business, there was a motion made and seconded to adjourn the meeting at 8:52 p.m.

Respectfully Submitted:

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Penny Bair/Board Secretary

January 18, 2023