STILLWATER TOWNSHIP

[Planning Board](https://stillwatertownshipnj.com/meeting-minutes-category/planning-board/) Reorganization Meeting Minutes

February 15, 2023

The regular meeting of the Stillwater Township Planning Board was held on the above date and was called to order at 7:31 by Mr. Pierce.

Roll Call:

**Members Present:**

Mr. Pierce

Mr.  Donofrio

Mr. Venezia

Ms. Wills

Ms. Chammings

Absent – Mr. Barta and Mrs. Puccio

**Also Present**: Attorney William Haggerty

The Board stood for the flag salute and it was announced that adequate notice of this meeting had been given to the public and the press under the provisions of the “Open Public Meetings Act”, N.J.S.A  10:4-1 et.seq.

**MINUTES:**

Mr. Donofrio made the motion to approve the minutes of January 18, 2023. Motion seconded by Mr. Pierce.

**Roll Call:**

Mr.  Donofrio - Yes

Mr. Pierce – Yes

Ms. Chammings - Yes

Ms. Wills –Yes

Mr. Venezia - Abstained

**OPEN TO THE PUBLIC:**

The meeting was opened to the public. As there were no public comments, the meeting was closed for public comment.

**BILLS:**

Dolan & Dolan – Nature Conservancy– Blk 3033, Lot 1/1QF $156.75

Dolan & Dolan – Nature Conservancy– Blk 3033, Lot 3 $156.75

Dolan & Dolan – Nature Conservancy– Blk 3502, Lot & 3306, L 2.01/2.02 $ 66.00

Mr. Donofrio made the motion to approve payment of the above bills, seconded by Mr. Pierce.

**Roll Call:**

Mr. Donofrio - Yes

Mr. Pierce – Yes

Ms. Chammings - Yes

Ms. Wills –Yes

Mr. Venezia - Yes

Discussion was held to question and verify the locations of the Blocks/Lots listed above and where they currently stand.

Block 3303 lot 1 and lot 3 – Paulinskill Valley Trail – owned by Benz/Kelskie - completed.

Block 3502, lot 2.01/2.02 – Saddleback Road - owned by Fairclough property – Subdivisions to unravel – zoom meeting to be held with attorney and engineer.

More finalizing needed to be completed. Andy Fairclough owns – Mr. Donofrio will need to recuse himself as Fairclough is his employer.

COAH fee needed? Mr. Haggerty believes it may not be needed.

Decision also needed regarding the access road.

**MEMORIALIZING RESOLUTIONS:**

**None**

**OLD/NEW BUSINESS:**

Renewal of NJPO Renewal – 2023 ($370.00 split between PB & ZB) $185.00

Ms. Chammings made the motion to renew, seconded by Mr. Pierce.

**Roll Call:**

Ms. Chammings - Yes

Mr. Pierce – Yes

Mr. Donofrio - Yes

Ms. Wills –Yes

Mr. Venezia - Yes

Ms. Wills and Mr. Venezia need to take mandatory class through NJPO. Courses are virtual.

**LIAISONS:**

Mrs. Wills provided the following:

Meeting was held on February 8th. Open seat - Applicant was Dr. Mattis. Committed made a motion to present him as a candidate.

BioChar ordinance was adopted. Discussion was held about whether to notify members of the community. Will continue discussion at next meeting.

Two committee members – submitted application for federal grant - Recycling Education and Outreach. Grant was submitted for more than $300,000.00.

Sweeper Truck needed – Application was also submitted for $400,000.00. Could be 6 – 8 months to order. Mr. Pierce suggested ARPA funds could also be used.

A truck wash grant was also being submitted. The township has many trucks to wash.

Ms. Chammings provided the following regarding the Township Committee meeting:

Meeting was February 7, 2023. The agenda included BioChar ordinance. Community Center roof has leaks. Architect is involved. Not enough space between roof and sheetrock. Could generate mold.

Resignation from DPW employee. Some changes within DPW but confident with new employees.

Mr. Pierce questioned exit interviews from DPW employees as to why such a turnover. Eight employees left in 2022 and its only a five person staff. Ms. Chammings confirmed exit interviews will be done moving forward.

Redemptions on taxes – 4 lots/blocks. Moving forward with foreclosures. There are 22 moving forward.

Mr. Furnari was appointed as Recycling Coordinator.

Upgrading lights in Swartswood. Current lights are right above trucks. Being replaced with LED lights.

Lead paint ordinance was introduced for houses prior to 1978.

Mrs. Bair was approved as PB Secretary at a salary of $6500.00 per year

Reviewing Personnel Handbook per Mr. Donofrio’s suggestion

Clean up of 992 Fairview Lake Road

Moving forward with Stormwater Management – Ms. Chammings meeting Mr. Lippencott/PHD in water management for suggestions on moving forward.

**CORRESPONDENCE:**

None

**PUBLIC COMMENT:**

None

**EXCUTIVE SESSION:**

None

**ADJOURNMENT:**

With there being no further business, there was a motion made to adjourn the meeting by Ms. Chammings, seconded by Mr. Donofrio.

**Roll Call:**

Ms. Chammings - Yes

Mr. Donofrio – Yes

Mr. Pierce – Yes

Ms. Wills –Yes

Mr. Venezia - Yes

Respectfully Submitted:

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Penny Bair/Board Secretary

February 15, 2023