



Recreation Commission

Meeting Minutes

February 7, 2022

I. Call to order

Mrs. Delaney called to order the regular meeting of the Recreation Commission at 7:02pm.

II. Roll call

Mrs. Gardner conducted a roll call. The following persons were present: Mrs. Beshada, Mrs. Delaney, Mr. Reilly, Mrs. Stark (via zoom), Mr. Sylvester, Mrs. Tosti, Mrs. Richardson and Alternate #1 Mr. Carovillano

Liaison Present: Mrs. Rumsey; Public Present: Ms. Chammings, Mayor Scott

III. Approval of minutes from last meeting

Motion to approve Minutes from January 5, 2021 Meeting made by Mrs. Tosti second by Mr. Sylvester. A vote was taken and all are in favor.

IV. Payment of Bills

- a) Motion to approve \$265.00 for Septicare (February) made by Mrs. Beshada second by Mrs. Tosti. A vote was taken and all are in favor.

V. Correspondence

PTA Tricky Tray Donation Letter was received to Donate a Blanket. Motion by Mrs. Beshada second by Mr. Sylvester. A vote was taken and all are in favor.

Mr. Reilly arrived at 7:08pm.

VI. Open Public Session I

The meeting was opened to the public at 7:09pm, with no public wanting to speak, Public Session was closed at 7:10pm

VII. Amendments to the Agenda

None

VIII. Appointment of Sub Committee Chairs

Confirmation of Committee Chairs and dates (see attached) of Events as follows:

Clean Up Day- Mrs. Gardner Flyer and application updated and posted.

Community Center Activities- Mrs. Richardson- Dates discussed and submitted for approval.

County/State Fair- Mrs. Stark – None at this time Dates August 5-13, 2022

Field Maintenance- Mr. Sylvester and Mr. Reilly – None at this time

Field Use/Scheduling- Mrs. Tosti – None at this time will be sending out Updated Application.

Garage Sale Weekend- Mrs. Delaney – Mrs. Delaney will be working on Map Application regarding Spring and Fall dates. Mr. Sylvester stated to ask if there would be an interest in the fall. Commission agrees.

Holiday Events/Contests- Mr. Reilly – See Committee Reports.

Ms. Stillwater- Mrs. Beshada – None at this time

Plant Exchange/Educational Activities- Mrs. Stark – None at this time but looking forward to them.

Stillwater Day/Fall Fest- Board – Mrs. Delaney, Mrs. Drumm and Mrs. Gardner spoke regarding changes to Application Revisions to include Recreation, Logos, working on Vendor process and will meet again in March to review changes/updates and put in motion. Mr. Sylvester recommended reaching out to Stillwater School to let them know the Recreation Commission will be co-hosting in regard to Insurance and that they have a knowledge of changes occurring. Mrs. Delaney will be attending the TC meeting to recommend the joint forces of the H.S.S.T. and SRC.

Summer Camp- Mrs. Tosti – None at this time

Tree Lighting- Board – None at this time

IX. Sub Committee Reports

Holiday Decorating Contest Winners: 910 Willow Drive -Elegant, 926 Main St - Traditional, 945 Edgewood Drive -Interactive

Motion by Mrs. Beshada to approve winners and reimburse Mrs. Gardner \$75.00 (\$25/winner) second by Mrs. Stark. A vote was taken and all are in favor.

Field Maintenance: Mr. Sylvester met with Josh Raff regarding capital plan and field maintenance. Clay to be delivered for April 1st depending on weather/ground condition. Chips, unsure for schedule and availability. DPW may not be able to do Clay spreading due conditions and Mr. Sylvester asked Mrs. Tosti and Mr. Carovillano to get leagues to help spread clay. Veteran's parking lot unsafe conditions. Josh will coordinate and fix concern of high grade at Stillwater Park and sidewalk to crosswalk. QP to transition from road to parking lot. Turf Management (Farmside) schedule should be received by contractor to coordinate scheduling with leagues. Caution sign will be out and a Data sheet at each entrance. Feed/seed/aeration to take care of the worst grass first. 1. Veteran's 2. Volunteer 3. Stillwater Coordinate aeration from Oct-Nove at Veteran's. Country Care will return as lawn maintenance for 2022. DPW is still considering a machine. Mr. Sylvester is very much in favor of getting the parking lots paved.

Mrs. Delaney thanked Mrs. Tosti and Richardson for cleaning up Holiday Decorations at the Community Center and for the DPW transporting them to the POD. Book exchange flyer is posted on FB, website and at Townhall.

Mrs. Richardson provided estimated dates/times (subject to change) and discussed different ideas for throughout the year for the Senior Activities.

X. Old Business

- a. Field & Pavilion Applications: received Hampton Softball application need to send new form. Tara will contact Mrs. Pascarella and all other leagues by email with application attached.
- b. Equipment Wish List Items & Location: Pitching Cage Net Installation and Batting Mat, Soccer Goals & Nets- Mrs. Gardner reported Pitching Net and Soccer Goals and Nets have not shipped yet. CFO has been following up with the Company. Current ship date is March 22.
- c. Veteran's/Stillwater & Volunteer Parks: Updates, Tennis Court Maintenance- Mrs. Delaney is waiting to hear from Company's regarding tennis court cleanings.

XI. New Business

- a. Mailing Insert for July Tax Bills: List from Aug-Dec 2021- Tentative or Commission approved events and dates will be printed and mailed with tax bills in July.
- b. Field Use Application: Update- Board reviewed Application and noted addition of #12 stating Schedules submitted by leagues are subject to change, with Commission notice, for Turf Management Applications.
- c. Alternate Position Advertising- Board welcomed Mr. Carovillano as Alternate #1 and Advertising will continue for 2nd Alternate Position.
- d. Grant Purchase List for 2022- Grant Amount received \$30,000. Mrs. Gardner ran pricing on items. They are still within pricing submitted for grant. Mr. Sylvester was asked to reach out to Jackie (recommended by Mrs. Rumsey) from JCP&L for lighting to be run at Veteran's Memorial Park.
- e. Mrs. Gardner's Letter Regarding Secretary and Board Positions. Mrs. Gardner submitted a letter to the Township Committee resigning as a Member of the Commission and remaining the Secretary as she believes it is a conflict as a paid position. With her resignation from the Board, A motion by Mr. Sylvester and second by Mrs. Beshada to accept the resignation and for Mrs. Richardson to move up to the Board member with remaining expiration of Mrs. Gardner 12/31/22, Mr. Carovillano taking Alternate #1 Position with remaining expiration of Mrs. Richardson 12/31/23

XII. Open Public Session II

The meeting was opened to the public at 8:31pm, with no public in attendance, Public Session was closed at 8:31pm

XIII. Committee Member Comments

XIV. Liaison Report- Mrs. Rumsey

Mrs. Rumsey is very excited to be the 2022 appointed Liaison for the Recreation Commission. She is looking forward to all the Events Recreation has planned and to see the results from the Grant take shape. She welcomed Mr. Carovillano to the Commission.

Emergency no parking sign is missing from fence at Road at Veteran's Park, New Message Board Sign at Community Center, New Welcome to Stillwater Signs, \$56,000 in Open Space Funds a portion to go to Historical Society, Spoke to Josh with regards to Capital Funds approximately \$36,000 with unknown cost for drainage the engineer and DEP will need to get involved as a concern of winter material (salt/grit) getting in water at VMP. More costly for

maintaining unpaved lot., Gristmill and Academy need repairs. Historical Society Architectural study needs to be done. Community Center Handicap Door will be replaced (elections funding) Will set up Community center for auto fill as oil ran out. Knox boxes to be installed at Town Businesses and Commercial Buildings as per Fire Marshall. 2 dumpsters one garbage one recycling. Bear proof locks on them and keys are hanging by the rear kitchen door. American Rescue plan funds will help with Roof and needed repairs structurally.

XV. Executive Session-Not at this time

XVI. Executive Session Actions-No action taken

XVII. Adjournment

Motion made by Mrs. Beshada second by Mrs. Tosti to Adjourn Meeting at 8:45pm. A voice vote was taken and all are in favor.

Next meeting Monday March 7, 2022 / Zoom Link:

<https://us02web.zoom.us/j/87925202973>