



**STILLWATER TOWNSHIP
TOWNSHIP COMMITTEE MEETING
AGENDA**

TUESDAY, May 3, 2022

Executive Session: 6:30 P.M.

Regular Meeting: 7:00 P.M.

Zoom Link: <https://us02web.zoom.us/j/85186587255>

OPENING STATEMENT: Adequate notice of this meeting has been provided according to the Open Public Meetings Act, Assembly Bill 1030. Notice of this meeting was included in the Annual Meeting Notice to the public and sent to the press on January 5, 2022 and placed on the Official Bulletin Board at the Municipal Building, posted on the official Stillwater Website and Face Book page.

ROLL CALL: **Barta** ☐ **Rumsey** ☐ **Chammings** ☐ **Fisher** ☐ **Scott** ☐

EXECUTIVE SESSION:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Stillwater, County of Sussex, New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter-specified subject matter(s).
2. The general nature of the subject matter(s) to be discussed is as follows:
 ___ Personnel ___ Contract ___ Real Property ___ Litigation/Potential Litigation
 ___ Attorney Client ___ Public Safety
3. It is anticipated at this time that the above stated subject matter(s) will be made public at the conclusion of each individual specified subject matter.
4. This resolution shall take effect immediately. Time _____ Motion/2nd _____ / _____

ROLL CALL: **Barta** ☐ **Rumsey** ☐ **Chammings** ☐ **Fisher** ☐ **Scott** ☐

RETURN TO OPEN SESSION Time _____ Motion/2nd _____ / _____

FLAG SALUTE

PUBLIC HEARING OF THE 2022 MUNICIPAL BUDGET

VALERIE DOLAN, CPA AND TAMMY LEONARD, CFO

RESOLUTION 2022-088 Authorizing Reading of the Municipal Budget by Title and providing for Public Hearing on the Budget Adoption

Motion/2nd _____ / _____

ROLL CALL: **Barta** ☐ **Rumsey** ☐ **Chammings** ☐ **Fisher** ☐ **Scott** ☐

MINUTES: April 5, 2022 Regular Meeting and Executive Minutes

Motion/2nd _____ / _____

ROLL CALL: Barta ☐ Rumsey ☐ Chammings ☐ Fisher ☐ Scott ☐

MINUTES: April 19, 2022 Regular Meeting and Executive Minutes

Motion/2nd _____ / _____

ROLL CALL: Barta ☐ Rumsey ☐ Chammings ☐ Fisher ☐ Scott ☐

BILLS LIST #8: \$899,842.71

RESOLUTION 2022-089 Authorizing Payment of Bills

Motion/2nd _____ / _____

ROLL CALL: **ROLL CALL:** Barta ☐ Rumsey ☐ Chammings ☐ Fisher ☐ Scott ☐

AMENDMENTS TO AGENDA

OPEN PUBLIC SESSION

COMMITTEE REPORTS

OLD BUSINESS:

ORDINANCE 2022-07 BOND ORDINANCE APPROPRIATING \$613,000, AND AUTHORIZING THE ISSUANCE OF \$209,000 BONDS OR NOTES OF THE TOWNSHIP, FOR VARIOUS IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE TOWNSHIP OF STILLWATER, IN THE COUNTY OF SUSSEX, NEW JERSEY. **Public Hearing and Adoption**

Motion/2nd _____ / _____

ROLL CALL: Barta ☐ Rumsey ☐ Chammings ☐ Fisher ☐ Scott ☐

ORDINANCE 2022-08 ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS OR PURPOSES TO BE UNDERTAKEN BY THE TOWNSHIP OF STILLWATER, IN THE COUNTY OF SUSSEX, NEW JERSEY, AND APPROPRIATING \$55,000 THEREFOR FROM VARIOUS SOURCES. **Public Hearing and Adoption**

Motion/2nd _____ / _____

ROLL CALL: Barta ☐ Rumsey ☐ Chammings ☐ Fisher ☐ Scott ☐

ORDINANCE 2022-09

Amending Chapter 69 of the General Code of the Township of Stillwater,
County of Sussex, State of New Jersey, Entitled "Fees" **Adoption**

Motion/2nd _____ / _____

ROLL CALL: Barta ☐ Rumsey ☐ Chammings ☐ Fisher ☐ Scott ☐

ORDINANCE 2022-13

Authorizing the Public Sale of Real Property to Contiguous Property owners
Pursuant to N.J.S.A. 40A:12-139(b)(5). Public Hearing and Adoption

Motion/2nd _____ / _____

ROLL CALL: Barta ☐ Rumsey ☐ Chammings ☐ Fisher ☐ Scott ☐

ORDINANCE 2022-14

AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF STILLWATER, COUNTY OF SUSSEX, STATE OF
NEW JERSEY, AMENDING CHAPTER 370, "TRAFFIC," OF THE
TOWNSHIP CODE Public Hearing and Adoption

Motion/2nd _____ / _____

ROLL CALL: Barta ☐ Rumsey ☐ Chammings ☐ Fisher ☐ Scott ☐

NEW BUSINESS:**RESOLUTION 2022-090**

Mayor's Appointment of Evelyn Cantelmo as Junior Member of the Stillwater
Area Volunteer Fire Company with Committee Concurrence

Motion/2nd _____ / _____

ROLL CALL: Barta ☐ Rumsey ☐ Chammings ☐ Fisher ☐ Scott ☐

RESOLUTION 2022-091

Authorizing the Township Engineer to Provide Professional Engineering
Services for the Mt. Benevolence Road project Section I in an amount Not to
Exceed \$35,000

Motion/2nd _____ / _____

ROLL CALL: Barta ☐ Rumsey ☐ Chammings ☐ Fisher ☐ Scott ☐

RESOLUTION 2022-092

Approving an Increase in the LOSAP Contribution Amounts for the increase in
the Consumer Price Index ("CPI")

Motion/2nd _____ / _____

ROLL CALL: Barta ☐ Rumsey ☐ Chammings ☐ Fisher ☐ Scott ☐

RESOLUTION 2022-093 Awarding Lawn Maintenance Contract for 2022

Motion/2nd _____ / _____

ROLL CALL: Barta ☐ Rumsey ☐ Chammings ☐ Fisher ☐ Scott ☐

RESOLUTION 2022-094 Awarding Field Maintenance Contract for 2022

Motion/2nd _____ / _____

ROLL CALL: Barta ☐ Rumsey ☐ Chammings ☐ Fisher ☐ Scott ☐

RESOLUTION 2022-095 Awarding Janitorial Services Contract for 2022

Motion/2nd _____ / _____

ROLL CALL: Barta ☐ Rumsey ☐ Chammings ☐ Fisher ☐ Scott ☐

RESOLUTION 2022-096 Adopting the Salaries of Stillwater Township non-contractual employees for 2022

Motion/2nd _____ / _____

ROLL CALL: Barta ☐ Rumsey ☐ Chammings ☐ Fisher ☐ Scott ☐

RESOLUTION 2022-097 Appointing Dawn Tighe Deputy Tax Collector

Motion/2nd _____ / _____

ROLL CALL: Barta ☐ Rumsey ☐ Chammings ☐ Fisher ☐ Scott ☐

DISCUSSION ITEMS:

Recycling Center job postings

OPEN PUBLIC SESSION

ATTORNEY'S REPORT

ADJOURNMENT

Move____/Second____

ROLL CALL: Barta ☐ Rumsey ☐ Chammings ☐ Fisher ☐ Scott ☐

**STILLWATER TOWNSHIP
SUSSEX COUNTY**

RESOLUTION 2022-088

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
STILLWATER AUTHORIZING READING OF THE MUNICIPAL BUDGET BY TITLE
AND PROVIDING FOR PUBLIC HEARING ON THE BUDGET ADOPTION**

WHEREAS, N.J.S.40A:4-8 provides that the budget may be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full Governing Body, provided that at least one (1) week prior to the date of public hearing a complete copy of the approved budget, as advertised, has been posted in the Municipal Building, the Official Municipal web-site and copies have been made available by the Clerk to persons requesting them; and

WHEREAS, these conditions have been met;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Stillwater, County of Sussex, State of New Jersey, that the 2022 Municipal Budget shall be read by title at this public hearing for same.

CERTIFICATION

I, Lynda Knott, Municipal Clerk for the Township of Stillwater, hereby certify that the above Resolution was approved by the Township Committee of the Township of Stillwater at their regularly scheduled Township Committee Meeting of May 3, 2022.

**Lynda Knott, RMC
Township of Stillwater**

**STILLWATER TOWNSHIP
SUSSEX COUNTY, NEW JERSEY
RESOLUTION 2022-089**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF STILLWATER AUTHORIZING PAYMENT
OF BILLS**

WHEREAS, the Chief Finance Officer has certified that funds are available in the proper account; and

WHEREAS, the Chief Finance Officer has approved payment upon certification from the Township Department Heads that the goods and/or services have been rendered to the Township;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Stillwater that the current bill lists, dated May 3, 2022 and on file and available for public inspection in the Office of the Chief Finance Officer and approved by the Chief Finance Officer for payment, be paid.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held May 3, 2022, at the Stillwater Township Municipal Building, 964 Stillwater Road, Stillwater, Sussex County, New Jersey.

Lynda Knott, RMC
Township Clerk

**STILLWATER TOWNSHIP MANUAL/REGULAR BILL LIST
FOR MEETING DATED 5/3/2022 - BILLS LIST #8**

Account	Date	Check #	Payee	Amount
Current				
	4/19/22	WIRE	STILLWATER TWP PAYROLL AGENCY	\$ 36,156.64
	4/25/22	28024	KITTATINNY REGIONAL HS	\$ 405,547.50
	4/25/22	28025	STILLWATER TWP BOE	\$ 384,224.50
	4/25/22	28026	TOWNSHIP OF HAMPTON	\$ 31.47
			Subtotal of Fund	\$ 825,960.11
General Capital				
			Subtotal of Fund	\$ -
Dog Account				
			Subtotal of Fund	\$ -
Net Payroll				
				\$ -
			Subtotal of Fund	\$ -
Payroll Salary Agency				
	4/19/22	3191	NATIONWIDE	\$ 98.00
	4/19/22	3192	NJ FAMILY SUPPORT	\$ 178.15
	4/19/22	3193	TEAMSTERS	\$ 190.00
	4/19/22	WIRE	STILLWATER TWP PAYROLL ACCT	\$ 22,213.79
	4/19/22	WIRE	CURRENT FUND - SHBP	\$ 2,916.04
	4/20/22	WIRE	IRS	\$ 7,969.10
	4/20/22	WIRE	STATE OF NJ - GIT	\$ 890.52
	4/19/22	WIRE	PENNSYLVANIA DEPT OF REVENUE	\$ 124.27
	4/20/22	WIRE	PERS	\$ 5,174.06
	4/22/22	WIRE	PRUDENTIAL	\$ 199.76
			Subtotal of Fund	\$ 39,953.69
Special Trust				
			Subtotal of Fund	\$ -
			Grand Total All Manual Checks Issued:	\$ 865,913.80
GRAND TOTAL OF BILLS				\$ 899,842.71

List of Bills - (0110101000001) Cash - Current CURRENT FUND

Check#	Vendor	Description	Payment	Check Total
28027	38 - ALLIED OIL	PO 12519 INV# 17241606 ACCT# 824177 DIESEL 4/1	1,167.56	1,167.56
28028	517 - AMERICAN WEAR INC.	PO 12535 INV# 928244,930585,932965,935288 - UNIFO	296.40	296.40
28029	1087 - ANTHONY CITARELLA	PO 12513 1ST QTR 2022 MILEAGE - PLUMBING INSPECTO	80.73	80.73
28030	117 - CAMPBELL SUPPLY COMPANY OF SUSSEX COUNTY	PO 12460 ESTIMATE# R005011288 - STFD - VEHICLE MA	6,235.22	6,235.22
28031	1092 - CLEAN TEAM	PO 12518 INV# 83619,83650 - CLEANING SERVICES - M	645.00	645.00
28032	69 - COUNTY OF SUSSEX (SALT)	PO 12501 SALT - MARCH 2022	12,618.48	12,618.48
28033	1143 - DEBRA CARTER	PO 12141 JOB DESCRIPTION AND PROCESSES REVIEW - N	2,000.00	2,000.00
28034	70 - DOLAN AND DOLAN PA	PO 12536 STMT# 944198,944199 - PB LEGAL SERVICES	427.15	
		PO 12538 STMT# 944194,944193 - ZB LEGAL SERVICES	515.80	942.95
28035	434 - FAIRCLOUGH PROPANE	PO 12464 INV# 48079 - PROPANE 3/28/2022	886.44	886.44
28036	1161 - GATEHOUSE MEDIA NEW YORK HOLDINGS, INC	PO 12521 ADVERTISING - MARCH 2022	14.82	14.82
28037	154 - INSTITUTE FOR PROFESSIONAL DEVELOP	PO 12525 REGISTRATION - ARPA REPORTING PORTAL WEB	50.00	50.00
28038	291 - L.C. SERVICE	PO 12440 INV# 7721 - VEHICLE MAINTENANCE	534.31	534.31
28039	310 - LYNDA KNOTT	PO 12542 REIMBURSEMENT - WEBSITE DOMAIN NAME	51.51	51.51
28040	432 - MIDHURST TREE CARE, LLC	PO 12041 INV# 3446 - GENERAL TREE WORK (NJ STATE	3,700.00	3,700.00
28041	52 - NORTH EAST PARTS GROUP, LLC	PO 12456 INV# 218309 - GENERATOR MAINTENANCE	152.49	
		PO 12528 INV# 220372 - ROLLER; DEPT SUPPLIES	188.66	341.15
28042	62 - PITNEY BOWES	PO 12515 INV# 3315540506 - 2ND QTR 2022 LEASE	457.32	457.32
28043	43 - QUILL.COM	PO 12517 ORD# 100975341 - OFFICE SUPPLIES	164.99	164.99
28044	1081 - SAMBA HOLDINGS, INC.	PO 12511 INV# INV00857641 - LICENSE CHECKS	161.56	161.56
28045	90 - SCMUA-SUSSEX CTY MUNIC UTIL'S AUTH	PO 12520 INV# 3310 SOLID WASTE DISP; COMINGLED R	830.83	
		PO 12526 INV# 3353 - SOLID WASTE DISP; COMINGLED	747.84	1,578.67
28046	150 - SPACE FARMS ZOO AND MUSEUM	PO 12484 INV# 033122 - DEER REMOVAL - MARCH 2022	31.00	31.00
28047	425 - STAPLES	PO 12496 ORDER# 7354121250 - OFFICE SUPPLIES	77.82	77.82
28048	341 - TAMMY LEONARD, PETTY CASH	PO 12544 1ST QTR 2022 - PETTY CASH RECEIPTS	16.03	16.03
28049	374 - TREASURER, STATE OF NJ - DCA FEES	PO 12512 1ST QTR 2022 - DCA QUARTERLY FEES	1,066.00	1,066.00
28050	574 - VALLEY PHYSICIAN SERVICES	PO 12516 INV# 605591C5622 - DOT ONSITE TESTING 3	102.00	102.00
28051	11 - VERIZON WIRELESS	PO 12514 INV# 9903166400 ACCT# 842357065-00001	123.75	123.75
TOTAL				33,343.71

List of Bills - (7510101000001) Recycling Trust - CASH RECYCLING TRUST ACCOUNT

Check#	Vendor	Description	Payment	Check Total
607	90 - SCMUA-SUSSEX CTY MUNIC UTIL'S AUTH	PO 12520 INV# 3310 SOLID WASTE DISP; COMINGLED R	61.20	
		PO 12526 INV# 3353 - SOLID WASTE DISP; COMINGLED	26.00	87.20
608	939 - SEPTICARE	PO 12530 INV# M040622-3 - PORTAJOHNS RENTAL (CONV	52.50	52.50
TOTAL				139.70

List of Bills - (7910101000001) ESCROW - CASH ESCROW - SUBDIVISION ACCOUNT

Check#	Vendor	Description	Payment	Check Total
10207	70 - DOLAN AND DOLAN PA	PO 12537 STMT# 944200 - PB LEGAL SERVICES - NORTH	99.00	
		PO 12539 STMT# 944197 - ZB LEGAL SERVICES - DILLU	82.50	
		PO 12540 STMT# 944195 - ZB LEGAL SERVICES - GEYDO	99.00	
		PO 12541 STMT# 944196 - ZB LEGAL SERVICES - PFEIF	165.00	445.50
TOTAL				445.50

ORDINANCE # 2022-07

**BOND ORDINANCE APPROPRIATING \$613,000, AND
AUTHORIZING THE ISSUANCE OF \$209,000 BONDS OR
NOTES OF THE TOWNSHIP, FOR VARIOUS
IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE
UNDERTAKEN BY THE TOWNSHIP OF STILLWATER, IN
THE COUNTY OF SUSSEX, NEW JERSEY.**

**BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF STILLWATER, IN THE COUNTY OF SUSSEX, NEW JERSEY** (not less
than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized as general improvements to be made or acquired by The Township of Stillwater, in the County of Sussex, New Jersey. For the said several improvements or purposes stated in said Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriations made for said improvements or purposes, said sums being inclusive of all appropriations heretofore made therefor and amounting in the aggregate to \$613,000 including the aggregate sum of \$11,000 as the several down payments for said improvements or purposes required by law and more particularly described in said Section 3 and now available therefor, to the extent of \$8,250 from the DPW Equipment Reserve and to the extent of \$2,750 from the Asphalt Overlay Reserve, and including also (i) in the case of the improvement or purpose described in paragraph (a) of said Section 3, the sum of \$44,000 constituting proceeds of a grant received by the Township from the American Rescue Plan Act of 2021 (with a pass through from the State of New Jersey) and the sum of \$6,000 from the Capital Improvement Fund and (ii) in the case of the improvement of purpose described in paragraph (b) of said Section 3, the sum of \$160,000 received or expected to be received by the Township from the New Jersey

Department of Transportation as a grant-in-aid of financing said improvement or purpose, the sum of \$79,250 from the Asphalt Overlay Reserve, the sum of \$73,750 from Ordinance No. 2021-04 of the Township and the sum of \$30,000 from Ordinance No. 2019-05 of the Township.

Section 2. For the financing of said improvements or purposes and to meet the part of said \$613,000 appropriations not provided for by application hereunder of said down payments, grants, Reserves and other available funds, negotiable bonds of the Township are hereby authorized to be issued in the principal amount of \$209,000 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Township in a principal amount not exceeding \$209,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

Section 3. The improvements hereby authorized and the several purposes for the financing of which said obligations are to be issued, the appropriation made for and estimated cost of each such purpose, and the estimated maximum amount of bonds or notes to be issued for each such purpose, are respectively as follows:

<u>IMPROVEMENT OR PURPOSE</u>	<u>APPROPRIATION AND ESTIMATED COST</u>	<u>ESTIMATED MAXIMUM AMOUNT OF BONDS AND NOTES</u>
(a) Acquisition, by purchase, of new and additional vehicular equipment for use by the Department of Public Works of the Township, including one (1) dump truck, together with all appurtenances, apparatus and accessories necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved, the \$215,000 appropriation hereby made therefor being inclusive of the amount of \$44,000 constituting proceeds of a grant received by the Township from the American Rescue Plan Act of 2021 (with a pass through from the State of New Jersey) and the amount of \$6,000 from the Capital		

Improvement Fund of the Township (additionally the down payment of \$8,250 is from the DPW Equipment Reserve)

\$215,000

\$156,750

(b) Improvement of Mt. Benevolence Road (Phase I) in and by the Township by the construction or reconstruction therein of a roadway pavement at least equal in useful life or durability to a roadway pavement of Class B construction (as used or referred to in Section 40A:2-22 of said Local Bond Law), together with all sidewalks, curbing, structures, appurtenances, milling, drainage improvements, equipment, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved, the \$398,000 appropriation hereby made therefor being inclusive of the amount of \$160,000 received or expected to be received by the Township from the New Jersey Department of Transportation as a grant-in-aid of financing said improvement, the amount of \$79,250 from the Asphalt Overlay Reserve, the amount of \$73,750 from Ordinance No. 2021-04 of the Township and the amount of \$30,000 from Ordinance No. 2019-05 of the Township (additionally the down payment of \$2,750 is from the Asphalt Overlay Reserve)

398,000

52,250

Totals

\$613,000

\$209,000

Except as otherwise stated in paragraphs (a) and (b) above with respect to the said \$204,000 grants, the said \$79,250 Reserves, the said \$73,750 from Ordinance No. 2021-04, the said \$30,000 from Ordinance No. 2019-05 and the said \$6,000 from the Capital Improvement Fund, the excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the said down payment for said purpose.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

(a) The said purposes described in Section 3 of this bond ordinance are not current expenses and each is a property or improvement which the Township may lawfully acquire

or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said purposes within the limitations of said Local Bond Law and taking into consideration the respective amounts of the said obligations authorized for the several purposes, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 6.25 years.

(c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Township Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Township as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$209,000, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) Amounts not exceeding \$60,000 in the aggregate for interest on said obligations, costs of issuing said obligations, engineering costs and other items of expense listed in and permitted under Section 40A:2-20 of said Local Bond Law may be included as part of the costs of said improvements and are included in the foregoing estimate thereof.

Section 5. The funds from time to time received by the Township on account of the \$204,000 grants referred to in Section 1 of this bond ordinance shall be used for financing the improvements or purposes described in paragraphs (a) and (b) of Section 3 of this bond ordinance by application thereof either to direct payment of the costs of said improvements or purposes, or to payment or reduction of the authorization of the obligations of the Township

authorized therefor by this bond ordinance. Any such funds so received may, and all such funds so received which are not required for direct payment of the costs of said improvements or purposes shall, be held and applied by the Township as funds applicable only to the payment of obligations of the Township authorized by this bond ordinance.

Section 6. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer, the acting chief financial officer or the treasurer (the "Chief Financial Officer"), provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale at not less than par and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Township at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 7. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable property within the

Township for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 8. The capital budget or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Township Clerk and are available for public inspection.

Section 9. It is the opinion of the Township Committee of the Township, as the governing body thereof, that it is in the best interest of the Township that \$30,000 constituting proceeds of notes of the Township heretofore issued under Ordinance No. 2019-05 of the Township shall be appropriated to and used to finance costs, including incidental expenses, of the improvement or purpose above described in Section 3(b) of this bond ordinance.

Section 10. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

TOWNSHIP COMMITTEE OF STILLWATER TOWNSHIP

ATTEST:

Lynda Knott, Township Clerk

George E. Scott, Mayor

DATED: Introduced: April 19, 2022
 Adopted: May 3, 2022

ORDINANCE # 2022-08

**ORDINANCE PROVIDING FOR VARIOUS
IMPROVEMENTS OR PURPOSES TO BE UNDERTAKEN
BY THE TOWNSHIP OF STILLWATER, IN THE COUNTY
OF SUSSEX, NEW JERSEY, AND APPROPRIATING
\$55,000 THEREFOR FROM VARIOUS SOURCES.**

**BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF STILLWATER, IN THE COUNTY OF SUSSEX, NEW JERSEY, AS
FOLLOWS:**

Section 1. The improvements or purposes described in Section 2 of this ordinance are hereby authorized as general improvements to be made or acquired by The Township of Stillwater, in the County of Sussex, New Jersey, and there is hereby appropriated therefor the sum of \$55,000 to the extent of (a) \$3,000 from a Clean Communities Grant, (b) \$8,900 from Capital Fund Balance, (c) \$6,100 from the Capital Improvement Fund, (d) \$32,000 from the Open Space Fund and (e) \$5,000 from proceeds of the sale of notes of the Township heretofore issued under Ordinance No. 2018-05.

Section 2. The improvements hereby authorized and the purposes for the financing of which the appropriation is made as provided in Section 1 of this ordinance are (a) the acquisition by purchase and installation of signage at various locations (\$11,900) and an alarm system for the Community Center (\$6,100) and (b) the resurfacing of parking lots at Pond Brook Park (\$37,000), together with for all the aforeaid all equipment, work, materials, apparatus and appurtenances necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved.

Section 3. It is the opinion of the Township Committee of the Township, as the governing body thereof, that it is in the best interest of the Township that \$5,000 constituting proceeds of notes of the Township heretofore issued under Ordinance No. 2018-05 of the Township shall be appropriated to and used to finance costs, including incidental expenses, of the improvement or purpose above described in Section 2(b) of this ordinance.

Section 4. The capital budget or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Township Clerk and are available for public inspection.

Section 5. This ordinance shall take effect after publication after final passage as provided by law.

TOWNSHIP COMMITTEE OF STILLWATER TOWNSHIP

ATTEST:

Lynda Knott, Township Clerk

George E. Scott, Mayor

DATED: Introduced: April 5, 2022
 Adopted: May 3, 2022

**STILLWATER TOWNSHIP
SUSSEX COUNTY**

ORDINANCE 2022-09

**AN ORDINANCE TO AMEND CHAPTER 69 OF THE GENERAL CODE OF
THE TOWNSHIP OF STILLWATER, COUNTY OF SUSSEX, STATE OF NEW
JERSEY, ENTITLED "FEES".**

BE IT ORDAINED by the Township Committee of the Township of Stillwater, County of Sussex, State of New Jersey, that Chapter 69, entitled "Fees", by amended to provide as follows:

Chapter 45: Building Construction [Amended 5-5-1988 by Ord. No. 5-88; 9-7-1989 by Ord. No. 9-89; 12-7-1989 by Ord. No. 13-89; 10-1-1991 by Ord. No. 6-91; 8-2-1994 by Ord. No. 4-94; 7-2-1996 by Ord No. 5-96]

- A. Construction permit fees. Construction permits. The fee for a construction permit shall be the sum of the Subcode applications, plus all administrative and miscellaneous fees listed below. All fees will be rounded to the nearest dollar and shall be paid before the permits are issued, unless otherwise stated. The minimum construction permit fee shall be **\$75.00**
- B. The building subcode fees are as follows:
 - 1. Fees for new construction shall be based upon the volume of the structure. Volume shall be computed in accordance with N.J.A.C. 5:23-2.28. The new construction fee shall be in the amount of **\$0.038** per cubic foot of volume for buildings and structures of all use groups and types of construction as classified and defined in articles 3 & 6 of the building subcode; except that the fee shall be **\$0.021** per cubic foot of volume for use groups A-1, A-2, A-3, A-4, A-5, F-1, F-2, S-1 and S-2 and the fee shall be **\$0.0011** per cubic foot for structures on farms, including commercial farm building, under N.J.A.C 5:23-3.2(d) with the maximum fee from such structures on farms not to exceed **\$1,602.00**
 - 2. Fees for renovations, alterations and repairs or site construction associated with pre-engineered systems of commercial farm buildings, pre-manufactured construction, and the external utility connection for pre-manufactured construction shall be based upon the estimated cost of work. The fee shall be in the amount of **\$34.00** per \$1,000.00. From \$50,001 to and including \$100,000, the additional fee shall be in the amount of **\$26.00** per \$1,000 of estimated cost above \$50,000. Above, \$100,000, the additional fee shall be in the amount of **\$22.00** per \$1,000 of estimated cost above \$100,000. Fees for additions shall be computed on the same basis for new construction for the added portion in 1 above.
 - 3. The fee for open decks, porches and raised platforms shall be **\$.45** per square foot provided that the minimum fee shall be **\$75.00**.

4. Fees for combination renovations and additions shall be the sum of the fees computed separately in accordance with (1), (2) and (3) above.
5. Fees for retaining walls shall be as follows:
 - a. The fee for a retaining wall with a surface area greater than 550 square feet that is associated with a class 3 residential structure shall be **\$210**.
 - b. The fee for a retaining wall with a surface area of 550 square feet or less that is associated with a class 3 residential structure shall be **\$106.00** other than a class 3 residential structure shall be based upon the cost of construction.
6. The fee for temporary structures and structures for which volume cannot be computed, such as above ground swimming pools and open structural towers, shall be **\$125.00**. The fee for an in-ground swimming pool shall be **\$175.00**. These fees shall include all required pool enclosures.
7. The fee for fencing exceeding six feet in height shall be **\$50.00**.
8. The fee for a permit to construct a sign shall be **\$3.00** per square foot computed on one side only for a single or double-faced sign provided that the minimum fee shall be **\$65.00**.
9. Reserved.
10. The fee for installation or replacement for storage systems of flammable and combustible liquids shall be **\$75.00** per tank up to and including those with a capacity of 1,000 gallons, and **\$95.00** per tank for those with capacities exceeding 1,000 gallons.
11. The fee for a permit to demolish a building or structure shall be as follows: Use Groups R-5 shall be **\$75.00**; buildings and structures incidental to Use Group R-5 shall be **\$25.00** and all other Use Groups shall be **\$100.00**.
12. Fees for moving of a building shall be **\$100.00**
13. For purposes of estimating cost of work, any part of \$1,000.00 shall be rounded up to the next highest thousand-dollar increment.

C. Plumbing subcode fees are as follows:

1. The fee for each fixture, stack or appliance connected to the plumbing system shall be **\$18.00**.
2. The fee for each special device including "but not limited to" grease traps, oil separators, air conditioning of refrigeration units, water and sewer connections, flammable and combustible liquid storage tanks, backflow preventers, steam or hot water boilers, gas piping, active solar systems, sewer pumps, interceptors and fuel oil piping shall be **\$91.00** for Use Group R-5 and **\$91.00** for all other Use Groups.
3. The minimum permit fee for work, including the plumbing subcode, shall be **\$75.00**

D. Administrative and Miscellaneous Fees:

1. The fee for plan review shall be **twenty percent (20%)** of the amount to be charged for the construction permit and shall be paid before the plans are

reviewed. This fee shall be credited toward the amount of the construction permit fee.

2. The fee to process an application for a variation pursuant to N.J.A.C. 5:23-2.10 shall be as follows:
 - a. Class I Structure.....**\$821.00**
Resubmission.....**\$321.00**
 - b. Class II Structure.....**\$168.00**
Resubmission.....**\$ 91.00**
 - c. Class III Structure.....**\$168.00**
Resubmission.....**\$91.00**
3. An administrative surcharge fee of **fifteen percent (15%)** shall be charged on each Subcode application issued by any third-party agency contracted by the Township of Stillwater.
4. The fee for the reinstatement of a lapsed permit shall be **twenty percent (20%)** of the original fee calculated per Subcode application; provided that the minimum fee shall be as per Subcode.
5. The fee for each construction permit and certificate of occupancy issued for an asbestos hazard abatement project shall be as set forth in N.J.A.C. 5:23-8.9 1 and 2.
6. The fee for a permit for lead hazard abatement work shall be **\$125.00**. The fee for a lead hazard abatement clearance certificate shall be **\$25.00**.
7. The fees for certificates of occupancy are as follows:
 - a. Certificate of occupancy for one and two family dwellings.....**\$ 90.00**
 - b. Certificate of occupancy for accessory buildings to one and two family dwellings.....**\$40.00**
 - c. Certificate of occupancy for principal buildings or structures of all other Use Groups.....**\$ 40.00**
 - d. Certificate of occupancy for accessory buildings of all other use groups.....**\$ 40.00**
 - e. Multiple Certificates of occupancy for all Use Groups per unit.....**\$ 40.00**
 - f. Certificates of occupancy for Change of Use Group Only..... **\$168.00**
 - g. Certificates of Continued Use or Occupancy..... **\$168.00**
 - h. The fee for first issuance or renewal of a Temporary Certificate of occupancy shall be.....**\$ 40.00**
8. Fees for Certificates of Compliance as required by N.J.A.C. 5:23-2.23 (K) are as follows:
 - a. High pressure boilers (12 months).....**\$50.00**
 - b. Refrigeration systems (12 months).....**\$50.00**
 - c. Pressure Vessels (12 months).....**\$50.00**
 - d. Cross connections and backflow preventers (12 months).....**\$50.00**
 - e. Swimming pools, spas and hot tubs (12 months).....**\$50.00**
9. State of New Jersey training fees shall be in the amount of **\$0.00371** per cubic foot of volume of all new construction and **\$1.90** per \$1,000.00 of estimated cost

for alterations and repairs or as currently posted in the regulations. These fees are set by and shall be accounted for and forwarded the Bureau of Regulatory Affairs as per N.J.A.C. 5:23-4.19 (C) 1.

10. The fee for a change of contractor shall be.....\$20.00

E. Fire Protection subcode fees are as follows:

1. Wet or dry sprinkler suppression systems as per the following numbers of heads:
 - to 20.....\$ 91.00
 - 21- 100..... \$168.00
 - 101-200.....\$321.00
 - 201-400.....\$831.00
 - 401-1000..... \$ 1,150.00
2. Fee for each standpipe.....321.00
3. Fee for each gas or oil fired appliance not connected to the plumbing system.....65.00
4. Commercial kitchen exhaust system, each.....65.00
5. Pre-engineered suppression systems, each.....129.00
6. Fuel storage tanks (underground or above ground, installation only) each:
 - 1 to 1000 gallons.....75.00
 - 1001 to 4000 gallons.....100.00
 - Over 4000 gallons.....150.00
7. Smoke or heat detectors:
 - 1-20.....50.00
 - 21-120.....131.00
 - 121-220.....216.00
 - 221-320.....301.00
 - 321-420.....386.00
 - 421-520.....471.00
8. Manual or automatic alarm systems.....50.00
9. Central control system.....50.00

The fire protection subcode fee shall be a minimum of \$75.00 for single-family dwellings; and \$100.00 for all other structures.

F. Electrical subcode fees are as follows:

1. The fees for electrical receptacles, fixtures and devices are as follows:
 - a. For the first block consisting of one to 50 receptacles, fixtures or device.....50.00
 - b. For each additional block consisting of up to 25 receptacles, fixtures or devices.....9.00

2. The fees for electrical devices, generators, transformers, motors, or air conditioner feeders and disconnects are as follows.
 - a. For each electrical device, generator, transformer or motor rated up to 10 kilowatts or 10 hp.....15.00
 - b. For each electrical device, generator, transformer rated over 10 kilowatts to 45 kilowatts;65.00
For each motor rated over 10 hp to 50 hp; or [For each air conditioner feeder and disconnect, Commercial: 11 to 50 hp, plus unit]
 - c. For each electrical device, generator, transformer rated over 45 kilowatts to.....129.00
112.5 kilowatts; For each motor rated over 50 hp to 100 hp; or
For each air conditioner feeder and disconnect, Commercial; 51 hp or over, plus unit
 - d. For each electrical device, generator, transformer rated over 112.5 kilowatts.....640.00
 - e. For each motor over 100 hp.....640.00
3. The fees for service panels, service entrances, sub panels are as follows:
 - a. For each service panel, service entrance, sub panel from 0 to 225 amps.....65.00
 - b. For each service panel, service entrance, sub panel over 225 to 1,000 amps.....129.00
 - c. For each service panel, service entrance/sub panel over 1,000 amps.....640.00
4. The fee charged for electrical work for each permanently installed private swimming pool, spa, hot tub or fountain as defined in the building subcode shall be a flat fee of **\$77.00** which shall include any required bonding, and associated equipment such as filter pumps, motors, disconnecting means, switches, required receptacles and heaters, etc., excepting panel boards and under-water lighting fixtures. For public swimming pools, the fee shall be charged on the basis of number of electrical fixtures and rating of electrical devices involved in accordance with 1 through 3 above.
5. The fees for pool permit, with UW lights.....77.00
6. The fees for storable pool, spa, hot tub.....77.00
7. The minimum permit fee for work, including the Electrical sub code shall be **\$75.00.**

G. Photovoltaic

1. 0 to 50 KW shall be\$ 65.00
2. 51 to 100 KW shall be\$129.00
3. Above 100 KW shall be\$640.00

H. Elevator Sub-code Fee

The Elevator Sub-code fees shall be established by the New Jersey Department of Community Affairs in accordance with N.J.A.C. 5:23-4.20

I. The fee for mechanical inspection in a structure of Group R-3 or R-5 by a mechanical inspector shall be **\$60.00** for the first device and \$15.00 for each additional device. No separate fee shall be charged for gas, fuel oil, or water piping connections associated with the mechanical equipment inspected.

STILLWATER TOWNSHIP

ATTEST:

Lynda Knott, Municipal Clerk

George E. Scott, Mayor

Introduced: April 5, 2022

Adopted: May 3, 2022

Stillwater Township
Sussex County, New Jersey

ORDINANCE 2022-13

**AN ORDINANCE AUTHORIZING THE PUBLIC SALE
OF REAL PROPERTY TO CONTIGUOUS PROPERTY OWNERS
PURSUANT TO N.J.S.A. 40A:12-13(b)(5)**

WHEREAS, the Township of Stillwater is the owner of certain real property set forth in Schedule "A", which properties are not needed or required for municipal use; and

WHEREAS, the lots are less than the minimum size required for development under the municipal ordinance and is without capital improvements; and

WHEREAS, the Township Committee deems it in the best interest of the Township of Stillwater to sell the properties to owners of each contiguous property in accordance with the provisions of N.J.S.A. 40A:12-13(b)(5) and N.J.S.A. 40A:12-13.2; and

WHEREAS, the sale shall be conducted as an auction limited to contiguous property owners to be held at the Township of Stillwater Municipal Building, 964 Stillwater Road, Newton, New Jersey 07860 on June 14, 2022, at 7:00pm or such adjourned date as may be determined by the Stillwater Township Committee; and

NOW, THEREFORE, BE IT ORDAINED by the Stillwater Township Committee as follows:

1. The Township of Stillwater shall offer for sale by auction, pursuant to the provisions of N.J.S.A. 40A:12-13(b)(5) and N.J.S.A. 40A:12-13.2, the properties listed on Schedule "A" to the contiguous property owners. Schedule "A" also contains the minimum sale price for each property. The sale is limited to contiguous property owners, and the sale is conditioned upon the property being sold merging with the contiguous property owner's existing property. The properties being sold are less than the minimum size required for development under the municipal zoning ordinance and are without any capital improvement and shall be merged with the purchaser's contiguous lot. The Township Committee reserves the right, in its discretion to reject all bids for each property for any reason, including but not limited to, in the event that the minimum sale price for such property is not met.

2. Upon final passage of this Ordinance, the sale shall take place on March 1, 2022 at 7:00pm at the Stillwater Township Municipal Building, 964 Stillwater Road, Newton, New Jersey, subject to receiving no higher bid for said parcels, after offering same to the highest bidder, at said time and place.

3. A copy of this Ordinance shall be posted on the bulletin board or other conspicuous place in the Stillwater Township Municipal Building. Notice of adoption of this Ordinance shall be made in the official Township newspaper within five (5) days following the

enactment of the Ordinance. Notice of the public sale shall be published in the official Township of Stillwater newspaper by two (2) insertions at least once a week during two (2) consecutive weeks, the last publication shall be within seven (7) days prior to the sale date.

4. The property shall be sold subject to the following terms and conditions:

(a) The property is sold "as is". No representations of any kind are made by the Township as to the conditions of the property, and the descriptions of the property are intended as a general guide only and may not be accurate. The properties are being sold in the present "as is", "where is", with all faults.

(b) The sale shall be made after legal advertisement of this Ordinance to the highest bidder who is the owner of a contiguous property, which property shall merge with the property being sold, and become part of the contiguous property owned by the successful bidder.

(c) The Township does not warrant or certify title to the property and in no event shall the Township of Stillwater be liable for any damages to the purchaser-successful bidder if title is found unmarketable for any reason and the purchaser-successful bidder waives any and all right in damages or by way of liens against the Township. The sole remedy being the right to receive a refund prior to closing of the deposit paid in the event title is found unmarketable. It shall be the obligation of the successful purchaser to examine title to said premises prior to the closing. In the event of closing and a later finding of defect of title, the Township shall not be responsible for same, shall not be required to refund money or correct any defect in title or be held liable for damages.

(d) Acceptance of the highest bid shall constitute a binding agreement of sale and the purchaser shall be deemed to agree to comply with the terms and conditions of the sale herein contained.

(e) The highest bidder shall deposit with the Township cash, check or money order in the amount of not less than 10% of the bid price at the time of sale. In the event the successful bidder fails to deposit 10% of the bid price at the time of the sale, the Township of Stillwater will re-auction the property at the same public sale. If the successful bidder fails to pay the deposit, the bidder shall be responsible for any difference between their bid and the final sale bid in the event such bid is lower than the bid of the original bidder.

(f) The highest bidder must pay the balance of the purchase price, plus (1) the sum of \$275 for the legal services incurred by the Township; (2) the Township of Stillwater's advertising and the actual recording fees within thirty (30) days after the date the Council adopts a resolution confirming the winning bid(s); and (3) realty transfer fees, if any. The balance shall be paid by certified funds. In addition, for all properties that are subject to Section 5 (r) of this Resolution, the Purchaser shall provide the Township Attorney with a copy of the deed for their existing property and their title insurance policy within seven (7) days of their being notified that they are

the successful bidder of the sale. Once the purchase price has been paid, a Quitclaim Deed without covenants will be prepared by the Township Attorney and, after execution by the Township Officials, shall be recorded with the Sussex County Clerk's Office by the Township Attorney. Additional work performed by the Township Attorneys beyond the standard preparation of the sale resolutions, notice of sale, letters to property owners and adjoining property owners, Deed and closing statement shall be billed at the rate charged by the Township Attorney and shall be the responsibility of the purchaser, which fees must be paid prior to the Deed being recorded.

(g) The Deed will be subject to all matters of record, which may affect title herein, what an accurate survey may reveal, the Ordinances of the Township of Stillwater and reserving an easement for all natural or constructed drainage systems, waterways, water and sewer easements, if any, on the premises and the continued right of maintenance and flow thereof.

(h) The property will be sold subject to the current year taxes, prorated from the date of sale.

(i) The Township Committee reserves the right to withdraw this offer to sell, or upon completion of the bidding to accept or reject any or all bids for said properties or to waive any informality in relation thereto.

(j) All bidders currently owing property within the Township must have their taxes, as well as all municipal utility charges, if applicable, paid to date in order to be a qualified bidder. In the event the bidder's taxes or municipal utility charges are delinquent, the bidder shall be deemed unqualified and such bid shall be rejected.

(k) This same is made subject to all applicable laws, statutes, regulations, resolutions and ordinances of the United States, State of New Jersey and Township of Stillwater.

(m) No employee, agent or officer of the Township of Stillwater has any authority to waive, modify or amend any of the conditions of sale.

(n) The purchaser must abide by appropriate zoning, subdivision, health and building regulations and code, and agrees that this sale will not be used as ground to support any variance from or realization of the regulations.

(o) The failure of the purchaser to close on title within the time provided for in Subsection 5(f) of this Ordinance shall constitute a breach of this Ordinance unless the Township agrees in writing prior to that date to extend the time of the closing. In the event the purchaser fails to close within the dates provided for in Subsection 5(1) or such date as may be extended by the Township, the deposit paid by the purchaser shall be retained by the Township as liquidated damages. The municipality is entitled to retain the purchaser's deposit to the extent of any expenses and/or losses it incurs including but not limited to advertising costs, attorney's fees, lost tax revenues from

the date of the required closing as well as additional cost of resale and the difference in the sales price, to the extent the property is sold for a lower price and any subsequent sale. The only exception to this section is in the event that the purchaser fails to close as a result of the title being unmarketable, in which case the Purchaser shall be entitled to a refund of their deposit as provided for in Subsection 5(c) of this Ordinance.

(p) The purchase shall not be used for any County, Board of Taxation, Tax Court of New Jersey, or in any Courts of the State as grounds to support a challenge of the existing assessments with regard to other properties.

(q) The sale shall be subject to final approval by the Township Committee.

Potential Bidders are advised:

- (1) To conduct all necessary title searches prior to the date of sale.
- (2) No representations of any kind are made by the Township of Stillwater as to the conditions of the Property, including habitability or usability; the Property is being sold in its present conditions "as is".
- (3) The Property will be conveyed by a Quit Claim Deed and such conveyance shall be subject to all covenants, restrictions, reservations and easements established of record or by prescription and without representation as to character of title of the Property to be conveyed.
- (4) The highest bidder for the Property shall have the right, at its sole cost and expense, to obtain a new survey of the Property. Provided such survey depicts the Property and is certified to be correct to the Township of Stillwater, the Township of Stillwater shall utilize the legal description drawn in accordance with such survey in the Deed of conveyance, provided the highest bidder provides such legal description and a copy of the certified survey to the Township of Stillwater not less than one week prior to the date set for closing of title.

Additional Terms the Successful Bidder must comply with:

- (1) To abide by appropriate zoning, subdivision, health and building regulations and codes and stipulate that this sale will not be used as grounds to support any variance from the regulations.
- (2) That the failure to close title as agreed shall forfeit to the Township of Stillwater any and all money deposited with the Township.

5. Severability. If any provision of this Ordinance or the application of this Ordinance to any person or circumstances is held invalid, the remainder of this Ordinance shall not be affected and shall remain in full force and effect.

6. Repealer. All ordinances or parts of ordinances or resolutions that are inconsistent or in opposition to the provisions of this Ordinance are hereby repealed in their entirety.

7. Effective Date. This Ordinance shall take effect immediately upon adoption and publication in accordance with law.

This Ordinance shall take effect upon final adoption of publication as may be required by law.

TOWNSHIP COMMITTEE

STILLWATER TOWNSHIP

ATTEST:

Lynda Knott, Township Clerk

George E. Scott, Mayor

Introduced: April 19, 2022

Adopted: May 3, 2022

SCHEDULE A

<u>Tax Block</u>	<u>Lot</u>	<u>Location</u>	<u>Lot Size</u>	<u>Minimum Sale Price</u>
1021	29	Plymouth Lake Drive	96 x 94	\$250
1021	30	Plymouth Lake Drive	58 x 72	\$250
310	3	Tupelo Path	75 x 100	\$250
4004	21	East End Drive	61 x 186	\$250

TOWNSHIP OF STILLWATER.
SUSSEX COUNTY, NJ
ORDINANCE NO. 2022-14

**AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF STILLWATER,
COUNTY OF SUSSEX, STATE OF NEW JERSEY, AMENDING CHAPTER 370, "TRAFFIC," OF
THE TOWNSHIP CODE**

WHEREAS, it has come to the attention of the Mayor and Committee of the Township of Stillwater that certain commercial trucks are regularly traversing Mount Benevolence Road and Stillwater Road to pass through the Township; and

WHEREAS, Mount Benevolence Road and Stillwater Road were not designed to accommodate heavy, commercial truck traffic; and

WHEREAS, the passing of commercial truck traffic along Mount Benevolence Road and Stillwater Road creates unsafe conditions for the travelling public along those Roads; and

WHEREAS, the Mayor and Committee of the Township of Stillwater wish to amend the Township's existing Municipal Code, Chapter 370, "Traffic," to better ensure the safety of the travelling public along Mount Benevolence Road and Stillwater Road; and

WHEREAS, the Township Engineer concurs with the need to amend Chapter 370 of the Township's Municipal Code.

NOW THEREFORE, BE IT ORDAINED, by the Mayor and Township Committee of the Township of Stillwater, County of Sussex, State of New Jersey, as follows:

SECTION 1. Chapter 370, "Traffic," is hereby amended as follows:

§ 370-9 Vehicles over designated weight excluded from certain streets.

Vehicles over the registered gross weight are hereby excluded from the streets or parts of streets described except for the pick-up and delivery of materials on such streets.

<u>Name of Street</u>	<u>Weight (tons)</u>	<u>Location</u>
Mount Benevolence Road	4	Entire Length
Stillwater Road	4	From Mt. Benevolence Road To County Road 521

SECTION 2. Severability. If any article, section, subsection, sentence, clause or phrase of this Ordinance is, for any reason, held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance and they shall remain in full force and effect.

SECTION 3. Repealer. All existing ordinances or parts of existing ordinances which are inconsistent with the terms of this ordinance are to the extent of such inconsistency repealed.

SECTION 4. Effect. This Ordinance shall take effect immediately upon final passage, approval and publication as required by law.

George E. Scott, Mayor

ATTEST:

Lynda Knott, Clerk

Introduced: April 19, 2022

Adopted: May 3, 2022

**STILLWATER TOWNSHIP
RESOLUTION 2022-090**

**MAYOR'S APPOINTMENT OF EVELYN CANTELMO
AS A JUNIOR MEMBER OF THE STILLWATER AREA
VOLUNTEER FIRE DEPARTMENT WITH COMMITTEE
CONCURRENCE**

THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Stillwater do hereby concur with the Mayor's appointment of Evelyn Cantelmo as a Junior Member of the Stillwater Area Volunteer Fire Department.

BE IT FURTHER RESOLVED that this appointment was made at a meeting of the Township Committee on Tuesday, May 3, 2022.

CERTIFICATION

I, Lynda Knott, Municipal Clerk for the Township of Stillwater, hereby certify that the above Resolution was approved by the Township Committee of the Township of Stillwater at their regularly scheduled Township Committee Meeting of May 3, 2022.

**Lynda Knott, RMC
Township Clerk**

**STILLWATER TOWNSHIP
SUSSEX COUNTY, NEW JERSEY**

RESOLUTION 2022-091

**RESOLUTION AUTHORIZING THE TOWNSHIP ENGINEER TO PROVIDE
PROFESSIONAL ENGINEERING SERVICES FOR THE MT. BENEVOLENCE ROAD
PROJECT SECTION I IN THE AMOUNT NOT TO EXCEED \$35,000**

WHEREAS, the Township of Stillwater is undertaking the reconstruction of Mt. Benevolence Road (the "Project"); and

WHEREAS, Michael Vreeland, P.E. from the engineering firm Van Cleef Engineering Associates, LLC, serves as the Stillwater Township Engineer and has submitted a proposal dated January 28, 2022, to design, bid, administer and close out the Project in the total amount of \$35,000; and

WHEREAS, the Township desires to accept the proposal by Van Cleef Engineering Associates, LLC for the services;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Stillwater, New Jersey that the Township Engineer, Michael Vreeland, P.E. from Van Cleef Engineering Associates, LLC is hereby authorized to provide professional engineering services for the Mt. Benevolence Road Project Section I in an amount not to exceed \$35,000.

The Township's Chief Financial Officer has certified that sufficient funds are available for the engineering services.

This Resolution shall take effect immediately.

A copy of this Resolution shall be placed on file with the Clerk of the Township.

If any section, subsection, sentence, clause or phrase in this resolution is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this resolution.

CERTIFICATION

I, Lynda Knott, Municipal Clerk for the Township of Stillwater, hereby certify that the above Resolution was approved by the Township Committee of the Township of Stillwater at their regularly scheduled Township Committee Meeting of May 3, 2022.

**Lynda Knott, RMC
Township Clerk**

**STILLWATER TOWNSHIP
SUSSEX COUNTY, NJ**

RESOLUTION# 2022-092

**RESOLUTION TO PROVIDE AN INCREASE IN THE LOSAP CONTRIBUTION
AMOUNTS FOR THE INCREASE IN THE CONSUMER PRICE INDEX ("CPI")**

WHEREAS, the Stillwater Township Committee deems it appropriate and necessary to act to ensure retention of existing members and to provide incentives for recruiting new members of the Stillwater Area Volunteer Fire Company; and

WHEREAS, in order to achieve this goal, the Township, via Ordinance #2002-7, provided for the creation of a Length of Service Award Program ("LOSAP"), pursuant to N.J.S.A. 40A:14-182, et. al., which provides tax-deferred income benefits to Volunteer Members of the Department; and

WHEREAS, the Township's LOSAP program, as created via Ordinance #2002-7, does not provide for increases in the LOSAP contribution amount to account for increases in the Consumer Price Index ("CPI"); and

WHEREAS, the Stillwater Township Committee has determined it is in the best interests of the citizens of Stillwater Township to provide the members of the Stillwater Area Volunteer Fire Company with increased LOSAP benefits consistent with the CPI determined by the Director of the State of New Jersey: Division of Local Government Services;

NOW, THEREFORE, BE IT RESOLVED, by the Stillwater Township Committee, the amount of the LOSAP benefit provided to each qualifying member of the Stillwater Area Volunteer Fire Company (SAVFCO) shall be increased as follows:

1. The LOSAP contribution for qualifying members of the SAVFCO for the year of 2021 shall be:
 - a. 91 or more points - \$1,749.00
 - b. 75 to 90 points - \$1,262.00
 - c. 50 to 74 points - \$814.00
 - d. 0 to 49 points - \$0.00

CERTIFICATION

I, Lynda Knott, Municipal Clerk for the Township of Stillwater, hereby certify that the above Resolution was approved by the Township Committee of the Township of Stillwater at their regularly scheduled Township Committee Meeting of May 3, 2022.

Lynda Knott, RMC
Township Clerk

**STILLWATER TOWNSHIP
SUSSEX COUNTY, NEW JERSEY
RESOLUTION 2022-093**

RESOLUTION AWARDING LAWN MAINTENANCE CONTRACT

WHEREAS, the Township of Stillwater requires a lawn maintenance contractor to provide lawn maintenance service for the 2022 lawn maintenance season for various municipal parks and properties; and

WHEREAS, the anticipated cost of said services would not exceed the bid threshold; and

WHEREAS, pursuant to the provisions of N.J.S.A. 40A:11-6.1, the Township solicited competitive quotations for the requested lawn maintenance services; and

WHEREAS, the Township received three (3) written responses to its request for quotations; and

WHEREAS, Country Care LLC has provided lawn maintenance services for the Township since 2019 and provided a responsive, responsible quote in the amount of \$18,975.00 with a possible fuel surcharge of \$5.00 per location if the price of gasoline exceeds \$4.05 per gallon for the 2022 lawn maintenance season;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Stillwater that it does hereby award a contract to Country Care LLC for the 2022 lawn maintenance season in the amount not to exceed \$18,975.00 plus possible gas surcharge in accordance with Country Care LLC's written proposal dated December 27, 2021.

CERTIFICATION

I, Lynda Knott, Municipal Clerk for the Township of Stillwater, hereby certify that the above Resolution was approved by the Township Committee of the Township of Stillwater at their regularly scheduled Township Committee Meeting of May 3, 2022.

**Lynda Knott, RMC
Township Clerk**

**STILLWATER TOWNSHIP
SUSSEX COUNTY, NEW JERSEY
RESOLUTION 2022-094**

RESOLUTION AWARDING FIELD MAINTENANCE CONTRACT

WHEREAS, the Township of Stillwater requires a field maintenance contractor to provide field maintenance services for the 2022 season for the three (3) municipal parks; and

WHEREAS, the anticipated cost of said services would not exceed the bid threshold; and

WHEREAS, pursuant to the provisions of N.J.S.A. 40A:11-6.1, the Township solicited competitive quotations for the requested field maintenance services; and

WHEREAS, the Township received two (2) written responses to its request for quotations; and

WHEREAS, Farmside Landscape & Design provided the lowest responsive, responsible quote in the amount of \$10,100.00 for field maintenance and an additional \$4,600.00 for aeration of Veterans Field for the 2022 lawn maintenance season;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Stillwater that it does hereby award a contract to Farmside Landscape & Design for the 2022 lawn maintenance season in the amount not to exceed \$14,700.00 in accordance with Farmside Landscape & Design's written proposals dated November 12, 2021.

CERTIFICATION

I, Lynda Knott, Municipal Clerk for the Township of Stillwater, hereby certify that the above Resolution was approved by the Township Committee of the Township of Stillwater at their regularly scheduled Township Committee Meeting of May 3, 2022.

**Lynda Knott, RMC
Township Clerk**

**STILLWATER TOWNSHIP
SUSSEX COUNTY, NEW JERSEY
RESOLUTION 2022-095**

RESOLUTION AWARDING JANITORIAL SERVICES CONTRACT

WHEREAS, the Township of Stillwater required a janitorial services contractor to provide janitorial services for two (2) of its Municipal Buildings; and

WHEREAS, the anticipated cost of said services would not exceed the bid threshold; and

WHEREAS, the Township received one (1) written proposal(s) to its request for quotations; and

WHEREAS, Clean Team Inc. provided the lowest responsive, responsible quote in the amount of \$315.65 per month to clean the Municipal Building located at 964 Stillwater Road and \$350.00 per month to clean the Community Center located at 931 Swartswood Road;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Stillwater that it does hereby award a contract to Clean Team Inc. for 2022 janitorial services in an amount not to exceed \$315.65 per month for 964 Stillwater Road and \$350.00 per month for 931 Swartswood Road in accordance with Clean Team Inc.'s written proposal.

CERTIFICATION

I, Lynda Knott, Municipal Clerk for the Township of Stillwater, hereby certify that the above Resolution was approved by the Township Committee of the Township of Stillwater at their regularly scheduled Township Committee Meeting of May 3, 2022.

**Lynda Knott, RMC
Township Clerk**

STILLWATER TOWNSHIP

SUSSEX COUNTY, NEW JERSEY

RESOLUTION 2022-096

WHEREAS, the Township Committee adopted Ordinance# 2022-03 on February 1, 2022; and

WHEREAS, the Township Committee of the Township of Stillwater desires to set the specific salaries for full-time and part-time non-contract Township employees for the year 2022;

NOW, THEREFORE, BE IT RESOLVED that the following salaries are retroactive to January 1, 2022 unless otherwise noted:

George Scott	Mayor	\$ 4,821.00
Timmy Lee Fisher	Deputy Mayor	4,821.00
Lisa Chammings	Committeeman	4,821.00
Vera Rumsey	Committeeman	4,821.00
Paul Barta	Committeeman	4,821.00
Lynda Knott	Township Clerk	73,899.00
Lynda Knott	Municipal Registrar	6,351.00
Lynda Knott	QPA Stipend	3,000.00
Dawn Tighe	Clerk 1	44,348.00
Dawn Tighe	Deputy Municipal Registrar	3,113.00
Tammy Leonard	Chief Financial Officer	79,761.00
Tammy Leonard	Clean Communities Coordinator	1,000.00
Gisela Rutnik	Tax Collector	37,661.00
Gisela Rutnik	Tax Collector – Extra Hours	\$60.36 per hour
Penny Holenstein	Tax Assessor	34,514.00
Beth Martin	Records Clerk	\$15.49 per hour

Department of Public Works:

Josh Raff	Cert. Public Works Mgr.	\$36.05 per hour
Paul Hawkins	Recycling Coordinator	1,852.00
Frank Rooney	Recycling Worker	\$15.00 per hour
Louis Zack	Solid Waste Cashier	\$15.00 per hour

Construction Department:

Thomas Dixon	Zoning/Code Enforcement Official	30,066.00
Richard Bizik	Construction Code Official	16,107.00
Richard Bizik	Fire Inspector	2,581.00
Richard Bizik	Smoke Detector Certifications	\$25.00 per Cert
Richard Bizik	Smoke Detector Re-Certifications	\$20.00 per Cert
Anthony Citarella	Plumbing Sub-Code Official	8,590.00
Patrick Murphy	Electrical Sub-Code Official	9,672.00
Patrick Murphy	Fire Sub-Code Official	2,581.00

Public Safety:

Elizabeth Diorio	Crossing Guard	\$14.65 per hour
Alan DeCarolis	Animal Control Officer	9,707.00

Boards and Commissions:

Alfia Schemm	Zoning Board Secretary	7,413.00
Alfia Schemm	Planning Board Secretary	7,413.00
Kathryn Wunder	Environmental Comm Secretary	2,967.00
Alicia Gardner	Recreation Comm Secretary	3,000.00

CERTIFICATION

I, Lynda Knott, Municipal Clerk for the Township of Stillwater, hereby certify that the above Resolution was approved by the Township Committee of the Township of Stillwater at their regularly scheduled Township Committee Meeting of May 3, 2022.

Lynda Knott, RMC
Township Clerk

**STILLWATER TOWNSHIP,
SUSSEX COUNTY**

RESOLUTION 2022-097

**MAYOR'S APPOINTMENT OF DAWN TIGHE AS DEPUTY TAX
COLLECTOR WITH COMMITTEE CONCURRENCE**

THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Stillwater they do hereby concur with the Mayor's appointment of the of Dawn Tighe as Deputy Tax Collector effective May 3, 2022

CERTIFICATION

I, Lynda Knott, Township Clerk for the Township of Stillwater, hereby certify that the above Resolution was approved by the Township Committee of the Township of Stillwater at their regularly scheduled Township Committee Meeting of May 3, 2022.

Lynda Knott, Township Clerk