

STILLWATER DAY 2019

SATURDAY, JUNE 15, 2019

LOCATION : VETERAN'S MEMORIAL PARK

932 Pond Brook Road

Newton, NJ 07860

VENDOR NAME : _____

ADDRESS : _____

CONTACT PERSON : _____ PHONE # _____

EMAIL ADDRESS : _____

Vendor Classification: _____ Business or promotional (\$25 fee) _____ Non-Profit {Fee Waived}

Description of space use/products (please be as specific as possible so we can avoid duplicate vendors):

For **Non-profits ONLY** (first come first serve for provided tent space):

We will bring our own booth _____ We would like to be under main tent _____

All Vendors (profit and non - profit) must supply a certificate of insurance with this application no later than June 6, 2018, or sign the attached 'Hold Harmless Clause'. Food vendors must have own insurance policy- as per Health Dept.

By signing this application, you are in agreement with the attached rules and regulations.

SIGNATURE : _____ DATE : _____

PRINT : _____

RETURN TO and make checks payable to:

STILLWATER TOWNSHIP RECREATION COMMISSION

964 Stillwater Road

Newton, NJ 07860

Attn.: Amanda - Stillwater Day 2019

STILLWATER DAY 2019
RULES AND REGULATIONS

1. Tables and Chairs : All organizations and venders must supply their own tables and chairs.
2. Certificates of Insurance : All organizations and venders attending the planned function or event are required to be covered in the amount not less than \$1,000,000 per occurrence. Your insurance policy must establish the above listed minimum coverage requirements and show the Township of Stillwater as an additional insured party. The Township Committee may require "special event " insurance coverage if deemed appropriate. A copy of the required general liability and property damage insurance policies must be submitted with this application and prior to the event. Certain exceptions apply, and then attached harmless clause must be signed.
3. Parking : Parking is permitted in designated areas ONLY. There is no parking on the grass or on the driveways. Authorized Emergency Vehicles are the ONLY Exceptions. Temporary parking is allowed for vendor set up prior to event. All vehicles must be moved to main parking lot by 1:00pm, so please arrive promptly in order to give yourself time to unload your vehicle.
4. Tent Space : Space under the tents/pavilion are for non - profit organizations and are on a first come, first serve basis.
5. Non - Profit : These organizations have first choice of booth activities based on the previous year participation, or will be done on a first come, first serve basis.
6. Hours : Set up time will begin at 12:30 pm. Stillwater Day will run from 3:00 pm until dark with Fireworks ending the evening.
7. Clean - Up : All organizations / Venders are required to completely clean up their area before leaving, including any and all trash by 10:00 pm.
8. Prohibited Sales : There are no sales of silly string, stink bombs, poppers/pop rocks, ink or any other type of squirting liquid. The Recreation Commission reserves the right to approve/ disapprove any or all items to be displayed or offered for sale.
9. **ALCOHOLIC BEVERAGES ARE PROHIBITED**
10. **All applicants must sign the hold harmless clause.**

Questions? Please email: Amanda Connelly at aeconnelly@outlook.com