

**STILLWATER TOWNSHIP COMMITTEE MEETING**  
**MINUTES**  
**December 20, 2016**  
**Regular Meeting**

A REGULAR MEETING of the Stillwater Township Committee was called to order by Mayor Fisher at 7:02 p.m. noting the meeting date, time and place were duly published in the New Jersey Herald and posted at the Town Hall and advised those present that this meeting was being held in compliance with provisions of P.L. 1975, Chapter 231, Sections 4 & 13.

Roll Call was taken and the flag was saluted.

PRESENT: Committeeman Gross, Committeeman Morrison, Committeewoman Chammings, Committeeman Scott, Mayor Fisher, Municipal Clerk Lynda Knott, Attorney Angelo Bolcato.

**Regular Session:**

**CONSENT AGENDA:**

**ALL MATTERS LISTED BELOW ARE CONSIDERED ROUTINE IN NATURE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF ANY DISCUSSION IS DESIRED, THAT PARTICULAR ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY ON THE REGULAR AGENDA.**

**RESOLUTIONS:**

2016-129 Authorizing Refunds of Overpaid 2016 Taxes

2016-130 Authorizing Payment of Redemption

2016-131 Mayor's Acceptance of the Resignation of Kathy Fobes-Jacoby as a Member of the Stillwater Environmental Commission and Green Team with Committee Concurrence

**REPORTS:**

Convenience Center Report – November 2016

Building Department Report – November 2016

Tax Collector Report – November 2016

Mr. Scott made a **motion** to approve the Consent Agenda, seconded by Mr. Gross.

**Roll Call Vote:** Mr. Gross, yes, Mr. Morrison, yes, Ms. Chammings, yes, Mr. Scott, yes, Mayor Fisher, yes

**MINUTES:**

Regular Minutes of December 6, 2016

Mr. Morrison made a **motion** to approve the minutes of December 6, 2016, seconded by Mr. Scott.

**Roll Call Vote:** Mr. Gross, abstain, Mr. Morrison, yes, Ms. Chammings, yes, Mr. Scott, yes, Mayor Fisher, abstain

**BILLS LIST #19 \$813,910.72**

**RESOLUTION 2016-132 PAYMENT OF BILLS**

Mr. Gross made a **motion** to adopt Resolution 2016-132, seconded by Mr. Gross.

**Roll Call Vote:** Mr. Gross, yes, Mr. Morrison, yes, Ms. Chammings, yes, Mr. Scott, yes, Mayor Fisher, yes

**AMENDMENTS TO THE AGENDA:** None

**Open Public Session:**

**At this point, this portion of the meeting was opened to the public at 7:07 p.m.**

**There being no members of the public wishing to speak, this portion of the meeting was closed at 7:07 p.m.**

**OLD BUSINESS:**

**Reduction of Speed Limit and/or Signage Preventing Automobile Accidents near 1040 Mt. Benevolence Road:**

Mr. Vreeland is currently working on drainage for the town hall parking lot and the project should be ready for bid in early January. Once that is completed he will begin working on this matter. Mayor Fisher reported there are signs located at the area of concern indicating the angle of the curve. He spoke with the DPW Supervisor and he will look into adding reflective strips to the existing signs.

**Tennis Court at Stillwater Park – Restoration:**

Mayor Fisher reported the Recreation Commission is currently looking into pricing for the installation of interlocking plastic squares. He will provide vendor names to the Clerk that he obtained at the League Conference.

**Property Donations: Cartabona/Turnof**

During Committee discussion on the matter, Mr. Scott reported that Karen Reinertsen of the County Board of Taxation Office has offered to draft a list of unimproved vacant lots in the Crandon Lakes community.

Mr. Morrison asked for a complete list of private and township owned, unimproved lots in the township. If the policy is going to be that it is less expensive to accept the donation, he would like to know the number of total lots and possible liability. The Committee briefly discussed the process of placing a value on properties.

Ms. Knott has discussed the matter with the Tax Collector, CFO and Tax Assessor and will obtain a list in January. The Committee will then review the list and determine how best to proceed.

A brief discussion was held on properties the township acquires through tax sale. Mr. Morrison expressed concern with a property that may have issues and the township now being liable for them. He asked if the township could prevent the acceptance of such properties. Mr. Bolcato would research the matter. Ms. Knott will provide information on the specific lot of concern to Mr. Bolcato.

**NEW BUSINESS:**

**Resolution 2016-133** Mayor's Appointment of Patrick J. Murphy as Electrical Inspector and Electrical Subcode Official

**TOWNSHIP OF STILLWATER,  
COUNTY OF SUSSEX  
RESOLUTION 2016-133**

**RESOLUTION APPOINTING PATRICK J MURPHY AS  
ELECTRIC SUB CODE OFFICIAL AND ELECTRICAL INSPECTOR**

**WHEREAS**, the office of the Electric Sub Code Official and Electrical Inspector of the Township of Stillwater recently became vacant; and

**WHEREAS**, the Township Committee wishes to fill the vacant position; and

**WHEREAS**, Patrick J. Murphy is qualified for the position of Electrical Sub Code Official and Electric Inspector and has offered to perform said service for the Township of Stillwater;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Stillwater that the said Patrick J Murphy is hereby appointed Electrical Sub Code Official and Electric Inspector for the Township of Stillwater, effective January 1, 2017; and

**BE IT FURTHER RESOLVED** that Mr. Murphy shall be paid an annual salary of \$8323.00; and

**BE IT FURTHER RESOLVED** that this appointment is provisional, pending civil service approval.

Mr. Scott made a **motion** to adopt Resolution 2016-133, seconded by Mr. Gross.

**Roll Call Vote:** Mr. Gross, yes, Mr. Morrison, yes, Ms. Chammings, yes, Mr. Scott, yes, Mayor Fisher, yes

### **DISCUSSION ITEMS**

#### **2017 Budget – Departments/Boards/Commissions**

Ms. Knott provided a memo to all employees regarding their attendance at a budget meeting. The next meeting is scheduled for January 7, 2017.

The following departments will appear before the Committee:

Rescue Squad - 1/7/2017

Fire Department - 2/4/17

Zoning Officer - 2/4/17

Ms. Knott is waiting for confirmation from the Recreation Commission, Environmental Commission, Zoning Board and Planning Board on whether or not a representative will appear.

**Attorney Report:** No report.

#### **Open Public Session:**

**At this point, this portion of the meeting was opened to the public.**

**There being no members of the public wishing to speak, this portion of the meeting was closed.**

Mayor Fisher and Deputy Mayor Scott wished all a very Merry Christmas and a safe and Happy New Year.

The reorganization will be held on Tuesday, January 3, 2017 at 6 p.m. followed by light refreshments and regular meeting at 7 p.m.

There being no further business, Mr. Scott made a **motion** to adjourn the meeting at 7:25 p.m., seconded by Mr. Gross.

**Roll Call Vote:** Mr. Gross, yes, Mr. Morrison, yes, Ms. Chammings, yes, Mr. Scott, yes, Mayor Fisher, yes

Respectfully submitted,

Kathy Wunder