

## STILLWATER TOWNSHIP COMMITTEE MEETING

### MINUTES

May 7, 2013

### Regular Meeting

A REGULAR MEETING of the Stillwater Township Committee was called to order by Mayor Gross at 6:33 p.m. noting the meeting date, time and place were duly published in the New Jersey Herald and posted at the Town Hall and advised those present that this meeting was being held in compliance with provisions of P.L. 1975, Chapter 231, Sections 4 & 13.

Roll Call was taken and the flag was saluted.

PRESENT: Mayor Gross, Committeewoman Chammings, Committeeman Fisher, Committeewoman Straway, Acting Municipal Clerk Lynda Knott, and Attorney Michael Garofalo.

ABSENT: Deputy Mayor Scott

#### Executive Session:

After the reading of the following Resolution to enter into Executive Session, a **motion** was made by Mrs. Straway, seconded by Mr. Fisher and carried by roll call vote to adopt the resolution permitting the Committee to go into Executive Session at 6:06 p.m.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Stillwater, in the County of Sussex and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting.
2. The general nature of the subject matter to be discussed is as follows: Personnel – TACO; Contract – Developer's Agreement – Verizon; Litigation – Executive Minutes Release (Wolosky vs. Vernon)
3. As nearly as can now be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

There being no further business to attend to, a **motion** was made by Ms. Chammings, seconded by Mr. Fisher to conclude the Executive Session at 7 p.m., unanimously carried by roll call vote.

#### Proclamation: Relay For Life of Sussex County

#### Regular Session:

#### CONSENT AGENDA:

**ALL MATTERS LISTED BELOW ARE CONSIDERED ROUTINE IN NATURE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF ANY DISCUSSION IS DESIRED, THAT PARTICULAR ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPERATELY ON THE REGULAR AGENDA.**

#### Resolutions:

2013-050 Authorizing the Issuance of Raffle Licenses – Stillwater PTA

2013-051 Authorizing Change Order for R. Steven Boshart for Architect Services

2013-052 Acceptance of Susan Ramberg's Resignation from Environmental Commission

#### Reports:

Sussex County Board of Health – March 2013

Tax Department – March 2013

Ms. Chammings made a **motion** to approve the Consent Agenda, pulling Resolution 2013-015 for further discussion, seconded by Mrs. Straway.

**Roll Call Vote:** Ms. Chammings, yes, Mr. Fisher, yes, Mrs. Straway, yes, Mayor Gross, yes

#### Resolution 2013-051:

Following a discussion with clarification that the change order for R. Steven Boshart was for the addition of a vestibule on the Municipal Building, Ms. Chammings made a **motion** to adopt Resolution 2013-051, seconded by Mr. Fisher.

STILLWATER TOWNSHIP  
SUSSEX COUNTY

RESOLUTION 2013-051

**RESOLUTION AUTHORIZING CHANGE ORDER TO RESOLUTION AWARDED TO R. STEVEN BOSHART JR  
IN 2012 FOR ARCHITECT SERVICES**

WHEREAS, Stillwater Township awarded a contract to R. Steven Boshart Jr., A.I.A. of West Milford, New Jersey on September 18, 2012 for the preparation of design concepts for the Town Hall renovation; and

WHEREAS, the contract stated that the amount was not to exceed \$2,000.00 as per the original scope of work; and

WHEREAS, there was a need for additional work that was requested on March 15, 2013, and an additional amount of \$500.00 will be necessary to complete the additional items under "Vestibule Design and Plans"; and

WHEREAS, the Chief Financial Officer has certified that funds are available.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Stillwater, in the County of Sussex, State of New Jersey that the amount of the contract with R. Steven Boshart Jr., A.I.A. be increased from "Not to exceed \$2,000.00" to "Not to exceed \$2,500.00".

**Roll Call Vote:** Ms. Chammings, yes, Mr. Fisher, yes, Mrs. Straway, yes, Mayor Gross, yes

**Bill List Cycle #9:** \$921,593.26

Mr. Fisher made a **motion** to approve Bill List Cycle #9, seconded by Ms. Chammings.

**Roll Call Vote:** Ms. Chammings, yes, Mr. Fisher, yes, Mrs. Straway, yes, Mayor Gross, yes

**Resolution 2013-054:** Resolution of the Mayor and Township Committee of the Township of Stillwater authorizing the expenditure of upfront engineering costs associated with 2013 DOT Project for Middleville Road – Phase II

Mr. Fisher made a **motion** to adopt Resolution 2013-054, seconded by Mrs. Straway.

STILLWATER TOWNSHIP  
SUSSEX COUNTY

RESOLUTION 2013-054

**RESOLUTION AUTHORIZING THE EXPENDITURE OF UPFRONT ENGINEERING COSTS  
ASSOCIATED WITH 2013 DOT PROJECT – MIDDLEVILLE ROAD II**

WHEREAS, Stillwater Township has been awarded a 2013 DOT Grant in the amount of \$180,000.00 for Middleville Road Project II;

WHEREAS, the NJDOT Grant does not include the upfront work (i.e., surveying, design, plans, specifications and contract documents) since these upfront cost are not eligible for funding; and

WHEREAS, Stillwater Township has a need for Engineering services for the Middleville Road II project; and

WHEREAS, the Township Engineer recommends Stillwater Township budget a not to exceed figure of \$20,000 for the upfront work; and

WHEREAS, the certification by the Chief Financial Officer that funds are available.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Stillwater, in the County of Sussex, State of New Jersey as follows:

1. The authorization of the expenditure of funds in an amount not to exceed \$20,000.00 for the upfront work in connection with the Middleville Road Project II.

**Roll Call Vote:** Ms. Chammings, yes, Mr. Fisher, yes, Mrs. Straway, yes, Mayor Gross, yes

**Resolution 2013-055:** Resolution of the Mayor and Township Committee of the Township of Stillwater authorizing the renewal of the campground license for the North Shore House LLC

Mr. Fisher made a **motion** to adopt Resolution 2013-055, seconded by Mrs. Straway.

TOWNSHIP OF STILLWATER  
SUSSEX COUNTY, NEW JERSEY  
RESOLUTION NO. 2013-055

WHEREAS, The Township Committee of the Township of Stillwater, County of Sussex and State of New Jersey, pursuant to the authority vested In it by an act of Legislature, has heretofore by ordinance, provided for campgrounds in the Township of Stillwater; and

WHEREAS, the following named Campground holder has filed an application for the license renewal, passed inspections and all fees have been paid.

NOW, THEREFORE, BE IT RESOLVED, that the following campground license be granted renewal for the period of May 1, 2013 to April 30, 2014.

LICENSEE AND ADDRESS  
North Shore House LLC  
Swartswood, NJ 07877

BE IT FURTHER RESOLVED, that the Township Clerk is hereby authorized to issue the License herein granted, the same effective as provided by Law.

**Roll Call Vote:** Ms. Chammings, yes, Mr. Fisher, yes, Mrs. Straway, yes, Mayor Gross, yes

**Amendments to the Agenda:**

**Mitchell Humphrey Software:** Ms. Chammings made a **motion** to authorize the CFO to certify funding to purchase Mitchell Humphrey software for the Building Department, seconded by Mr. Fisher.

**Roll Call Vote:** Ms. Chammings, yes, Mr. Fisher, yes, Mrs. Straway, yes, Mayor Gross, yes

**Building Department:** Ms. Chammings made a **motion** to allow Mrs. Wunder to assume the clerical responsibilities of the Building Department under her current title of Principal Clerk Typist, agreement to be drafted, seconded by Mr. Fisher.

**Roll Call Vote:** Ms. Chammings, yes, Mr. Fisher, yes, Mrs. Straway, yes, Mayor Gross, yes

**Main Office:** Ms. Chammings made a **motion** to hire Mrs. Leonard for the main office, nine hours per week, at her current rate, seconded by Mr. Fisher.

**Roll Call Vote:** Ms. Chammings, yes, Mr. Fisher, yes, Mrs. Straway, yes, Mayor Gross, yes

**Zoning Officer:** Ms. Chammings made a **motion** authorizing the attendance of the Zoning Officer, Arlene Fisher, at the Zoning/Planning Conference, one-third of the cost will be funded by Stillwater Township, seconded by Mrs. Straway.

**Roll Call Vote:** Ms. Chammings, yes, Mr. Fisher, abstain, Mrs. Straway, yes, Mayor Gross, yes

**Recreation Commission Secretary:** Ms. Chammings made a **motion** to hire Susan Cleaver, at \$100 per month, as the Recreation Commission Secretary, seconded by Mrs. Straway.

**Roll Call Vote:** Ms. Chammings, yes, Mr. Fisher, yes, Mrs. Straway, yes, Mayor Gross, yes

**Open Public Session:**

**At this point, this portion of the meeting was opened to the public.**

**Margaret Emmetts, 1016 Route 619** asked the Committee to consider an ordinance requiring residents to pump their septic tanks once every three years. The Swartswood Watershed Association may have the opportunity to obtain grant funding that could be used toward the purchase of the computer software needed to track the septic system requirement. Mr. Garofalo would provide a model ordinance for Committee review and Mrs. Straway asked for more information to be provided on the grant. Enforcement would be the responsibility of the municipality.

**Michele Hess, 902 Cedar Tree Road** informed the Committee the power line project has begun on Saddleback Road and garbage has been dragged to the road as a result of the construction, as well as gouges made in the roadway. Mayor Gross explained the municipality has an agreement with PSE&G for mitigation purposes resulting from the construction and there is funding available to address problems such as this. Ms. Hess added that equipment is also blocking the road and emergency services should have been notified. Mrs. Straway, liaison to PSE&G, will be contacting their representative regarding the issues on Saddleback Road and providing notice to the emergency services. Ms. Chammings asked Mrs. Straway to inquire about the weight limit of the bridge on Saddleback Road as tandem trucks and heavy equipment have been accessing the bridge.

Reminder: May 19<sup>th</sup> through May 25<sup>th</sup> is EMS week.

**Kathy Fobes-Jacoby, 964 Mt. Holly Road** stated the Stillwater PTA will be holding a clothing drive Friday, May 10<sup>th</sup>, 3-9 p.m. and Saturday, May 11<sup>th</sup>, 9 a.m.-12 noon. Information is available on Facebook and the Stillwater Township website.

**There being no further members of the public wishing to speak, this portion of the meeting was closed.**

**COMMITTEE REPORTS:**

**Ms. Chammings:** SC Board of Health – 4 food establishment inspections; 22 septic inspections; 14 water/waste inspections. PAC meeting will be held on May 9<sup>th</sup>. Environmental Commission meeting will be held on May 13<sup>th</sup>. A Green Team pamphlet is available: Reduce, Reuse, Recycle

**Mr. Fisher:** Recreation Commission met on May 6<sup>th</sup>. A secretary has been hired and there are two vacancies on the Commission. Stillwater Day will be held on June 15<sup>th</sup> with Snake Oil Willy performing from 5-8 p.m.; Miss Stillwater and Little Miss and Mister contests, vendors are needed; set up can be done between 11 a.m.-1 p.m. Forms are available on the website and town hall. The Summer Recreation Program will be held during the weeks of August 12<sup>th</sup> and 19<sup>th</sup>, \$30 per week; insurance coverage will be increased from \$500,000 to \$1,000,000. The DPW is

needed to haul clay to the baseball fields. Ms. Chammings added the Boys Scouts will be holding their crossover ceremony at the Veteran's Memorial Park bridge on June 2<sup>nd</sup> from noon-5 p.m.

Mr. Fisher reported there are six sets of plans available for the Municipal Building renovations, two are sealed for Construction Official review. The remaining four are for prospective bidders.

**Mrs. Straway:** A Math Challenge was held and Stillwater School was top in the region and first in Sussex County with two students placing in the top four. Dan Cullen, Assistant Principal, has applied for two grants, with one being awarded for just under \$9,000. Mrs. Straway and Ms. Knott attended a meeting with local legislators and many municipalities are seeking alternative funding and grants opportunities are being pursued.

The Sussex County League dinner will be held on May 8<sup>th</sup>, topic is a unified County 9-1-1.

The Municipal Alliance grant is requiring a survey to be completed to retain funding for next year. The survey will be available on Facebook and the township website under Survey Monkey. Mrs. Straway urged all to take the survey as soon as possible as there is a time limit, so that the grant money can be maintained. It is also available on the County website.

**Mayor Gross:** The Zoning Board met and the scheduled hearing for Peter Tanis, 8-affordable housing units, could not be heard due to insufficient notice. The Board granted a minor amendment to the site plan for Nextel, reducing the size of the fenced compound, eliminating any boundary issues with Hampton Township.

Mayor Gross attended the 50<sup>th</sup> Annual NJ Conference of Mayors in Atlantic City, attending seminars and meeting with current and past mayors.

### **OLD BUSINESS:**

### **ORDINANCE 2013-03 AMENDING CHAPTER 69 OF THE GENERAL CODE OF THE TOWNSHIP OF STILLWATER ENTITLED "FEES"**

At this point, this portion of the meeting was opened for public comment on Ordinance 2013-03.

There being no public comment, this portion of the meeting was closed.

Mrs. Straway noted the increases are minimal and are now in line with the state standard. Mr. Fisher noted some fees were decreased.

Mr. Fisher made a **motion** to adopt Ordinance 2013-03, seconded by Mrs. Straway.

#### **STILLWATER TOWNSHIP SUSSEX COUNTY ORDINANCE 2013-03**

#### **AN ORDINANCE TO AMEND CHAPTER 69 OF THE GENERAL CODE OF THE TOWNSHIP OF STILLWATER, COUNTY OF SUSSEX, STATE OF NEW JERSEY, ENTITLED "FEES".**

**BE IT ORDAINED** by the Township Committee of the Township of Stillwater, County of Sussex, State of New Jersey, that Chapter 69, entitled "Fees", by amended to provide as follows:

Chapter 45: Building Construction [Amended 5-5-1988 by Ord. No. 5-88; 9-7-1989 by Ord. No. 9-89; 12-7-1989 by Ord. No. 13-89; 10-1-1991 by Ord. No. 6-91; 8-2-1994 by Ord. No. 4-94; 7-2-1996 by Ord No. 5-96]

- A. Construction permit fees. Construction permits. The fee for a construction permit shall be the sum of the Subcode applications, plus all administrative and miscellaneous fees listed below. All fees will be rounded to the nearest dollar and shall be paid before the permits are issued, unless otherwise stated. The minimum construction permit fee shall be \$60.00
- B. The building subcode fees are as follows:
  1. Fees for new construction shall be based upon the volume of the structure. Volume shall be computed in accordance with N.J.A.C. 5:23-2.28. The new construction fee shall be in the amount of **\$0.034** per cubic foot of volume for buildings and structures of all use groups and types of construction as classified and defined in articles 3 & 4 of the building subcode; except that the fee shall be **\$0.018** per cubic foot of volume for use groups A-1, A-2, A-3, A-4, A-5, F-1, F-2, S-1 and S-2 and the fee shall be **\$0.0010** per cubic foot for structures on farms, including commercial farm building, under N.J.A.C 5:23-3.2(d) with the maximum fee from such structures on farms not to exceed **\$1,143.00**
  2. Fees for renovations, alterations and repairs or site construction associated with pre-engineered systems of commercial farm buildings, pre-manufactured construction, and the external utility connection for pre-manufactured construction shall be based upon the estimated cost of work. The fee shall be in the amount of \$30.00 per \$1,000.00. From \$50,001 to and including \$100,000, the additional fee shall be in the amount of \$23.00 per \$1,000 of estimated cost above \$50,000. Above, \$100,000, the additional fee shall be in the amount of \$19.00 per \$1,000 of estimated cost above \$100,000. Fees for additions shall be computed on the same basis for new construction for the added portion in 1 above.
  3. The fee for open decks, porches and raised platforms shall be \$.35 per square foot provided that the minimum fee shall be **\$60.00**.
  4. Fees for combination renovations and additions shall be the sum of the fees computed separately in accordance with (1), (2) and (3) above.

5. The fee for a permit to re-roof an existing structure shall be **\$58.00** for all structures of Use Group R-5 and **\$10.00** per \$1,000.00 of the estimated cost of the work for all other Use Groups, with a minimum fee of **\$60.00**.
6. The fee for a permit to re-side or veneer an existing structure shall be **\$58.00** for all structures of Use Group R-5 and **\$10.00** per \$1,000.00 of the estimated cost of the work for all other Use Groups, with a minimum fee of **\$60.00**.
7. Fees for retaining walls shall be as follows:
  - a. The fee for a retaining wall with a surface area greater than 550 square feet that is associated with a class 3 residential structure shall be **\$150**.
  - b. The fee for a retaining wall with a surface area of 550 square feet or less that is associated with a class 3 residential structure shall be **\$75**.
  - c. The fee for a newly constructed retaining wall of any size at other than a class 3 residential structure shall be based upon the cost of construction.
8. The fee for temporary structures and structures for which volume cannot be computed, such as above ground swimming pools and open structural towers, shall be **\$125.00**. The fee for an in-ground swimming pool shall be **\$175.00**. These fees shall include all required pool enclosures.
9. The fee for fencing exceeding six feet in height shall be **\$50.00**.
10. The fee for a permit to construct a sign shall be **\$2.00** per square foot computed on one side only for a single or double-faced sign provided that the minimum fee shall be **\$60.00**.
11. Reserved.
12. The fee for installation or replacement for storage systems of flammable and combustible liquids shall be **\$50.00** per tank up to and including those with a capacity of 1,000 gallons, and **\$75.00** per tank for those with capacities exceeding 1,000 gallons.
13. The fee for demolition permit issued for the removal of underground storage tanks for flammable and combustible liquids shall be **\$50.00** per tank.
14. The fee for a permit to demolish a building or structure shall be as follows: Use Groups R-5 shall be **\$50.00**; buildings and structures incidental to Use Group R-5 shall be **\$25.00** and all other Use Groups shall be **\$100.00**.
15. Fees for moving of a building shall be **\$75.00**
16. For purposes of estimating cost of work, any part of \$1,000.00 shall be rounded up to the next highest thousand-dollar increment.

C. Plumbing subcode fees are as follows:

1. The fee for each fixture, stack or appliance connected to the plumbing system shall be **\$18.00**.
2. The fee for each special device including “but not limited to” grease traps, oil separators, air conditioning of refrigeration units, water and sewer connections, flammable and combustible liquid storage tanks, backflow preventers, steam or hot water boilers, gas piping, active solar systems, sewer pumps, interceptors and fuel oil piping shall be **\$82.00** for Use Group R-5 and **\$82.00** for all other Use Groups.
3. The minimum permit fee for work, including the plumbing subcode, shall be **\$60.00**

D. Administrative and Miscellaneous Fees:

1. The fee for plan review shall be **twenty percent (20%)** of the amount to be charged for the construction permit and shall be paid before the plans are reviewed. This fee shall be credited toward the amount of the construction permit fee.
2. The fee to process an application for a variance pursuant to N.J.A.C. 5:23-2.10 shall be as follows:
  - a. Class I Structure.....\$100.00  
Resubmission.....\$50.00
  - b. Class II Structure.....\$50.00  
Resubmission.....\$25.00
  - c. Class III Structure.....\$100.00  
Resubmission.....\$15.00
3. An administrative surcharge fee of **fifteen percent (15%)** shall be charged on each Subcode application issued by any third party agency contracted by the Township of Stillwater.
4. The fee for the reinstatement of a lapsed permit shall be **twenty percent (20%)** of the original fee calculated per Subcode application; provided that the minimum fee shall be as per Subcode.
5. The fee for each construction permit and certificate of occupancy issued for an asbestos hazard abatement project shall be as set forth in N.J.A.C. 5:23-8.10 1 and 2.
6. The fee for a permit for lead hazard abatement work shall be **\$125.00**. The fee for a lead hazard abatement clearance certificate shall be **\$25.00**.
7. The fees for certificates of occupancy are as follows:
  - a. Certificate of occupancy for one and two family dwellings.....\$ 90.00
  - b. Certificate of occupancy for accessory buildings to one and two family dwellings.....\$ 35.00
  - c. Certificate of occupancy for principal buildings or structures of all other Use Groups.....\$100.00
  - d. Certificate of occupancy for accessory buildings of all other use groups.....\$ 35.00
  - e. Multiple Certificates of occupancy for all Use Groups per unit.....\$ 50.00

- f. Certificates of occupancy for Change of Use Group Only.....\$100.00
- g. Certificates of Continued Use or Occupancy.....\$150.00
- h. The fee for first issuance or renewal of a Temporary Certificate of occupancy shall be.....\$ 30.00
- 8. Fees for Certificates of Compliance as required by N.J.A.C. 5:23-2.23 (K) are as follows:
  - a. High pressure boilers (12 months).....\$50.00
  - b. Refrigeration systems (12 months).....\$50.00
  - c. Pressure Vessels (12 months).....\$50.00
  - d. Cross connections and backflow preventers (12 months).....\$50.00
  - e. Swimming pools, spas and hot tubs (12 months).....\$50.00
- 9. State of New Jersey training fees shall be in the amount of **\$0.00334** per cubic foot of volume of all new construction and **\$1.70** per \$1,000.00 of estimated cost for alterations and repairs or as currently posted in the regulations. These fees are set by and shall be accounted for and forwarded the Bureau of Regulatory Affairs as per N.J.A.C. 5:23-4.19 (C) 1.
- 10. The fee for a change of contractor shall be.....\$20.00
- 11. The fee for a letter stating that no certificate of continued occupancy is required shall .....\$20.00

E. Fire Protection subcode fees are as follows:

- 1. Wet or dry sprinkler suppression systems as per the following numbers of heads:
  - to 20.....\$ 65.00
  - 21-100.....120.00
  - 101-200.....229.00
  - 201-400.....594.00
  - 401-1000.....822.00
- 2. Fee for each standpipe.....229.00
- 3. Fee for each gas or oil fired appliance not connected to the plumbing system.....50.00
- 4. Commercial kitchen exhaust system, each.....50.00
- 5. Pre-engineered suppression systems, each.....92.00
- 6. Fuel storage tanks (underground or above ground, installation only) each:
  - 1 to 1000 gallons.....50.00
  - 1001 to 4000 gallons.....80.00
  - Over 4000 gallons.....120.00
- 7. Smoke or heat detectors:
  - 1-20.....46.00
  - 21-120.....131.00
  - 121-220.....216.00
  - 221-320.....301.00
  - 321-420.....386.00
  - 421-520.....471.00
- 8. Manual or automatic alarm systems.....50.00
- 9. Central control system.....50.00

The fire protection subcode fee shall be a minimum of \$60.00 for single-family dwellings; and \$75.00 for all other structures.

F. Electrical subcode fees are as follows:

- 1. The fees for electrical receptacles, fixtures and devices are as follows:
  - a. For the first block consisting of one to 50 receptacles, fixtures or device.....45.00
  - b. For each additional block consisting of up to 25 receptacles, fixtures or devices.....8.00
- 2. The fees for electrical devices, generators, transformers, motors, or air conditioner feeders and disconnects are as follows.
  - a. For each electrical device, generator, transformer or motor rated up to 10 kilowatts or 10 hp.....15.00
  - b. For each electrical device, generator, transformer rated over 10 kilowatts to 45 kilowatts; .....58.00  
 For each motor rated over 10 hp to 50 hp; or [For each air conditioner feeder and disconnect, Commercial: 11 to 50 hp, plus unit]
  - c. For each electrical device, generator, transformer rated over 45 kilowatts to.....116.00  
 112.5 kilowatts; For each motor rated over 50 hp to 100 hp; or  
 For each air conditioner feeder and disconnect, Commercial; 51 hp or over, plus unit

- d. For each electrical device, generator, transformer rated over 112.5 kilowatts.....576.00
- e. For each motor over 100 hp.....576.00
- 3. The fees for service panels, service entrances, sub panels are as follows:
  - a. For each service panel, service entrance, sub panel from 0 to 200 amps.....58.00
  - b. For each service panel, service entrance, sub panel over 200 to 1,000 amps.....116.00
  - c. For each service panel, service entrance/sub panel over 1,000 amps.....576.00
- 4. The fee charged for electrical work for each permanently installed private swimming pool, spa, hot tub or fountain as defined in the building subcode shall be a flat fee of **\$45.00** which shall include any required bonding, and associated equipment such as filter pumps, motors, disconnecting means, switches, required receptacles and heaters, etc., excepting panel boards and under-water lighting fixtures. For public swimming pools, the fee shall be charged on the basis of number of electrical fixtures and rating of electrical devices involved in accordance with 1 through 3 above.
- 5. The fees for pool permit, with UW lights.....15.00
- 6. The fees for storable pool, spa, hot tub.....15.00
- 7. The fees for signs.....15.00
- 8. The fees for light standards.....15.00
- 9. The minimum permit fee for work, including the Electrical subcode shall be **\$60.00**.
- G. Photovoltaic
  - 1. 0 to 50 KW shall be .....\$ 58.00
  - 2. 51 to 100 KW shall be .....\$116.00
  - 3. Above 100 KW shall be .....\$576.00
- H. Elevator Sub-code Fee  
The Elevator Sub-code fees shall be established by the New Jersey Department of Community Affairs in accordance with N.J.A.C. 5:23-4.20
- I. The fee for mechanical inspection in a structure of Group R-3 or R-5 by a mechanical inspector shall be \$54.00 for the first device and \$13.00 for each additional device. No separate fee shall be charged for gas, fuel oil, or water piping connections associated with the mechanical equipment inspected.

All mechanical inspections will be performed by the Plumbing Inspector.

**Roll Call Vote:** Ms. Chammings, yes, Mr. Fisher, yes, Mrs. Straway, yes, Mayor Gross, yes

**ORDINANCE 2013-04 VACATING BLOSSOM TRAIL AND A PORTION OF WINDING WAY**

At this point, this portion of the meeting was opened for public comment on Ordinance 2013-04. There being no public comment, this portion of the meeting was closed. Attorney Garofalo explained the reasoning for vacating Blossom Trail/portion of Winding Way, to allow a resident to have more usable property. Mrs. Straway made a **motion** to adopt Ordinance 2013-04, seconded by Mr. Fisher.

**STILLWATER TOWNSHIP**

**ORDINANCE TO VACATE BLOSSOM TRAIL AND A PORTION OF WINDING WAY IN THE TOWNSHIP OF STILLWATER**

**ORDINANCE #2013-04**

**WHEREAS**, there exists in the Township of Stillwater public streets (paper streets) known as Blossom Trail and Winding Way; and

**WHEREAS**, the Mayor and Committee of the Township of Stillwater have determined that Blossom Trail and a portion of Winding Way are no longer needed for a public purpose; and

**WHEREAS**, no residences front on either Blossom Trail or Winding Way that is intended to be vacated; and

**WHEREAS**, the portion of the Stillwater Township Tax Map annexed as Exhibit "A" depicts Blossom Trail and Winding Way as they are to be vacated.

**NOW THEREFORE BE IT ORDAINED** by the Township Committee of the Township of Stillwater as follows:

- 1. The rights of the public in and to the public streets (paper streets) known as Blossom Trail and Winding Way as depicted on Exhibit "A" are hereby distinguished and vacated.
- 2. Expressly reserved and accepted from this vacation ordinance are all rights and privileges possessed by public utilities as defined in N.J.S.A. 48:2-13 and any cable television company as defined in the "Cable Television Act", N.J.S.A. 48:5A-1 et seq., to maintain or repair their existing facilities adjacent to, over and under the street to be vacated. A perpetual easement, if the same is required, is reserved for the benefit of public utility companies for the purpose of ingress and egress over and upon the same in order to maintain, repair or replace existing utility facilities, if any, including water lines, gas lines, and telephone, electric and cable television wires and poles which may be located beneath the surface of the vacated road.
- 3. The Township Clerk shall within sixty (60) days of the effective date of this ordinance file a copy of this ordinance certified by her under the seal of the Township to be a true copy thereof, together with proof of publication thereof, in the Office of the Clerk of the County of Sussex in the Book of Vacations in accordance with the provisions of N.J.S.A. 40:67-21.

**Severability.** If any provision of this ordinance or the application of this ordinance to any person or circumstances is held invalid, the remainder of this ordinance shall not be affected and shall remain in full force and effect.

**Repealer.** All ordinances or parts of ordinances or resolutions inconsistent or in opposition to the provisions of this ordinance are hereby repealed in their entirety.

**Effective Date.** This ordinance shall take effect after publication and passage according to law.

**Roll Call Vote:** Ms. Chammings, yes, Mr. Fisher, yes, Mrs. Straway, yes, Mayor Gross, yes

**DISCUSSION ITEMS:**

Ms. Chammings asked the Committee to consider compensating Mrs. Wunder for her work covering the Building Department since the resignation of the TACO; and also for other employees that may have helped. It totaled a savings of approximately \$2,700. She asked the Committee to compensate or somehow recognize the employees involved and to consider this item for the next meeting. Mr. Gross stated the employees volunteered to cover the department. Mr. Fisher asked for a list to be provided to the Committee at the next meeting of those employees who have helped out. Ms. Chammings noted it may seem like it is volunteering, however the employees really have no choice when residents are standing there waiting for Building Department service; she felt an acknowledgement of some type was warranted, including Mr. DeJager who has been working additional hours to meet the needs.

**At this point, this portion of the meeting was opened to the public.**

**There being no members of the public wishing to speak, this portion of the meeting was closed.**

**Attorney Report:** None

**Correspondence:** Mayors' Advisory Correspondence is available in the Correspondence Binder at the Municipal Building.

There being no further business, Mr. Fisher made a **motion** to adjourn the meeting, seconded by Mrs. Straway. In a voice vote, all were in favor.

Respectfully submitted,

Kathy Wunder