

**STILLWATER TOWNSHIP COMMITTEE MEETING**  
**MINUTES**  
**April 2, 2013**  
**Regular Meeting**

A REGULAR MEETING of the Stillwater Township Committee was called to order by Mayor Gross at 6:00 p.m. noting the meeting date, time and place were duly published in the New Jersey Herald and posted at the Town Hall and advised those present that this meeting was being held in compliance with provisions of P.L. 1975, Chapter 231, Sections 4 & 13.

Roll Call was taken and the flag was saluted.

PRESENT: Mayor Gross, Committeewoman Chamblings, Committeeman Fisher, Committeewoman Straway, Deputy Mayor Scott, Acting Municipal Clerk Lynda Knott, and Attorney Ursula Leo. Also present during Executive Session was George Morville.

**Executive Session:**

After the reading of the following Resolution to enter into Executive Session, a **motion** was made by Mrs. Straway, seconded by Mr. Fisher and carried by roll call vote to adopt the resolution permitting the Committee to go into Executive Session at 6:04 p.m. with Ms. Chamblings abstaining.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Stillwater, in the County of Sussex and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting.
2. The general nature of the subject matter to be discussed is as follows: Personnel – Electrical Inspector; Real Property – Blossom Trail; Public Safety – Chamblings Horse Show; Fire Department/EMS accident.
3. As nearly as can now be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

There being no further business to attend to, a **motion** was made by Mr. Scott, seconded by Mr. Fisher to conclude the Executive Session at 7:00 p.m., unanimously carried by roll call vote.

A moment of silence was held for the passing of Bruce Daingerfield, a former Township Committeeman and Zoning/Planning Board member.

**Regular Session:**

**CONSENT AGENDA:**

**ALL MATTERS LISTED BELOW ARE CONSIDERED ROUTINE IN NATURE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF ANY DISCUSSION IS DESIRED, THAT PARTICULAR ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPERATELY ON THE REGULAR AGENDA.**

**Minutes:** March 19, 2013

Mr. Scott made a **motion** to approve the Consent Agenda, seconded by Mr. Fisher.

**Roll Call Vote:** Ms. Chamblings, yes, Mr. Fisher, yes, Deputy Mayor Scott, yes, Mrs. Straway, yes, Mayor Gross, yes

**Resolutions:**

**2013-023 Authorizing the Appointment of John deJager as P/T Construction Official**

Mr. Scott made a **motion** to adopt Resolution 2013-023, seconded by Mr. Fisher.

**STILLWATER TOWNSHIP  
RESOLUTION 2013-23**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF STILLWATER  
AUTHORIZING THE APPOINTMENT OF JOHN deJAGER AS PART-TIME  
CONSTRUCTION OFFICIAL AND BUILDING SUB-CODE OFFICIAL**

WHEREAS, the Township Committee has identified a need in the Construction Department for an Construction Official; and

WHEREAS, the Township Committee has determined that John deJager is the candidate most qualified to fulfill the needs of the Construction Department as part-time Construction Official and Building Sub Code Official pursuant to N.J.S.A. 4A:4 et seq.; and

THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Stillwater appoints John deJAGER as part-time Construction Official and Building Sub Code Official with a prorated salary of \$13,104.00 per year and a start date of April 1, 2013.

BE IT FURTHER RESOLVED that this appointment was made at a meeting of the Township Committee on Tuesday, March 19, 2013.

**Roll Call Vote:** Ms. Chamings, yes, Mr. Fisher, yes, Deputy Mayor Scott, yes, Mrs. Straway, yes, Mayor Gross, yes

**2013-040 Authorizing the Appointment of Frank Steele as Recycling Worker #1**

Mr. Scott made a **motion** to adopt Resolution 2013-040, seconded by Mr. Fisher.

**STILLWATER TOWNSHIP  
COUNTY OF SUSSEX  
RESOLUTION 2013-040**

**MAYOR'S APPOINTMENT OF FRANK C STEELE AS PART-TIME  
RECYCLING WORKER #1 WITH COMMITTEE CONCURRENCE**

THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Stillwater they do hereby concur with the Mayor's appointment of Frank C. Steele as part-time Recycling Worker #1 with a rate of \$10.79 per hour effective March 23, 2013. Mr. Steele will be Recycling Worker #1 on a probationary basis for three months.

**Roll Call Vote:** Ms. Chamings, yes, Mr. Fisher, yes, Deputy Mayor Scott, yes, Mrs. Straway, yes, Mayor Gross, yes

**Bill List Cycle #7:** \$704,348.73

Mr. Scott made a **motion** to approve Bill List Cycle #7, seconded by Mr. Fisher.

**Roll Call Vote:** Ms. Chamings, yes, Mr. Fisher, yes, Deputy Mayor Scott, yes, Mrs. Straway, yes, Mayor Gross, yes

**AMENDMENTS TO THE AGENDA:** Add: Defensive Driving Course; Add: Personnel Policy under Discussion Items.

Following a brief discussion, Mr. Scott made a **motion** to require an annual Defensive Driving Course for any individual operating a township vehicle, seconded by Mr. Fisher.

**Roll Call Vote:** Ms. Chamings, yes, Mr. Fisher, yes, Deputy Mayor Scott, yes, Mrs. Straway, yes, Mayor Gross, yes

**Open Public Session:**

**At this point, this portion of the meeting was opened to the public on agenda items only.**

**Jeanette Ando, 944 Hampton Road** spoke about vacating Blossom Trail, indicating she submitted the required survey depicting the one-acre of property to the township. Mr. Scott stated the Andos will be responsible for all fees for the transfer of the property; a value recommendation will be made by the Tax

Assessor for the property and following payment of all fees the property will be transferred to the Andos. Ms. Leo described the process and timeline, including notice to property owners and passing of an ordinance to vacate Blossom Trail.

**There being no further members of the public wishing to speak, this portion of the meeting was closed.**

#### **COMMITTEE REPORTS:**

**Mrs. Straway:** The League Meeting will be held on April 10, 2013 at the Stillwater Firehouse. Mrs. Straway attended an excellent two-day grant seminar in Mt. Olive. There are many opportunities both individual and through partnering for grant funding.

**Mr. Fisher:** Recreation Commission met on April 1<sup>st</sup>. Clean Up Day will be held on April 27, 2013, with a rain date of April 28, 2013. Anyone interested in participating should contact the RC as soon as possible. Stillwater Day will be held on June 15, 2013.

**Ms. Chammings:** Fairview Lake Camp has made an application to the Planning Board to rebuild the Minisink Lodge lost to a fire. The camp is requesting a waiver of the preliminary/final site plan fees - \$750; and a \$750 "c" variance fee; a total of \$1,500.

Following a discussion, Ms. Chammings made a **motion** to waive the fees in the amount of \$1,500, seconded by Mr. Fisher.

**Roll Call Vote:** Ms. Chammings, yes, Mr. Fisher, yes, Deputy Mayor Scott, no, Mrs. Straway, yes, Mayor Gross, yes

Ms. Chammings noted the project will include a rain garden and future pavilion. Mr. Scott was concerned with the lack of community events offered at the Camp and Ms. Chammings suggested he contact them to express his concerns. Mrs. Straway noted due to the economy new programs are being introduced for local families to encourage participation. The Camp Director is a member of the Green Team and the new director for Camp Nejeda has expressed interest in becoming more involved with the community. Ms. Chammings also noted Fairview Lake Camp offers many programs to the school Ms. Chammings reported the Green Team will hold their meeting at the Municipal Building on April 3, 2013 at 7:30 p.m. She referred to a NJH article including Mr. Szabo and Mr. Branagan installing fishing line receptacles at several locations in Stillwater.

A Water Quality Management PAC communication was received indicating the sewer map information has been forwarded to the NJDEP, including consenting resolutions and required notices.

**Mayor Gross:** The Zoning Board cancelled its March meeting for the first time in years due to the lack of business. Mayor Gross reported on the March monthly Emergency Rescue Squad report of calls. The monthly Safety Meeting including all emergency services will be held on Thursday, April 18, 2013 at 7 p.m. at the First Aid Squad Building. Mr. Scott recommended that all organizations bring their SOP policy with them.

#### **OLD BUSINESS:**

**Vacating Blossom Trail:** Mr. Fisher made a **motion** authorizing the Township Attorney to draft an ordinance to vacate Blossom Trail, seconded by Mrs. Straway.

**Roll Call Vote:** Ms. Chammings, yes, Mr. Fisher, yes, Deputy Mayor Scott, yes, Mrs. Straway, yes, Mayor Gross, yes

#### **Appraisal Systems Revaluation:**

Mayor Gross discussed the letter sent to all property owners from Appraisal Systems Inc. regarding the upcoming revaluation process. He indicated all inquiries should be directed to Appraisal Systems, Inc. Contact and inspector information is available on the township website.

**Bill Steckowich, 907 Hardwick Road** spoke of his positive inspection experience with Appraisal Systems, indicating the inspection took less than ten minutes to complete.

## **DISCUSSION ITEMS**

**Personnel Policy:** Mrs. Straway stated the personnel policy has to be updated and she will work with Ms. Chamblings as a subcommittee to review the policy. They will meet on Thursday, April 4<sup>th</sup> at 9 a.m. at the Municipal Building.

### **Sustainable Energy Joint Meeting:**

**Dana Mooney, CFO** provided information on the Sustainable Energy Joint Meeting which allows member municipalities an opportunity to purchase energy at discounted prices. It is too late at this point to join for this year but she would like the Committee to consider the proposal for next year. Stillwater is presently in a contract with Liberty Power and Ms. Mooney will obtain current rates to determine the difference and savings. Currently, 177 municipalities participate in the program, including several within the County. There are two enrollments, one for natural gas and one for electricity. The 2013 rate will be available next week and is effective June through May 31<sup>st</sup>. The SEM also has a strike rate, which is a rate that cannot go any higher, and the current strike rate is lower than what we are currently paying. The SEM is only available to government entities.

**At this point, this portion of the meeting was opened to the public.**

**Lois Chamblings, 956 Fairview Lake Road** spoke about the Fairview Lake Camp and how they have for many years offered their facility for the church's sunrise service at no charge. They also recently held an Easter holiday program. Many local children have worked for the camp over the years. She noted Camp Nejeda also offers their facility for the Stillwater 6<sup>th</sup> Grade Recognition celebration. Mr. Scott agreed they have done a lot for the community over the years but felt the communication needs to improve on a township level.

Mrs. Chamblings asked for additional handicapped parking spaces to be installed in the Municipal Building parking lot as there is only one.

Mrs. Straway noted the Fairview Lake Camp is a participant in the Chamber Council, which is the local branch of the Sussex County Chamber of Commerce and they have been discussing how to be more in touch with the community. She would bring the concerns expressed tonight to their attention and would also provide their brochures and a link on the township website for the camp.

**Kathy Draghi, 1016 Route 619** stated the Blue Mountain Day Camp offered at the Fairview Lake Camp is part of the YMCA and offer free memberships to all families regardless of financial need and many Stillwater children take advantage of the funding available for a free two weeks at the camp.

Ms. Draghi asked about the February 19, 2013 Committee meeting minutes. Ms. Knott stated there was a problem with the audio and she will have to compose the minutes from her notes.

**Kathy Fobes-Jacoby, Stillwater Environmental Commission and Green Team,** stated she has been working with Matt Lifschultz of Fairview Lake Camp and recently a nature club was held with almost 25 adults and children participating. An Easter Egg Hunt was also held at the Camp and Mr. Lifschultz is a member of the Green Team and has offered the camp for a Green Fair in September. He is active in the community and at the school.

**Ed Szabo, 978 Route 521** asked if the Mayor had received the letter from Art Ondish of the League of Municipalities assuring property rights would not be affected in a negative way by Sustainable Jersey. Mayor Gross indicated he had not. Mrs. Straway offered to follow-up with Mr. Ondish.

**There being no further members of the public wishing to speak, this portion of the meeting was closed.**

**Attorney Report:** None

**Correspondence:** Mayors' Advisory Correspondence is available in the Correspondence Binder at the Municipal Building.

There being no further business, Mrs. Straway made a **motion** to adjourn the meeting, seconded by Ms. Chamings. In a voice vote, all were in favor.

Respectfully submitted,

Kathy Wunder