

STILLWATER TOWNSHIP COMMITTEE MEETING
MINUTES
March 15, 2016
Regular Meeting

A REGULAR MEETING of the Stillwater Township Committee was called to order by Mayor Fisher at 7:02 p.m. noting the meeting date, time and place were duly published in the New Jersey Herald and posted at the Town Hall and advised those present that this meeting was being held in compliance with provisions of P.L. 1975, Chapter 231, Sections 4 & 13.

Roll Call was taken and the flag was saluted.

PRESENT: Committeeman Gross, Committeeman Gross, Committeeman Morrison, Deputy Mayor Scott, Committeewoman Chamblings, Mayor Fisher, Municipal Clerk Lynda Knott, Township Attorney Richard Stein.

PRESENTATION: GYPSY MOTH/SPRAYING PROGRAM – Q & A – Howard Panton, Inspector State of New Jersey, Department of Agriculture

Mr. Panton discussed the gypsy moth infestation and spraying program. He provided a background on the gypsy moth. Information packets and maps of the spraying areas were distributed and he explained how they are determined according to the number of egg masses and defoliation. The presentation was an open forum with questions and answers throughout. Mr. Panton stated that Bt will be sprayed which is a naturally occurring fungus; in a spray form it lands on the leaves, is eaten by the caterpillar upsetting their digestion and resulting in death. Infestation can expand from one small area to ten to fifteen miles in one year. Spraying is planned for the middle of May depending on the size of the foliage which must be large enough for the droplets to adhere to. There are two spray blocks consisting of 2,112 acres and 214 acres. Approximately 300,000 acres will be sprayed state-wide this year. Residents will be notified prior to the spraying. The Committee thanked Mr. Panton for his presentation.

Regular Session:

CONSENT AGENDA:

ALL MATTERS LISTED BELOW ARE CONSIDERED ROUTINE IN NATURE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF ANY DISCUSSION IS DESIRED, THAT PARTICULAR ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY ON THE REGULAR AGENDA.

MINUTES:

March 1, 2016 Regular Meeting

January 27, February 10 and February 24, 2016 Budget Meeting

RESOLUTIONS:

2016-047 Mayor's Appointment of Nicholas Sugar as Junior Member of Stillwater Area Volunteer Fire Company with Committee Concurrence

REPORTS:

Stillwater Tax Collector's Report of February 2016

Stillwater Building Department's Report of February 2016

Mr. Scott made a **motion** to approve the Consent Agenda, seconded by Mr. Gross.

Roll Call Vote: Mr. Gross, yes, Mr. Morrison, yes, Mr. Scott, yes, Ms. Chamblings, yes, Mayor Fisher, yes

BILLS LIST #5 \$137,663.74

RESOLUTION 2016-048 PAYMENT OF BILLS

Mr. Scott made a **motion** to adopt Resolution 2016-048, removing purchase order #5565, seconded by Mr. Gross.

Roll Call Vote: Mr. Gross, yes, Mr. Morrison, yes, Mr. Scott, yes, Ms. Chammings, yes, Mayor Fisher, yes

Mr. Scott made a **motion** to pay purchase order #5565, seconded by Mr. Morrison.

Roll Call Vote: Mr. Gross, yes, Mr. Morrison, yes, Mr. Scott, yes, Ms. Chammings, abstain, Mayor Fisher, yes

AMENDMENTS TO THE AGENDA: None

Open Public Session:

At this point, this portion of the meeting was opened to the public.

Ed Szabo, 978 Route 521 announced that John Connolly, President of Sussex County Community College, will be the guest speaker at the next Stillwater Taxpayers Association (STTA) meeting on Thursday, March 17, 2016 at 7:30 p.m. at the Municipal Building. All are invited to attend. The STTA offered to donate a screen to the township. The Committee agreed and thanked Mr. Szabo.

There being no further members of the public wishing to speak, this portion of the meeting was closed.

OLD BUSINESS:

ORDINANCE 2016-003: Public Hearing/Adoption

ORDINANCE 2016-003

CALENDAR YEAR 2016 ORDINANCE OF THE TOWNSHIP OF STILLWATER, COUNTY OF SUSSEX, NJ TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

(N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Stillwater in the County of Sussex finds it advisable and necessary to increase its CY 2016 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3.5% increase in the budget for said year, amounting to \$75,659.36 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Stillwater, in the County of Sussex, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2016 budget year, the final appropriations of the Township of Stillwater shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$75,659.36, and that the CY 2016 municipal budget for the Township of Stillwater be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Mr. Scott made a **motion** to open the meeting for public comment on Ordinance 2016-003, seconded by Mr. Morrison.

Roll Call Vote: Mr. Gross, yes, Mr. Morrison, yes, Mr. Scott, yes, Ms. Chamblings, yes, Mayor Fisher, yes

There being no one wishing to comment, this portion of the meeting was closed.

Mr. Scott made a **motion** to adopt Ordinance 2016-003, seconded by Mr. Morrison.

Roll Call Vote: Mr. Gross, no, Mr. Morrison, yes, Mr. Scott, yes, Ms. Chamblings, yes, Mayor Fisher, yes

COMMITTEE REPORTS:

Ms. Chamblings reported that Renee Casapulla, SCMUA Recycling Coordinator, was a guest speaker at the last Environmental Commission meeting. She visited the Recycling Center prior to the meeting and made suggestions based on that visit and she also provided recycling information. Mr. Fisher reported one of the paper containers will be replaced with a covered one and pricing is being obtained. The co-mingle and aluminum containers will be moved and placed on the concrete. A secondary co-mingle will be added. Battery storage will also be improved. The Recycling Center is now being charged for oil disposal so in turn will have to charge residents for disposal. Aluminum foil should be disposed of with the co-mingles. Mixed rigid plastic should be disposed of at SCMUA. SCMUA is working on restoring e-waste disposal in the near future. In the mid-summer, early fall Styrofoam will be recycled at SCMUA. SCMUA is finalizing a plan to extend its longevity to 2060.

Mr. Gross reviewed the Stillwater Fire Department February report including seven alarms in Stillwater, one in Frelinghuysen and two in Hampton.

NEW BUSINESS

2016 BUDGET Introduction (Public Hearing – April 19, 2016)

Resolution 2016-049: Introduction and Adoption of 2016 Budget

Mr. Morrison made a **motion** to introduce the 2016 Budget, seconded by Ms. Chamblings.

Mr. Fisher questioned if both a paver and tractor would be purchased for the DPW. Ms. Knott explained those items are part of the capital plan and both items do not have to be purchased during the same year.

Mr. Fisher asked about the air assist primer pump for the fire truck. Ms. Chamblings noted this item is included under the Capital Improvement Fund. Chief Francomacaro confirmed the cost of the pump, \$3,500. Mr. Fisher asked for a discussion on the salary for the Planning and Zoning Board secretary positions. Mr. Morrison had no issue with the funding being included in the budget at this time.

Ms. Chamblings provided a comparison of area salaries for those positions, with most well above the current salary provided in Stillwater.

Roll Call Vote: Ms. Chamblings, yes, Mr. Gross, yes, Mr. Morrison, yes, Mr. Scott, abstain, Mayor Fisher, no

Amended Housing Element and Fair Share Plan

Resolution 2016-050: Recommending Submission of the Township of Stillwater's Housing Element and Fair Share Plan dated March 2016, prepared by Michael Vreeland, Planner, to the Superior Court of New Jersey.

Mr. Scott made a **motion** to adopt Resolution 2016-050, seconded by Ms. Chamblings.

Mr. Morrison asked for clarification on why Stillwater proceeded with the costly plan. Mr. Stein stated he advised the Committee at the time of their options and they determined a plan would be submitted.

Roll Call Vote: Mr. Gross, yes, Mr. Morrison, yes, Mr. Scott, yes, Ms. Chamblings, yes, Mayor Fisher, yes

DISCUSSION ITEMS:

Re-directing drain pipe from Ur property:

The Committee reviewed a plan of the property and approximate cost of \$3,582 for materials and \$1,700 excavating estimate, not including a trench box or flare out which may be required as the depth is 6 feet. The project will cost between \$5,000 to \$6,000 at a minimum. The pipe will be moved and the water will disperse into a swale on township property.

\$1500 ANJEC Grant Application for Native Planting at Veteran's Memorial Park:

2016 Statewide Insurance Company Grant Program:

Property Donation Request of Mr. and Mrs. Cartabona

Resolution 2016-051: Mayor's Acceptance of Resignation of Christopher Carbone as Alternate to the 208 Water Advisory Board with Committee Concurrence

Mr. Scott made a **motion** to adopt Resolution 2016-051, seconded by Mr. Gross.

Roll Call Vote: Ms. Chamblings, yes, Mr. Gross, yes, Mr. Morrison, yes, Mr. Scott, yes, Mayor Fisher, yes

Resolution 2016-052: Mayor's Appointment of Cynthia Tracey as Alternate to the 208 Water Advisory Board with Committee Concurrence

Mr. Scott made a motion to adopt Resolution 2016-052, seconded by Mr. Gross.

Roll Call Vote: Ms. Chamblings, yes, Mr. Gross, yes, Mr. Morrison, yes, Mr. Scott, yes, Mayor Fisher, yes

Resolution 2016-053: Resolution in Support of the Environmental Commission Submission of Application for the 2016 ANJEC Grant

Mr. Scott made a **motion** to adopt Resolution 2016-053, seconded by Ms. Chamblings.

Roll Call Vote: Ms. Chamblings, yes, Mr. Gross, yes, Mr. Morrison, yes, Mr. Scott, yes, Mayor Fisher, yes

Open Public Session:

At this point, this portion of the meeting was opened to the public.

There being no members of the public wishing to speak, this portion of the meeting was closed.

Attorney Report: No report

There being no further business, Mr. Scott made a **motion** to adjourn the meeting at 8:29 p.m., seconded by Mr. Morrison. In a voice vote, all were in favor.

Respectfully submitted,

Kathy Wunder