

STILLWATER TOWNSHIP COMMITTEE MEETING

MINUTES

October 20, 2015

Regular Meeting

A REGULAR MEETING of the Stillwater Township Committee was called to order by Mayor Scott at 7 p.m. noting the meeting date, time and place were duly published in the New Jersey Herald and posted at the Town Hall and advised those present that this meeting was being held in compliance with provisions of P.L. 1975, Chapter 231, Sections 4 & 13.

Roll Call was taken and the flag was saluted.

PRESENT: Committeewoman Chamblings, Deputy Mayor Fisher, Committeeman Gross, Mr. Morrison, Mayor Scott, Municipal Clerk Lynda Knott, Township Attorney Richard Stein.

EXECUTIVE SESSION:

After the reading of the following Resolution to enter into Executive Session, a **motion** was made by Mr. Fisher, seconded by Mr. Gross and carried by roll call vote to adopt the resolution permitting the Committee to go into Executive Session at 6:35 p.m.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Stillwater, in the County of Sussex and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting.
2. The general nature of the subject matter to be discussed is as follows: Personnel; Public Safety
3. As nearly as can now be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

There being no further business to attend to, a **motion** was made by Mr. Gross, seconded by Mr. Fisher to conclude the Executive Session at 6:58 p.m., unanimously carried by roll call vote.

Regular Session:

CONSENT AGENDA:

ALL MATTERS LISTED BELOW ARE CONSIDERED ROUTINE IN NATURE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF ANY DISCUSSION IS DESIRED, THAT PARTICULAR ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY ON THE REGULAR AGENDA.

RESOLUTIONS:

2015-106 In Support of Stillwater School Yard Greenhouse and Garden Project

2015-107 Continuing Appointment of Bond Counsel

2015-108 Authorizing the Purchase of Grits from Sussex County

REPORTS: Building Department Report of September 30, 2015

MINUTES: September 15, 2015 Regular Meeting

Ms. Chamblings made a **motion** to approve the Consent Agenda, seconded by Mr. Gross.

Roll Call Vote: Ms. Chamblings, yes, Mr. Fisher, yes, Mr. Gross, yes, Mr. Morrison, abstain, Mayor Scott, yes

AMENDMENTS TO THE AGENDA: Add Environmental Commission Appointment (Resolution 2015-111); table Planning/ZBA – Land Use Board to next meeting

BILLS LIST #17 \$1,364,542.22

RESOLUTION 2015-109 PAYMENT OF BILLS

Mr. Fisher made a **motion** to adopt Resolution 2015-109, seconded by Mr. Gross.

Roll Call Vote: Ms. Chamblings, yes, Mr. Fisher, yes, Mr. Gross, yes, Mr. Morrison, yes, Mayor Scott, yes

Open Public Session:

At this point, this portion of the meeting was opened to the public.

There being no members of the public wishing to speak, this portion of the meeting was closed.

NEW BUSINESS

RESOLUTION 2015-111:

Mayor Scott made a **motion** to adopt Resolution 2015-111 concurring with the Mayor's appointment of Chris Carbone to the Environmental Commission, seconded by Ms. Chammings.

Roll Call Vote: Ms. Chammings, yes, Mr. Fisher, yes, Mr. Gross, yes, Mr. Morrison, yes, Mayor Scott, yes

Committee Reports

Mr. Fisher: New Image Landscaping is going to remove brush and invasive plants along the upper parking lot at Veteran's Memorial Park (VMP). The Recreation Commission is currently obtaining quotes for the pavilion. Ms. Knott provided two estimates from Mr. Hendershot to black top the walkways on both sides of the bridge at VMP as follows:

TR & Sons - \$9,385.00

C&V Paving - \$6,000

Ms. Chammings made a **motion** to accept the quote from C&V Paving in the amount of \$6,000, to be funded through the Open Space Trust Fund, seconded by Mr. Fisher.

Roll Call Vote: Ms. Chammings, yes, Mr. Fisher, yes, Mr. Gross, yes, Mr. Morrison, yes, Mayor Scott, yes

Ms. Chammings: Environmental Commission met; the Swartwood Lake Association and NJDEP representatives will be meeting as a result of the letters of support sent on the lake association's behalf. SLAP completed the maintenance on the passive side trail at VMP; the trail is now up to 8 feet wide. The EC viewed an excellent five-minute video of the Paulinskill River Clean Up Project. The video will be presented to the PAC, the Township Committee, and the County Open Space Committee to meet the grant requirements. The EC discussed the improvements at the Recycling Center and will be asking Renee Casapulla, SCMUA, to provide a recycling presentation in February for township employees, boards and commissions. Stream water testing is being conducted this week. The County Open Space Committee will be holding a meeting at the town hall on October 27th regarding updating their open space plan. EC members attending will stress the importance of maintaining current open space areas.

Mr. Gross: Zoning Board meeting has been cancelled. No Safety Meeting was held this month.

Mayor Scott: DPW has completed the temporary salt/grit shed. The new DPW employee has been working out well. Plows and winter equipment will be prepped next week for the season. Mayor Scott asked the Clerk to send a letter to each fire department and the Rescue Squad asking them to close the gate after getting fuel. Mayor Scott asked for the OEM Coordinator to be riced to the next meeting. A meeting will be held with Mountain Shadows on Saturday, October 17th at 10 a.m. at the Municipal Building to discuss license compliance. A mayors' meeting will be held in Lafayette on October 27th. Mr. Vreeland is currently reviewing the possibility of making Five Points a five-way stop. Planning Board meeting has been cancelled. Mr. Stein explained if a land use board is formed, the Planning Board would take over all responsibilities and the Zoning Board would be abolished. Class I and Class III members would not be able to participate in "d" variance applications.

Ms. Knott announced the 2016 reorganization meeting would be held on Tuesday, January 5, 2016 at 6 p.m. followed by the regular meeting at 7 p.m.

Discussion: Purchase of the Fire Department Tanker

Mr. Fisher asked for this item to be tabled until financing is clarified. Ms. Knott stated the CFO had proposed a bond ordinance, using one-third funding from reserves (\$135,000 including down payment) and two-thirds bonded (\$285,000). Ms. Chammings noted PSE&G money could not be used toward the purchase as it is not a specified use. Mr. Stein will contact PSE&G to inquire if there is a procedure to modify that. Ms. Knott will contact local municipal clerks to inquire how their PSE&G funding was expended. Ms. Knott noted if the bond ordinance is not passed this year then it would have to wait until after the 2016 budget is adopted; cost increasing significantly.

Justin Francomacaro, Stillwater Fire Department Chief, indicated the company is currently putting together a bid package extended through December 30th. Mr. Stein asked to review the documentation to make sure it is acceptable.

Mr. Fisher was concerned with the funding and questioned the need for the truck and cost to the taxpayers. Mr. Morrison noted the current pumper is 25+ years old and the funding can be bonded, it is whether or not the Committee wants to make that expenditure.

The Stillwater Fire Department has agreed to take ownership of the existing pumper, including insurance and all other expenses.

The consensus of the Committee was to move forward with the purchase and bond ordinance.

ORDINANCE 2015-014: Introduction

BOND ORDINANCE PROVIDING FOR THE PURCHASE OF A FIRE TRUCK BY THE TOWNSHIP OF STILLWATER, APPROPRIATING \$420,000 THEREFORE AND AUTHORIZING THE ISSUANCE OF \$285,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF (Public Hearing – November 10, 2015)

Mr. Morrison made a **motion** to introduce Ordinance 2015-014, seconded by Mr. Gross.

Roll Call Vote: Ms. Chamblings, yes, Mr. Fisher, yes, Mr. Gross, yes, Mr. Morrison, yes, Mayor Scott, yes

RESOLUTION 2015-110: Authorizing Endorsement of Treatment Works to NJDEP

Mr. Stein provided a background on the YMCA application to the NJDEP.

Ms. Chamblings made a **motion** to adopt Resolution 2015-110, seconded by Mr. Gross.

**STILLWATER TOWNSHIP
SUSSEX COUNTY, NEW JERSEY
RESOLUTION 2015-110**

**RESOLUTION AUTHORIZING ENDORSEMENT OF
TREATMENT WORKS APPLICATION TO NJDEP**

WHEREAS, the Metropolitan YMCAs of the Oranges operates Fairview Lake YMCA Camp; and
WHEREAS, said camp is improved with various buildings with individual subservice sewage disposal systems; and

WHEREAS, Fairview Lake YMCA Camp has an ongoing program to improve the individual subsurface sewage disposal systems servicing its buildings; and

WHEREAS, any proposed septic improvements require the issuance of a Treatment Works Approval by NJDEP; and

WHEREAS, NJDEP rules require the Governing Body of a Municipality to endorse the Treatment Works Application before NJDEP will issue its approval of the Treatment Works Application;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Stillwater that upon recommendation of the Township Engineer, the Township shall endorse any requested Treatment Works Application; and

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute said Treatment Works Application on behalf of the Township of Stillwater.

Roll Call Vote: Ms. Chamblings, yes, Mr. Fisher, yes, Mr. Gross, yes, Mr. Morrison, yes, Mayor Scott, yes

DISCUSSION ITEMS

Planning/ZBA or Land Use Board – Tabled until the November 10th Committee meeting.

Town Hall Renovations: Ms. Chamblings provided a background on prior discussion that was held regarding the overhang extending off of the meeting room entrance and across the front of the building. The overhang depicted on the plans is smaller than discussed. Mr. Rivara provided an estimate of \$27,000 for a change order back to the original overhang plan. Ms. Knott would obtain a certification of funds from the CFO.

Following further discussion, Mayor Scott made a **motion** to approve a change order not to exceed \$27,000, pending certification of funding and allowing Mr. Rivara to proceed and requiring him to provide a written proposal, seconded by Ms. Chamblings.

Roll Call Vote: Ms. Chamblings, yes, Mr. Fisher, yes, Mr. Gross, yes, Mr. Morrison, yes, Mayor Scott, yes

Open Public Session:

At this point, this portion of the meeting was opened to the public.

There being no members of the public wishing to speak, this portion of the meeting was closed.

Attorney Report: No report

EXECUTIVE SESSION:

After the reading of the following Resolution to enter into Executive Session, a **motion** was made by Mr. Fisher, seconded by Ms. Chammings and carried by roll call vote to adopt the resolution permitting the Committee to go into Executive Session at 8:07 p.m.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Stillwater, in the County of Sussex and State of New Jersey as follows:

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There being no further business to attend to, a **motion** was made by Mr. Gross, seconded by Mr. Fisher to conclude the Executive Session, unanimously carried by roll call vote.

There being no further business, Ms. Chammings made a **motion** to adjourn the meeting, seconded by Mr. Gross. In a voice vote, all were in favor.

Respectfully submitted,

Kathy Wunder