

**STILLWATER TOWNSHIP
RECREATION COMMISSION
April 4, 2011**

A regular meeting of the Stillwater Township Recreation Commission (RC) was held at 7:00 pm at the Stillwater Municipal Building, Stillwater, New Jersey. The meeting was called to order by Commission Chairperson Lisa Chamblings with the statement read that this meeting is in compliance with the Open Public Meetings Statement. The flag was saluted and roll call taken.

MEMBERS PRESENT: Ms. Chamblings, Mr. Chamblings, Mr. Kately, Mrs. Murch, Mrs. Sugar, Mrs. Franco

MEMBERS ABSENT: Mrs. Fritsch

Also present, Committeeman Fisher

MINUTES

Mr. Chamblings made a motion to approve the March 7th minutes, **Mr. Kately** seconded.

Roll Call Vote: Ms. Chamblings, yes, Mr. Chamblings, yes, Mr. Kately, yes, Mrs. Murch, abstain, Mrs. Sugar, yes, Mrs. Franco, yes

BILLS: The Commission had the following bills: None

CORRESPONDENCE: Mrs. Leonard read a thank you note from the Stillwater School Student Council, thanking the Commission for the Christmas candy canes.

OLD BUSINESS

Bus Trip Update: Mrs. Murch stated the first bus trip will be to Mt. Airy and she will be using Martz as the bus company. She would like to use the school as the pick-up/drop-off location. Ms. Chamblings stated she will need to get a building use form to get approval. The date Mrs. Murch suggested was Sunday, June 12. After some discussion the pick-up and drop-off times decided on were 10:00 am and 6:00 pm. Ms. Chamblings asked how many people the bus will hold. Mrs. Murch stated 55 people at a cost of \$803.00. There is a \$100.00 non-refundable deposit. Mrs. Murch stated she will be advertising the trip in the Rec. Commission's spring newsletter, the newspaper, and the school newsletter. Ms. Chamblings stated interested participants can drop their payment off with their applications at the Town Hall. Mr. Fisher asked what the cost would be. Mrs. Murch stated that was still to be determined.

Mrs. Murch made a **motion** to approve the June 12 bus trip to Mt. Airy from 10:00 am to 6:00 pm, **Mr. Chamblings** seconded.

Mr. Kately asked if the Commission should set a ticket price now to possibly be amended later. A ticket price of \$35 per person was decided.

Roll Call Vote: Ms. Chamblings, yes, Mr. Chamblings, yes, Mr. Kately, yes, Mrs. Murch, yes, Mrs. Sugar, yes, Mrs. Franco, yes

Parks Maintenance/Upgrades Update: Ms. Chamblings stated that Veterans Park has been seeded and fertilized.

Mrs. Sugar has gotten 3 quotes for bleachers for Veterans Park and is awaiting a fourth. She called code enforcement and was told for bleacher over 30 inches in height railings would be

needed. Ms. Chamblings referred to insurance recommendations given to the Commission last year that stated we need 3 tier bleachers. Ms. Chamblings stated the Commission should get low-rise 30 inch bleachers. Mrs. Sugar stated the quotes she obtained are for anodized aluminum bleachers. She feels the park needs 6 bleachers: 2 for the baseball field, 2 for the softball field, and 2 for the multi-purpose field. She also stated the field needs 2 players benches in addition to the 2 wooden benches that are currently present. Mrs. Murch stated that KMFL wants to help out. There was a great deal of discussion about the different types of bleachers available. Ms. Chamblings stated she wasn't sure if the 3 tier bleachers are compliant with the insurance recommendation and asked Mrs. Sugar to give the exact specs to Judy Fisher. Mrs. Fisher can then confirm if the bleacher will comply. Mrs. Sugar stated that it sounded as though the bleachers were going to need railings. Ms. Chamblings stated the Commission needs to see what the insurance says. Mr. Kately stated George Ely was the only company Mrs. Sugar had contacted that had a state contract. Ms. Chamblings asked Mrs. Sugar to get more specific specs from BSN on their 3 tiered bleachers and forward them to Judy Fisher. Mr. Kately stated that George Ely's 66 user 3 tiered 15 foot long bleachers cost \$1371. Ms. Chamblings stated the cost seemed to be \$1300 to \$1400 per set of bleachers. Mrs. Murch stated that was what she needed to know to take back to football. Mrs. Sugar stated she would get the exact specifications to Judy Fisher. Ms. Chamblings stated the cost of players benches was \$190 to \$200 per bench. She asked Mr. Fisher when the reading of the budget would be. Mr. Fisher thought that would be in May. Ms. Chamblings stated the Commission needs to know what the budget will be before any decisions are made. Mrs. Sugar stated the low rise bleachers may cost more money, but the Commission would save the cost of the railings. Mr. Kately stated the Commission really needs to wait to hear what the insurance has to say. Ms. Chamblings asked Mrs. Sugar to get the exact specifications of the bleachers to the Commission members about a week before the next meeting. Ms. Chamblings stated lacrosse should be contacted to see if they would be able to help with the cost of the bleachers as well. Mrs. Murch stated she would contact lacrosse.

Mr. Kately stated that the cost for clay from Morris County Co-op was \$34.20 per ton. He stated the amount of clay necessary still needed to be determined and the Commission needs to know how much money there is in the budget. Ms. Chamblings asked if that was the cost including delivery. Mr. Kately stated it was. Ms. Chamblings and Mr. Chamblings will figure out how much clay is needed by the next meeting.

Stillwater Festival Update: The Stillwater Festival is scheduled for June 4. Ms. Chamblings stated that she cannot put the day together herself. She stated for it to happen she will need help from the other members. Mrs. Murch and Mr. Kately will be assisting with the day. The Miss Stillwater pageant will be held on Thursday, June 2. Lauren Kuefner will be running the pageant again this year. Mrs. Leonard needs to contact last year's judges to see if they will judge this year's contest. Mrs. Leonard also needs to print up the applications. Ms. Chamblings needs to contact Mark Musina (?) to see if last year's runner-up is eligible to be in the contest again this year.

The county has new guidelines for road usage. Ms. Chamblings stated that in the past a letter was written to the county asking for permission to close a road and safety personnel had to be present. She stated the new rules almost make it prohibitive. The county has assured the Commission they will walk us through the new process. Ms. Chamblings stated the new rules will make having a parade very difficult. She stated the new rules need to be reviewed further. Ms. Chamblings and Mr. Kately will review the new guidelines and try to figure out if it will be possible. Mr. Kately, after quickly scanning

the guidelines, stated the Commission doesn't have enough time to complete all the necessary arrangements before the festival. Ms. Chamming's stated the county is willing to help, but it is very laborious. Mrs. Sugar asked if the fire department has any jurisdiction. Mr. Kately stated they do not. Ms. Chamming's re-stated that a parade seems unlikely. She will be forwarding a copy of the new guidelines to the Historical Society. A subcommittee was set up to look into the new guidelines, consisting of Ms. Chamming's and Mrs. Sugar.

Spring Newsletter Update: Mrs. Leonard will forward the announcements she has received to Ms. Chamming's. She will also let organizations know there is more time for submissions.

Clean-Up Day Update: Due to the new county guidelines, no groups can clean on county roads. Some suggestions for giveaways were seed packets or seedlings. Mrs. Franco and Mrs. Fritsch were to look into getting the giveaways. The trash bags to be used must be clear. There are some left over from last year. If there aren't enough, Mr. Chamming's stated that DPW usually picks them up. Mrs. Franco stated she may be able to get a donation of gloves for the day. Ms. Chamming's stated that the amount of funding for 2011 Clean Communities is \$12,942.50. There is \$2,700 left in the account from last year for a total of \$15,642.50. The Boy Scouts had been questioning why they were only entitled to one payment for Clean-Up Day, while the Girl Scouts receive a payment for each participating troop. Mrs. Murch stated that each Girl Scout troop has its own bank account and the Cub Scout Pack has only one account. She stated that is why they are only allowed one payment. She didn't think the Boy Scout Council would allow for more than one account. Ms. Chamming's made a motion to open the floor to Harold Bork at 8:18 to discuss the matter. Mr. Bork said the dens will all open their own accounts. Ms. Chamming's asked if the Patriots Council will say that is okay. Mr. Bork said yes. Mrs. Murch asked if all groups can have their own accounts. She stated if all the dens can have separate accounts it should be alright. Mr. Kately also stated as long as each den can act as a separate identity it should be okay. Mr. Bork stated that the dens should be able to have their own accounts.

Open Public Session: Ms. Chamming's made a **motion** to open the meeting to the public at 8:29, Mrs. Murch seconded.

Bill Steckowich, 907 Hardwick Road, stated the Commission may want to consider bleachers with wheels so they could be moved around the field if necessary for a bigger crowd. Mrs. Sugar stated the bleachers she has looked into are portable.

There being no further discussion, Ms. Chamming's made a motion to close OPS at 8:30, Mr. Kately seconded.

NEW BUSINESS

Field Use Forms: There were field use forms for European Soccer, Kittatinny Youth Lacrosse, and Stillwater Rec. Softball. Kittatinny Travel Baseball has met with SFL and worked out their schedules.

European Soccer has asked for a second week for their summer soccer camp, the week of July 25 – 29 at Volunteer Field. **Ms. Chammings** made a **motion** to approve, **Mrs. Murch** seconded.
Roll Call Vote: Ms. Chammings, yes, Mr. Chammings, yes, Mr. Kately, yes, Mrs. Murch, yes, Mrs. Sugar, yes, Mrs. Franco, yes

Kittatinny Youth Lacrosse has requested use of Veterans Memorial Park from March 14 to June 4. There are no conflicts.

Mr. Kately made a **motion** to approve, **Mrs. Murch** seconded.

Roll Call Vote: Ms. Chammings, yes, Mr. Chammings, yes, Mr. Kately, yes, Mrs. Murch, yes, Mrs. Sugar, yes, Mrs. Franco, yes

Stillwater Recreational Softball has requested use of Veterans Memorial Park from March 14 to June 12. There are no conflicts.

Mr. Kately made a **motion** to approve, **Mrs. Murch** seconded.

Roll Call Vote: Ms. Chammings, yes, Mr. Chammings, yes, Mr. Kately, yes, Mrs. Murch, yes, Mrs. Sugar, yes, Mrs. Franco, yes

Kittatinny Travel Baseball has requested use of Veterans Memorial Park from March 2011 to September 2011. They have worked out their scheduling with SFLC so there are no conflicts.

Mr. Kately made a **motion** to approve, **Mrs. Murch** seconded.

Roll Call Vote: Ms. Chammings, yes, Mr. Chammings, yes, Mr. Kately, yes, Mrs. Murch, yes, Mrs. Sugar, yes, Mrs. Franco, yes

Ms. Chammings and Mrs. Murch will make up a form pertaining to field use and trash.

Garage Sale Day: Mrs. Leonard stated there has already been interest in garage sale day. The cost is \$20 to register and \$1 to purchase the map. Due to non-registered residents holding yard sales on the same day, Ms. Chammings suggested having a raffle for the registered participants. Ms. Chammings and Mrs. Franco will head up the event. It is tentatively scheduled for July 16 with a possible alternative of July 23.

Summer Recreation Program: Mrs. Leonard has contacted Tara Tosti. She would like to run the program again this year. Ms. Chammings stated she has some supplies for the camp in the concession stand at Stillwater Park. Ms. Chammings will contact Swartswood State Park about the necessary forms and fees.

Fish Tagging: Ms. Chammings read an email sent to her by Ed Szabo. He was asking to put a fish tagging box at Veterans Memorial Park. Tags found on fish caught at the park could be left in the box to show where they came from.

Mr. Kately made a **motion** to approve the tag box, **Mrs. Murch** seconded.

Roll Call Vote: Ms. Chammings, yes, Mr. Chammings, yes, Mr. Kately, yes, Mrs. Murch, yes, Mrs. Sugar, yes, Mrs. Franco, yes

Reports: Mr. Chammings stated that the 4-H club that uses his ring for shows would like to put in a small practice ring. The ring would be partially on his property and partially on town property. The Rec. Commission would need to approve the building of a ring. There would be no expense to the town. Ms. Chammings stated this would be added to the next meeting's agenda. She also asked Mr. Chammings to find out the size of the ring. Mr. Fisher stated this should be run by the town's attorney. Ms. Chammings stated it also needs to go through zoning. She stated

Mr. Champlings should have the 4-H club bring a plan to the next meeting. Mr. Kately stated it may be easier to put the entire ring on town property.

Executive Session: none

Liaison Report: Mr. Fisher stated that all the deeds have been filed for the donated property. He stated that Vreeland is checking on an extension of the DEP permits. The Town Committee would like to know if the Rec. Commission has any plans for the property. Ms. Champlings stated she will put the donated property on the agenda for the next meeting. This will give the new members time to review the plans for the property. She stated that a soil conservation permit needs to be filed. Ms. Champlings also stated she would like to get the opinion of the Environmental Commission.

Open Public Session: The second OPS was opened at 8:54. There being no business, the session was closed at 8:54.

Committee Member Comments: None

There being no further business, **Mr. Kately** made a **motion** to adjourn the meeting at 8:55 pm, seconded by **Mrs. Murch**. In a voice vote, all were in favor. The next meeting will be held on Monday, May 2, 2011 at the Municipal Building.

Respectfully submitted,

Tammy Leonard, Secretary

Lisa Champlings, Chairperson