

STILLWATER TOWNSHIP
RECREATION COMMISSION
10/05/15

The regular meeting of the Stillwater Township Recreation Commission was held on October 5, 2015 at 7:00 pm at the Stillwater Municipal Building, Stillwater, NJ. The meeting was called to order by Commission Vice-Chairman Donna Fritsch with the statement read that this meeting is in compliance with the Open Public Meetings Statement and the flag salute.

Members Present: Mr. Ashley, Mrs. Delaney, Ms. Fritsch, Ms. Hess, Mr. Manser; Ms. Richardson
Members Absent/Excused: Ms. Gullette

MINUTES

Motion by Ms. Richardson, seconded by Mr. Manser, that the minutes from the September 21, 2015 meeting be accepted as printed. Motion carried with Mr. Ashley and Mrs. Delaney abstaining.

BILLS

The following bills were presented – Mr. John, Inc. 8/23/15-922/15 \$450.00 Motion by Mrs. Delaney, second by Mr. Manser to approve the bills. Motion carried.

CORRESPONDENCE

Note received from Jennifer Makarevich as a thank you for participating in the Miss Stillwater pageant. Note from Tammy from Town Hall regarding the money to be placed in the special account set up. Budget paperwork is in. Ms. Hess will have all the copies for us at our workshop. A letter from NJ Clean Communities regarding our statistical reports not having been filed for 2010, 2011, 2012, 2013. This is actually for Kathy Fobes-Jacoby and we have been trying to work with her to get the information she needs.

Special Guest – Keith Whitehead, Branchville Hose Co. Chief, requested to be here regarding possibly doing a clam bake at our Stillwater Day on June 18, 2016. We need information regarding what do we need to do, etc. His meeting is on Thursday, Oct. 8 and he will check with his company if they are interested. Pre-sale of tickets is imperative. They charge \$50 per ticket. This can be changed since they will not be supplying beer, soda, etc. They used approx. 28000 clams last year. They also serve potato, corn, chicken. Problems are that there is no barbecue pit there, would need location for steamer (fired with wood), pots use gas. Price will depend on pre-sale of tickets minimum of 3 weeks prior so they know how many they need. The last one, they had trouble getting clams, may run into same problem next year due to the storms. They have a following with a waiting list and have done them over 56 years in a row. First one always the hardest as no following. He will let us know what they decide. Chicken is done quartered as opposed to halved so that they are encouraged to eat the clams. Also, need to work out clean up, tables, disposal of shells, etc. We could also consider is just a chicken barbecue. They then put the chicken in a bin and corn in another bin. Could be done as pre-paid only. Other option could be clams and corn. Have them in bags and cook and sell as they come. They will know approx. 3 weeks ahead the price of the clams. We can then set price for that day. This is an option to get it started. Must be advertised and pre-sale of tickets. Keith will again discuss with his company and let us know.

OPEN PUBLIC SESSION – Agenda Items Only - 7:27 pm none

AMENDMENTS TO THE AGENDA – Add under new business – Other Park Needs

OLD BUSINESS

1. Benches – Ms. Hess spoke with the gentleman at the company we purchased the benches from. He is going to send the pricing on the feet for the two (2) team benches, also, the slat. Once the price is received, she will do a phone call. The benches were going to be installed last week and it rained all week. We are now busy with regular work so as soon as we can break free for a day or two, we will get them installed.
2. Donated Property – Ms. Hess heard back from the Engineer. He has to bring out all the paperwork from storage. As soon as I am able to get around, I will make an appt. with him and go to his office to discuss our options.
3. Mr. Fisher – our liaison will look into getting permission for us to add two (2) additional banners (one at Paulinskill on West End and one on Mt. Benevolence). Both are township roads and would just need committee approval.
4. Halloween Decorating – Forms are done and advertising is out. The gift cards are being worked on for \$25.00 ea. No forms in as yet. Need to get them hung in public locations. Mrs. Delaney will do posters and get them up.
5. Pavilion – Mr. Manser has a meeting coming up regarding ideas and pricing for the pavilion. Mr. Fisher is going to look into whether the pavilion can be moved to a different location than what is on the plans. We would like to see it put in between the two fields by the driveway area instead of into the woods/bank.
6. Signage – Ms. Hess is working with Lynda Knott, Clerk to set up a meeting with the insurance agent, George Morville, to work on this.

NEW BUSINESS

1. Parking at Veterans Park – Ms. Fritsch is concerned about the parking issued. We need to see what can be done when there are several teams playing back to back. There is not lined parking and the lot is not being used as efficiently as it could be. Perhaps we need to coordinate the number of games going on simultaneously. Maybe it can be done on the field use form. Perhaps the forms are not being submitted properly for scheduling. There were a couple of issues where the games overlapped. We need to try to schedule them. We need to address the parking lot. The parking lot actually has grown in. It has been ok'd for 87 spaces. When it was being lined, it was great. It is possible to have it cleared out and taken care of. We can perhaps get DPW up there to back drag or brush hog the existing field area. There is a bird house and a bench in the field area. It used to be cleaned out up to that point. When it was lined in the past, we were able to get over 100 spots. We need to clear out “invasive species” to keep the fields clean. Mr. Manser will take care of it. The fall is the time to do this work since while the brush is dying off. Then we can encourage grass to grow. Mr. Manser will be working with John Major on the Lacrosse Field and will discuss his game schedules, as well.
2. Other Park Needs –
 - a. Volunteer field – only thing we hear about is the shed. Soccer asked for DPW to fix the hinges and doors. They will then paint the shed. Has this been taken care of? We will check into this with Brian from DPW
 - b. Veterans' Park – someone has painted a section of the new recycle shed. There is a section of blue paint marked on the bottom left corner. Ms. Chamings will look at it.
 - c. Stillwater Park –
 - i. Bleachers are 15' long and 5 risers high. We need one bench seat on the bleachers. It has been damaged. Also need one end cap there. They are metal ones. Two (2) sets of bleachers need outfitting for back and sides.

- ii. Chain link fence at tennis court – needs clips, wiring, etc. It all needs to be gone over and checked.
- iii. Spring ride – part of the spring is broken off and the whole top (either a turtle or frog) is missing. The spring is sticking up and is a safety issue. Need to have it removed.
- iv. We would like to see the bike rack moved to the outside of the fence area instead of inside.
- v. Look into additional parking, if possible as it is a hazard, as well. Dealing with wet lands.
- vi. Basketball court – we would like to see if it can be moved out of the parking lot and into the field area on the other side of the fence. We can do a half court.

OPEN PUBLIC SESSION - 8:11pm – 8:14 pm

1. Ms. Chamings, Environmental Liaison – SLAP was in and the trails done and all looks good. All the Commissions want to work together. Also, she mentioned that we look into the cost of the playground that was just done at Lafayette. She asked for the information from someone there and she will let us know if she gets it. She is checking on the plans, costs and how many volunteers worked on it.

COMMITTEE MEMBER COMMENTS

1. Ms. Hess made a motion to move the \$200 Clean Up Day funds from regular funding to our escrow account. Seconded by Mrs. Delaney. Motion carried.
2. Mr. Manser mentioned that there is also a tree that was down and if it isn't already down, she will remove it.
3. Ms. Fritsch will not be at the next meeting as it is National Honor Society.

LIAISON REPORT

Mr. Fisher will talk to Brian of DPW regarding the paving at Veteran's Park for the handicap access on either side of the bridge. Our paving machine is broken and unable to do that paving. He is to be getting quotes from pavers. He also will speak to him regarding the bollards and chain across for ambulance access at Stillwater Park.

EXECUTIVE SESSION

None

ADJOURNMENT

There being no further business, Ms. Fritsch asked for a motion to adjourn at 8:20 pm.

Respectfully submitted,

Michele Hess
Secretary