

STILLWATER TOWNSHIP
RECREATION COMMISSION
07/03/15

The regular meeting of the Stillwater Township Recreation Commission was held on July 3, 2015 at 7:00 pm at the Stillwater Municipal Building, Stillwater, NJ. The meeting was called to order by Commission Chairman Rachael Gullette with the statement read that this meeting is in compliance with the Open Public Meetings Statement and the flag salute.

Members Present: Mr. Ashley, Ms. Gullette, Ms. Hess, Mr. Manser, Ms. Richardson
Members Absent/Excused: Mrs. Delaney, Ms. Fritsch

MINUTES

Motion by Ms. Richardson, seconded by Mr. Manser, that the minutes from the June 1, 2015 meeting be accepted as printed. Motion carried with one abstention.

BILLS

The following bills were presented – Mr. John, Inc. 4/23-5/22 \$450.00; Mr. John, Inc. 5/23-6/22 \$450.00; Banners on the Cheap \$188.27; Mandu the Magician \$450.00; Rizzo's Reptiles (money from Clean Communities)\$425.00; Sussex County Rental \$400.00; Wildflowers with Tami \$185.00; Ronetco (ShopRite) \$39.80; Miss Stillwater \$200.00; 1st Runner Up \$100.00; Little Miss Stillwater \$25.00; Little Mr. Stillwater \$25.00 Total \$2,738.07. Motion by Mr. Manser, second by Ms. Richardson to approve the bills. Motion carried.

CORRESPONDENCE

A call came in from a resident with regards to making a plaque for Mr. Victoria who wasn't a resident but ran Stillwater Day for many years. It will be forwarded to the Township Council for discussion.

A memo was received from the CFO Dana Mooney regarding purchases and gift cards. Michele explained how these bills came about. One is for the \$11.78 for the crown for Little Miss and one for the \$158.00 for the gift cards for Mike and Chuck. I told Tammy in the office when I submitted the bills that if we couldn't do the gift cards, it was ok, I was going to pay for them anyway, just to let me know. Instead, we got a very pointed memo from the CFO about following procedures in a memo that was issued 3 years ago. This is a whole new committee. Perhaps she should come to one of our meetings to discuss the procedures instead of the way she did it. She is almost always working here the night of our meetings. I was very upset by this and think it was rude and uncalled for. If I had come to the committee and said I was making this donation to two volunteers who worked their tails off for this township and the Town won't pay for gifts, I know each of you would have thrown me \$10 or whatever towards that purchase. Tami wants to know what to do with her receipts for the rope, etc. Rachael asked the liaison why this keeps changing. Last year she picked up lots of last minutes things and had no problem. Anthony mentioned that he feels that everytime we need to do something, it seems that the rules change. We don't know what the rules are since the CFO keeps changing things. The liaison will have this looked into. It's too difficult to do this since the week before, we are running around picking up last minute things. We would like to have the attorney present at our meetings. We give gift cards for the holiday and Halloween decorating contest. Will this now be a problem? We need to get this straight. The liaison will get it straightened out.

OPEN PUBLIC SESSION – Agenda Items Only - 7:17 pm none

AMENDMENTS TO THE AGENDA – Add under old business the Fair Display

OLD BUSINESS

- A. Field Use Applications – we set a rule that they must be in 2 months prior to use, neither of these meet that requirement. Unfortunately, if we don't approve these, no one will be able to use the fields.
- a. Kittatinny Youth Football League at Veteran's Park from Aug. 1 – Nov. 15 Mon-Fri 5-8pm and Sat. 9-11 No Cert. of Insurance attached. Incomplete at this time. Motion by Ms. Hess, second by Mr. Manser to approve pending receipt of Certificate of Insurance. Motion carried with one abstention
 - b. Sussex County Men's Slow Pitch – Swartswood – Aug-Oct. Sundays 10-1 and any one night 6:00-7:30. Motion by Ms. Hess, second by Mr. Manser to approve for Sundays and one night to be determined pending receipt of Certificate of Insurance. Motion carried with one abstention
- B. Stillwater Day –
- a. we made \$200 from the sausage and peppers and \$68 from the dunk tank which will go into an escrow account earmarked for the new pavilion and playground at Veterans Park.
 - b. Winners of Little Miss was Lily Richardson, Little Mr was Tommy Tosti, 1st Runner up was Jennifer Makarevich and Miss Stillwater was Amanda Borkstrom. Nice article but short. Letters from the Sheriff's Department came to each of the winners and Ms. Hess distributed them to the winners. Ms. Hess asked the judges how they felt the contest was run and what they thought. They said that it was a very professional contest and extremely well run. The judges had a very difficult time but truly enjoyed themselves.
 - c. The entire committee worked very well together and extremely hard. Thank you letters went to all the vendors, the Sheriff's office, etc.
 - d. Mandu the Magician – not overly impressed. We would like to have a magician just a different one. Other comment we got was the 2 shows (Rizzo's and Mandu) should not be back to back. Perhaps an hour in between
 - e. Board of Health – Great comments, did a very good job of complying. All paperwork was in on time. The paperwork for Board of Health must go online with the vendor applications.
 - f. Ms. Richardson has a real hard time with the changing of rules. Motion by Ms. Richardson, that if Stillwater Fire does beer, they must comply with our rules (fenced in and checking ID's) and the rules of the ABC getting a 1 day permit. Second by Mr. Ashley. Motion by Mr. Ashley to amend the motion – change to ANY VENDOR doing food, alcohol, etc., second by Ms. Hess. Motion carried. Motion as amended carried.
- C. Benches – there are missing seats for the benches. Ms. Fritsch was going to look into it. Ms. Hess will take care of this. Ms. Hess is going to have the park benches installed. We will meet with Sonny at the field to discuss where we want to put them.
- D. Garage Sale Day – so far we have 16 applications in. Ms. Hess has put out 14 signs to far. Miss Stillwater came and helped doing community service. There are only 24 signs. Mrs. Delaney has 10 to be put out. 14 are single sided and Ms. Hess feels that we should have them redone to have the other side done. There are many missing. When we change the sign dates for Stillwater Day, we must also do the garage sale day signs. Everyone needs to take some signs. When we pick up the Stillwater Day sign, we can put in the garage sale day sign. Also, we should get the across the road signs for next year.
- E. Fair Display – Ms. Richardson and Ms. Hess went to the meeting at the Fair Grounds. When we work at the fair, we have to sign in at the main desk so we get credits for working there. We never knew we were supposed to do this. They now have a judging sheet that they will use for the criteria. There isn't any theme but the suggestion would be to do the history and

promoting tourism. We have the Parks, trails, lakes, etc. We have the Stillwater blanket, maybe we can use it on our display. They want to see interactive displays, etc. Perhaps we can do the Past, the Present and the Future. Ms. Richardson and Ms. Hess will work on this.

NEW BUSINESS

1. Summer camp
 - a. we have 8 children already signed up for summer camp.
 - b. Motion by Ms. Hess, second by Mr. Ashley to approve the rates for the counselors, as discussed and approved in Executive Session (Head Counselor \$20/hr and aides at \$9.00/hr) Motion approved

OPEN PUBLIC SESSION - 8:28 pm – 8:43 pm

1. Kathy Fobes-Jacoby, 964 Mt. Holly Road - representing the Stillwater Township Green Team. Are we making a footprint for Stillwater Day? It always changes. She felt that the displays under the tent were a little lost where we moved things this year. She liked the rest of the way things were set up. Perhaps we can do another tent more in the middle with all the non-profit people.
 - a. Miss Hess responded that she heard others saying that the music was too loud for those that were under the tent. In order for the music to be heard out in the field, it had to be loud. With the set up, we didn't take into account the vendors under the tent. We will address this for next year. Ms. Gulette mentioned that the food tent was Swartswood's tent but that we may look into getting a smaller one. Each vendor is going to need to bring their own tables.
 - b. Another thought is to have a suggestion box put out for Stillwater Day
2. Also, if we use the blanket for the Fair, can we sell them and the proceeds go to the Pavillion/Park?

COMMITTEE MEMBER COMMENTS

Ms. Hess received word from the salesman regarding the exercise equipment that the park in Bergen County is up and we can go see it. When do we want to go see this? We set up July 26 at noon to all meet and go.

Ms. Richardson wants to know about doing a third banner over by Paulinskill Bridge. It's a town road, not a county, we don't need a permit. The liaison is to look into getting permission from the Council on adding another banner.

Ms. Richardson mentioned that the new tennis net is in and the DPW needs to install it. Also, there is a bike rack that should be moved from inside the fence to outside the fence. Ms. Gulette also mentioned that hand rails still need to be put on the bleachers at Stillwater Park. We need to contact the company we bought the new bleachers from to get a cost. Ms. Gulette will count the number of rows and get back to Ms. Hess. Mr. Ashley to get length and height.

Ms. Hess will send the letter to SLAP to go to Stillwater Park. (Weeding the mulch in the playground).

Ms. Gulette mentioned that Wendy Fabian will no longer be in charge of the Stillwater Softball League. Andrea Leeman will be taking over for her.

LIAISON REPORT

Mr. Fisher complimented the committee on an excellent job.

EXECUTIVE SESSION

None

ADJOURNMENT

There being no further business, Ms. Gulette asked for a motion to adjourn at 9:09 pm. Motion by Ms. Hess, second by Mr. Manser. Motion carried.

Respectfully submitted,

Michele Hess
Secretary