

STILLWATER TOWNSHIP
RECREATION COMMISSION
04/06/15

The regular meeting of the Stillwater Township Recreation Commission was held on April 6, 2015 at 7:00 pm at the Stillwater Municipal Building, Stillwater, NJ. The meeting was called to order by Commission Chairman Rachael Gullette with the statement read that this meeting is in compliance with the Open Public Meetings Statement and the flag salute.

Members Present: Mr. Ashley, Mrs. Delaney, Ms. Fritsch, Ms. Gullette, Ms. Hess, Mr. Manser, Ms. Richardson

Members Absent/Excused:

MINUTES

Motion by Ms. Richardson, seconded by Mrs. Delaney, that the minutes from the March 2, 2015 meeting be accepted as printed. Motion carried.

BILLS

The following bills were presented – Staples - \$13.29; Mr. John - \$ 87.00; Mr. John \$ 168.98 for a total of \$ 269.27. Motion by Mrs. Delaney second by Mr. Ashley to approve the bills. Motion carried.

CORRESPONDENCE

Letter from Sheriff – acknowledge's recpt of our request for SLAP. Follow up – dates assigned are 4/13, 8/13; Letter from Dawn Tighe, Stillwater Municipal Alliance Coordinator inviting us to a luncheon re: alcohol being served at events; flyer from laser tag company; Sparta Lanes – introducing the updated lanes and possibility of setting up fun times; my letter to Town confirming that we want the field maintenance budget left in our budget, not DPW; also letter to Town regarding the key procedure for the fields; Skylands Ballpark – offering group packages; Windsor Soil offering a bid on clay (note – we usually use Partac Peat); application copy of the tree recovery program to be used as our gifts for clean-up day; other ads; letter to Town replacing lights at Veterans Park (update – they have been ordered); confirmation from Mr. John that the temporary toilets have been delivered.

OPEN PUBLIC SESSION – Agenda Items Only - 7:12 pm none

AMENDMENTS TO THE AGENDA – Michele - Summer Camp under new business

OLD BUSINESS

A. Field Use Applications –

1. Peter Hennett – Kittatinny Cougars Travel Baseball – needs one day on Veteran's field. Would like either Wed. or Thurs. There are Stillwater children on the team. There was a lot of discussion regarding the use of Veteran's for one day (present to speak was Kyle Nelson and Kyle Slack as well). In the end, it was denied due to the fact that the rules of application were not complied with. Motion by Ms. Fritsch, second by Mrs. Delaney to deny this application. Motion carried.
2. Kyle Slack – Wants information regarding food. Must have a food handlers license. All insurance requirements must be met.
3. Rachael reviewed dates. These will be printed on our calendar and distributed at a later meeting.

4. Jeff Shotwell, Kittatinny Youth Lacrosse – May 16 is their Lacrosse Day. All teams play all day. Would like permission for a food vendor truck. We need a certificate of insurance and food handlers license. Also, they want to put up a tent for sale of items.
- B. Letter to Residents – The letter was sent. To date only 6 have been returned. Had over 13 calls from residents that thought this was the best thing we ever did.
- C. Clean Up Day – Sat. April 25 – to date there are 19 applications in. Donna reviewed the ones in and the road requests. There was a Boy Scout Troop in Blirstown. Motion by Ms. Fritsch, second by Mr. Manser to deny this application as there are no Stillwater boys involved. Motion carried. The class of 2017 will be starting directly on their road and not coming to the recycling center. Motion by Ms. Fritsch, second by Mrs. Delaney to allow them to start on the road, motion carried. The detention center group will come directly to the Recycling Center and will work there. There was a lot of discussion regarding the seedlings being given as the gifts. A motion by Ms. Fritsch, second by Mrs. Delaney that we give a minimum of 21 organizations at \$200.00 ea. Motion carried. Motion by Ms. Fritsch second by Ms. Hess to get up to 10 cases of water. Motion carried.

NEW BUSINESS

1. Financial Disclosure Forms. Ms. Hess distributed the forms for this year that must be completed by each member.
2. Stillwater Day Fireworks – Ms. Hess made contact with Garden State Fireworks. We paid \$3,500 last year. It was about a 15 min. display. It was decided to keep the amount the same as last year. Ms. Hess will proceed with the contract, deposit and obtaining the permits.
3. Fire Sprinkler Demonstration Trailer – Ms. Richardson presented a letter from the company regarding this trailer. It is free and we will see about getting it for Stillwater Day. Motion by Ms. Richardson, second by Mrs. Delaney to apply for this trailer. Motion Carried.
4. Summer Camp – Ms. Hess wants to send the papers for Sparta Lanes to Tara Tosti (Camp Coordinator). Mrs. Tosti called and asked to see if we can donate a week of summer camp at the PTA Tricky Tray. We will be donating one week, Delade Brothers Electric will be donating two (2) weeks and Sonny's Contracting, Inc. will be donating two (2) weeks so we will have a total of five (5) trays for the Tricky Tray.

OPEN PUBLIC SESSION - 8:05 pm – 8:30 pm

1. Kathy Fobes-Jacoby would like to know if we want the Green Team to distribute the seedlings. We will follow up and if the State doesn't send people, we will welcome the help.
2. Mr. Sylvester, 945 Old Schoolhouse Rd. He just wants to discuss the fields at Veteran's and the other fields. The backstop at the field at Veteran's softball field, is broken. It needs to be rewired. The benches are becoming splintered. There should be a list of items and then can be addressed on a priority basis based on potential liability. The little league field needs clay. The teams have offered to help with whatever we need. (Note – we did purchase new bleachers. They just need to be installed and is up to DPW). The bridge access – what is the latest answer. Mr. Fisher (Township Deputy Mayor). It has been discussed on the Town Council and the weather has held them up. It has DEP approval but the DPW hasn't had a chance to do this. Green Acres facility improvement and grants is available. There is a deadline for the end of April. This is a possibility of getting the paving paid for with this. RESPONSE: Re: clay – we put 28 tons of clay down last year. We will now begin to work again once the budgets have been approved, as well as the

winter is done. Mr. Manser is our field representative and will work with the Little League who has offered to help financially to accomplish some of the goals. Maintenance is going to be done using SLAP. We have also told all the team representatives to let us know when something is broken.

3. Kyle Nelson – he was at the fields today and the fields appear fine and the bleachers seem to be fine. The snow fence can be removed or fixed. If additional clay is needed, they will get someone to do the trucking. They are willing to help with the upkeep and to help with costs. There is also a grant program from Little League International to get better equipment. They would like to work with us to take care of this. They would like to paint the concession stand white. Also, the plumbing needs to look into it. They also would like to get a new flag. The last question was if they build a new softball field by Volunteer field, can they make Swartwood field a grass infield baseball field. RESPONSE: Lisa mentioned that the permit has expired on that field at Volunteer. It has to all be reengineered, etc. This needs to be looked into.

COMMITTEE MEMBER COMMENTS

COMMITTEE MEMBER REPORTS

Mr. Manser would like to get the fertilizer for the fields. Ms. Chamings has offered a tow behind seeder. John Majors has offered some top soil, etc. for the goal areas at the Lacrosse fields Motion by Ms. Hess, second by Ms. Fritsch that he be allowed to get the fertilizer up to \$800.00 for all three (3) fields. Motion carried.

LIAISON REPORT

Tim Fisher – no report

EXECUTIVE SESSION

None

ADJOURNMENT

There being no further business, Ms. Gullette asked for a motion to adjourn at 8:35 pm. Motion by Ms. Richardson, second by Mrs. Delaney. Motion carried.

Respectfully submitted,

Michele Hess
Secretary